

Republic County Junior Senior High School

Student Handbook



2025-2026

RCJSHS MISSION/VISION STATEMENT

Rep. Co. Jr. Sr. High strives to educate all students to be successful individuals in the classroom, workforce, and community. Education is the key to building a legacy.

USD 109 is an equal opportunity employer. USD 109 does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities.

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BOARD OF EDUCATION

Mr. Brady Alexander	Member
Mr. Mike Kollath	Member
Mrs. Laura Leite	Member
Mr. Brent Martin	Member
Mr. Brian McCartney	Member
Mr. Chris Pachta	Member
Mr. Eddie Sandberg	Member

ADMINISTRATION

Mrs. Lindsay Cravens	6-12 Principal
Mr. Eric Jones	PK-12 Asst. Principal/Activities & Athletic Director
Mrs. Tami Knedler	Superintendent
Mr. Alan Sheets	Financial Literacy/Activities & HS Athletic Director

FACULTY

Mr. Jon Baxa	Mathematics
Mrs. Anne Collette	Mathematics
Mrs. Kathy Brzon	Computers and FACS
Mr. Ben Enns	Science
Miss Carlie Enns	English
Mrs. Darsha Enns	English and Speech
Mr. Blake Erkenbrack	Social Studies
Mrs. Joelle Feight	Physical Science
Mrs. Pam Gallion	Music
Mr. Jesse Hodgson	Physical Education
Mr. Nick Junker	Social Studies
Miss Jenny Kling	Band
Mr. Kelly Knedler	Vocal Music
Mrs. Michelle Poole	Mathematics
Mrs. Kelly Melton	At Risk Coordinator
Mrs. Ashley Nutsch	Special Education
Ms. Christina Lesslie	Special Education
Miss Jacque Nutsch	6th Grade Math & Social Studies
Mrs. Nicolette Parde	Business Education & Yearbook
Mrs. Samantha Alexander	English & Reading,
Mrs. Holly Stone	Vocational Agriculture and Welding & Science
Mr. Jed Strnad	Vocational Agriculture and Welding
Mrs. Tranda Strnad	Art
Mrs. Kalli Deaver Valek	6 th Grade Science & ELA

STUDENT SERVICES

Mrs. Gina Aurand
Mrs. Michelle Hubert
Mr. Edu Medina

Guidance Counseling
Guidance Counseling
Technical Coordinator

SECRETARIAL STAFF

Mrs. Amber Jensen
Mrs. Megan Lewellyn

Business Secretary
Administrative Assistant

PARA STAFF

Mrs. Jenny Campos
Mrs. Lois Jacques
Mrs. Korin Poppe
Mr. Jeremy Snapp
Mrs. Linda Wendt
Mrs. Connie Schou

Library/ At Risk
High School LCNCK Para
Junior High School LCNCK Para
High School Para
Junior High School LCNCK Para
High School LCNCK Para

CUSTODIAL STAFF

Mr. Andy Horner
Mr. Mike Skocny
Mr. Tim Main
Mrs. Vicki Coons
Mr. Nick Emery

District Maintenance Director
Assistant Maintenance
Building Custodian
Building Custodian
Building Custodian

COACHING STAFF

High School Head Football
Jr. High Head Football
High School Head Volleyball
Jr. High Head Volleyball
Cross Country
Head Wrestling
High School Head Boys Basketball
High School Head Girls Basketball
Jr. High Head Girls Basketball
Jr. High Head Boys Basketball
High School Head Golf
Head Track
High School Softball
High School Baseball

Mr. Jesse Hodgson
Mr. Jared Collette
Mrs. Sarah Heeger
Mrs. Kalli Deaver
Mrs. Breann Kollath
Mr. Adam Polansky
Mr. Alan Sheets
Mrs. Ashley Nutsch
Mrs. Christa Hodgson
Mr. Blake Erkenbrack
Mr. Brad Wilkinson
Mr. Blake Erkenbrack
Mrs. Traci Ball
Mr. Jesse Hodgson

BOARD POLICIES

*Board policies are referred to throughout the handbook. Policies are principles adopted by the school board to direct a course of action. The rules that accompany these policies are the detailed steps to put policy into practice. These policies guide and govern all district operations and they should be carefully read and followed by all staff members to ensure compliance with state and federal laws. Policies are available on the website at: www.USD109.org under the **District Office tab** and then click on **Policies**.*

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

Notification of Rights under FERPA for Elementary and Secondary Schools:

The Family Educational Rights and Privacy Act (FERPA) affords parents of students and students who are 18 years of age or older (eligible students) certain rights with respect to the student's educational records.

DIRECTORY INFORMATION

USD 109 has designated certain directory information that may be disclosed for a legitimate purpose without parent or student consent. The directory information includes the student's name, address, telephone number, picture, parent or guardian, date, major field of study, weight, height, participation in and eligibility for officially recognized activities and sports, dates of attendance or grade placement, honors and awards received, and the most recent educational agency or school attended by the student.

For complete information please visit our USD 109 district website. The web address for Republic County USD 109 is as follows: <http://www.usd109.org>

NOTICE ON PRIVACY RIGHTS

Parent(s), Guardian, and/or *Eligible Students:

This notice informs parents and eligible students (those 18 and older) of their rights concerning access to educational records, limitations on disclosure of record information, the opportunity to challenge the content of education records, and provisions for filing a complaint with HEW. These rights are spelled out in Public Law 93-568, and in regulations published by the Department of Health, Education, and Welfare in the June 17, 1976, Federal Register.

The law and regulations published by the Department of Health, Education and Welfare, require educational institutions to:

- Provide parents and eligible students the opportunity to inspect student education records. This can be done by contacting the school principal.
 - Provide parents opportunities for a hearing to challenge the content of the student's education record when they believe it contains information that is inaccurate, misleading, or in violation of the student's right to privacy.
 - Limit disclosure of information from the student's record to those who have the consent of the parent or eligible student, or to officials specifically permitted within the law such as local school officials; those of other schools in which the student seeks to enroll; and under certain conditions and for specific purposes, local, state, and federal officials.
1. Parents of dependent students will have access to the educational record. This agency will assume that the student is dependent on their parent(s) (claim as tax exemption) until we are otherwise notified.
 2. This agency will publish directory information, collective, or individually, unless a parent/eligible student within ten days after this publication notifies the superintendent in writing that any or all of the categories listed below should not be released with prior written consent.

Name	Address	Telephone Listing
Degrees	Date of Attendance	Awards Received
TSports- Weight & Height of Athletic Team Members	Participation of Officially Recognized Activities	Most Recent Previous Educational Institution Attended
Major Field of Study		

3. Policy Available. --- copies of district policy and implementation procedures are available upon request from the superintendent.
 - An eligible student means a student who has attained 18 years of age or is attending an institution of postsecondary education.
4. Parents or eligible students may file a complaint with the U.S. Department of Education if they believe their rights under this law have been violated and efforts to resolve the situation through USD 109’s complaint process appeal has not proved satisfactory. Complaints would be addressed to: US Department of Education Student Privacy Policy Office, 400 Maryland Ave, SW Washington, DC 20202-8520 or email FERPA.Complaints@ed.gov.

TITLE IX

Republic County Jr./Sr. High School complies with Title IX of the Educational Amendments of 1972, which prohibits sex discrimination in federally assisted educational programs. Specifically, Title IX states:

“No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educating program or activity receiving federal financial assistance....”

This means there shall be no sex discrimination in regard to programs, facilities, curricular materials and employment practices at Republic County Jr./Sr. High School.

SCHOOL HOURS

The first bell rings at 7:56 a.m., and class begins at 8:00 a.m. Once a student arrives on the school grounds before school, he or she is to stay on the school grounds. Upon arrival:

6th and 7th and 8th grade students should enter the building through the cafeteria doors and remain in the cafeteria.

9th - 12th grade students should enter the building and proceed to the commons or north end of RCJSHS.

Dismissal from school is at 3:30 p.m.

ACTIVITY PERIOD

The activity period will begin at 7:45 a.m. and end at 7:56 a.m. each day. All regular activity period meetings will be scheduled by the principal with one each month (more active organizations may have two per month). No special meetings will be held during the activity period unless approved and scheduled by the principal. All meetings will be read in the daily announcements or announced via the intercom. Any time a meeting is canceled, the principal

should be notified in writing as soon as possible to allow other organizations a chance to use that day. Meetings and open dates will be posted outside the office.

STUDENTS/PARENTS UNLOADING ZONE

Students in 6th and 7th and 8th grade should enter the building at the east cafeteria doors of RCJSHS.

STUDENTS STAYING AFTER SCHOOL

If any student is to be detained after the close of the school day, the parents will be contacted by the teacher. The policy is not to detain students without prior parent notification. If detaining a bus student after school would put a hardship on the parents, then the student should make plans to stay after school the next evening. The student would also need to make arrangements for transportation home.

VISITORS AND GUESTS (BOE Policy KM)

Parents and other visitors are welcome and encouraged to make arrangements to visit school and to become informed about the education program. Visitors are asked to be aware of school policies before entering the buildings.

Open House, school programs, and conferences all provide regularly scheduled times to visit school, although visits are not limited to those times. If parents have questions about student progress, they are invited to contact teachers to arrange a conference to address those specific concerns.

We do ask your cooperation with respect to the following guidelines:

1. Upon arrival at the school, visitors must sign in and sign out when leaving the building. Visitors are asked to wear a visitor badge when in the building.
2. If possible, please make appointments for all visits or conferences, preferably at least one day in advance.
3. Children may not visit schools except when accompanied by a supervising adult and approved by the principal.
4. Let the office know in advance, if you plan to eat with your child. Please call the school office for adult meal prices

ANIMALS AND PLANTS IN SCHOOL

Persons bringing animals and plants into the school must receive prior permission from the supervising teacher and the building principal. Animals may be brought into the classroom for educational purposes.

Under no circumstances are animals to be transported on school busses. Domesticated animals must be inoculated against rabies at the student's expense before the student may bring such animals to school. Animals must be adequately housed and cared for in screened cages. Handling of animals and plants by students must be on a voluntary basis. Only the teacher or students designated by the teacher are to handle the animals.

Teachers must assume primary responsibility for the humane, proper treatment of any animal in the classroom. Teachers must be aware of federal and state laws regulating the handling of animals. (K.S.A. 21-4310) If animals are to be kept in the classroom on days when classes are not in session, the teacher must make arrangements for their feeding, care and safety. All experiments using live animals must have prior approval of the principal.

If an animal has bitten a staff member or student, the supervising teacher must report the incident immediately to the school office. Principals are responsible for notifying the parents and public authorities to have the animal impounded for observation.

SPECIAL EDUCATION INFORMATION AVAILABLE

Sponsoring district USD #333 Concordia and cooperating districts, USD #108 Washington County, USD #109 Republic County, USD #224 Clifton Clyde and USD #426 Pike Valley have adopted and implemented policies, practices and procedures for Child Find, General Education Intervention, Evaluation and Eligibility. Policies conform to state and federal statutes and regulations regarding special education. Procedures conform to KSDE Special Education Process Handbook requirements. Practices describe how policies and procedures are actually applied. This information can be found at:

https://www.usd333.com/index.php?pageID=256082_2

BOARD POLICY - JHC - STUDENT ORGANIZATIONS

Every school club shall be sponsored by a member of the faculty approved by the building principal. All meeting times and places of the club must have the advanced approval of the faculty sponsor and the building principal, and the sponsor or designated representative must be present at all meetings. Every school club shall have on file in the school office a constitution approved by the student council and the building principal. Each constitution shall contain a list of curriculum related goals and objectives.

Any money left in a high school organization fund one year after the organization is disbanded will be deposited in the RCHS Student Council account.

ORGANIZATION

Senior Class
 Junior Class
 Sophomore Class
 Freshman Class
 High School Student Council
 Junior High Student Council
 Fellowship of Christian Athletes
 FFA
 KAY Club
 FCCLA
 BAG & Forensics & Play
 Junior High & High School Cheerleading
 National Honor Society
 Concessions
 Future Business Leaders of America
 Art Club
 Scholars Bowl
 Science Club
 Jazz Band
 Show Choir & HS Vocal Groups
 Pep Band

SPONSORS

Mrs. Hubert, Mr. Junker
 Mrs. Strnad, Mrs. Collette, Ms. Enns
 Mrs. Strnad
 Mrs. Enns
 Mrs. Melton
 Mrs. Feight, Miss Nutsch
 Mr. Jacob Rice
 Mrs. Stone, Mr. Strnad
 Mrs. Hubert, Mrs. Aurand
 Mrs. Brzon
 Mrs. Enns, Miss Enns
 Mrs. Alexander, Mrs. Morris, Mrs. Price
 Mrs. Aurand
 Mrs. Melton
 Mrs. Parde, Mrs. Melton
 Mrs. Strnad
 Mr. Enns, Mrs. Kasl, Mrs. Poppe,
 Mrs. Feight, Mr. Enns
 Miss Kling
 Mr. Knedler
 Miss Kling

ORGANIZATION OFFICERS

Classes	Freshman	Sophomore	Junior	Senior
President		Ellyn Feight	Billy Cherney	Kylie Stone
Vice President		Colin White	Sawyer Stephens	Samantha Poppe
Secretary		Taylor Peters	Schola Baxa	Dakota Peters

Treasurer		Haidyn Price	Eliza Anderson	Tallyn Melton
Stuco	Khloe Keeling	Madlyn Lauber	Kimberly Popelka	Elly Williams
Stuco	Isaac Anderson	Greyson Novak	Levi White	
Organizations	KAYS	BAG	FCCLA	ART
President	Gwendalynn Cole		Brooklyn Talkington	Autumn Hasse
Co President				Jasmine Rabah
Vice President	Addisyn Couture		Cheyenne Kramer	
Co Vice Pres.				
Secretary	Tallyn Melton		Ellyn Feight	Taylor Peters
Treasurer	Dakota Peters		Autumn Hasse	Madlyn Lauber
	KAYS	BAG	FCCLA	ART
Stuco	Jacqalyn Parde		Tess Larson/Ally Bombardier	Eliza Anderson
School Service	Matthew Collette			
Community Service	Jordyn Blazek/Autumn Hasse			
National Service	Elly Williams			
World Service	Ashley Popelka			
Publicity	Ava Thumann			
Social Events	Ava Thumann			Ren Wright/Samantha Poppe
Points Director	Schola Baxa/Ellyn Feight			
Historian				Makenzie Kasl
Organizations	Science Club	NHS	FFA-Senior Team	FBLA
President	Dakota Peters		Kylie Stone	Jacqalyn Parde
Co President				Elly Williams
Vice President	Kylie Stone		Kolby Strnad	
Secretary			Billy Cherney	Grae Siemsen
Treasurer	Brooklyn Talkington		Schola Baxa	Giada Smith
Stuco	Schola Baxa		Sawyer Stephens	Ellyn Feight
Sentinel			Grady Siemson	
Historian			Haidyn Price	Tallyn Melton
Reporter			Mackenzie Banahan	Schola Baxa
Student Advisor			Ellyn Feight	
Social Event Coordinator				Billy Cherney
Media Specialist				
	High School Stuco	JH Stuco	Spanish Club	Band Staff
President	Tallyn Melton	Faustina Baxa		Gwendalyn Cole
Vice President	Jordyn Blazek	Ruth Feight/Riley		Haidyn Price

		Wieland	
Secretary	Schola Baxa	Samantha Simmons	Samantha Poppe
Treasurer	Schola	Ava Tuxhorn	Aden Morris
Representatives		Jacob Pachta Harper James Kloey Pickard	

High School Cheerleaders

Ally Bombardier
Hannah Bowers
Matayahh Martinez
Kylie Stone
Mekenzie Banahan
Jordyn Blazek
Mia McCartney

Bri Horner
Giada Smith
Alex Williams
Madison Hobson
Madlyn Lauber
Haidyn Price
Kelby Stone

Junior High Cheerleaders

Addison Bates
Jocelyn Zenger
Lillian Bennett
Layluh Dyke
Lucy Oman
Aalyria Phitts-Rodriguez

Nevaeh Sole
Faustina Baxa
Ava Cornwell
Wynn Larson
Addison Wieland

ACCREDITATION

Republic County High School is ranked as an Accredited Comprehensive High School by the State Department of Education. The district is accredited through the Kansas Education Systems Accreditation process prescribed by the Kansas State Department of Education.

