UNITED STATES DEPARTMENT OF THE INTERIOR
Bureau of Indian Education
Division of Performance and Accountability
1001 Indian School Road NW, Suite 149
Albuquerque, NM 87104

November 12, 2025

MEMORANDUM

TO: School Administrators
Associate Deputy Director Bureau-Operated Schools
Associate Deputy Director Tribally Controlled Schools
Associate Deputy Directors Navajo Schools

FROM: Associate Deputy Director, Division of Performance and Accountability

SUBJECT: Parent Survey for SY 2025-2026—Special Education Instructions

The Bureau of Indian Education (BIE) is mandated to meet the Special Education State Performance Plan/Annual Performance Report (SPP/APR) Indicators set forth in the Individuals with Disabilities Education Act (IDEA). SPP/APR Indicator #8 is Parent Involvement—*percent of parents with a child receiving special education services who report school facilitated parent involvement as a means of improving services and results for children with disabilities*. The BIE collects data from parents or guardians of students with disabilities by conducting a parent survey.

The BIE, Division of Performance and Accountability (DPA) is requesting all parents and guardians of students with disabilities to complete the survey by accessing it by one of three ways:

1. Use this link: https://www.surveymonkey.com/r/BIEParentSurvey.
2. Scan QR code on the right.
3. Submit a paper-copy version of a parent survey to their child's school.

For the BIE to get reliable results, all schools must participate and all of the parents of children with disabilities must be provided the opportunity to respond to this survey. If a parent or guardian has two children with disabilities attending a particular school, the parent or guardian will complete two surveys, one for each child.

The school should duplicate the paper-copy version (Parent Survey—Special Education) and include it with the attached Parent Letter. Send the Parent Letter and the Special Education Parent Survey to all parents and guardians with students that received Special Education and Related Services at BIE-funded schools during school year 2025-2026. After collection of the completed survey, the school will scan then upload to Plan4Learning. To ensure the school has

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the opportunity to return the completed surveys to DPA, the deadline of June 30, 2026, is provided in the Parent Letter.

The following chart provides additional special education parent survey collection timelines.

Date	Description
November 20, 2025	BIE-DPA distributes the Parent Survey letter to all BIE-funded schools (Tribally Controlled, Bureau Operated, Navajo) through Plan4Learning
November 20, 2025	BIE-funded schools begin distributing the Parent Letter and SY 2025-2026 Parent Survey—Special Education and/or electronic link https://www.surveymonkey.com/r/BIEParentSurvey, or QR Code to **all parents and guardians** with students that received Special Education and Related Services at BIE-funded schools during school year 2025-2026.
June 30, 2026	All parents and guardians completing the paper-copy version must return completed parent surveys to the school.
July 15, 2026	BIE-funded schools scan and upload completed parent surveys (paper-copy version only) to Plan4Learning.

Please utilize any available resources to assist parents in completing the parent survey. Schools may provide opportunities to assist parents with the completion of the survey in the following ways:

- Share the student's IEP and/or eligibility documentation to support the parent's completion of the parent survey.
- Remind the parent to select the student's primary disability (one) and be aware of limits for Development Delay.
- When scheduling IEP meetings, ask parents ahead of time if they could spend extra time after the meeting to complete the parent survey.
- During parent conferences or meetings, schools can explain to parents and guardians the purpose of the survey and assist with completion of the survey.
- Have interpreters available to orally interpret any part or all the survey in a language the parents understand.
- Share the electronic weblink (https://www.surveymonkey.com/r/BIEParentSurvey) or the QR code below with parents and guardians.
- Provide parents and guardians with a paper-copy version of the survey.
- School staff may assist the parents to complete the survey.

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- Make all school staff aware of the survey and the importance to the school in the timely completion of the parent survey by parents and guardians.
- Parents can be contacted via Phone, E-mail, or by U.S. Postal Mail.

The results from the Parent Survey—Special Education will help guide BIE's efforts in improving services to children with disabilities and parent involvement in the process. Your time and willingness to assist in improving education for students with disabilities in BIE-funded schools is appreciated.

If you have any questions about this survey, please contact Melanie Star, Education Program Specialist—Special Education at (701) 861-6205 or Melanie.star@bie.edu.

Sincerely,

MARGO DELAUNE
Digitally signed by MARGO DELAUNE
Date: 2025.11.17 07:42:50 -07'00'

Margo DeLaune
Associate Deputy Director
Division of Performance and Accountability

Enclosure