

Educational Enrichment Fund

A Component of:



1700 Edgewood Ave. East, Ladysmith, WI 54848
www.ladysmith.k12.wi.us

Application Overview

Mission

It is our mission to promote, support, and enrich quality educational opportunities for students enrolled in the School District of Ladysmith in the areas of fine arts, English/language arts, social studies, history, foreign language, math and science.

Eligibility

All School District of Ladysmith pre-K to 12 professional staff are eligible to receive grant funds. Grant awards must meet the mission statement. Students may also submit proposals, however, the proposed projects must be sponsored by a teacher advisor.

Criteria

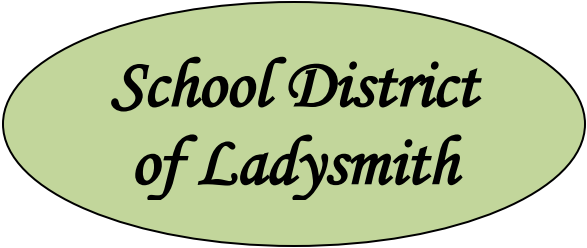
- Grants must be in the areas of fine arts, English/language arts, social studies, history, foreign language, math and science.
- Grant applications should show how the award would help our school or community, have demonstrable learning goals, and be related to the curriculum.
- Projects should provide lasting value.
- Grant award application amounts may vary from \$100 to \$1,500. Details about the amounts available will be released in September. Amounts may vary yearly.

Timeline

Aug. last Mon.	Final edition of the application guidelines/forms available on line.
Sept. 1	Application process begins.
Oct. first Fri.	Deadline for submission of applications
early Dec.	Announcement of recipients. Funds awarded.

Special note:

Application forms may be downloaded from the school website and completed hard copies handed in the first Friday in October. Should you wish to file online, contact the EEF Chair at kek@sdlwi.org. to have a form emailed to you. Completed email forms may be sent to: eeadmin@sdlwi.org for consideration. All applications must be received by 4:00 pm on the first Friday in October.



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Application Guidelines:

- 1. The purpose is to provide educational opportunities for students enrolled in the School District of Ladysmith exclusively in the areas of fine arts, English/language arts, social studies, history, foreign language, math and science.
- 2. Funds shall NOT be used for any spending that would typically be part of the District/Schools operating budget and should not be used to cover budget shortfall. Applicants may wish to consult with their building principals for clarification.
- 3. Funds should not be used for religious content or for political purpose.

Timelines:

- 1. Application forms will be available in the School District of Ladysmith office or at www.ladysmith.k12.wi.us on Sept. 1.
- 2. Applications are due on the first Friday of October and need to be submitted to the School District of Ladysmith District Office or emailed to: eeadmin@sdlwi.org
- 3. Grants will be awarded in early December with funding available immediately after announcement.
- 4. Grant projects need to be completed and evaluation forms submitted to the School District of Ladysmith (eeadmin@sdlwi.org) by the end of the academic year.

Application:

DATE SUBMITTED:		Name of Project:	
Name of School(s):	Project Area: Fine Art_____ English/Language Arts_____ Social Studies_____ History_____ Foreign Language_____ Math_____ Science_____		
GRANT WRITER(S)	Name	E-Mail Address	
		Telephone Number	
TEACHER ADVISOR (If APPLICABLE)	Name	E-mail Address	
	Signature Required	Telephone Number	

Provide a Brief Narrative of the Project:

Name of Project

1. Describe:

- How this project will help your school or community.
- The learning goals of this project.
- How your goals expand your curriculum.

2. How will this project provide a lasting value?

3. Describe a clear and concise plan of action that includes goals, timeline and person responsible.

<u>Action Item</u>	<u>Date of Completion</u>	<u>Person Responsible</u>
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Project Financial Information

Project Start Date:	Project End Date:
Total Project Expense \$	Amount Requested From This Funder \$
How Many People Will This Project Serve? _____ Directly _____ Indirectly	
Is This A New, Or An Ongoing Program? ☐ New ☐ Ongoing ☐ Both	

Project Expenses (supplies, capital equipment, travel, fees, etc.)		
Item	Purpose	Estimated Cost
Total Project Expenses		\$ _____
List Other Sources Of Project Revenue		
Have you applied for school funding? ☐ Yes ☐ No		Total Project Revenue \$ _____
Will there be any financial or in-kind support from other sources? ☐ Yes ☐ No		
If so, please explain:		

Application due date: First Friday of Oct. – 4 PM
 Applications forms should be submitted to the District Office or emailed to: eefadmin@sdlwi.org
 For further information, contact Karen Ek, Chair at: kek@sdlwi.org

Educational Enrichment Fund (EEF) Evaluation

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This evaluation should be completed by all grant recipients and submitted to the Ladysmith District Office **by the close of the academic year.**

Project Name: _____ Grant Writer: _____

Phone Number: _____ Email Address: _____

Date Project was Awarded: _____ Amount of Grant: _____

Total Project Cost: _____ Signature of Grant Writer: _____

Grant Project Starting Date: _____ Grant Project Ending Date: _____

Purpose of Grant: _____

Program Evaluation:

1. Did the project differ in execution from the program presented in the proposal? If so, how?
2. What were the successes and challenges you experienced in doing this project?
3. What were the major benefits of this grant?
4. If the grant funds have not been spent and the grant purpose not completed, please contact EEF chairperson.

Financial Evaluation:

5. Were the project expenses within the projected amounts? What were the sources of funding and in what amounts? How were our grant funds used? Please attach a financial statement listing revenues and expenses available through the district office.

Publicity:

6. Submit electronic pictures of your project. Photos may be used in future EEF print and electronic publications. If possible include student or community testimonials. If needed, please include parental permission to publish student work or photos.

Please return completed form to the District Office and email photos to: eefadmin@sdlwi.org

School District of Ladysmith Educational Enrichment Fund

Grant Application Evaluation Form

Applicant: _____

Project: _____

School: _____

5 4 3 2 1

Area of Study Meets Criteria						
Fills School or Community Need						
Demonstrable Learning Goals Which Relate to or Expand the Curriculum						
Provides Lasting Value						
Plan of Action: Goals, Timeline, Predicted Outcomes						
Financial Plan						
Total Points						

Point Values

5 Excellent

4 Very Good

3 Good

2 Fair

1 Does Not Meet Expectations

Evaluation Instructions: After reading the grant application, award each applicant points for each of the items on the rating scale by using the point values listed above.