REQUIREMENTS FOR GRADUATION

A student shall be eligible for graduation from Republic County High School upon completion of 26 units (1 Unit equals 2 semesters), plus enough electives to fill the total requirements as listed below:

- I. FOUR (4) units of English/language arts
 - A. Three (3) units of English
 - Which includes .5 unit of Oral Communication
 - B. One of the following:
 1. English IV
 2. English Comp I & II
- II. THREE (3) units of social studies
 - A. One (1) unit of American history
 - B. One (1) unit of American government
 - C. One (1) elective of Social Studies.
- III. THREE (3) units of mathematics
 - A. Refer to Mathematics sequence of studies at Republic County High School, page 11 of handbook
- IV. THREE (3) units of science.
 - A. One (1) unit of physical science
 - B. One (1) unit of Biology
 - C. One (1) unit of elective science
- V. ONE (1) unit of physical education/health
 - A. One-half (1/2) unit of physical education
 - B. One-half (1/2) unit of health
- VI. ONE (1) unit of computers
- VII. ONE (1) unit of fine arts
- VIII. Senior Project

HIGH SCHOOL GRADUATION/CEREMONY

The graduation of our students is an important time in each of their lives, marking a significant step in their future successes. Students are expected to respect each of their classmates and Republic County High School. Students will only be allowed to wear school issued stoles, graduation gowns, class issued flowers, and honor cords. Republic County High School does allow the students to decorate their mortar boards as long as it is school appropriate.

JUNIOR HIGH PROMOTION AND RETENTION

The policy of the board is to encourage and assist each student to progress in a continuous growth pattern of academic achievement consistent with intellectual, social and emotional development. The best interest of the student will be the guiding philosophy for determining acceleration, promotion or retention. Retention will be recommended at lower elementary levels but can be enforced at any level.

PROMOTION

Promotion (skipping a grade level) of students, other than students in special education, during the school term will be recommended in writing, by the teacher, to the appropriate building principal. A conference involving the parent, teacher and principal will be held to discuss a recommended program for the student. The building principal must agree with all decisions. All parties must be informed that if the advanced promotion or placement is unsuccessful, the student will be returned to the original grade or retained in the present grade for another year. All decisions must be confirmed through the superintendent. Students in special education will be promoted in accordance with the student's Individual Educational Plan (IEP).

RETENTION

Students, other than students in special education, who are having difficulty with academic skills, shall be retained in the lower elementary grades. When a child is retained in his early school years, he may be more likely to succeed at that grade level. Retention can be enforced at any grade level. Retention will be an education decision based on the following criteria:

1. Basic Criteria:
 - a. The student's teacher or teachers and the building principal recommend the student be retained.
 - b. Classroom performance is low or below the expected level.
2. Additional criteria: The scores on achievement and competency tests indicate a need. Students in special education will be retained in accordance with the student's Individual Educational Plan (IEP).

PROGRAM OF STUDIES

The subjects offered in the program of studies at Republic County High School are listed below in curricular areas. () denotes Units offered.

- | | |
|--|-------------------------------------|
| 1. MATHEMATICS (8) | 2. ENGLISH LANGUAGE ARTS (6 ½) |
| * A. Algebra I (1) | * A. English I/Communications (1) |
| * B. Algebra I + Math Lab (1) | * B. English II/AP Seminar (1) |
| <i>Math Lab is General Elective Unit</i> | * C. English III (1) |
| * D. Algebra I B (1) | * D. English IV (1) |
| * E. Geometry (1) | |
| * F. Algebra II (1) | * E. Media Tech./Workplace Exp. (1) |

- * G. Intermediate Algebra (1)
- *# H. (College) Trigonometry (½)
- *# I. (College) Algebra (½)
- * [REDACTED]
- *#J. AP Calculus (1)
- # F. Composition I (½)
- # G. Composition II (½)
- # H. College Speech (½)

3. SOCIAL STUDIES (7 3/4)

- * A. American History (1)
- * B. American Government (1)
- * C. Financial Literacy (½)
- * D. World History (1)
- * E. Psychology (1)
- * F. Current Issues (1)
- * G. Business Economics (1)
- * H. Drivers Education (¼)

(Drivers Education taken during the summer does not count in student's grade point average)

4. BUSINESS EDUCATION (6)

- * A. Computer Applications (1)
- * B. Computer Graphics (1)
- * C. Accounting I (1)
- * D. Business On Job Training (1)
- * E. Web Page Design (1)

5. SCIENCE (6)

- A. General Science (1)
- * B. Biology (1)
- * C. Physical Science (1)
- * D. Chemistry (1)
- * E. Physiology/Anatomy (1)
- * F. Physics (1)

6. FOREIGN LANGUAGE (6)

- * A. Spanish I (1)
- * B. Spanish II (1)
- * C. Spanish III (1)
- * D. Spanish IV (1)

7. PHYSICAL EDUCATION (2)

- A. Wellness/Phy Ed. & Health (1)
- B. Strength & Conditioning I (1)

8. FINE ARTS (5)

- A. Art I (1)
- B. Art II (1)
- C. Advanced Art (1)
- D. Choir (1)
- E. Band (1)

9. FAMILY & COMMUNITY SERVICES (4)

- A. Nutrition and Wellness (½)
- B. Human Growth and Development (½)
- C. Family Studies (½)
- D. Career & Community Connections (½)
- E. Culinary Essentials (½)
- F. Intro to Healthcare (½)
- G. Ed. Leadership (½)
- H. Fiber Arts (½)

10. POWER, STRUCTURAL, & TECH (4)

- A. Ag. Welding I (1)
- B. Ag. Welding II (1)
- C. Agriculture Fabrication (1)
- D. Agriculture Power (1)

11. AGRICULTURE SCIENCE (7)

- A. Agri Science (1)
- B. Animal Science (1)
- C. Plant and Soil Science (1)
- D. Agri Business (1)
- E. Research in Ag. (1)
- F. General Horticulture (1)

12. STEM

- A. Robotics (1)

13. WORK BASED LEARNING

- (1) 12. HIGH SCHOOL SKILLS (1)

TOTAL UNITS OFFERED: 66 ¾

* Meets core course requirements for NCAA eligibility

Available as concurrent credit with Cloud County Community College

The smallest unit given will be $\frac{1}{2}$ for a semester class. Drivers Education will be an exception and will be worth $\frac{1}{4}$ Unit. Dual Credit classes will be a full credit, but a $\frac{1}{2}$ unit towards graduation.

Students transferring into Republic County High School prior to or during their senior year will be placed on a graduation plan before enrollment-under the guidance of the counselor and principal as needed.

All students are required to take physical science and biology. Through the recommendation of the science dept., counselor, and principal a student may substitute a combination of plant and soil science and animal science as a third science credit.

MATHEMATICS SEQUENCE OF STUDY AT REPUBLIC CO. HIGH SCHOOL

A student entering high school at the freshman level will take an Algebra course. Exceptions will be those who have previously taken Algebra I as eighth graders; these students will take Geometry. Based on the Kansas Math Assessment, Fastbridge scores, classroom grades and/or teacher recommendations a student will be recommended for an appropriate math course. Once a decision has been made in the placement of a student the sequence of courses is the following:

Those taking Algebra I as freshmen:

Algebra I (1 Unit)

Geometry (1 Unit)

Algebra II or Intermediate Alg. (1 Credit /1/2)

As a senior (College) Algebra ($\frac{1}{2}$ Unit), and/or College Trigonometry (1 credit/ $\frac{1}{2}$ Unit). These courses are not required, but Algebra II is a prerequisite if the student wishes to take them.

Those taking Geometry as freshmen:

Geometry (1 Unit)

Algebra II or Intermediate Algebra (1 Unit)

(College) Algebra ($\frac{1}{2}$ Unit) or College Trigonometry(1 credit/ $\frac{1}{2}$ Unit) Prerequisite for College Trigonometry, College Algebra and AP Calculus is Algebra II.

As a senior, a student may take AP Calculus (1 Unit). This course is not required.

CONCURRENT CLASSES

Republic County High School requires that all students enrolling in concurrent classes must have a 3.0 or higher grade point average (GPA). Also, the student must have earned C's or better in all previous English/speech classes (English I/Communications, English II, English III, and Communications or English Composition I/II classes prior to enrollment. The student must also meet Cloud County Community College's requirements for enrollment. (College Algebra is affected in the same manner.)

INDEPENDENT STUDY

Students desiring an extended in-depth study of a particular subject offered in the regular school program must first notify the counselor or possible sponsoring instructor of their proposal. The proposed plan must be submitted on an approved independent study form provided by the counselor. All proposed plans should be submitted well in advance of the participation date. The independent study committee will review and act on all proposals at the beginning and end of each school year. Requirements for the independent study program are on file in the office. Interested students should see the counselor for a copy of this document. (Courses offered in the regular curriculum are not considered independent study.)

HIGH SCHOOL ENGLISH (Concurrent Credit)

English Comp. I can be taken for college credit only. Students who do not want college credit must enroll in English IV.

HUMAN SEXUALITY/AIDS EDUCATION CURRICULUM

The Kansas State Board of Education requires all school districts to provide comprehensive instruction in human sexuality, sexually transmitted diseases and, acquired immunodeficiency syndrome (AIDS)

While the human sexuality/AIDS curriculum was developed upon the premise that education in human sexuality is best provided within the family and supported by the values of parents and the community, the school district complied with the state requirement and offers a comprehensive curriculum in human sexuality and AIDS education. While the philosophy of the human sexuality program is to enhance the self-esteem of students, provide accurate knowledge about the biological, sociological and ethical aspects of sexuality and promote wise decision-making, the district recognizes that human sexuality can be a controversial subject.

In full compliance with the State Board of Education requirements, parents are notified that the goals and objectives for the human sexuality/AIDS curriculum are available for examination through the building principal. While the grade level objectives in this program have been designed to promote healthy development of attitudes toward sexuality, parents who have concerns over this curricular area are invited to make an appointment with their child's principal to review specific grade level program objectives.

A parent or guardian (or student 18 years of age or older) may use the district opt-out provision to remove their child from some or all of human sexuality and AIDS classes included in the required curriculum.

Following appropriate review of the curriculum goals, the parent or guardian must complete the district opt-out form and state the portion(s) of the curriculum the student is not to be present.

CHANGING COURSES & SCHEDULE CONFLICTS

Students may change a course during the first five (5) days of either semester with the permission of the guidance counselor.

Students changing a class after the first five (5) days must have special permission from the principal.

All class changes must be on an approved form from the counselor's office. Dropping a course after the five (5) day period or prior to its completion may constitute loss of credit and recording the loss on the permanent record.

REPUBLIC COUNTY JUNIOR HIGH SCHOOL LATE WORK POLICY

Late work is defined as work not turned in when the assignment is due. (or upon arrival from an absence). Students will be allowed to turn in all late work and receive up to, but not exceeding, 75% original credit for the assignment. Students who miss school work due to an absence, will be given two days of make-up time for each day of school missed. Students will have the duration of the quarter of instruction up until the week before the end of the quarter to turn in any late work. Student work that is not turned in by the quarter cut off date will receive a 0%.

Late Work Cut Off Dates:

Quarter 1 Friday, October 17

Quarter 2 Friday, December 19

Quarter 3 Friday, March 13

Quarter 4 Friday, May 15

Grades in PowerSchool Coded as Follows

MIS - not turned in; work not completed

INC - work turned in but incomplete

EXE - student does not need to complete

LATE-work turned in late after the due date

INCOMPLETE GRADES

No incomplete grades will be given at the end of a grading period other than those resulting from an excused absence. Incomplete work at the end of a semester will automatically be recorded as an “F” after 13 calendar days, unless appealed to the principal due to a prolonged illness or other extenuating circumstances. This policy is necessitated by eligibility rules and deadlines set by the KSHSAA and lack of student responsibility in completing assignments on time.

GRADE CHANGES

Any teacher changes to a student’s grade once submitted to the counselor’s office, must occur within 120 calendar days. The teacher submitting the grade is the only person who can authorize the change.

HONOR ROLL

Republic County Jr./Sr. High School has two levels of honor roll. High Honors lists those students having earned all A’s in their classes, and with no incompletes. Honors lists those with at least three A’s, with no grade lower than B-, with no incompletes. A list of honor students will be compiled two weeks after the end of each quarter.

NATIONAL HONOR SOCIETY

The principal selects five faculty members to serve on the selection committee. This committee evaluates all sophomores, juniors, and seniors who have a grade point average of 3.55 or above and have filled out the application completely. The entire high school faculty is surveyed to determine how they rate each student on the following attributes:

Leadership

Service

Character

The selection committee studies this all-faculty survey and a list of the activities and achievements for each student before making the selection. This selection procedure is in accordance with the national standards for NHS to recognize those students who exhibit the criteria of scholarship, service, leadership, and character.

