

EAST HANOVER TOWNSHIP BOARD OF EDUCATION

Regular Public Meeting

February 13, 2012

Board of Education Conference Room

20 School Avenue

MINUTES

6:30 p.m.

The meeting commenced at 6:30 p.m. Thirty members of the public were present

The mission of the East Hanover School District is to prepare our young people to be positive, contributing members of society. Through a diverse curriculum which incorporates the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels and a school environment that fosters self-esteem, independent thinking, and respect for individual differences, we provide our students with the skills and experiences necessary to assist them in achieving their fullest potential as unique individuals and to meet the challenges of life.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-887-2112 (x100).

CALL TO ORDER OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the East Hanover Township Board of Education has caused notice of this meeting to be forwarded to the Hanover Eagle and Daily Record as official newspapers of the East Hanover Township Board of Education and posted in the Board Office, 20 School Avenue, and forwarded to the Township Clerk.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mr. Brunini, Mr. Barisciano, Mr. Hadley, Mrs. Mitchell, Mrs. Pfund-Olsen,
Mr. Sullivan

Absent: Mrs. Powers

Also Present: Dr. Ricca, Superintendent of Schools
Mrs. Slunt, Board Secretary/Business Administrator

PUBLIC COMMENTS - None

PRESENTATIONS

Kerry Quinn, the Frank J. Smith School Principal, presented a project between Frank J. Smith School and East Hanover Middle School, to build a step stool for the 2nd Graders to reach the SmartBoards. Those students and teachers involved include Joseph Lawler, Noah Spadone, Ms. Quinn, Miss Canova, Mr. Devenney, Ms. Keshka, and Ms. Schragen.

SUPERINTENDENT'S REPORT

Dr. Ricca presented his report, including:

- Congratulations and thank you to Bench Project participants.
- Distance learning at the East Hanover Middle School.
- Information on the Take Your Child to Work Day which is April 26, 2012 (EH Middle School 's tentative date is May 10, 2012, due to NJASK testing).
- Central Elementary School Play is on Thursday.
- An update on NJQSAC.
- An update on Cocoa & Conversation meeting held on January 17, 2012.
- The HIB Semester Report: 1 reported, 31 total and 4 confirmed.
- The HIB Unfunded Mandate Update.
- An update on the NCLB Waiver.

- The Governor’s Budget Address to be held on February 21, 2012.
- The Legislative Update.
- The discussion in New Business on the Board Elections/Budget Vote.
- The Personnel Committee.
- The Education Committee.
- The Strategic Planning Presentation on April 15, 2012.
- A Special Meeting and Executive Session for review of the Superintendent’s Evaluation will be held on February 22, 2012.
- A thank you to former Governor Cody for the telephone pole removal in front of Central Elementary School.
- An update on the Teachscape/Textbook Purchases.
- A reminder of the Board of Education Self-Evaluation.

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

Katine Slunt presented the addendums for vote to move the Annual Board of Education Election to November. The Board decided to discuss them in New Business.

Katine Slunt updated the Board on the status of the 2012-2013 Budget.

COMMITTEE REPORTS

Personnel – None

Education/Technology – Mrs. Pfund-Olsen discussed:

- The curriculum updates throughout the district.
- The use of technology within the district.
- The NJQSAC review and pending approval.
- The Teacher Evaluation Project.
- The new Social Studies textbook series for Grades 6-8.

Finance – Mr. Sullivan discussed the status of the 2012-2013 Budget.

Negotiations – Mr. Sullivan discussed that negotiations were proceeding.

Policy/Public Relations – None

Buildings and Grounds/Transportation – Mr. Grau indicated the availability of the 2012 Safety Grant from NJSBAIG.

CONSENT AGENDA (The following resolutions are presented for your consideration pursuant to Board of Education Bylaw 164.)

Mr. Brunini moved and Mr. Hadley seconded the motion to move all items on the Agenda as a Consent Agenda.

Voice vote all yes.

MINUTES

1. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the minutes of the January 9, 2012, Regular Public Meeting. (Doc. M-1)

Unanimously approved by roll call vote.

PERSONNEL

1. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the appointment of Francesca Lentini to the position of Part-Time (17.5 hours per week) Instructional Aide, East Hanover Middle School, for the 2011-2012 school year at an annual salary of \$11,425.00, prorated to \$5,214.48, effective February 14, 2012, through June 30, 2012, pending approval by the New Jersey State Department of Education following a Criminal History Check. (Doc. P-1)

Unanimously approved by roll call vote.

2. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the appointment of Wade Stokes to the position of Night Custodian, Central Elementary School, at a rate of \$39,485 (includes \$800 night differential), Step 1 of the 2011-2012 Custodian/Maintenance Salary Guide, prorated to \$14,971.36, effective February 14, 2012, through June 30, 2012, pending approval by the New Jersey State Department of Education following a Criminal History Check. (Doc. P-2)

Unanimously approved by roll call vote.

3. Mr. Brunini moved and Mr. Hadley seconded the motion to ratify/approve to accept the resignation of Susan Kowalski from the position of 2011-2012 Yearbook Advisor-Production, effective January 11, 2012. (Doc. P-3)

Unanimously approved by roll call vote.

4. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the appointment of Victoria Caruso to the position of East Hanover Middle School Yearbook Advisor-Production, effective February 14, 2012, through June 30, 2012, at a stipend of \$2,521.00.

Unanimously approved by roll call vote.

5. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the appointment of the following people to be included on the district substitute list for the 2011-2012 school year, pending approval by the New Jersey State Department of Education following a Criminal History Check:

Aimee Lavalle	Substitute Teacher, Instructional Aide & Cafeteria/Playground Aide
Antonia Llull	Substitute Teacher

Unanimously approved by roll call vote.

6. Mr. Brunini moved and Mr. Hadley seconded the motion to approve revising the disability maternity leave request for Andrea D'Arco, Grade 6-8 Resource Replacement Teacher, East Hanover Middle School, with pay for accumulated sick leave and personal days, and without pay if time exceeds available sick and personal leave effective January 2, 2012, through February 24, 2012, **revised to January 2, 2012, through February 17, 2012.**

Unanimously approved by roll call vote.

7. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the request for FFMLA and NJFLMA for Andrea D'Arco, Grade 6-8 Resource Replacement Teacher, East Hanover Middle School, without pay and with medical benefits effective February 27, 2012, through May 25, 2012, **revised to February 21, 2012, through May 18, 2012.**

Unanimously approved by roll call vote.

8. Mr. Brunini moved and Mr. Hadley seconded the motion to approve revising the appointment of Yma Rosenthal to the position of Grade 6-8 Resource Room Teacher Maternity Leave Replacement Teacher, East Hanover Middle School, for Andrea D'Arco, at a rate of \$263.93 per diem, Step 1 of the BA (\$52,785) Teacher's Salary Guide, without benefits and without sick and personal days effective January 10, 2012, through May 25, 2012, **revised to January 11, 2012, through May 18, 2012.**

Unanimously approved by roll call vote.

9. Mr. Brunini moved and Mr. Hadley seconded the motion to approve revising the appointment of Lisa McDonough to the position of Grade 8 Reading Maternity Leave Replacement Teacher, East Hanover Middle School, for Taralynn Simone, at a rate of \$263.93 per diem, Step 1 of the BA (\$52,785) Teacher's Salary Guide, without benefits and without sick and personal days effective October 19, 2011, through March 16, 2012, **revised to October 19, 2011, through June 30, 2012.**

Unanimously approved by roll call vote.

10. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the appointment of Valoree DeAngelo, East Hanover Middle School Library Media Specialist, to the extracurricular position of East Hanover Middle School Spring Track Coach for the 2011-2012 school year at a stipend of \$774.50.

Unanimously approved by roll call vote.

11. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the appointment of Brett Leister, Central Elementary School Physical Education Teacher, to the extracurricular position of East Hanover Middle School Spring Track Coach for the 2011-2012 school year at a stipend of \$774.50.

Unanimously approved by roll call vote.

12. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the appointment of Francesca Lentini to the position of Substitute Aide in the EHTASCC Before-School and After-School Program at Frank J. Smith Elementary School and Central Elementary School, subject to enrollment, at a salary of \$10.00 per hour, not to exceed 34 hours/week, including training and Vacation/Holiday Full Day Programs, effective February 14, 2012, through February 29, 2012, pending approval by the New Jersey State Department of Education following a Criminal History Check.

Unanimously approved by roll call vote.

13. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the appointment of Francesca Lentini to the position of Aide in the EHTASCC Before-School and After-School Program at Frank J. Smith Elementary School and Central Elementary School, subject to enrollment, at a salary of \$10.00 per hour, not to exceed 34 hours/week, including training and Vacation/Holiday Full Day programs, effective March 1, 2012, through June 30, 2012, pending approval by the New Jersey State Department of Education following a Criminal History Check. Her weekly hours will be 17 hours per week.

Unanimously approved by roll call vote.

