NORTH STAR PUBILC SCHOOL
SCHOOL BOARD MEETING
July 21st, 2026

The School Board of North Star Public School District #10 met in regular session on Tuesday, July 21st, 2026.

PRESENT: Mindy Reimer, Jeremy Johnson, Jeremiah Halley, Brooks Larson, Chris Doehler, Michelle Gibbens, and Paul Wagenman. **Administration**: Jeff Hagler, Kim Tschepen, Nancy Reiser, Jacob Hagler. **Guests**: Andrea Juarez.

Senior board member Chris Doehler called the meeting to order at 6:00 pm.

Election of President: Johnson nominated Paul Wagenman for President. **MOTION** by Reimer, seconded by Halley to cease all nominations and elect Paul Wagenman as President. **ROLL CALL VOTE**: Reimer-yes; Johnson-yes; Halley-yes; Larson-yes; Doehler-yes; Gibbens-yes; Wagenman-yes. **MOTION CARRIED**.

Paul Wagenman assumed the role as President and conducted the remainder of the meeting.

Election of Vice President: Larson nominated Michelle Gibbens as Vice President. **MOTION** by Reimer, seconded by Doehler to cease all nominations and elect Michelle Gibbens as Vice President. **ROLL CALL VOTE**: Reimer-yes; Johnson-yes; Halley-yes; Larson-yes; Doehler-yes; Gibbens-yes; Wagenman-yes. **MOTION CARRIED**.

Review of the Agenda: Superintendent Hagler noted the following changes to the agenda: Agenda items 10 and 11 were removed, 16.k-added "Tuition Agreement", item 17.h.iii, the words "Power School" were replaced with "Infinite Campus".

MOTION by Gibbens, seconded by Johnson, to approve the changes to the agenda. **MOTION CARRIED** all responding yes

Public Comment: None

June 2026 Meeting Minute Review: Corrections to the draft meeting minutes included correcting a misspelling in the Transportation Route Motion on page 2 and correcting Johnson's vote on the election results from yes to abstain.

MOTION by Gibbens, seconded by Johnson, to approve the minutes of June 22nd, 2026, meeting with identified corrections. **MOTION CARRIED** all responding yes.

Approve the Bills:

June 2026 and July 2026 Invoices outstanding/paid since the last board meeting were presented for approval. Gen Fund: $40,666.53 outstanding, $53,686.79 paid; School Lunch Fund: $220 outstanding; Activity Fund: $4,540.23 paid.

The CC charges for June 2026, paid in July 2026 were presented. GF Charges: $7,172.93; AF Charges: $1,088.33; NS Foundation: $877.37 Total: $9,138.63.

MOTION by Doehler, seconded by Reimer, to approve payment of outstanding invoices and invoices paid as presented. **ROLL CALL VOTE**: Reimer-yes; Johnson-yes; Halley-yes; Larson-yes; Doehler-yes; Gibbens-yes; Wagenman-yes. **MOTION CARRIED**.

Review Financial Reports:

A summary of all District banking and investment accounts as of June 30th, 2026, with comparison to the previous year was reviewed. The balance of all District accounts was $1,975,000.49 compared to $2,055,627.72 the previous year.

The balance of all General Fund (GF) accounts is $1,572,214.87 compared to $1,603,180.15 the previous year, primarily due to paying all teacher contracts for July and August in June. June 2026 cash receipts were $152,033.87 and expenditures were $651,540.69.

The Building Fund Balance is $162,499.99 compared to $128,254.29 the previous year.

The Special Reserve Fund balance is $53,861.59 as compared to $51,745.47 the previous year. The increase is due to certificate of deposit interest earned only.

The Activity Fund (AF) balance is $154,392.44 compared to $200,091.22 the previous year primarily due to reimbursement to the General Fund for credit card expenses not previously expensed. The AF still owes the GF $84,512.50 as an interfund payable.

The School Lunch Fund balance is $29,973.01 as compared to $58,467.73 primarily due to reimbursing the GF for payroll expenses in June instead of August the previous year.

The ASCC Fund balance is $2,058.68 compared to $13,888.86 last year primarily due to reimbursing the GF for payroll expenses in June instead of August the previous year.

Total checks outstanding for the district is $52,243.25.

The AF Fund balance report was available for review. Discussion centered on moving funds within the AF to balance the extracurricular fund balances. Board member Reimer raised concerns about whether any of the funds in the AF are considered Agency funds. Additional research will need to be conducted to clarify.

REVENUE/EXPENSES: June 2026 and Fiscal YTD actual expenses and revenue were reviewed as compared with the budget.

June total revenue across all funds was $218,271.02; Expenditures were $885,764.40 primarily due to paying out July and August teacher contracts.

25/26 fiscal year revenue was $5,081,027 across all funds; expenditures were $4,895,017,92. Net gain was $186,009.

For the General Fund, $26,027.14 more in revenue was received than budgeted and $106,221.15 was spent than budgeted for a net budget savings of $122,121.21.

TAX RECIEPTS: We received 99.51% of budgeted tax levy collections of $1,666,808.64. However, this amount will be slightly lower after adjusting for an erroneous payment from Rolette County in March for $3,984.26.