STUDENT OF THE MONTH

A student of the month will be selected each month starting in August through the month of April for both the junior and senior high. A faculty committee chooses from a list of nominations submitted by the faculty. The student of the month will receive gift cards, a meal with the principal, an article in the *Belleville Telescope*, and will be listed on the local television access channel.

ACADEMIC LETTERS

Academic letters will be awarded to qualifying seniors in the spring at awards night and qualifying underclassmen on the first day of the next school term. The criteria for the academic letter are a yearly grade point average of 3.70 and a completion of a minimum number of units in the core curriculum (math, science, social sciences, English, foreign language and computers.) The required number of units is as follows: freshman 3, sophomores, 6, juniors 9, and seniors 12.

STUDENT'S BELONGINGS

Each student's belongings, including school supplies, physical education clothes, athletic clothes and towels should be plainly marked with the student's name to avoid loss of materials.

BOOKBAGS

During school hours, book bags or athletic bags will not be allowed in classrooms. If book bags are brought to school, they must fit into a student locker and the locker door must shut and latch. Students should not leave book bags or athletic bags in the hallways at any time. Fire code does not allow for items left on the floor or hallways or blocking exit pathways in the classroom.

BICYCLES

Bicycles should be parked in the area chosen by the principal. Park bicycles in an orderly fashion and in an upright position in the bicycle rack. Students are not to disturb or ride another student's bicycle. No student, including the bicycle's owner, is to loiter in the bicycle parking area. **Bicycles should not be ridden on the sidewalk next to the building.**

CELL PHONES AND ELECTRONIC DEVICES grades 6-12

Students may use personal cell phones and/or electronic devices on school grounds before and after the school day. Their use is prohibited from 8:00 a.m. to 3:30 p.m. All devices will be turned off in the school buildings and placed in your assigned YONDR bag. If a YONDR bag is lost or damaged, a \$30 fee will be collected. Pictures or videos of any kind may not be recorded by students during the school day, unless under the direct supervision of a teacher.

Consequences are the same for a text and/or call. Any student using a personal cell phone or electronic device during the school day on school grounds will have the cell phone or device confiscated until the end of the day. School administration has the discretion to determine what items constitute an acceptable and unacceptable 'personal electronic device'. A discipline referral will be completed and parents will be notified. The parent must pick up the cell phone or device at the Principal's office at the conclusion of the school day.

cases the Principal can grant exemptions to this policy, ie-Medical reasons.

Consequences: *Consequences may be served prior to the item being returned to the parent/guardian.*

- 1st Offense: The item will be confiscated and the parent/guardian must retrieve the item from the Principal at the end of the school day.
- 2nd Offense: The item will be confiscated, the parent/guardian must retrieve the item and the student will serve one detention.
- 3rd Offense: The item will be confiscated, the parent/guardian must retrieve the item and the student will be given 1 day of I.S.S.

School telephones are available in the office for urgent/necessary phone calls.

SKATEBOARDS

Students may ride skateboards to school if they get off the skateboard at the curb and carry it on the sidewalk to the school. The skateboard may be stored in a locker near the office. After school, students should carry the skateboard out of the building and down the sidewalk to the curb near the street.

LOCKS & LOCKERS

The office will assign hall lockers. Athletic and hall lockers are the property of the school and subject to search by administration at any time. Random searches will be conducted. Your teacher/sponsor will issue all combination locks and athletic lockers. They will keep an accurate record of lock serial numbers and locker numbers. At the end of each sport's season, athletes not out for another sport will check-in the combination lock issued to them, or they will be billed the replacement cost of the lock. This also applies to all physical education students.

USE OF CARS

Students will not enter parked cars during the school day unless they have permission from the office. The student parking lot is located east of the school and on the west side of the street in front of the building. All student cars will be parked in the properly marked areas. Various parking spaces are reserved for faculty and visitors. Students should be especially careful not to park in the bus loading zones east of the cafeteria entrance. Park inside the lines.

LASER POINTERS

Students are not permitted to have laser pointers in school or at school activities; they can cause permanent damage to the retina. Laser pointers will be confiscated.

SENIOR PORTRAITS

Seniors are encouraged to schedule senior portraits outside of the school day. **Seniors choosing to have their portraits in color need to have wallet sized pictures submitted to the yearbook advisor not later than the second Friday in December. Seniors also need to submit two wallet sized photos to the office by the second Friday in December.** One picture is for the graduate edition of the *Telescope*; the other is for the composite in the school's hallway.

LUNCH SCHEDULE

To be announced on the first day of school.

REPUBLIC COUNTY JR./SR. HIGH SCHOOL HAS A CLOSED LUNCH PERIOD; THEREFORE, STUDENTS MAY NOT LEAVE THE SCHOOL BUILDING DURING THE LUNCH PERIOD WITHOUT PERMISSION FROM THE OFFICE. ALL STUDENTS,

INCLUDING THOSE WITH SACK LUNCHES AND THOSE WHO CHOOSE NOT TO EAT LUNCH, WILL GO TO THE CAFETERIA DURING THEIR DESIGNATED LUNCH PERIOD.

LUNCH PRICES

Grades 6 – 12	\$3.50
Adults	\$4.50
Ala Carte	\$2.00

EXTRA MILK .50

BREAKFAST PRICES

Grades 6 – 12	\$2.00
Adult	\$2.50

PURCHASING EXTRA MILK and ALACARTE

Extra milk is 50 cents and ala-carte is \$2.00. Any student regardless of lunch status wishing to purchase extra milk or ala carte must have money in their account or pay cash. Charging will not be permitted.

SCHOOL BREAKFAST/LUNCH PROGRAM

Breakfast for USD #109 students are served at East Elementary and the Jr./Sr. high school. Any amount of money can be deposited in the breakfast/lunch fund before or after school in the office. Single meals may be purchased in the lunch line. A lunch count will be taken during the first period of the day.

LUNCHROOM RULES

1. All students bringing lunch or food into the school will eat in the cafeteria. (*This includes juice purchased from the machines in the cafeteria.*)
2. Use servers provided instead of hands when taking items from the salad bar.
3. Help prevent waste of food by eating what you take from the salad bar. Help keep the price of lunches low.
4. Pass or hand food items to others instead of tossing or throwing them.
5. Behave in the appropriate manner as you would in a public restaurant.
6. Clean off tables and pick items off the floor after eating. Return trays, utensils, napkins, straws, milk cartons, etc., and place them in the receptacles provided. Place instead of toss trays in the dish return window.
7. No food or drink shall be taken from the cafeteria.
8. Sit at assigned tables and follow the above rules.
9. If a student does not have their lunch ticket they will be asked to go to the end of the line.
10. To make the lunch line move faster and give students longer to eat lunch, any student paying cash will be required to be at the end of the lunch line.
11. **Unpaid Meal Charges (See Board Policy EE)**

KANSAS Pre-K – 12 Wellness Policy Guidelines

The Kansas State Board of Education requires all accredited K-12 schools to implement Advanced level of the Kansas School Wellness Policy Model Guidelines for foods and beverages sold in vending machines. Republic County Jr./Sr. High School follows the Exemplary level and the sale of foods of minimal nutritional value is not allowed on school property in areas accessible to students until after the end of the school day.

VENDING MACHINES

Soda and vending machine snacks which do not meet the Kansas School Wellness Policy Guidelines will not be available during the school day (7:56 a.m. to 4:00 p.m.). The soda and snack machine will be available before, during, and after school, if they meet Kansas School Wellness Policy Guidelines. The vending machine, providing vitamin water and water meeting the Kansas School Wellness Policy Guidelines, will be available during the entire day. If the rules concerning the use of the machines or the product are abused, the machines will be turned off.

ENROLLMENT (*Board Policy JS*)

Enrollment fees will be paid based on the fee schedule approved by the board of education.

	Leaving	Entering
During the first week of school	100%	100%
Remainder of the first nine weeks	75%	100%
During the second nine weeks	50%	75%
During the third nine weeks	25%	50%
During the fourth nine weeks	no refund	25%

Lost or damaged books must be paid for by the students to whom the text is issued. The cost will be determined by the number of years the text has been in use and the condition of the book at the time it was checked out to the student.

<u>Fee Name</u>	<u>24/25</u>	<u>Fee Name</u>	<u>24/25</u>
Art 1 & Advanced Art	\$30.00	Band (Uniform cleaning)	\$20.00
Agriculture (Each Class)	\$20.00	Band (Instrument Rental only)	\$100.00
Welding & Metals	\$30.00		
Culinary Arts	\$20.00	Library Fines	\$.05/day
Nutrition & Wellness/Cooking Ess.	\$20.00	K-6 School Fee	\$55
Fiber Art	\$10.00	7-8 School Fee	\$100
Driver Education	\$200.00	9-12 School Fee	\$75

Fees are due at the time of enrollment. Any student or parent financially unable to pay the above fee schedule may appeal to the building principal.

LIBRARY

The library serves as the resource center of the school providing a collection of books, magazines, pamphlets, clippings, and audiovisual materials; the librarian also circulates materials and equipment through an orderly procedure, provides reference and other services to students and faculty, and maintains an atmosphere conducive to research and study.

To provide these services, the following procedures apply:

1. No material should be taken from the library unless it is properly checked out.
2. All materials, except reference books and current periodicals, may be checked out for three weeks and may be renewed.

3. Reference books and audiovisual materials must be checked out with special permission from the librarian and only for overnight
4. Current periodicals may be checked out from one school day to the next school day.
5. A fine of five cents per school day will be levied on all overdue materials.
6. The replacement cost or repair cost of an item will be levied on all lost or damaged items.
7. Students may not check out materials if they have an overdue book or fine.
8. Help keep the library quiet, neat and clean.

GUIDANCE AND COUNSELING SERVICE

The goal of guidance and counseling is to help you better understand yourself, others, and the options so that you will be able to make sound decisions. Your counselor is there to help you with your school, personal, or family, or problems and related concerns, and to help you plan for your future after high school. Visit with your counselor if you have any question, concern, or just want to talk to someone.

Jason Flatt Act

The Jason Flatt Act is legislation enacted by Kansas Legislators in 2016 requires schools to offer information and resources to teens, teachers, and parents about regarding teen suicide. Please see our counselor for specific information, however, here is a link to resources regarding the Jason Flatt Act.
<http://jasonfoundation.com/>

PERSONAL APPEARANCE CODE (Proposed by RCJSHS BLT/Adopted June 13, 2022 by BOE)

The personal appearance of each student is the responsibility of the parent/guardian and the student.

- Students are expected to present themselves neatly and cleanly groomed.
- The personal appearance of students shall become the responsibility of the school when the dress or personal grooming habits are disruptive to the function of the school and/or other members of the school society.
- The neatness of decency is emphasized for the dress code.
- School administration shall make the final determination regarding the appropriateness of a student's appearance.
- Students who are inappropriately dressed will be required to change their clothing.
- Any student involved in an extra or co-curricular activity in which the student represents the district can expect to follow additional expectations of the sponsor or coach.
- The dress code for school days and school activities is as follows:
 - Appearance must be neat and clean and not interfere in maintaining a learning situation for the student and others.
 - Students may not wear clothing that reveals their cleavage, midriff/lower back, or undergarments. Cut-off t-shirts and strapless or spaghetti tops/dresses are not allowed.
 - Writing or pictures on clothing shall not display or promote alcoholic beverages, illegal drugs, or suggestive or obscene language.

- Hats, hoods and sunglasses may not be worn during the school day. Any headwear worn must have a necessary function. If such articles impede learning, students will be asked to remove them.
- Appropriate shoes must be worn. Safety consideration may dictate the type of footwear worn in specific classes or school settings.
- The length and style of accessories will be limited if they constitute a health or safety hazard or if they are harmful to the building or equipment. In both cases, the student may be required to remove the accessory.
- Refer to ‘*The Dance Policy*’ on page 44 for guidelines regarding Dress Code and school dances.

ATTENDANCE

The Mission Statement of RCJSHS reads:

“Students will learn to be productive citizens of a world community where lifelong learning is paramount.”

In order to be productive citizens of a world, the Board of Education encourages regular attendance by the students at our school district. As required by Kansas Statute K.S.A. 72-3121 (c).3., the building principal is responsible for determining the acceptability and validity of offered excuses for absence from school. While the responsibility for regular attendance rests with the parents, the determination of whether an absence should be excused, by law, rests with the school district.

In order to determine whether an absence is excused or unexcused, any student who is absent from school shall be expected to provide notification of the absence as well as the reasons for the absence to the building principal so that a determination as to whether the absence is excused or unexcused may be made.

ABSENCES AND EXCUSES JBD (See *usd109.org* for complete policy)

Absences from school will be classified as excused or unexcused.

EXCUSED ABSENCES

1. Absence caused by illness or injury of the student.
Such absences include medical or dental appointments, which cannot be scheduled outside of the school day. **STUDENTS WITH MORE THAN FIVE (5) ABSENCES IN A SEMESTER OR SEVEN (7) IN A YEAR, WILL BE REQUIRED TO PROVIDE A PHYSICIAN’S SIGNATURE ON A FORM PROVIDED BY THE SCHOOL IN ORDER FOR THE ABSENCE TO BE EXCUSED. (EXCEPTIONS TO THE ABOVE ARE SERIOUS ILLNESS REQUIRING EXTENDED ABSENCES OR CONFIRMED DOCTOR OR DENTAL APPOINTMENTS).**
2. Absence required by serious illness or death in the student’s immediate family
3. Other reasons for which the absence is unavoidable, or which is in the best interest of the student as determined by the building principal.

Students who have an excused absence will be expected to make up all class work missed. In the event that the student is enrolled in a laboratory class or activity class, extra time may be required of the student to complete course expectations which may not be completed outside of school. Failure to make up course work within the specified period of time will result in loss of credit for the work missed.

UNEXCUSED ABSENCES

Unexcused absences are those absences from school which do not qualify for excused absences. Students who are absent from school without an acceptable excuse may be disciplined for their absence. The consequences of an unexcused absence will be as follows:

1. The student will make up time on a period for period basis.
2. Sessions for an unexcused absence will be determined by each individual teacher (with the first period teacher having first priority.) Make-up time will be 30 minutes before or after school. Teachers will give one day advanced notice to students so they can inform their parents ahead of time that they have to arrive early or stay late. Failure to make up the absence may result in the student serving in-school or out of school suspension.

