RECORD OF PROCEEDINGS OF THE BOARD OF EDUCATION
Otis School District R-3, Otis, Colorado

The Otis School District R-3 Board of Education held the regular meeting on March 20, 2018 at the Otis School District Media Center in Otis, Colorado. President Amy Ison called the meeting to order at 6:33 p.m. The following were present at the meeting: Amy Ison, Beth Wells, Brandy Ward, Jordan Willeke, Michelle Patterson, Kendra Anderson, and Diane Jones. Aaron Metzler was absent.

Consent Agenda
A motion was made by Mrs. Wells, seconded by Mrs. Ward to approve the consent agenda, minutes of the regular meeting of February 19, 2018, and special meeting, to approve the March 2018 payroll and expenditures, consideration of the agenda, approve Bryce Monasmith as substitute teacher, approve Karli Christensen assistant high school track coach and approve Kimberly Smith as substitute teacher and kitchen help pending CDE approval.

Passed unanimously (4-0)

Guests
Bonnie Wallin-Kuntz, Lesa Routh-Halcomb and Shae Smith

Correspondence
None

Superintendent's Report
Academic Support/Evaluation:
Parent-teacher conferences held in February resulted in 91% of the elementary families attending or having contact with their child's teacher. Junior High and High School had 69% attendance. Teachers made extra efforts to reach out to all families. The Otis School District is appreciative of the many school/family partnerships and will continue to work for 100% family engagement.

Mrs. Smith, OSD District Assessment Coordinator, has mailed the April state assessment schedules home and has set test proctoring training times for staff. This year our 3rd – 8th grade students will be taking the (CMAS) Colorado Measures of Academic Standards. This test will cover Math and English Language Usage. 5th and 8th grade will also take the Science test. 9th Grade will take the PSAT 8/9, 10thGrade will take the PSAT 10 and 11th grade students will take the SAT. 11th grade will also take the CMAS Science test.

External education consultants were in the District on February 27-28 to conduct a 2-day diagnostic review. During the review, classrooms were visited, school-wide practices were identified and teacher and parent focus groups were held. Results of the review are expected in March and will provide the District with a comprehensive report detailing the academic needs and commendations of the school. These results will be shared with the Board of Education, District Accountability Committee, district staff and other stakeholders. Results of this review will be provided to the Colorado Department of Education with a request for funding through the Every Student Succeeds Act.

A Teacher Leadership Committee is being developed. Initial meetings during the months of March and April will produce a report to the Board scheduled for the April Board of Education Work Session. Utilizing Board district goals as parameters, this committee will communicate to the Superintendent and Board of Education goals and initiatives based on the District's Unified Improvement Plan, establish research-based outcome goals, provide professional input to stakeholders, act as a link between certified staff, Superintendent and Board of Education in matters relating to curriculum development, instruction planning and academic improvements.

Communications/Highlights:
Otis Bulldog basketball teams concluded a successful season. Many community members attended and supported the teams at the district and regional tournaments! Thank you for your support Bulldog fans!

The Otis FFA appreciates the community support at their annual Oyster Fry and Hired-Hand Sale on March 5. These funds support multiple activities and projects including contests, state convention, and a Washington Leadership Conference scholarship.

Twenty-three Future Business Leaders of America (FBLA) students have qualified to compete at the state competition in Vail in April.

Thank you to the Otis community for supporting the Performing and Visual Arts Gala Concert on March 8, 2018. Funds from this event provide support for students to attend contests and events and have additional materials in Art and Music.

Otis Elementary students and teachers celebrated Dr. Seuss's birthday with many fun activities and lots of reading at the beginning of March. Thank you to our teachers and guest readers for creating an exciting learning atmosphere!

Principal's Report

Highlights of the Principal's work over the February-March time period include: ** welcoming special guests to the district, including: Sage Rogers – IFYE 4-H exchange student, Valarie Sherman - UNC Rural Education Coordinator, interested staff applicants, and potential student teachers, Lynda Collins – STRIVE Literacy Coach, Brandi West - Amplify Coach, Diagnostic Review consultants, Republican Caucus visitors, and other guests of the district; ** continued work on Educator Effectiveness requirements; staff data meetings; committee work for PBIS/RtI, and Accountability meetings; support for prom planning, senior graduation and trip planning, assessment planning for CMAS and other EOY assessments, early literacy planning, etc; ** meetings and correspondence with Principals group, OdysseyWare, Amplify, etc.; ** coordination with several outside entities partnering with the district ie Building Better Bulldogs via Washington County Connections and Action for Healthy Kids; TLCC survey completion with staff; GT Survey for Otis and NE BOCES GT programming; ** support for athletic events, and other activities and events of the district, including, to name just a few, professional book study of Spark, GT Ultimate Celebration and Ultimate Summit as well as Enrichment Groups, a student meeting to review Formal Dress Code policy, Dr. Seuss Week, 100th Day of School, Rulon field trip to Akron, Dance Academy, CSU-Pueblo Festival Honor Band, FFA Member Sale, and Mandatory Reporting training; and ** attention and involvement in staff, student, parent, building, and district work, activities, issues, and concerns.

Staff and students are enjoying Spring Break March 9-19, soaking up some sun and Otis Bulldog baseball and track, as well as catching up on school work / planning / preparation for the end of year. Time certainly flies when you're having fun!

CASB

Mrs. Ison attended the Winter Legislative Conference.

Discussion

1. General Fund, Athletic and Investment Funds Transfer Proposal Meeting Date- April 10th at 7 p.m.
2. Additional Counselor Position-Budget Implications/Recommendations
3. Teacher Appreciation Dinner- Friday, May 4th
4. Frenzl Scholarship- One applicant

Approve to repeal 2nd reading

A motion was made by Mrs. Ison, seconded by Mrs. Wells to repeal policies AA, BBBB, BBBB-R, GGGG-R, JJAA, JJAB, JJB, JJD, JJIK, DGA/DGB-E-E, EFC-E, IHAIA-E-1 and E-2, IKFA-E, and IKFA-R.

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Passed (4-0)

Approve 2nd reading

A motion was made by Mrs. Ward, seconded by Mrs. Ison to approve the 2nd reading policies GBEB-R, JQ, JKA-E-2, JKA, JKA-R, and JICJ.

Passed (4-0)

Approve 1st reading

A motion was made by Mrs. Ison, seconded by Mrs. Ward to approve 1st reading of policies EEA, GCE/GCF, GCE/GCF-R, GDA, GDE/GDF, JF, JF-E, JFABD, JFABD-R, JFABE*, JFABE*-R, JFBA, JFBB, JFBB-R, JLC, JRA/JRC, JRA/JRA-E-2, KBA, KBA-E

Passed (4-0)

Approve 2018-2019 School District Calendar

Mrs. Wells made a motion and Mr. Willeke seconded to approve the 2nd reading of the 2018-2019 proposed school calendar.
Passed (4-0)

Adjournment
Mrs. Ison adjourned the meeting at 8:01 p.m.

Respectfully submitted,

Diane Jones, Acting Secretary

Kendra Anderson, Superintendent of Schools

Amy Ison, President
Otis School District R-3 Board of Education