

VOLUNTEER RESPONSIBILITIES

Ashland-Volunteers In Public School

I understand and agree to the following:

Qualifications

- Enjoy students and education.
- Desire to help students grow.
- Understand the goals of the school.
- Get along with people.
- Be adaptable, dependable and flexible.

Goals

- Provide partnerships between the community and the school.
- Improve education through additional resources.
- Enhance the educational development of students and volunteers.

Confidentiality-Ethics

- I understand and agree to the following:
- Keep all issues pertaining to students, staff and parents confidential.
- Discuss student's progress/difficulties in private and only with the assigned teacher or administrator.
- Allow staff members to handle discipline.
- Support the teacher/administrator with students and parents.
- Never be alone with student(s).

Commitment:

- Mark your calendar with the agreed upon days and times.
- Be prompt and dependable: Call ahead if you are ill or unable to keep your appointed time.

When volunteering:

- Dress appropriately for the activity.
- Sign In/Out in the Main Office at School
- Wear school identification badge.
- Follow staff during fire drill/emergency.

Partnership responsibilities for Volunteers and Schools:

- Respect
- Feedback
- Provide/attend appropriate training

Non-Discrimination:

Staff and volunteers will serve students in a professional and ethical manner giving fair and impartial treatment to all students, not discriminate against students based on special needs, national origin, race, religion, sex, or socio-economic status.

Child abuse:

Report any suspicions of child abuse to the staff member you are working with.