ABSENCE PROCEDURES

1. Unless the absence of a student is attributable to illness, injury, serious illness of a family member, death in the family, or other reason, which requires the immediate absence of a student, advanced notification is required for student absences.
2. For those absences which require advance notification, such notice shall occur as early as practicable so that the student will have the opportunity to complete assignments prior to the absence. If sufficient advance notification is not possible, the building principal may determine an appropriate amount of time following the absence during which the student will be allowed to complete work missed. Such time limits will generally be equivalent to two days of make-up time for each day of work missed. Failure to complete the work within the time limits established will result in loss of credit for that work.
3. Parent notification of the absence shall be by written note, personal contact in the building office, or by telephone call, email, or texts. Reasons as to the nature of the absence will be required so that the building principal may comply with Kansas's statutory requirements, to determine whether the absence is excused or unexcused.
FAILURE TO PROVIDE ADVANCED NOTICE AND/OR REASON FOR THE ABSENCE MAY RESULT IN THE ABSENCE BEING TREATED AS AN UNEXCUSED ABSENCE.
4. A pre-admit slip will be issued by the office for advanced notification to enable the student to complete assignments in advance of leaving if possible. Once a student has arrived at school, they must obtain a "Permit to Leave Building" slip issued by the office in order for the absence to be excused.
5. **Student assignments may be obtained by calling the office before 8:30 a.m. the day the assignments are to be picked up. (Assignments should be picked up before the office closes at 3:45 p.m.)**

LATE TO SCHOOL (LTS).

Most late arrivals are avoidable. If you know your child will be late, call the school to avoid an unexcused absence. All children who arrive late to school **MUST** report to the office. A student is considered late to school if their arrival is less than fifteen minutes after the start of the school day. LTS incidents accumulating seven hours will equal one unexcused absence (See the Kansas Law).

AT THE JR./SR. HIGH SCHOOL LEVEL A STUDENT WILL NOT BE ADMITTED TO A CLASS OR CLASSES WITHOUT A STUDENT ADMIT SLIP FROM THE OFFICE. This slip is to be presented to the teacher for the make-up assignment and teacher's signature

upon completion of the assignment. The slip should be returned to the office by the teacher when the assignments are completed.

Students will not be eligible to participate in school functions unless they are in attendance by 12 noon on the same day the function is scheduled unless special permission from the principal has been received. School functions include interscholastic competition, performances of activity groups and activity practice.

EXCUSED STUDENT ABSENCE FOR TRIP WITHOUT PARENTS SUCH AS COLLEGE VISITATIONS, FIELD TRIPS, ETC.

The following criteria exist for a student's absence to be excused for a trip without parents:

- 1) It must be arranged well enough in advance to allow ample time for the student to complete all assignments prior to the absence.
- 2) The student must exhibit good attendance; allowances may be made by the principal.
- 3) The student must be in good disciplinary standing with the school – free of probation due to improper conduct.
- 4) The student must have the approval of the principal.

COLLEGE VISITATIONS

Sophomores will be excused for one college visit per year.

Juniors will be excused for two college visits per year.

Seniors will be excused for three college visits per year.

SCHOOL SPONSORED ACTIVITIES

When a student is absent due to a school sponsored activity, they are not to be counted absent and do not need a Student Admit slip from the office. The sponsor will issue a School Activity Slip to all students attending activities which are not scheduled on the calendar. This slip is to be presented to each teacher and initiated when the work has been completed or arrangements made with the teacher to make up the work. These slips must be returned to the sponsor with each teacher's approval before the student will be excused for the activity.

TARDIES

A STUDENT WILL BE CONSIDERED TARDY WHEN THEY ARE NOT IN THE ROOM AND IN THEIR SEAT AT THE BELL WHICH STARTS THE REGULAR CLASS PERIOD.

Tardies may be excused or unexcused. Excused tardies may occur when another teacher, the office, etc. have detained a student. If another teacher or the office detains a student, a tardy slip will be provided, which will excuse the tardy. Unless a teacher or the office excuses the tardy, the tardy will be considered unexcused. Two (2) unexcused tardies in the same class period in a nine-week grading period will be counted as one unexcused absence and the disciplinary action attached hereto. Unexcused tardies must be made up within a week of accumulating two tardies. Failure to make up the tardies may result in the student's serving in-school or out of school suspension.

The above regulations are further detailed in USD 109 Board Policy, under JBD-Absences and Excuses, found on page 63 of the Student Handbook.

TRUANCY-JBE *(See usd109.org for complete policy)*

The building principal, counselor or superintendent shall report students who are inexcusably absent from school to the appropriate authority. Truancy is defined as any three consecutive unexcused absences, any five unexcused absences in a semester or seven unexcused absences in a school year, whichever comes first. School year means the period from July 1 to June 30. Students who are absent without excuse for a significant part of any school day shall be considered truant.

Prior to reporting to either DCF-Department for Children and Families (if the student is under 13) or the county or district attorney (if the student is 13 or more years of age but less than 18 years of age) a letter shall be sent to the student's parent(s) or guardian notifying them that the student's failure to attend school without a valid excuse shall result in the student being reported truant.

Involvement of Law Enforcement

Law enforcement officers may return truant children to the school where the child is enrolled, to the child's parent or guardian, or to another location designated by the board to address truancy issues.

Reporting to Parents

If a truant child is returned to school by a law enforcement official, the principal shall notify the parent or guardian.

LEAVING THE SCHOOL GROUNDS

After arrival at school, no student will leave the school grounds without a "Permit to Leave Building" slip issued by the office. This is necessary even though the student might have already received a pre-admit slip from the office.

INOCULATIONS-JGCB *(See usd109.org for complete policy)*

All students enrolling in any district school shall provide the building principal with proof of immunization of certain diseases or furnish documents to satisfy statutory requirements. Booster shots required by the Secretary of the Department of Health and Environment are also required.

Notice of this policy and the provisions and applicable state law shall be distributed to students or their parents each fall and as otherwise required by statute. The superintendent shall issue a news release each August explaining the required inoculations and booster shots.

The superintendent may exclude students who fail to provide the documentation required by law from school until statutory requirements are satisfied. Notice of exclusion shall be given to the parents/guardians as prescribed by law.

Each principal shall forward evidence of compliance with the inoculation law to other schools or school districts when requested by the school or by the student's parents/guardians.

STUDENT HEALTH ASSESSMENTS-JGC *(See usd109.org for complete policy)*

Unless otherwise provided herein, all students under the age of nine shall submit evidence they have undergone a health assessment prior to entering kindergarten or before enrolling in the district for the first time.

All students engaged in athletic activities covered by KSHSAA rules shall provide the building principal with proof of a physical examination and clearance to participate.

MEDICATIONS AND STUDENT HEALTH

If a student becomes ill or is injured while at school, the school will make every effort to notify the parent or the person to be contacted in case of emergency. No child will be sent home unless such contact has been made. The nurse will administer first aid only as authorized by the State Board of Health. No prescription medication shall be administered to students at Republic County JH/HS unless there is on file in the high school office a complete Physician/Parent medication permission form. Medications will be kept in the vault or locked cabinet. The medication shall be dispensed according to the instructions provided by the parents (a photocopy of the bottle shall be sufficient in place of a doctor's signature).

All prescription medications are to be brought to school in their original container. It may be necessary for the parent to request two bottles from the pharmacist, one for home and one for school. Over the counter medications will not be maintained at school unless the school has written permission from the parent. Under no circumstances can school provide "over the counter" medications to students without parent-expressed permission. A new physician/parent permission form shall accompany any changes in types of drugs, dosage and/or time of administration.

(Examples of the school's medication forms are located in the appendix)

KSHSAA ELIGIBILITY REQUIREMENTS

To be eligible to participate in interscholastic activities a student must be certified by the school principal or activities director as meeting all eligibility standards as set by the school and the KSHSAA requirements. The following two pages list those requirements set out by KSHSAA, the governing body of all activities in Kansas, and the Republic County Jr./Sr. High School's eligibility standards which **EXCEED** KSHSAA requirements. Students may be eligible to represent their school in interscholastic activities and other activities if they meet both the KSHSAA and Republic County Junior Senior High School requirements:

1. They are bona fide, undergraduate students in good standing, with regular attendance, free of tobacco, alcohol, illegal drugs and anabolic steroids.
2. They are not presently under suspension from school (in or out of school suspension).
3. Their conduct and standards of sportsmanship are satisfactory and do not bring discredit to them or their school.
4. They are not 19 years of age (16, 15, 14 for junior high students) on or before September 1 of the school year in which they compete.
5. They have not completed eight semesters of high school attendance (includes total attendance beginning with the ninth grade) Their last two semesters of possible eligibility must be consecutive.
6. They have not had eight semesters of competition or more than four seasons in one sport (includes grades 9 through 12).
7. They have passed in five subjects of unit weight or the equivalent during their last semester in attendance.
8. They do not engage in outside competition in the same sport during a season in which they are representing their school. Athletes should consult the coach or principal before allowing them to participate individually or on a team in any game, training session, contest, or tryout conducted by an outside organization.
9. They have not participated in training sessions or tryouts held by colleges or other outside agencies or organizations in the same sport while a member of a school athletic team.

10. They have passed a physical examination given by a physician and have the written consent of their parents or legal guardian.
11. They have met the requirements of the Transfer Rule if they are transfer students. Contact the principal concerning this regulation.
12. They are not a member of any fraternity or other organization prohibited by law or by the rules of the KSHSAA.
13. They have not competed under a false name or for money or merchandise of intrinsic value and have observed all other provisions of the Amateur Rule.
14. They are regularly enrolled and in attendance not later than Monday of the fourth week of the semester in which they participate.
15. They are attending school the day the activity is scheduled, or they have special permission from the principal.
16. They have completed and returned an athletic checklist to the activities director or main office and received a clearance card to present to their coach.

RCJSHS ELIGIBILITY POLICY

ALL students of RCJSHS must meet both KSHSAA and the Republic County Junior Senior High School eligibility policies.

A report will be generated by the counselor, through POWERSCHOOL on Monday for students failing any class. A teacher will meet with them in SEMINAR to discuss what can be done prior to the Eligibility list creation on Thursday. All back assignments are due by 3:40 pm on Wednesday prior to the list being created. An Eligibility List will be created on Thursday, every week, excluding the first 3 weeks of each semester. This list will be created by the counselor's office, through POWERSCHOOL.

To be ELIGIBLE a student must be passing ALL classes.

At this point, the student would then become **INELIGIBLE starting the next Monday**. The student could become eligible the following Monday, but no sooner.

This policy would apply to all "Out of School" activities as listed.

Cheerleading	Boys Cross County	Girls Cross Country
Boys Basketball	Girls Basketball	Wrestling
Football	Volleyball	Boys Track
Girls Track	Softball	Golf
Forensics	Show Choir	Jazz Band
Pep Band	Singers	Play
Art Show	Homecoming Candidate	Sweetheart Candidate
Scholars Bowl	FFA activities/trips	FBLA activities/trips
FCCLA activities/trips	Science Club activities/trips	Art Club activities/ trips
National Honor Society	KAYS activities/trips	Stuco activities/trips
Pep Club	Dances/Prom	Baseball

Senior Project Deadlines

ACTIVITIES NOT COVERED UNDER THIS ELIGIBILITY CONTRACT

Concert Band

Marching Band

Concert Choir

Other Classes that have grade connected activities or required by the school district

OTHER ELIGIBILITY

A student who is not in good standing with the school will lose the privilege of running for or holding any school office (class and/or organization) for the remainder of the school year. In addition, the student will not have his or her name on the ballot as a candidate for homecoming or sweetheart. In the event that his or her name is already on the ballot, the student will lose his or her privilege to be a part of the ceremony. "Good standing" means the student has not violated the behavior code as set forth in the student handbook. "Good standing" will also include the Board of Education policy JDDA- Drug Free Schools.

PARTIES

All classes and organizations are to be limited to one party per semester. Weekday parties shall close by 10:30 p.m. Friday night parties shall close by 12:00 a.m. unless an extension is granted. All parties are restricted to students of this attendance center except by special permission of the principal.

1. Parties are to be approved and put on the calendar.
2. At least one staff member must be present to supervise.
3. It is the responsibility of each organization to "clean up" and to return borrowed articles.
4. No transportation will be provided for out-of- town parties.
5. When students leave a party or dance, they will not be readmitted.
6. Appropriate dress will be worn to parties as established by the organization in charge.

In the event that students in grades 7 or 8 host an evening party or dance, the hours will be determined by the principal. **(Also, see Dance Rules.)**

DANCE RULES FOR HIGH SCHOOL STUDENTS

1. When students (including outside dates) leave the party or dance, they will not be readmitted.
2. All out of town dates must be approved by administration by having an out of town date form signed by his/her administrator. A copy of his/her driver's license is required if the out of town date has graduated high school. Anyone 21 or over will not be allowed to attend.
3. If a student brings an outside date and leaves the dance, the outside date is to leave with the student who brought them.
4. When entering a dance or party, all beverages, coats and hats must be left at the door.
5. Appropriate dress will be worn to parties and dances as established by the sponsoring organization.
6. Anyone bringing an outside date must sign both names on a list in the office by 3:40 p.m. of the school day prior to the event and must accompany that individual to that event and be present. Anyone with an outside date is responsible for his or her behavior. Anyone exhibiting conduct relative to the conduct rules listed in the STUDENT HANDBOOK will be dealt with accordingly.
7. Rules must be posted at all dances.

(Established and approved by the RCJSHS Student Council, 2010)

DANCE RULES for JUNIOR HIGH STUDENTS

1. Grades 7/8 student dances/parties will be limited to those students enrolled in grades 7/8 at Republic County Jr./Sr. High School.
2. Grades 7/8 students will NOT be permitted to attend high school parties or dances. NO 6th graders will be allowed to attend the junior high dances.
3. When a student leaves a party or dance he or she will NOT be readmitted.
4. When entering a dance or party, all beverages and coats must be left at the door.
5. Appropriate dress will be worn to parties and dances as established by the sponsoring organization.
6. Any picture taken must include the person who owns the camera/camera phone and has permission of others in the photo.
7. Anyone exhibiting conduct in violation of the student conduct rules listed in the STUDENT HANDBOOK will be disciplined.
8. Rules must be posted at all dances.

(Established and approved by the RCJH Student Council, February 25, 2010)

DISCIPLINARY ACTION

Possible disciplinary actions may include before/after school detention, Saturday school, in/out-of-school suspension or expulsion. The severity of discipline will be determined by the principal based upon the severity of the offense.