EDUCATION

1. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the Harassment, Intimidation, and Bullying District Report as presented by the Superintendent of Schools, for January 10, 2012, through February 13, 2012.

Unanimously approved by roll call vote.

2. Mr. Brunini moved and Mr. Hadley seconded the motion to approve revised curriculum guides for Social Studies Grades 6-8.

Unanimously approved by roll call vote.

3. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the final district academic calendar for the 2012-2013 school year, as attached. (Doc. E-1)

Unanimously approved by roll call vote.

4. Mr. Brunini moved and Mr. Hadley seconded the motion to approve an additional field trip for approximately 45 fourth and fifth grade instrumental music students to the NJPAC to hear the NJ Symphony Orchestra on May 22, 2012.

Unanimously approved by roll call vote.

- Mr. Brunini moved and Mr. Hadley seconded the motion to approve the following teachers to provide instruction for the NJ ASK Blitz Program, February 21, 2012, through April 5, 2012, at the East Hanover Middle School at a total rate of \$630 per teacher (21 hours at an hourly rate of \$30 per hour):

Joan Barone	Diane Monaco
Deanna Benson	Lisa McDonough
Laurie Cacciabeve	Alyssa Skiff
Linda Conley	

Unanimously approved by roll call vote.

- Mr. Brunini moved and Mr. Hadley seconded the motion to approve the submission of the 2012-2013 Comprehensive Equity Plan Annual Statement of Assurance, as per the attached. (Doc. E-2)

Unanimously approved by roll call vote.

- Mr. Brunini moved and Mr. Hadley seconded the motion to rescind the following Field Observation & Student Teacher assignment previously approved 4/11/11:

<u>Student/College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Katheryn Pelc College of St. Elizabeth	Student Teaching	Marilyn Vagell Grade 1	1/17-3/9/12
		Christina Hammer Kindergarten Inclusion	3/12/12-5/5/12

Unanimously approved by roll call vote.

- Mr. Brunini moved and Mr. Hadley seconded the motion to approve the following Field Observation & Student Teacher assignments:

<u>Student/College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Eileen Horn William Paterson University	Internship LDTC 90 hours	Carol Steinberg	2/14/12 - 6/14/12

Unanimously approved by roll call vote.

- Mr. Brunini moved and Mr. Hadley seconded the motion to acknowledge the following fire drills and school security drills, as reported by the school principals, for the month of December 2011:

<u>School</u>	<u>Fire Drill</u>	<u>Lockdown</u>
Frank J. Smith School	1/6 & 1/27/12	1/10/2012
Central Elementary School	1/11 & 1/25/12	1/23/2012
East Hanover Middle School	1/6 & 1/24/12	1/30/2012

Unanimously approved by roll call vote.

POLICY

- Mr. Brunini moved and Mr. Hadley seconded the motion to approve the second reading to revised Regulation 4432 SICK LEAVE. (Doc. PL-1)

Unanimously approved by roll call vote.

FINANCE

- Mr. Brunini moved and Mr. Hadley seconded the motion to approve the attached travel and related expenses.

Unanimously approved by roll call vote. (Doc. F-1)

- Mr. Brunini moved and Mr. Hadley seconded the motion to approve the bills list dated February 13, 2012, for the 2011-12 school year for check #38195 through check #38329 in the total amount of \$440,596.17. (Doc. F-2)

Unanimously approved by roll call vote.

Mr. Brunini moved and Mr. Hadley seconded the motion to approve the payroll disbursement for January 13, 2012, in the total amount of \$570,190.53.

Mr. Brunini moved and Mr. Hadley seconded the motion to approve the payroll disbursement for January 27, 2012, in the total amount of \$537,287.74.

Mr. Brunini moved and Mr. Hadley seconded the motion to approve the Unemployment Compensation Fund Account check #2026 in the amount of \$16,688.14 for the 4th Quarter 2011.

Mr. Brunini moved and Mr. Hadley seconded the motion to approve payment to NJSHP for February in the amount of \$172,713.46.

Mr. Brunini moved and Mr. Hadley seconded the motion to approve the debt service payment to Cede for Principal in the amount of \$460,000.00 and interest in the amount of \$73,931.25.

Mr. Brunini moved and Mr. Hadley seconded the motion to approve the debt service payment to Lakeland for interest in the amount of \$5,186.50.

Mr. Brunini moved and Mr. Hadley seconded the motion to approve the Milk Account check #2073 in the amount of \$1,271.16 to Cream-O-Land Dairies.

Unanimously approved by roll call vote.

3. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the transfer list dated January 31, 2012.