STATE AID: 100% of our State Aid entitlement was received of $2,627,782.83.

GRANTS: As of June 30th, $72,212.60 in Title Grant Claims were pending payment. All grants were expended except for the Title 1 25/26 grant year which will have a carryover of $14,387.07 into next year. The NDCOUNTS state grant has an 18-month execution period of Jan 2026 through June of 2027 with $12,225 remaining.

Our Auditor is hoping to have audits for the 22/23 and 23/24 fiscal years completed at the end of August.

Principal's Reports:

Projected enrollment for elementary and pre-K is 137; HS projected enrollment is 131.

Moorhead has approved the student teacher for PK and Kindergarten.

Sonya Miller has applied to teach part-time this coming school year. She is a retired teacher who is moving back to Cando. The plan would be for her to teach two sections of 7th Grade English and one period as an interventionist. $37,500 would be the anticipated pay.

MOTION by Doehler, seconded by Gibbens, to offer Sonya Miller a part-time position at a rate of $37,500. **ROLL CALL VOTE**: Reimer-yes; Johnson-yes; Halley-yes; Larson-yes; Doehler-yes; Gibbens-yes; Wagenman-yes. **MOTION CARRIED**.

Schedules for the 26/27 school year were reviewed.

Registration and Back to School Night were discussed.

Activities Director Report:

We received a payment from the High School Activities Association for $2,577.96. The amount received is based on the success of our activities. Each activity is awarded points based on its success, with dollar amounts determined by the Activities Association's profit/loss.

The FCCLA Nationals trip to Washington, D.C. was a success. Michelle Swanson will not be the FCCLA advisor next year. She will assist as needed to maintain our registration with the state until a new advisor is found.

Superintendent's Report

Preliminary budget calculations were reviewed. We can levy $108,779 more than last year primarily due to new taxable valuations. Discussion centered around increasing the building fund levy to support the next roof project and other building projects. General support was to levy the maximum 3% allowed next year.

The in-service schedule for staff and the Back-to-school night schedule were reviewed.

The final enrollment report for 2025-26 showing an active daily membership (ADM) of 265.59 and active daily attendance (ADA) of 252.53 was presented for approval.

MOTION by Doehler, seconded by Reimer, to approve the final enrollment report. **ROLL CALL VOTE**: Reimer-yes; Johnson-yes; Halley-yes; Larson-yes; Doehler-yes; Gibbens-yes; Wagenman-yes. **MOTION CARRIED**.

The Title Consolidated Application was presented for approval.

MOTION by Halley, seconded by Larson, to approve the Title consolidated application. **ROLL CALL VOTE**: Reimer-yes; Johnson-yes; Halley-yes; Larson-yes; Doehler-yes; Gibbens-yes; Wagenman-yes. **MOTION CARRIED**.

Our Catastrophic insurance coverage renews August 1st and covers our students during school and school activities. The premium is expected to be $1,000.

North Star Policy BA, School Board Pledge of Ethics was reviewed.

We still do not have a date for our facility appraisal and inventory by NW Valuations. Until our valuation is updated any claims are subject to a co-insurance penalty. NDIRF has decided to increase our building value as to avoid the coinsurance penalty on claims until the valuation can be updated. There will be a slight increase in our insurance premium.

The state is providing grant funding to schools to assist with the transition from PowerSchool to Infinite campus. Our grant award is $7,931 and is intended to pay those working on the transition, especially employees who are not under contract during the summer months. Ms. Ramey, Ms. Reiser, and Mr. (Jacob) Hagler will be compensated for the summer efforts with the funds. There were no objections to compensating front office personnel for their time spent on the transition as well.

We received a Tuition agreement for Danica and Adalisa Leighton to attend North Star.

MOTION by Larson, seconded by Johnson, to approve the Leighton tuition agreement. **ROLL CALL VOTE**: Reimer-yes; Johnson-yes; Halley-yes; Larson-yes; Doehler-yes; Gibbens-yes; Wagenman-yes. **MOTION CARRIED**.

Old Business:

The Health and Safety plan was reviewed. The only change from last year is the date.

MOTION by Halley, seconded by Reimer to approve the health and safety plan. **ROLL CALL VOTE**: Reimer-yes; Johnson-yes; Halley-yes; Larson-yes; Doehler-yes; Gibbens-yes; Wagenman-yes. **MOTION CARRIED**.

A quote from NDTC for six additional surveillance cameras was presented. Five of the six cameras would be installed outside of the building. A grant is being pursued but do not know yet if we qualify.

MOTION by Doehler, seconded by Halley to accept the quote and approve the installation of the six additional cameras. **ROLL CALL VOTE**: Reimer-yes; Johnson-yes; Halley-yes; Larson-yes; Doehler-yes; Gibbens-yes; Wagenman-yes. **MOTION CARRIED**.

New Business:

The teacher's handbook was reviewed.

MOTION by Gibbens, seconded by Larson to approve the Teacher handbook. **ROLL CALL VOTE**: Reimer-yes; Johnson-yes; Halley-yes; Larson-yes; Doehler-yes; Gibbens-yes; Wagenman-yes. **MOTION CARRIED**.