DISCIPLINE RECORD

A discipline record will be kept for every student who is sent to the office for a discipline problem. A copy of this record will be sent to the parents notifying them of the nature of the problem and the action taken to correct the behavior. (This record will not be included in the student's permanent records – all files will be destroyed when the student withdraws from school and or graduates.) If a student is on probation and becomes a habitual rule offender and interferes with their learning opportunities and the opportunities of others, they will be suspended. (Severe infractions may bring about immediate suspension prior to probation.) If suspension occurs, the parents or guardian will be notified immediately by phone and/or certified mail that the student was suspended and the reason for the suspension.

For misconduct of a serious nature or repeated behaviors, a student will be placed on in-school suspension or required to attend Saturday school. If the behavior is not corrected after suspension, the student will be subject to expulsion (which means they can no longer attend Republic County Jr./Sr. High School.)

BEHAVIOR CODE

Student Conduct/Discipline Measures

Acts of unacceptable behavior that may result in suspension (including in-school suspension) upon first offense, depending upon the severity of the infraction, or which may result in suspension for repeated infractions. Administrators will utilize a discipline matrix to assist with identifying the appropriate measure. Acts of unacceptable behavior include, but not limited to the following:

Acts of behavior that interfere with the maintenance of a good learning environment or interfere with the education, health, and safety of other students WILL NOT be tolerated. Overt acts of affection such as hugging, kissing, petting, etc. are not permitted on school grounds and it is not

appropriate behavior in an education setting. The following behaviors at school, school activities or on school property are prohibited and subject to suspension or expulsion consequences:

1. Breaking of school rules
2. Extortion
3. Willful disobedience
4. Fighting
5. Intimidation (includes hazing and initiating)
6. Obscenity
7. Open defiance
8. Possession or use of lethal weapons
9. Profanity
10. Possession or use of smoking and chewing tobacco
11. Stealing
12. Excessive tardies
13. Temper tantrums
14. Threats by word or deed
15. Truancy
16. Conduct that disrupts school
17. Vandalism
18. Possession of any object that can reasonably be considered a weapon (see Board policy JCDBB Weapons)
19. Sexual, Racial, and Disability harassment (See Board policy JGEC & JGECA)
20. Possession of lighters, matches or strikers
21. Possession, use, distribution and/or sale of illegal substances
22. Behavior that disrupts the student's education or the education opportunities of others
23. Violation of the district's acceptable use policy
24. Racial, disability, or sexual harassment
25. Any other violation of the student discipline code or classroom rules

Reporting Crimes to Law Enforcement-JDDB

Whenever a student engages in conduct which constitutes the commission of any misdemeanor or felony, at school, on school property, or at a school supervised activity and/or has been found:

- In possession of a weapon
- Any student violating or suspected of violating the policy of unlawfully manufacturing, distributing, dispensing, possessing, using or under the influence of illicit drugs, controlled substances or alcoholic beverages on school district property or at any school activity
- To have engaged in behavior at school which has resulted in, or is likely to have resulted in, serious bodily injury to others

The principal shall report such act(s) to the appropriate law enforcement agency.

BOARD POLICY-ESI-Emergency Safety Intervention-GAAF

(See usd109.org or appendix for complete policy)

Emergency Safety Interventions (See GAO, JRB, JQ, and KN)

The board of education is committed to limiting the use of Emergency Safety Intervention (“ESI”), such as seclusion and restraint, with all students. Seclusion and restraint shall be used only when a student’s conduct necessitates the use of emergency safety intervention as defined below. The board of education encourages all employees to utilize other behavioral management tools, including prevention techniques, de-escalation techniques, and positive behavioral intervention strategies.

STUDENT COMPLAINTS

Any student may file a complaint with the principal against any school employee, or any school rule and regulation. Said complaint must be in writing, and it must be filed within 20 days following the act or event about which the complaint arose. Said complaint must be specific and in reasonable detail as to the *who, what, where, and when* of the complaint. Any complaint not filed within said 20-day period shall be deemed to have been waived. Complaints or grievances concerning a particular principal’s rule or regulation shall be filed with that principal. Any complaint fulfilling the requirements of this rule shall be acted upon by the appropriate administrator whose decision shall be final. Complaints or grievances concerning a board policy, rule, or regulation may be filed at any time and shall be filed with the clerk of the board. (Complaints regarding sexual harassment are addressed in Board policy JGEC and GAAC.)

BULLYING-JDDC (See EBC, GAAE, JCE, JDD, JGEC, JGECA, and KGC)

The Board of Education prohibits bullying in any form, including electronic means, on or while using school property, in a school vehicle or at a school-sponsored activity or event. The administration shall propose, and the board shall review and approve a plan to address bullying on school property, in a school vehicle or at a school-sponsored activity or event.

The plan shall include provisions for the training and education of staff members and students and shall include appropriate community involvement as approved by the board. Students who have bullied others in violation of this policy may be subject to disciplinary action, up to and including suspension and expulsion. If appropriate, students who violate the bullying prohibition shall be reported to local law enforcement.

BULLYING POLICY

Bullying is any isolated, repeated, intentional act by a person who perceives himself or herself as more powerful, which causes embarrassment, pain or discomfort.

Bullying on school property, in a school vehicle or at a school-sponsored activity or event is not acceptable. Bullying hurts everyone, not just the bully and his/her victim but also the bystanders who witness the violence, intimidation and/or the distress of the victim. Everybody has the right to be treated with respect. Training for staff and students on bullying prevention will be arranged as needed by the school administration.

The following are guidelines only and any one act, depending on its seriousness and student’s discipline history may result in student discipline up to and including expulsion.

VERBAL: Teasing, exclusion, put downs, sarcasm, jokes, taunting, gestures, written notes, graffiti	Warning, parents notified. Time before or after school. Reduced privileges	Parents notified. In school suspension, Saturday school. Removal from extracurricular activities	Out of school suspension	Develop an individual bullying plan which may include expulsion
PHYSICAL: Hitting, kicking, pushing, pinching, vandalizing, or stealing property	Warning, parents notified. Time before or after school. Reduced privileges	Parents notified. In school suspension, Saturday school. Removal from extracurricular activities	Out of school suspension	Develop an individual bullying plan which may include expulsion
SEVERE PHYSICAL: Severe hitting, threats of violence, or severe harassment.	Parents notified. In school suspension, Saturday school. Remove from extracurricular activities	Out of school suspension	Develop an individual bullying plan which may include expulsion	
ELECTRONIC: Cell phones, computers, cameras; embarrassing photos taken or displayed at school; inappropriate emailing or text messaging or viewing inappropriate websites	Warning, parents notified. Time before or after school. Reduced privileges	Parents notified. In school suspension, Saturday school. Removal from extracurricular activities	Out of school suspension	Develop an individual bullying plan which may include expulsion

Some bullying situations may be significant or severe enough to move to warrant a more severe discipline consequence at the discretion of the school administration. Cases of bullying will be dealt with on an individual basis depending on the seriousness of the behavior and the harm to others.

WEAPONS-JCDBB *(See usd109.org for complete policy)*

A student shall not knowingly possess, handle or transfer/transport any object that can reasonably be considered a weapon on the school grounds or off the school grounds at a school activity, function or event. This policy shall include any weapon, any item being used as a weapon or destructive device or any facsimile of a weapon. Possession of a firearm shall result in expulsion from school for a period of one year (186 school days), except that the superintendent may recommend that this expulsion requirement be modified on a case-by-case basis under the provisions of JDC (Probation). Students violating this policy shall be referred to the appropriate law enforcement agency(ies).

As used in this policy, the term “firearm” means any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, or any firearm muffler or silencer, or any destructive device.

As used in the policy, the term “destructive device” means any explosive, incendiary or poison gas, bomb, grenade, rocket having a propellant charge of more than four ounces, missile

having an explosive or incendiary charge of more than one-quarter ounce, mine or other device similar to any of these devices.

RACIAL and DISABILITY HARASSMENT-JGECA *(See usd109.org for complete policy)*

Racial and Disability Harassment: Students JGECA (See GAACA, GAAB, GAF, JDDC and KN)
The board of education is committed to providing a positive and productive learning and working environment, free from discrimination, including harassment, on the basis of race, color, national origin, or disability. Discrimination or harassment on the basis of race, color, or national origin (“racial harassment”) or on the basis of disability (“disability harassment”) shall not be tolerated in the school district. Racial or disability harassment of employees or students of the district in any district education program or activity is strictly prohibited.

SEXUAL HARASSMENT-GAAC (See GAF and JGEC) *(See usd109.org for complete policy)*

The board of education is committed to providing a positive and productive working and learning environment, free from discrimination on the basis of sex, including sexual harassment. The district does not discriminate on the basis of sex in admissions, employment, or the educational programs or activities it operates and is prohibited by Title IX from engaging in such discrimination. Discrimination on the basis of sex, including sexual harassment will not be tolerated in the school district. Discrimination on the basis of sex of employees or students of the district in any district education program or activity is strictly prohibited.

SEARCHES of PROPERTY-JCAB *(See usd109.org for complete policy)*

Principals are authorized to search property if there is reasonable suspicion that district policies, rules, or directives are being violated. In addition, all lockers shall be subject to random searches without prior notice or reasonable suspicion. All searches by the principal shall be carried out in the presence of another adult witness.

TOBACCO-Free School Grounds for Students JCDA (See GAOC and KMA)
(See usd109.org for complete policy)

The use, possession, or promotion of any tobacco product by any student is prohibited at all time in any district facility; in school vehicles; at school sponsored activities, programs, or events; and on school owned or operated property.

Administrators may report students who are in violation of this policy to law enforcement, as appropriate.

BREATHALYZERS

Alcohol use by a student is illegal and poses a serious threat not only to the student’s own safety and well-being, but also to the safety and well-being of the entire school community. Therefore, alcohol use, distribution, sale or under the influence by students will not be tolerated during school hours, on school property, or at any school-sponsored event or activity during or after school hours. When determining whether or not alcohol has been used or consumed by a student at a school-related function, or whether he or she is intoxicated, the safety of the student involved and the safety of other students, school staff and members of the general public, are the school district’s primary concerns.

If a supervising administrator believes that a student has used alcohol based on the observation of behavior, lack of coordination, or smelling alcohol on the student's breath, or other reasonable suspicion, they may take action to confirm the suspicion. An assessment of a student's possible or suspected alcohol use may be aided by utilizing breath alcohol testing devices, such as breathalyzers, which indicate the presence or absence of alcohol in a person's system. The intended purpose of having breath alcohol testing available is to prevent alcohol use by students. Law enforcement officers from the Republic County Sheriff's office will administer the alcohol breathalyzer tests pursuant to manufacturer's instructions. Any student who is determined to be under the influence of alcohol will be dealt with by the sheriff's office, according to the law. That includes the possible issuance of a criminal citation, transportation to the Republic County Jail for processing, and later court appearances, as well as other possible consequences.

A student's participation in any extracurricular activity, including but not limited to sports and dances, is a privilege not a right; therefore, students who wish to take part in extracurricular activities, and their parents, guardians or other responsible persons, will be required to sign a form acknowledging that they have read and understand the alcohol screening policy.

Included in the Student Handbook is the alcohol and drug policy. Students and their guests will be randomly screened by alcohol breathalyzers at school dances and may be screened at other school activities. The screening process is as follows: If a student draws one blue marble out of a container of colored marbles, the student will be taken with the principal to a designated location where law enforcement personnel will administer the breathalyzer. If a student blows positive, the student will be retested after fifteen (15) minutes. If the student should blow positive a second time, law enforcement procedures will take effect and parents will be contacted. Any student who wishes to bring a guest to a school dance must provide the principal with a breathalyzer test submission form, signed by the guest and the guest's parent(s), prior to attending the dance. As a condition of admission to a school-sponsored activity, a signed copy of the Alcohol Screening Acknowledgment must be on file at the school.

Every student attending school or school-related events or activities (whether within or outside the school district) is expected to follow the Student Handbook.

See the Alcohol Screening Acknowledgment in the Appendix

Drug Free Schools-JDDA (See usd109.org for complete policy)

****USD 109 reserves the right to enforce a penalty that exceeds the levels described below based on the severity of the infraction.***

Student Conduct

As a condition of continued enrollment in the district, students shall abide by the terms of this policy. Students shall not unlawfully manufacture, distribute, sell, dispense, possess, use or be under the influence of illicit drugs, controlled substances, nicotine substance or alcoholic beverages on school district property or at any school activity. Any student violating or suspected of violating the terms of this policy will be reported to the appropriate law enforcement officials. If a student is in violation of this policy's student conduct, they shall be subject to discipline up to and including expulsion. This policy is required by the 1989 Amendments to the Drug Free Schools and Communities Act, P.L. 102.226, 103 St.1928 and compliance with it is mandatory.

1. First Offense. A first time violator shall be subject to the following sanctions:
 - a. A punishment up to and including short-term suspension;

- b. Suspension from participation and attendance at all USD 109 student activities for a period of 30 days.
 - c. Before reinstatement, the student and parent/guardian must complete a substance abuse counseling session provided by the district.
2. Second Offense. A second time violator shall be subject to the following sanctions:
- a. A punishment up to and including long-term suspension;
 - b. Suspension from participation and attendance at all USD 109 student activities for a period of 120 days or not less than one semester.
 - c. Before reinstatement, the student and parent/guardian must complete a substance abuse counseling session provided by the district.
 - d. Additional penalties may be imposed at the discretion of a coach/sponsor.
3. Third and Subsequent Offenses. A student, who violates the terms of this policy for the third time, and any subsequent violations, shall be subject to the following sanctions;
- a. A punishment up to and including expulsion from school for the remainder of the school year.
 - b. Suspension from participation and attendance at all USD 109 school activities for a period of 365 days.
 - c. Before reinstatement, the student and parent/guardian must complete a substance abuse counseling session provided by the district.
 - d. Additional penalties may be imposed at the discretion of a coach/sponsor.

Students who are suspended or expelled under the terms of this policy will be afforded the due process rights contained in board policies and Kansas statutes, K.S. A. 72-6114, et seq. Nothing in this policy is intended to diminish the ability of the district to take other disciplinary action against the student in accordance with other policies governing student discipline. A Drug and alcohol counseling and rehabilitation program is recommended for your student. If a student agrees to enter and complete a drug education or rehabilitation program, the cost of such a program will be borne by the student and his or her parents/guardians. A list of available programs along with names and addresses of contact persons for the program is on file with the board clerk. Parents/guardians or students should contact the directors of the programs to determine the cost and length of the program. A copy of this policy will be provided to all students, and the parents/guardians of students with notice of any discipline.