Mr. Brunini moved and Mr. Hadley seconded the motion to approve the appropriation of the following:

\$383,898.20	2010-2011 Extraordinary Aid to Account #11-000-100-566-05-000
\$12,126.80	2010-2011 Non Public Transportation to Account #11-000-270-503-10-000

As of January 31, 2012

(Doc. F-3)

Unanimously approved by roll call vote.

4. Mr. Brunini moved and Mr. Hadley seconded the motion to accept the report of the Secretary A-148 and the Treasurer's Report A-149 for the months ending December 31, 2011, and January 31, 2012. (Doc. F-4)

Unanimously approved by roll call vote.

5. Mr. Brunini moved and Mr. Hadley seconded the motion to accept the certification of the Business Administrator/Board Secretary that as of January 31, 2012, pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-s.11(a).

Unanimously approved by roll call vote.

6. Mr. Brunini moved and Mr. Hadley seconded the motion to certify that as of January 31, 2012, after reviewing the Business Administrator/Board Secretary's financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Unanimously approved by roll call vote.

7. Mr. Brunini moved and Mr. Hadley seconded the motion to approve a purchase order to Xtel Communications, Inc. in the amount of \$5,395.64, for the replacement of the telephone system in the Board Office.

Unanimously approved by roll call vote.

8. Mr. Brunini moved and Mr. Hadley seconded the motion to approve a purchase order to Holt McDougall in the amount of \$12,978.23, and McGraw Hill Co. in the amount of \$27,593.26, for new social studies textbooks at the East Hanover Middle School, in accordance with Title 18A:18A-5A(5).

Unanimously approved by roll call vote.

9. Mr. Brunini moved and Mr. Hadley seconded the motion to approve a purchase order to Teachscape in the amount of \$33,704.00, for the purchase of a comprehensive professional evaluation program. This purchase order is being issued in accordance with Title 18A:18A-4.1(A) and the NJDOE's professional evaluation requirements.
- Unanimously approved by roll call vote.
10. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the donation from Mrs. Mary Sciarrone in the amount of \$290.00, for the cost of a bus trip to Carlo's Bakery for Mrs. Bocchiaro's class.
- Unanimously approved by roll call vote.
11. Mr. Brunini moved and Mr. Hadley seconded the motion to approve Board of Education meeting dates:
- Approve the establishment of February 22, 2012, at 6:30 p.m. for a special public meeting to approve the preliminary budget for submittal to the Morris County Executive Superintendent of Schools. The meeting will take place in the Board Conference Room, 20 School Avenue, East Hanover, NJ.
 - Approve the establishment of Monday, March 26, 2012, at 6:30 p.m. for the public hearing and adoption of the 2012-2013 Annual School Budget. The meeting will be held in the Auditorium of the East Hanover Middle School, 477 Ridgedale Avenue, East Hanover, NJ.
- Unanimously approved by roll call vote.
12. Mr. Brunini moved and Mr. Hadley seconded the motion to ratify/approve the submission of the FY11 NCLB Grant Amendment on January 30, 2012, for the fiscal year 9/1/10-8/31/11.
- Unanimously approved by roll call vote.
13. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the acceptance of a donation from the East Hanover PTA of \$17,000.00, to East Hanover Middle School for the installation of a new sound system in the auditorium. (Doc. F-5)
- Unanimously approved by roll call vote.
14. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the acceptance of a donation from the East Hanover PTA of an upgraded sound system for the Central Elementary School Gym valued at \$7,669.00. Unanimously approved by roll call vote. (Doc. F-6)
15. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the acceptance of a donation from the Hoffman family of 500 tennis balls, for the reduction of noise from table and chair legs in classrooms throughout the district. (Doc. F-7)
- Unanimously approved by roll call vote.
16. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the acceptance of a donation from Macaluso Landscaping of \$100.00, for the East Hanover Middle School *Minute to Win It* fundraiser. (Doc. F-8)
- Unanimously approved by roll call vote.
17. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the acceptance of a donation from Master Tree Service, Inc. of \$100.00, for the East Hanover Middle School *Minute to Win It* fundraiser. (Doc. F-9)
- Unanimously approved by roll call vote.
18. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the acceptance of a donation from USA Sanitation, Inc. of \$100.00, for the East Hanover Middle School *Minute to Win It* fundraiser. (Doc. F-10)
- Unanimously approved by roll call vote.
19. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the acceptance of a donation from S. Lembo Construction Co. LLC of \$100.00, for the East Hanover Middle School *Minute to Win It* fundraiser. Unanimously approved by roll call vote. (Doc. F-11)

20. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the tuition for the EHTASCC Summer Programs according to the following:

