MELSTONE PUBLIC SCHOOL DISTRICTS 64J & 64JH
SPECIAL SCHOOL BOARD MEETING
July 9, 2026
Melstone Math Room
8:00 P.M.

MEETING AGENDA

I. CALL TO ORDER

A. Determine if Quorum is present

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA – *Action Item*

IV. PUBLIC COMMENT

Before you speak, identify yourself by clearly stating for the record your name and address. If you wish to speak on an agenda item, please complete a Public Participation Form listing the agenda item by number and title that you would like to discuss. Give the form to the Board Secretary and the Board President will call upon you at the appropriate time. Action taken as a result of public comments or requests regarding items not listed on the agenda will be limited to directing the staff to study the matter or reschedule the matter for further consideration at a future Board meeting. To avoid violations of privacy, a member of the public wishing to address the Board will not be allowed to make comments about any student, staff member or member of the public during his/her designated time to speak. By law, the district cannot take any action on matters that come up during public comment. Each speaker is limited to three (3) minutes.

V. ACTION ITEMS

1. Emergency Declaration:

NARRATIVE: Per MCA § 18-4-313 — Emergency procurement

- A contract may be awarded without competition if there is an emergency condition, and
- The emergency must present an immediate threat to public health, welfare, or safety, or risk of serious property damage, and
- The procurement must be limited to only what is necessary to meet the emergency.
- For a school boiler, typical qualifying scenarios include:
  - Boiler failure in winter → loss of heat in an occupied school
  - Risk of freezing pipes / building damage
  - Conditions that could force school closure or endanger students/staff
- Those situations clearly meet:
  - Immediate risk to health/safety (students & staff) – this was called out in our grant applications as to why we needed funding
  - Potential property damage (building systems)

RECOMMENDATION: It is recommended the Board approve the emergency declaration to allow administration and the district to move forward with our boiler replacement project without following our normal bid requirements in order to complete the project prior to the necessity for heat.

SUGGESTED MOTION: I move to approve an emergency declaration allowing administration to by-pass the normal bidding process and thus timely work with the replacement of our boiler.

2. Allow District Superintendent to work with Mr. Jeff Gruizenga to review and accept the most responsible Boiler Replacement Bid.

VI. ADJOURNMENT

A. Next Regular Board Meeting – August 11, 2026 at 7:00 PM

Information about this agenda, including the Board packet and supplemental documents, is available at the School District office. Please contact the office if you have any questions. The Board President, with consent of the Board, is authorized to adjust the order of agenda items to accommodate scheduling needs of interested parties.