Standardized Policy for Extra-Curricular Activities

Republic County Schools believe that school activities are a positive influence for students and the community. All students are expected to obey the law in their daily lives. All students are required to abide by Policy JDDA-R Drug Free Schools which outlines student conduct and the condition of student enrollment in the district. Students who represent Republic County Jr./Sr. High School in various extracurricular activities are held to a high standard of conduct. The following guidelines reinforce the expectations of good conduct and positive representation of USD 109 by students who participate in athletic and extracurricular programs.

Participation in extracurricular activities is a privilege. This privilege is available to a student for as long as the student complies with district policies, KSHSAA policies and coach/sponsor rules. This policy is considered a baseline for participation in extracurricular activities.

If a student is found to be a participant of or a party to any illegal activity detrimental to the high standard of conduct required, the student shall be subject to some form of discipline consistent with this policy, depending on the severity of the violation.

Enforcement of this policy shall not be circumvented by a criminal diversion from the law. Diversion from the law or act will not be considered in the administration of this policy. Diversions are often granted after admission of guilt or failure to contest a criminal charge.

Diversion may be beneficial to the long-term welfare of the student, but it has minimal benefit to the short-term participation in athletic and extracurricular programs. Republic County USD 109's primary objective is to educate students to obey civil, criminal laws and school rules.

Policy Statement:

Students must not: use, possess, sell or transfer any tobacco, alcohol product or controlled substance as defined by law while representing Republic County Jr./Sr. High School. Representing Republic County Jr./Sr. High School begins once a student enrolls for the school year and henceforth includes weekends, nights, school holidays and breaks during the school year. Any student suspected of an offense shall be notified and afforded an opportunity to present his/her version of the situation. Verification of drug and alcohol infractions will come in one of the following:

- a. Self admitted involvement by the student or his/her parent/guardian
- b. Witness student involvement by the sponsor, coach or staff member
- c. Verification by an official law enforcement report
- d. Investigation by school official, coaches or sponsors
- e. *Positive result of a certified drug test (pending the adoption of a random drug testing policy)*

If a source other than those listed above reports about a student's violation of this policy, validity of the allegation will be investigated and substantiated *by procedures of (a), (b) and or (c) above*. If the information proves to be accurately reported, the appropriate action within policy guidelines will be taken.

1. **First offense:** The student will be suspended for the next three consecutive competitions or extra-curricular activities' participation dates. The student must continue to practice to remain a participant in any affected activity. If there are less than three competitions or participation dates remaining in the student's current activity school year, the suspension will carry over to the next activity year of competition or participation. When the violation occurs while the student is not currently involved in an activity, the consequence will be imposed at the beginning of the student's next season of completed competition or participation, where the student finished in good standing. Further, the student and parent/guardian must agree to complete a substance abuse counseling session provided by the district before returning to any KSHSAA or extra-curricular activity. Failure to complete a substance abuse counseling session within 30 days of the initial suspension may result in additional days of suspension from participating in extracurricular activities. Additional penalties may be imposed at the discretion of the coach/sponsor.
2. **Second offense:** The student will be suspended for the remainder of the current activities' season; however, the student will forfeit no less than 50% of the total competition or participation (quarter, innings, acts or days) of the current season. The suspension will carry over by the remaining fraction or percent to the next activity season of competition. The student must continue to practice to remain a participant in the activity. If the student is participating in more than one activity simultaneously during the same season, the consequences will be imposed in each activity. Further, the student and parent/guardian must agree to complete a substance abuse counseling session provided by the district before returning to any KSHSAA or extra-curricular activity. Failure to complete a substance abuse counseling session within 30 days of the initial suspension may result in

additional days of suspension from participating in extracurricular activities. Additional penalties up to and including dismissal from the extracurricular activity may be imposed at the discretion of the coach/sponsor.

3. **Third offense:** The student will forfeit one calendar year (365 days) of competition or participation. Further, the student and parent/guardian must agree to complete a substance abuse counseling session provided by the district before returning to any KSHSAA or extra-curricular activity. Failure to complete a substance abuse counseling session within 30 days of the initial suspension may result in additional days of suspension from participating in extracurricular activities.
4. **Fourth offense:** The student will forfeit all remaining extra-curricular activities' eligibility at Republic County Jr./Sr. High School.

Extra-Curricular Diversion Process

Prior to reinstatement in any extracurricular activity stated in the first offense:

1. The student shall meet with all team members or body of students involved in each extracurricular activity currently in season and consequently affected by the student's involvement. The appropriate coach, staff member or sponsor shall be present. The student shall admit involvement in the prohibited activity and share no less than two learning experiences or consequences derived from the infraction.
2. The student shall admit involvement and apologize in writing to the coach/sponsor/staff member.
3. The student shall admit involvement and apologize in writing to the athletic director. The letter will be filed in the student's file.
4. The student and parent/guardian must agree to complete a substance abuse counseling session provided by the district before returning to any KSHSAA or extra-curricular activity. Failure to complete a substance abuse counseling session within 30 days of the initial suspension may result in additional days of suspension from participation in extracurricular activities.

Due Process

The student, parents/guardians, coach/sponsor, activities director and principal will have a disciplinary conference. The violation will be recorded by the activities director with appropriate action addressed at the conference.

Procedure of Enforcement

1. Notification of the violation.
2. Meet with student concerning the violation. If permissible by law, the parent/guardian shall be immediately informed of the meeting results.
3. Verification of policy infraction
4. Disciplinary Conference - Explain consequences of action and subsequent violations.
5. Administer appropriate action.

6. Record conference and violation. File in the activity director's office.

ACTIVITIES COVERED UNDER THIS POLICY

High School			Jr. High School	
Sports	Activities	Organizations	Sports	Activities
Cheerleading	Show Choir	FFa	Cheerleading	Singers
Boys and Girls Cross Country	Jazz Band	FBLA	Boys and Girls Cross Country	Jazz Band
Boys and Girls Basketball	Pep Band	FCCLA	Boys and Girls Basketball	Dances
Boys and Girls Wrestling	Forensics	Science Club	Boys and Girls Wrestling	
Football	Play	Art Club	Football	
Volleyball	Art Shows	KAYS	Volleyball	
Boys and Girls Track	Homecoming and Sweetheart Candidates	National Honor Society	Boys and Girls Track	
Golf	Scholars Bowl	STUCO		
Softball	Yearbook Competition			
Baseball	Dances/Prom			

As a participant in an activity, and especially athletics, you are assuming the risk of possible injury. The school district insurance does not cover medical costs resulting from an injury or accident as part of any school activity. Therefore, you should make sure you have adequate medical insurance. Low cost insurance is available, and information is available during enrollment or at any school office.

See the Activities Contract in the Appendix

SPORTSMANSHIP CODE

Good sportsmanship permeates virtually every aspect of our culture. The ethic of fair play may be witnessed in all facets of life. However, its origin has been firmly established in sports as a concept and as a pragmatic training ground for good citizenship and high behavioral standards.

Republic County Jr./Sr. High School is a first-rate school with high academic standards; in other words, it is a "Class Act". The following "sportsmanship code" exemplifies "class";

therefore, every member of the student body is expected to follow this code and demonstrate that they attend a school with “class”. This sportsmanship code complies with KSHSAA Rule 52.

1. Be courteous to opponents, referees, fans and cheerleaders.
2. Cheer for your team and not against opponents. All cheers and yells from fans should be positive in nature and geared toward your team, and fans-cheers should never be directed to the opposing team or its member(s) or fans. The following actions are considered rude, discourteous, and unsportsmanlike, and are, therefore, prohibited:
 - a) waving of arms, hands, and jeering while an opponent is at the free throw line in an attempt to distract the player’s concentration.
 - b) Pointing a finger at an opposing player whenever they commit a foul and chanting in unison “you...you...you.”
 - c) Chanting of “air ball... air ball” when an opposing player does not draw iron on an attempted shot.
3. Exercise self-control at all times – never chant obscene yells, boo or heckle an official, coach, cheerleader, or player. Respect and abide by the official’s decision.
4. Maintain personal integrity and conduct yourself at all times in such a manner as to display character in every action and be a credit to yourself and your school.
5. All banners and signs should be in good taste and not personal, negative, or vulgar or unsportsmanlike.
6. Respect the host school’s property and the public property of other communities. (Fans and cheerleaders should refrain from stomping and kicking bleachers).
7. Learn to win with character and lose with dignity – never chant or yell “warm up the bus” or other yells that antagonize your opponents when you feel you have won the game.
8. Treat all your opponents as you would like to be treated and expect to be better than other schools.

INSURANCE COVERAGE

LIABILITY INSURANCE

USD 109 maintains general liability insurance coverage for the district. This insurance will cover the school district for incidents which occur which are judged to be the responsibility of the school. The determination of responsibility is made by the insurance company and is related to employee job descriptions and responsibilities and whether the action of the school was the cause of the incident.

The school district also does not maintain insurance for students, employees or visitors for incidents, which are not within the responsibilities of the district. Medical payments for injuries suffered as a result of an accident, which is not the school’s direct responsibility, is not covered by our insurance.

USD #109 will NOT cover individual accidents beyond that which KSHSAA will cover. Parents are responsible for providing insurance for their child, in the event of an accident. It is recommended that parents purchase their own insurance for their child. Low-cost options are available. Please call the school office if you are interested.

PERSONAL PROPERTY

The school district does not insure the personal property of students, employees or visitors. Students who bring valuables to school do so at their own risk. Individuals who wish to insure personal items brought to school should contact their homeowners or renter’s insurance agent for information on how to do so.

STUDENT ACTIVITIES

Students who participate in interscholastic activities are covered under policies purchased by the school district from the Kansas State High School Activities Association Catastrophic Insurance Plan. These policies are secondary policies and will cover some medical expenses not covered by the student’s insurance carrier, for specified causes of loss, up to certain limits contained in the coverage.

RULES FOR STUDENTS ON DISTRICT SCHOOL BUSES-JGG

1. Passengers are to remain in their seats until the destination has been reached and the bus is stopped.
2. If the driver assigns seats, the assigned seat must be occupied until permission is given to make changes.
3. Passengers are to remain facing forward at all times while the bus is in motion.
4. Students are not to have distracting conversations with the driver while the bus is in motion.
5. Talking is permitted in a low conversational voice, but loud talking or calling to people in other sections of the bus is forbidden.
6. Paper is to be kept off the floor. Cooperation is expected of all students.
7. Students are not permitted to have hands, heads, or any body parts out of the windows at any time.
8. Students will not be permitted to carry animals or live specimens of any kind on the bus.

Classroom conduct is to be observed at all times and the following are deemed grounds for removal from the bus:

- Breaking of bus rules repeatedly
- Extortion
- Willful disobedience/open defiance
- Fighting
- Intimidation (includes hazing and initiating)
- Obscenity/profanity
- Sexual harassment
- Stealing
- Threats by words or deeds
- Conduct that disturbs bus
- Vandalism
- Possession or use of smoking or chewing tobacco
- Possession or use of any object that can reasonably be considered a weapon
- Bullying

The following administrative procedures will be followed in the event of student violations of the adopted rules and regulations concerning school bus conduct:

1. The school bus driver will talk to the student privately concerning the violation. (First warning – oral)
2. If the violation persists, the driver will report the incidents to the appropriate building principal or on a form provided for such purposes.
3. The building principal will attempt to correct the violations and send a copy of the Bus Conduct Report to the parents. (Second Warning – written – parents informed.)
4. If the violation continues, the principal will request the superintendent remove the student from the bus. It will be the parents' responsibility to provide transportation to and from school while the suspension is in effect.
5. The driver will immediately report violations, which could endanger the safety of the passengers or the driver, by radio communication. The principal or the superintendent may suspend the student immediately.
6. If a student is suspended from bus transportation for any reason; a letter, a telephone call, or a contact by the building principal will occur.

7. If a student suspension for improper bus conduct occurs, it will be necessary for the student and parents to meet with the building principal before the student may resume bus transportation.

SPECIAL USE OF SCHOOL BUS & RIDERS

Only students of USD 109 are allowed to ride in a district owned school bus due to insurance coverage reasons and for the safety of all passengers. (Exceptions see board policy EDDA). Only USD 109 students and other participants and sponsors in cooperative agreement activities or shared field trips may ride the bus. Exceptions require permission of the superintendent on the Vehicle Rider Permission Form

STUDENT TRANSPORTATION TO ACTIVITIES

On occasion a student may be allowed to drive, ride with or be accompanied by a parent, another student or recognized adult to a school activity. This is subject to the discretion of a building administrator and shall be restricted to those times when no school transportation is provided or when special supplemental transportation is required for transporting students.

Permission for allowing a student to drive or ride with another person shall be granted only when the following conditions are met:

1. School transportation is not provided, or special transportation is required.
2. Written or oral parental permission is received. Such permission shall indicate whether the student is driving or riding and who else, if anyone, will be accompanying the student.
3. No other persons other than those mentioned shall accompany the student to an activity or home from such an event unless parental consent is obtained.
4. During the time the student is at the activity, the student is responsible for the vehicle and shall remain parked.
5. A building administrator may, at his/her discretion, allow a student to drive his/her vehicle to a point representing a shortened distance to the student's home and allow the student to embark and disembark school-provided transportation at that point.
6. Transportation of students to and from school activities in the back of a pickup is strictly prohibited. It is illegal and unsafe and should never be allowed regardless of the instance to and from an activity.

STUDENT TRANSPORTATION RETURNING FROM ACTIVITIES

Students may be released to return home by other than school provided transportation, subject to the discretion of the activity sponsor in charge. Parental permission shall be required, and such practice shall be limited to release to parents or other recognized adults when prior parental permission has been received.

INTERNET

USD 109, in conjunction with Republic County, will provide access to the internet for our students. The internet is an international computer network, originally designed for the government, which shares a number of private sector resources as well as numerous resources for education.

Given the wide-open nature of the internet, it is possible that inappropriate material may be present. For example, it may be considered like an electronic bookstore. Even though you can easily find the section of the store that has the books you wish to read, you can also find books in the store that you may find inappropriate or offensive. While we work to ensure that students who use the internet do so appropriately, both parents and students must realize that to continue their internet privileges, students will be expected to comply with network etiquette. Finally, since internet access is changing rapidly, it may become necessary to revise our rules for use as the year progresses.