Camp Cougar:	(In-Town)	\$280.00 per week	\$65.00 per day
	(Out-of-Town)	\$300.00 per week	\$70.00 per day
Week of 7/2/12-7/6/12:	(In-Town)	\$250.00	
	(Out-of-Town)	\$255.00	
Camp Cougar Junior:	(In-Town)	\$280.00 per week	\$65.00 per day
	(Out-of-Town)	\$300.00 per week	\$70.00 per day
Week of 7/2/12-7/6/12:	(In-Town)	\$250.00	
	(Out-of-Town)	\$255.00	
Half-Day Program:		\$150.00 per week	\$35.00 per day
EH Teen Team:	(In-Town)	\$250.00 per week	Daily rates vary depending on field trip.
	(Out-of-Town)	\$300.00 per week	
Week of 7/2/12-7/6/12:	(In-Town)	\$200.00	
	(Out-of-Town)	\$250.00	
Extended Care Option:		\$40.00 per week	\$10.00 per day

Unanimously approved by roll call vote.

21. Mr. Brunini moved and Mr. Hadley seconded the motion to approve voiding check #38158 made payable to Millenium; check #38105 made payable to Trusco; and check #37095 made payable to Kean University.

Unanimously approved by roll call vote.

BUILDINGS & GROUNDS

1. Mr. Brunini moved and Mr. Hadley seconded the motion to approve/ratify the applications for building use for the organizations listed on the attached. (Doc. B&G-1)

Unanimously approved by roll call vote.

OLD BUSINESS - None

NEW BUSINESS

Dr. Ricca thanked the East Hanover PTA for the sound system at the East Hanover Middle School and Central Elementary School.

The Board introduced and discussed the addendum that outlines the moving of the candidate elections to November 2012, and eliminates the vote on the School Budget when it is at or below the statutory tax levy cap. The Board discussed the additional cost of keeping the election in April.

Mr. Sullivan moved and Mrs. Mitchell seconded the motion to approve the following Resolution:

School Election Date Change & Elimination of Budget Vote within Cap

WHEREAS, P.L. 2011, c.202 (Senate Bill 3148) authorizes a local board of education to change the election date of school board members from the third Tuesday in April to the first Tuesday after the first Monday in November (the General Election); and

WHEREAS, Such action requires the adoption of a resolution by a majority vote of a quorum of the local board of education; and

WHEREAS, P.L. 2011, c.202 (S-3148) eliminates the annual voter referendum on the proposed general fund tax levy (i.e., the base budget which is at or below the statutory tax levy cap) in school districts where board of education members are selected at the General Election; and

WHEREAS, P.L. 2011, c.201 (S-3148) requires that an additional general fund tax levy proposal (i.e., for an expenditure in excess of the tax levy cap) be presented to voters as a separate question at the General Election; and

RESOLVED, That, pursuant to P.L. 2011, c.202 (S-3148), the East Hanover Township Board of Education changes the annual election date for its members from the third Tuesday in April to the first Tuesday after the first Monday in November (the General Election), beginning in 2012; and be it further

RESOLVED, That, pursuant to P.L. 2011, c.202 (S-3148), this change will remain in effect at least through November 2015;

RESOLVED, That, pursuant to P.L. 2011, c.202 (S-3148), the annual organization meeting of the East Hanover Township Board of Education will take place in the first week of January following the November General Election and that the Board of Education’s next organization meeting will take place on January 3, 2013; and be it further

RESOLVED, That, pursuant to P.L. 2011, c.202 (S-3148), members of the East Hanover Township Board of Education whose terms would have expired by May 1, 2012, will continue to serve in office until the January 2013, organization meeting; and be it further

RESOLVED, That this resolution be transmitted to Governor Christopher Christie, Lieutenant Governor/Secretary of State Kimberly M. Guadagno; Richard E. Constable, III, Acting Commissioner, Department of Community Affairs; Robert F. Giles, Director, Division of Elections, Department of State; Joan Bramhall, Morris County Clerk; the Morris County Board of Elections; Christopher Cerf, Acting Commissioner of Education; the Division of Finance, New Jersey Department of Education; and Kathleen Serafino, Executive County Superintendent for Morris County.

Unanimously approved by roll call vote.

PUBLIC COMMENTS - None

EXECUTIVE SESSION -None

ADJOURNMENT

Mr. Hadley moved and Mr. Brunini seconded the motion to adjourn the meeting at 7:11 p.m.

Voice vote all yes.

Respectfully submitted,

Katine Slunt

Business Administrator/Board Secretary

KS/cg