The ancillary handbook was reviewed. Changes included verbiage changes to make the handbook easier to understand; Sick leave was updated to follow the same philosophy as certified staff. The sick leave benefit was increased but is still less than for certified staff in annual award and total accumulation and payout amount; Personal leave section added a #3 for payout of unused personal

leave "as required by law"; Vacation was updated to allow for a carry over of 5 days with max accumulation of 20 days.

MOTION by Halley, seconded by Doehler to approve the updates to the Ancillary Handbook. **ROLL CALL VOTE**: Reimer-yes; Johnson-yes; Halley-yes; Larson-yes; Doehler-yes; Gibbens-yes; Wagenman-yes. **MOTION CARRIED.**

The measure voted on in the 2025 election requiring us to publish School Board Proceedings also includes an itemized list of obligations approved for payment. The ND Attorney General has ruled that this itemized list of obligations also includes payroll expenditures including a listing of salaries and wages, by employee, rather than under a general heading of Salaries. Most districts publish a listing of earnings, by employee, at the end of the fiscal year to capture all earnings and meet the requirement. We will be publishing our employee earnings for the 25/26 fiscal year along with the approved June 2026 minutes.

Public Health requested adding two more days to the 26/27 school nurse schedule for a total of 4 days per week. The total annual cost would be approximately $34,083. Up to 85% is eligible to be paid using Title V Funds. No objections were made to increase the nurse schedule for the 26/27 school year.

The increase in our BCBS Health Insurance premiums beginning October 1st, 2026, was reviewed. The increase in premiums is 2.9% from last year.

MOTION by Gibbens, seconded by Johnson to accept the bid received from Pan-O-Gold for bread and bakery products. **ROLL CALL VOTE**: Reimer-yes; Johnson-yes; Halley-yes; Larson-yes; Doehler-yes; Gibbens-yes; Wagenman-yes. **MOTION CARRIED.**

MOTION by Doehler, seconded by Larson to approve the list of 3rd Party Vendors. **ROLL CALL VOTE**: Reimer-yes; Johnson-yes; Halley-yes; Larson-yes; Doehler-yes; Gibbens-yes; Wagenman-yes. **MOTION CARRIED.**

MOTION by Gibbens, seconded by Doehler to approve the designated Program Representatives as follows. ***Jeff Hagler*** – Hot Lunch, Federal Surplus Property, Lake Region Special Ed, NESC Board, ADA, Title IX, Title VI, Technology designate. ***Jacob Hagler*** – Title I, Title IIA, Title III, Title IV, Title V/Transferability, Elementary 504, Homeless Liaison. ***Nancy Reiser*** – Infinite Campus Coordinator, HS Technology Designate, HS Section 504, Foster Care, Cognia. **ROLL CALL VOTE**: Reimer-yes; Johnson-yes; Halley-yes; Larson-yes; Doehler-yes; Gibbens-yes; Wagenman-yes. **MOTION CARRIED.**

MOTION by Doehler, seconded by Halley to approve 1st United Bank and Bravera Bank for the depository for all District Funds. **ROLL CALL VOTE**: Reimer-yes; Johnson-yes; Halley-yes; Larson-yes; Doehler-yes; Gibbens-yes; Wagenman-yes. **MOTION CARRIED.**

MOTION by Reimer, seconded by Johnson to authorize Paul Wagenman, Michelle Gibbens, and Kimberly Tschepen as signatories for all North Star Public School District banking and investment (CD's) accounts. Two signatures will be required for all checks and account liquidations. **ROLL CALL VOTE**: Reimer-yes; Johnson-yes; Halley-yes; Larson-yes; Doehler-yes; Gibbens-yes; Wagenman-yes. **MOTION CARRIED.**

Board President Wagenman was appointed as the Appeals official for Free and Reduced Hot Lunch.

MOTION by Gibbens, seconded by Doehler to approve the committee assignments as discussed. **ROLL CALL VOTE**: Reimer-yes; Johnson-yes; Halley-yes; Larson-yes; Doehler-yes; Gibbens-yes; Wagenman-yes. **MOTION CARRIED**.

MOTION by Larson, seconded by Halley to approve the FY26/27 school board meeting schedule as discussed. **MOTION CARRIED** all responding yes.

School Board Member terms were reviewed.

MOTION by Halley seconded by Reimer to approve payment prior to board meetings, as needed, for payroll, utility, and student activity related invoices. **ROLL CALL VOTE**: Reimer-yes; Johnson-yes; Halley-yes; Larson-yes; Doehler-yes; Gibbens-yes; Wagenman-yes. **MOTION CARRIED**.

Membership benefits in NDSOS were discussed. It helps reduce the annual cost of bus driver training.

Membership benefits with the North Dakota School Boards Association were reviewed. Templates for District Policies is one of the major benefits.

Comments received from the community regarding the Bisbee Bus route changes due to staffing were discussed.

Next meeting is set for Tuesday August 18th, 2026, at 7:00 a.m. in the library.

Meeting adjourned at 8:20 p.m.

Paul Wagenman, President

Kimberly Tschepen, Business Manager