The expectations for use of the internet are as follows:

1. Realize that use of the internet is a privilege – not a right. If students abuse the privilege, it will be forfeited. Students found accessing inappropriate or obscene information will lose their internet privileges.
2. Outside student devices are not allowed.
3. Be polite. Do not write or send abusive messages to others.
4. Use appropriate language. Do not swear, use vulgarities or any inappropriate language.
5. Do NOT reveal your personal address or phone numbers or that of other students or acquaintances.
6. Note that electronic mail (e-mail) is not guaranteed to be private. People who operate the system do have access to mail. Messages relating to or in support of illegal activities may be reported to the authorities.
7. All communications and information accessible via the internet should be assumed to be private property, which is subject to copyright laws.
8. Do not place unlawful information on the system.
9. Be aware of server space limitations. Do not download large files which affect network operation or save large files on the local network.
10. Do not use the internet for private business advertising.
11. There is no expectation of privacy in anything that is communicated through the use of a school district computer or social media.

While we are excited about the vast information/resources available to our students on the internet, our school district is not able to make any warranties, express or implied for the service provided. We will not be held responsible for any damages you suffer and will not be responsible for loss of data or ensuring the accuracy or quality of information obtained through the internet. As a system with millions of users and millions of uses, there are unlimited opportunities to enhance educational resources. While we focus on the positive uses of the internet, there are also disreputable individuals and material on the internet. In order for the system to be used effectively, parents, students and the school district will need to work cooperatively as we develop use guidelines for the system. Prior to accessing the internet, students and parents will be asked to sign an

acceptable use policy. Parents are responsible for monitoring their student's use of the internet and social media during evenings and weekends.

PARENTAL INTERNET ACCESS

Parents have the ability to access student's grades over the internet at any time during the school year. The password is given to the parents or guardians.

See the Acceptable Use Policy in the Appendix

FIRE DRILL

Four times a year there will be a fire drill. Each teacher will instruct the class as to proper procedure for evacuation of the building. Everyone will leave the building by classes, march clear of the building and assemble by classes. Teachers will take their *GO Bags* for roll call. Do not rush or crowd. Students should take nothing with them. The regular class bell will signal return to the building or directions by school personnel. Route maps are posted in each room.

Each individual teacher should assure that handicapped or disabled students exit the building with the class or make other arrangements to exit the building safely and are accounted for along with other students.

The vocational, industrial and art building will conduct their own drills at the same time.

PROCEDURES FOR OCCUPANTS WITH DISABILITIES

Notice to all faculty and staff members at Republic County Jr./Sr. High School, located in Belleville, Kansas: This statement is being communicated to you to explain the fire drill or other emergency procedures for individuals with disabilities who are occupants of Republic County Jr./Sr. High School on a permanent or temporary basis. The guidelines that must be followed include anyone disabled, either permanently or temporarily, to the extent that such disability could interfere with speedy evacuation in an emergency; examples include: mobility, vision, or hearing impairment as well as an impaired cognitive functioning level.

In the event of an emergency, a practice fire drill or practice tornado drill, the classroom teacher, resource room teacher or paraprofessional who is working with an individual who meets any of the disability areas previously described is in charge of assisting the individual to get to safety. The individual should exit with his or her class when possible. If it is not appropriate to exit with the class, the nearest exit should be used. In a tornado situation, the individual should be escorted to the tornado shelter/wrestling room. The designated assembly location for a fire emergency will be with the student's classroom group outside the building in their designated location. The teacher is in charge of accounting for his or her group of students to ensure their safety.

TORNADO DRILL

There will be a tornado drill two times during each school term. Each teacher will instruct their class as to proper procedure for reaching the shelter area in the wrestling room. Everyone will march to the proper shelter area, by classes, and with their teacher leading. Each teacher will take their *GO Bag* with him/her for roll call. The signal for a tornado will be over the intercom system. The class bell will signal the return to rooms or communication by school personnel. All students will move into the storm shelter/wrestling room in the proper manner.

Route maps are posted in each room.

ASBESTOS IN OUR SCHOOL

The Asbestos Hazard Emergency Response Act (AHERA) requires that parents and students be notified yearly concerning the school district's asbestos plan. Asbestos is an issue which we have been addressing for many years. The AHERA Act was enacted by Congress to determine the extent of and develop solutions for any problems schools may have with asbestos. The problems concerning asbestos center around the potential risk caused by exposure to airborne asbestos fibers. These fibers may become airborne by release from asbestos containing building materials, which were commonly used in buildings prior to 1978. Materials, which may be crumbled or pulverized by hand pressure are referred to as friable materials and contain the most risk for release of asbestos fibers. During the summer of 1989 all friable asbestos was removed from R.C.H.S. Non-friable asbestos, that is asbestos, which is impregnated into materials, which are not crumbled or pulverized, still exists in some building components throughout the types of floor tile. Although this material may contain asbestos, the asbestos fibers are bonded into the composition of the floor tile and are not able to be released. Since the fibers are not released, floor tile and other non-friable materials do not represent a risk to students and/or employees.

An accredited inspector has inspected each district facility and inspection reports are available in the district administration office as well as in each building. Individuals who are interested in reviewing the district's asbestos information may do so by contacting the building principal or administration.

USD #109 is an Equal Opportunity Employer.

USD #109 does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities.

Appendix

Republic County USD 109 2025 - 2026 School Calendar

JULY							AUGUST							SEPTEMBER							OCTOBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5	3	4	5	6	7	8	9	1	2	3	4	5	6			1	2	3	4		
6	7	8	9	10	11	12	10	11	12	13	14	15	16	7	8	9	10	11	12	13	5	6	7	8	9	10	11
13	14	15	16	17	18	19	17	18	19	20	21	22	23	14	15	16	17	18	19	20	12	13	14	15	16	17	18
20	21	22	23	24	25	26	24	25	26	27	28	29	30	21	22	23	24	25	26	27	19	20	21	22	23	24	25
27	28	29	30	31			31					12/15	28	29	30				26	27	28	29	30	31			
																		19/20.5							22/23		

NOVEMBER							DECEMBER							JANUARY							FEBRUARY						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1		1	2	3	4	5	6				1	2	3	1	2	3	4	5	6	7	
2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	9	10	11	12	13	14
9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	16	17	18	19	20	21
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	23	24	25	26	27	28
23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	31							
						17/17						14.5/16						18/20							18/19.5		

MARCH							APRIL							MAY							JUNE						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4						1	2	1	2	3	4	5	6	
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27
29	30	31					26	27	28	29	30			24	25	26	27	28	29	30	28	29	30				
						16/17						20/21	31					11/14									

August

- 6-8: New Teacher Professional Development
- 12: Teacher Workday
- 11 & 13: Teacher Professional Development
- 14: First Day of School 1st - 12th grades
- 15: Kindergarten Begins
- 18: Preschool Begins

September

- 1: No School/Labor Day
- 17: P/T Conference 4:00-6:00
- 18: Collaboration/Workday and P/T Conferences/No School
- 19: No School

October

- 17: End of 1st Nine Weeks/No School
- 17: Teacher Professional Development/Work Day

November

- 26-28: No School/Thanksgiving Break

December

- 19: End of 2nd Nine Weeks
- 19: 1/2 Day of School and 1/2 Day Workday
- 11:30 Dismissal/No Lunch
- 22: Flex PD/Work day
- 23-31 No School/Holiday Break

January

- 1-2: No School/Holiday Break
- 5: Teacher Professional Development/Work Day/No School
- 6: Students Return
- 19: Teacher Professional Development/No School

February

- 25: P/T Conference 4:00-6:00
- 26: Collaboration/Workday and P/T Conferences/No School
- 27: No School

March

- 13: End of 3rd Nine Weeks/No School
- 13: Teacher Professional Development/Work Day
- 16-20: No School/Spring Break

April

- 3: No School/Holiday Break
- 21: Teacher Professional Development/Work Day/No School

May

- 15: Last Day of School/End of 4th Nine Weeks
- 18: Professional Development
- 19: Teacher Workday/Checkout
- 20: Flex PD/Work day

MAKE UP DAYS TO BE DETERMINED BY THE BOARD OF EDUCATION, IF NEEDED.

Flex PD/Workday
No School
First/Last Day of School
PTC 3:30-6:00
1/2 Day of School/Workday

Professional Development
PD/Workday
Workday/P-T Conferences
Workday

	Student	Contract
1st Grading Period Ends October 17	43	48.5
2nd Grading Period Ends December 19	41.5	43
3rd Grading Period Ends March 13	45	49.5
4th Grading Period Ends May 15	38	42
TOTAL CONTRACT/STUDENT CONTACT DAYS	167.5	183

BOE Adopted: February 10, 2025 (Amended in March)

**(The Permission for Medication form is to be completed by the parent.)
REPUBLIC COUNTY USD 109**

Permission for Medication

Name of Student _____

Building _____ Grade _____

Medication _____ Dosage _____

Date Started _____

Time of day medication is to be given _____

I hereby give my permission for _____ to take the above medication at school as ordered. I understand that it is my responsibility to furnish this medication. I further understand that any school employee who administers any drug or nonprescription medication pursuant to parental written request to my student in accordance with written instructions from the physician or dentist shall not be liable for damages as a result of an adverse medication reaction suffered by the student because of administering such medication.

DATE

Signature of Parent/Guardian

NOTE: The medication is to be brought to school in the original container appropriately labeled by the pharmacy, or physician, stating the name of the medication, the dosage and times to be administered.

The board of education is committed to limiting the use of Emergency Safety Intervention (“ESI”), such as seclusion and restraint, with all students. Seclusion and restraint shall be used only when a student's conduct necessitates the use of an emergency safety intervention as defined below. The board of education encourages all employees to utilize other behavioral management tools, including prevention techniques, de-escalation techniques, and positive behavioral intervention strategies.

This policy shall be made available on the district website with links to the policy available on any individual school pages. In addition, this policy shall be included in at least one of the following: each school’s code of conduct, school safety plan, or student handbook. Notice of the online availability of this policy shall be provided to parents during enrollment each year.

Definitions

“Area of purposeful isolation” means any separate space, regardless of any other use of that space, other than an open hallway or similarly open environment.

“Campus police officer” means a school security officer designated by the board of education of any school district pursuant to K.S.A. 72-6146, and amendments thereto.

“Chemical Restraint” means the use of medication to control a student’s violent physical behavior or restrict a student’s freedom of movement.

“Emergency Safety Intervention” is the use of seclusion or physical restraint but does not include physical escort or the use of time-out.

“Incident” means each occurrence of the use of an emergency safety intervention.

“Law enforcement officer” and “police officer” mean a full-time or part-time salaried officer or employee of the state, a county, or a city, whose duties include the prevention or detection of crime and the enforcement of criminal or traffic law of this state or any Kansas municipality. This term includes a campus police officer.

“Legitimate law enforcement purpose” means a goal within the lawful authority of an officer that is to be achieved through methods or conduct condoned by the officer’s appointing authority.

“Mechanical Restraint” means any device or object used to limit a student’s movement.

“Parent” means:

- a natural parent;
- an adoptive parent;
- a person acting as a parent as defined in K.S.A. 72-3122(d)(2), and amendments thereto;
- a legal guardian;
- an education advocate for a student with an exceptionality;
- a foster parent, unless the student is a child with an exceptionality; or
- a student who has reached the age of majority or is an emancipated minor.

“Physical Escort” means the temporary touching or holding the hand, wrist, arm, shoulder, or back of a student who is acting out for the purpose of inducing the student to walk to a safe location.

“Physical Restraint” means bodily force used to substantially limit a student’s movement, except that consensual, solicited, or unintentional contact and contact to provide comfort, assistance, or instruction shall not be deemed to be physical restraint.

“Purposefully isolate” when used regarding a student, means that school personnel are not meaningfully engaging with the student to provide instruction and any one of the following occurs:

1. Removal of the student from the learning environment by school personnel;
2. Separation of the student from all or most peers and adults in the learning environment by school personnel; or
3. Placement of the student within an area of purposeful isolation by school personnel.

“School resource officer” means a law enforcement officer or police officer employed by a local law enforcement agency who is assigned to a district through an agreement between the local law enforcement agency and the district.

“School security officer” means a person who is employed by a board of education of any school district for the purpose of aiding and supplementing state and local law enforcement agencies in which the school district is located but is not a law enforcement officer or police officer.

“Seclusion” means placement of a student for any reason other than for in-school suspension, detention, or any other appropriate disciplinary measure in a location where both of the following conditions are met:

- School personnel purposefully isolate the student; and
- the student is prevented from leaving or has reason to believe that the student will be prevented from leaving the area of purposeful isolation.

“Time-out” means a behavioral intervention in which a student is temporarily removed from a learning activity without being secluded.

Prohibited Types of Restraint

All staff members are prohibited from engaging in the following actions with all students:

- Using face-down (prone) physical restraint;
- Using face-up (supine) physical restraint;
- Using physical restraint that obstructs the student’s airway;
- Using physical restraint that impacts a student’s primary mode of communication;
- Using chemical restraint, except as prescribed treatments for a student’s medical or psychiatric condition by a person appropriately licensed to issue such treatments; and
- Use of mechanical restraint, except:

- o Protective or stabilizing devices required by law or used in accordance with an order from a person appropriately licensed to issue the order for the device;
- o Any device used by a certified law enforcement officer to carry out law enforcement duties; or
- o Seatbelts and other safety equipment when used to secure students during transportation.

Use of Emergency Safety Interventions

ESI shall be used only when a student presents a reasonable and immediate danger of physical harm to such student or others with the present ability to affect physical harm. Less restrictive alternatives to ESI, such as positive behavior interventions support, shall be deemed inappropriate or ineffective under the circumstances by the school employee witnessing the student's behavior prior to the use of any ESI. The use of ESI shall cease as soon as the immediate danger of physical harm ceases to exist. Violent action that is destructive of property may necessitate the use of an ESI. Use of an ESI for purposes of discipline, punishment, or for the convenience of a school employee shall not meet the standard of immediate danger of physical harm.

ESI Restrictions

A student shall not be subjected to ESI if the student is known to have a medical condition that could put the student in mental or physical danger as a result of ESI. The existence of such a medical condition shall be indicated in a written statement from the student's licensed health care provider, a copy of which has been provided to the school and placed in the student's file.

Such a written statement shall include an explanation of the student's diagnosis, a list of any reasons why ESI would put the student in mental or physical danger, and any suggested alternatives to ESI. In spite of the provisions of this subsection, a student may be subjected to ESI if not subjecting the student to ESI would result in significant physical harm to the student or others.

Use of Seclusion

When a student is placed in seclusion, a school employee shall see and hear the student at all times. The presence of another person in the area of purposeful isolation or observing the student from outside the area of purposeful isolation shall not create an exemption from otherwise reporting the incident as seclusion. When a student is placed in or otherwise directed to an area of purposeful isolation, the student shall have reason to believe that the student is prevented from leaving.

If the area of purposeful isolation is equipped with a locking door designed to prevent a student from leaving the area of purposeful isolation, the door shall be designed to ensure that the lock automatically disengages when the school employee viewing the student walks away from the area of purposeful isolation, or in case of emergency, such as fire or severe weather.

An area of purposeful isolation shall be a safe place with proportional and similar characteristics as those of rooms where students frequent. Such an area shall be free of any condition that could be a danger to the student, well-ventilated, and sufficiently lighted.

Training

All staff members shall be trained regarding the use of positive behavioral intervention strategies, de-escalation techniques, and prevention techniques. Such training shall be consistent with nationally recognized training programs on ESI. The intensity of the training provided will depend upon the employee's position. Administrators, licensed staff members, and other staff deemed most likely to need to restrain a student will be

provided more intense training than staff who do not work directly with students in the classroom. District and building administration shall make the determination of the intensity of training required by each position.

Each school building shall maintain written or electronic documentation regarding the training that was provided and a list of participants, which shall be made available for inspection by the state board of education upon request.

Notification and Documentation

The principal or designee shall notify the parent the same day as an incident. The same-day notification requirement of this subsection shall be deemed satisfied if the school attempts at least two methods of contacting the parent. A parent may designate a preferred method of contact to receive the same-day notification. Also, a parent may agree, in writing, to receive only one same-day notification from the school for multiple incidents occurring on the same day.

Documentation of the ESI used shall be completed and provided to the student's parents no later than the school day following the day of the incident. Such written documentation shall include:

- A. The events leading up to the incident;
- B. student behaviors that necessitated the ESI;
- C. steps taken to transition the student back into the educational setting;
- D. the date and time the incident occurred, the type of ESI used, the duration of the ESI, and the school personnel who used or supervised the ESI;
- E. space or an additional form for parents to provide feedback or comments to the school regarding the incident;
- F. a statement that invites and strongly encourages parents to schedule a meeting to discuss the incident and how to prevent future incidents; and
- G. email and phone information for the parent to contact the school to schedule the ESI meeting. Schools may group incidents together when documenting the items in subparagraphs (A), (B) and (C) if the triggering issue necessitating the ESIs is the same.

The parent shall be provided the following information after the first and each subsequent incident during each school year:

- A copy of this policy which indicates when ESI can be used;
- a flyer on the parent's rights;
- information on the parent's right to file a complaint through the local dispute resolution process (which is set forth in this policy) and the complaint process of the state board of education; and
- information that will assist the parent in navigating the complaint process, including contact information for Families Together and the Disability Rights Center of Kansas.

Upon the first occurrence of an incident of ESI, the foregoing information shall be provided in printed form or, upon the parent's written request, by email. Upon the occurrence of a second or subsequent incident, the parent shall be provided with a full and direct website address containing such information.

Law Enforcement, School Resource, and Campus Security Officers

Campus police officers and school resource officers shall be exempt from the requirements of this policy when engaged in an activity that has a legitimate law enforcement purpose. School security officers shall not be exempt from the requirements of this policy.

If a school is aware that a law enforcement officer or school resource officer has used seclusion, physical restraint, or mechanical restraint on a student, the school shall notify the parent the same day using the parent's preferred method of contact. A school shall not be required to provide written documentation to a parent, as set forth above, regarding law enforcement use of an emergency safety intervention, or report to the state department of education any law enforcement use of an emergency safety intervention. For purposes of this subsection, mechanical restraint includes, but is not limited to, the use of handcuffs.

Documentation of ESI Incidents

Except as specified above with regard to law enforcement or school resource officer use of emergency safety interventions, each building shall maintain documentation any time ESI is used with a student. The documentation shall include all of the following:

- Date and time of the ESI,
- Type of ESI,
- Length of time the ESI was used,
- School personnel who participated in or supervised the ESI,
- Whether the student had an individualized education program at the time of the incident,
- Whether the student had a section 504 plan at the time of the incident, and
- Whether the student had a behavior intervention plan at the time of the incident.

All such documentation shall be provided to the building principal, who shall be responsible for providing copies of such documentation to the superintendent or the superintendent's designee on at least a biannual basis. At least once per school year, each building principal or designee shall review the documentation of ESI incidents with appropriate staff members to consider the appropriateness of the use of ESI in those instances.

Reporting Data

District administration shall report ESI data to the state department of education as required.

Parent Right to Meeting on ESI Use

After each incident, a parent may request a meeting with the school to discuss and debrief the incident. A parent may request such meeting verbally, in writing, or by electronic means. A school shall hold a meeting requested under this subsection within 10 school days of the parent's request. The focus of any such meeting shall be to discuss proactive ways to prevent the need for emergency safety interventions and to reduce incidents in the future.

For a student with an IEP or a Section 504 plan, such student's IEP team or Section 504 plan team shall discuss the incident and consider the need to conduct a functional behavioral assessment, develop a behavior intervention plan, or amend the behavior intervention plan if already in existence.

For a student with a section 504 plan, such student's section 504 plan team shall discuss and consider the need for a special education evaluation. For students who have an individualized education program and are placed in a private school by a parent, a meeting called under this subsection shall include the parent and the private school, who shall consider whether the parent should request an individualized education program team meeting. If the parent requests an individualized education program team meeting, the private school shall help facilitate such meeting.

For a student without an IEP or Section 504 plan, the school staff and the parent shall discuss the incident and consider the appropriateness of a referral for a special education evaluation, the need for a functional behavioral assessment, or the need for a behavior intervention plan. Any such meeting shall include the student's parent, a school administrator for the school the student attends, one of the student's teachers, a school employee involved in the incident, and any other school employees designated by the school administrator as appropriate for such meeting.

The student who is the subject of such meetings shall be invited to attend the meeting at the discretion of the parent. The time for calling such a meeting may be extended beyond the 10-day limit if the parent of the student is unable to attend within that time period. Nothing in this section shall be construed to prohibit the development and implementation of a functional behavior assessment or a behavior intervention plan for any student if such student would benefit from such measures.

Local Dispute Resolution Process

If a parent believes that an emergency safety intervention has been used on the parent's child in violation of state law or board policy, the parent may file a complaint as specified below.

The board of education encourages parents to attempt to resolve issues relating to the use of ESI informally with the building principal and/or the superintendent before filing a formal complaint with the board. Once an informal complaint is received, the administrator handling such complaint shall investigate such matter, as deemed appropriate by the administrator. In the event that the complaint is resolved informally, the administrator must provide a written report of the informal resolution to the superintendent and the parents and retain a copy of the report at the school. The superintendent will share the informal resolution with the board of education and provide a copy to the state department of education.

If the issues are not resolved informally with the building principal and/or the superintendent, the parents may submit a formal written complaint to the board of education by providing a copy of the complaint to the clerk of the board and the superintendent within thirty (30) days after the parent is informed of the incident.

Upon receipt of a formal written complaint, the board president shall assign an investigator to review the complaint and report findings to the board as a whole. Such investigator may be a board member, a school administrator selected by the board, or a board attorney. Such investigator shall be informed of the obligation to maintain confidentiality of student records and shall report the findings of fact and recommended corrective action, if any, to the board in executive session.

Any such investigation must be completed within thirty (30) days of receipt of the formal written complaint by the board clerk and superintendent. On or before the 30th day after receipt of the written complaint, the board shall adopt written findings of fact and, if necessary, appropriate corrective action. A copy of the written findings of fact and any corrective action adopted by the board shall only be provided to the parents, the school, and the state department of education and shall be mailed to the parents and the state department within 30 days of the board's receipt of the formal complaint.

If desired, a parent may file a complaint under the state board of education administrative review process within thirty (30) days from the date a final decision is issued pursuant to the local dispute resolution process.

Approved: 5/10/2021; 8/14/2023

KASB Recommendation – 6/13; 12/13; 6/15; 6/16; 6/18; 12/18; 3/21; 6/23

Alcohol Screening Acknowledgement

Extracurricular activities are an important part of the overall educational program at Republic County High School. A well-rounded education is not only academically oriented but also includes physical, social, and emotional development. We at Republic County High School believe that students will be productive, responsible citizens of the society in which they live.

As a condition of admission to school-sponsored dances, a signed copy of this form must be on file at the school to acknowledge that I have received, read, consent to, and understand the USD 109 Alcohol Screening policy on page 33 of the Student Handbook.

Student/Guest Signature

Date

Parent Signature

Date

ACTIVITIES CONTRACT

Student and Parent/Guardian:

I have read and understand the Standardized Policy for Extra-Curricular Activities.

Participation in all activities is held to a high standard of conduct. There is always a risk of injury present in any school activity and student athletes and parents accept the risk of possible injury. You, as a participant, can uphold the standard and help to make the activity safer by exercising reasonable care and not using illegal substances.

As a participant in any school activity or athletic program, you are assuming the risk of possible injury. The school district insurance does not cover medical costs resulting from an injury or accident as part of an activity. Therefore, you should make sure you have adequate medical insurance. Low cost insurance is available and information is available during enrollment or at any school office.

As a member of a school athletic team representing USD 109, I agree to conduct myself at all times in accordance with the provisions set forth in USD 109's Standardized Policy for Extra-Curricular Activities.

Signed: _____
(Student)

Signed: _____
(Parent / Guardian)

Date: _____

This contract must be on file in the Activity Director's office before a student may participate in a contest/performance.

High School			Jr. High School	
Sports	Activities	Organizations	Sports	Activities
Cheerleading	Show Choir	FFa	Cheerleading	Singers
Boys and Girls Cross Country	Jazz Band	FBLA	Boys and Girls Cross Country	Jazz Band
Boys and Girls Basketball	Pep Band	FCCLA	Boys and Girls Basketball	Dances
Boys and Girls Wrestling	Forensics	Science Club	Boys and Girls Wrestling	
Football	Play	Art Club	Football	
Volleyball	Art Shows	KAYS	Volleyball	
Boys and Girls Track	Homecoming and Sweetheart Candidates	National Honor Society	Boys and Girls Track	
Golf	Scholars Bowl	STUCO		
Softball	Yearbook Competition			
Baseball	Dances/Prom			

Republic County Schools USD-109
Acceptable Use Policy
For Student Use of Technology and the Internet

Our goal as educators in providing internet access is to offer vast, diverse, and unique resources to students. The primary purpose for the use of technology is to facilitate teaching, learning, and personal growth in technology, information gathering skills, and communication skills. Use of technology and the internet is a privilege, not a right. Violation of any of the expectations and guidelines may result in the cancellation of the privilege.

With the vast numbers of people and computers available on the internet, it is impossible to predict the accuracy and age-appropriateness of materials that students might access. It is possible that a student might access adult content and/or other objectionable materials. While we will take reasonable measures to prevent such access, it is not possible to guarantee that students will not accidentally or intentionally find inappropriate material. Technology resources are to be used in a reasonable, efficient, ethical, and legal manner in accordance with the policies of Republic County Schools USD-109.

Expectations and Guidelines

1. Students must have parent/guardian permission in order to access the internet at school.
2. Students, school personnel, and any visitors are expected to follow the expectations and guidelines for use of technology and the internet.
3. Users will use technology resources for their intended purposes as established by USD-109.
4. All information accessible on the internet should be assumed to be private property. All copyright issues regarding software, information, and attributions of authorship must be respected.
5. Users shall not intentionally seek information on, obtain copies of, or modify files, data, or passwords belonging to other users or misrepresent other users on the network. This is considered to be theft of computer services and may be a violation of law.
6. Users will be given storage space on the network for saving files. Users shall not save files except in designated network areas.

Restrictions

1. Creating or accessing inappropriate material.
2. Accessing or downloading games, shareware, or restricted sites. Some examples include, but are not limited to: file sharing, peer-to-peer communication, executables of any kind, proxy bypass servers.
3. Deleting or modifying installed programs without the permission of the Technology Coordinator.
4. Violating copyright law.
5. Destruction, theft, and/or vandalism of computer hardware and furniture.
6. Accessing a User ID, network directory, or data file other than your own, or those to which you have been assigned network permission.
7. Changing any setup options on any program or service.
8. Introducing a computer virus onto a district-owned computer.
9. Accessing any of the following services during school hours: email, text message, chat, message board, or any type of communication service.
10. Using or accessing any social networking sites, such as My Space, Facebook, et al, which are prohibited at all times or any site normally blocked by the district firewall.
11. Using or accessing proxy bypass servers or performing any action which circumvents the district firewall.
12. There is no expectation or privacy for anything communicated using district technology or equipment or via social media.

Consequences (May include but are not limited to any or all of the following.)

Loss of network privileges for two weeks or the Loss of network privileges for the remainder of the school year.

**Republic County Schools USD-109
Acceptable Use Policy
For Student Use of Technology and the Internet**

Permission to Use the Internet

Please complete both sections and return to the school office.

Parent/Guardian decision on Internet use by their student

I, _____, the legal parent/guardian of _____,
(parent/guardian name) (student name)

GIVE MY PERMISSION or DO NOT GIVE MY PERMISSION

(please circle your decision)

for my student to access the Internet for educational use during the school year. I have read the **USD-109 Acceptable Use Policy for Student Use of Technology and the Internet**. I understand that internet access is designed for educational purposes and that USD-109 has taken reasonable precautions to control the use of controversial material on the internet. However, I recognize it is impossible for USD-109 to restrict access to all controversial materials, and I will not hold USD-109 responsible for materials acquired from the internet.

I will monitor my student's use of technology and computers including social media during the evenings and weekends.

Date

Parent/Guardian Signature

* * * * *

Student Acknowledgement of Parent/Guardian decision for Internet Use

I, _____, have read and will follow the **USD-109 Acceptable Use Policy for Student Use of Technology and the Internet**. I have discussed with my parent/guardian their decision for me to use the Internet at school. I understand their decision to:

GIVE ME PERMISSION or NOT GIVE ME PERMISSION

(please circle appropriate decision)

to use the Internet. It is my responsibility to abide by their decision and I will only use the internet if permission is granted by my parent/guardian and follow the school district rules..

Date

Student Signature