

WATER FILTRATION SYSTEM AT GOSHEN CENTER SCHOOL

**WATER FILTRATION SYSTEM**  
**AT**  
**GOSHEN CENTER SCHOOL**

REGIONAL SCHOOL DISTRICT #20

35 WAMOGO ROAD

LITCHFIELD, CT, 06759

(860) 361-9033

## WATER FILTRATION SYSTEM AT GOSHEN CENTER SCHOOL

### REQUEST FOR PROPOSAL

Sealed Proposals for Water Filtration System Replacement at Goshen Center School will be received by Regional School District #20 on **March 9th 2026, at 2:00 P.M.**, at which time the Proposals will be opened publicly and read aloud.

Regional School District #20 reserves the right to accept or reject any or all Proposals, to waive any technicalities of the Proposal process, and to select the Proposal that meets the best interests of the District.

### MANDATORY MEETING FOR ALL PROSPECTIVE BIDDERS:

All who are interested in submitting a proposal must attend a mandatory meeting on-site, on **Tuesday, March 3rd at 4:00PM**. The meeting will be held at the Goshen Center School, located at 50 North Street, Goshen, CT 06756.

Region 20's DPH Operator will be in attendance to review proposed treatment work and to answer questions regarding DPH regulations and statutes.

Please contact Facilities Director, Dan Hamilton, at (475) 557-1159 with any questions.

-End of Request For Proposal-

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### Instructions to Submitting Contractors

A) Submitting Contractors for this project must have at least ten (10) years experience as their present incorporation, performing water filtration system installation work. This requirement applies to any subcontractors the Submitting Contractor intends to engage. All workers shall be properly licensed and registered with the State of Connecticut in accordance with the trades required by the Work of this project. All personnel, including the Contractor's workforce and all subcontractors, shall attain minimum OSHA-10 training certification as a requirement for any performance on this project.

B) All work shall conform to all applicable governing codes

C) The successful Submitting Contractor shall proceed expeditiously with forces as required to achieve substantial completion within the schedule guidelines of this document.

D) The Contractor is required, at his own expense, to secure a building permit for construction and schedule inspections as deemed necessary by the local building official.

E) Regional School District #20 is a tax exempt entity. The Contractor's Proposal submission shall not include taxes. The successful Submitting Contractor will be provided with appropriate tax exemption documents.

F) Submitting Contractors and their Subcontractors shall be equal opportunity employers, and shall not discriminate against, in work or hiring practices, any employee or prospective employee, on the basis of race, color, ancestry, religious creed, sex, national origin, or sexual orientation.

G) Addenda to these documents, if any, will be issued in writing to Contractors securing project documents, and receipt of such must be acknowledged on the Proposal Form. Failure to acknowledge receipt of addenda on the Proposal Form may lead to disqualification of the Proposal. Interpretations, changes, or corrections of the documents made in any other form will not be binding and should not be relied upon by submitting Contractors.

H) Completion dates and penalties

The intent of this RFP is to facilitate the installation of a water filtration system as expeditiously as possible. The Contractor is to notify the Owner of his projected substantial completion date if awarded the work on March 9, 2026. Completion date projection may be utilized as criteria in awarding the work.

I) By submission of a Proposal, the submitting Contractor represents the following:

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- 1) That he/she has read and understands these documents in their entirety.
  - 2) That the submitted Proposal is made in compliance with these documents.
  - 3) That he/she has visited the site and has correlated the Submitting Contractor's personal observations with the requirements of these documents.
  - 4) That the submitted Proposal is based upon the materials, equipment, systems, and methods required by these documents and is without exceptions.
- J) No portion of this specification may be reproduced or transmitted without the direct written permission of the Owner; no right of use is extended for any purpose other than the task of preparing and providing a Proposal for the project "Water Filtration System at Goshen Center School".
- K) Preparation of Proposals
- 1) Proposals shall be submitted in duplicate on the forms contained within these documents. All forms must be included and without omissions, irregularities, or stipulations of any type. Forms shall be notarized where required.
  - 2) All blanks on the Proposal Form shall be legibly executed in a non-erasable medium.
  - 3) Sums shall be expressed in words and figures, the amount written in words shall govern in the case of a discrepancy.
  - 4) Proposal submissions shall include any other specific instructions as noted in the Request For Proposal.
  - 5) This document details specific product features and requirements; submitting Contractors must make any intended equipment substitutions plain with their Proposals by inclusion of manufacturer's data/cut sheets. Absence of any such literature communicates the intention of Contractor installation of specified products for this project. Failure to provide such notification of intention to substitute with the Proposal, as revealed during the submittal process, or submission of substitution products not meeting the requirements of this document with the Proposal, may cause rejection of the Proposal by the Owner prior to contract execution.
  - 8) Proposal submission shall include lump-sum pricing as noted on the Proposal Form.
- L) All Proposal submissions with required forms/content shall be submitted in an opaque envelope with the project name ("Water Filtration System at Goshen Center School"), owner's name (Regional School District #20), and the words "SEALED PROPOSAL ENCLOSED" printed legibly upon the face of the envelope.

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M) Proposals shall be deposited with the Business Office Secretary at the District Offices for Regional School District #20, located at 35 Wamogo Road, Litchfield, CT, 06759, prior to the designated Proposal opening date and time. Any Proposals received after the due date/time will not be accepted. Submitting Contractors assume full responsibility for timely delivery at the location designated for receipt of Proposals.

N) Questions regarding the project must be received by the end of the day on 03/04/26 by e-mailing Dan Hamilton, Facilities Director, at [dhamilton@rsd20.org](mailto:dhamilton@rsd20.org). All questions will be replied to no later than 03/06/26.

-End of section-

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**PROPOSAL FORM**

Project: Water Filtration System at Goshen Center School

Owner: Regional School District #20

35 Wamogo Road

Litchfield, CT, 06759.

Contractor: Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Tel: \_\_\_\_\_ Email address: \_\_\_\_\_

Representative & title: \_\_\_\_\_

Lump Sum Proposal Amount:

\_\_\_\_\_

(written in words)

\$ \_\_\_\_\_

(figures)

Projected substantial completion date: \_\_\_\_\_

- Proposal Form continued on next page -

~ submit with Proposal ~

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By submission of this proposal, the undersigned Contractor acknowledges inclusion of all elements contained and described in the project documents.

Signature: \_\_\_\_\_

Name (print): \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

-End of Proposal Form-

~ submit with Proposal ~

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NON-COLLUSIVE STATEMENT

The undersigned Contractor certifies the following:

- 1) This Proposal has been arrived at by the Contractor independently and has been submitted without collusion with, and without any agreement, understanding, or planned course of action with, any other vendor of materials, supplies, equipment, or services, or any company, person(s) or agency, designed or intended to limit independent competition, and
- 2) The contents of the proposal have not been communicated by the submitting Contractor or its employees or agents to any person not an employee or agent of the submitting Contractor or its surety, and will not be communicated to any such person prior to the official opening of the proposal.

\_\_\_\_\_

Contractor (company name)

\_\_\_\_\_

\_\_\_\_\_

Business address

\_\_\_\_\_

Signature and Title of authorized agent

\_\_\_\_\_

Date

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~submit with Proposal~

CONTRACTOR QUALIFICATIONS STATEMENT

1) Name of company: \_\_\_\_\_

2) Address: \_\_\_\_\_

3) Incorporation date: \_\_\_\_\_

4) How many years have you been engaged in the business under your present firm name?

\_\_\_\_\_

5) Contracts on hand (with gross amounts and completion dates):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6) Have you ever failed to complete any work awarded to you? \_\_\_\_\_

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7) Have you ever defaulted on a contract? \_\_\_\_\_

8) List the more important projects recently completed by your company, with approximate cost of each, brief description of project, month and year completed, and a contact person with telephone number.

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9) Supply three (3) references with firm and telephone number that may be contacted by the Owner with regard to your firm and performance thereof:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

10) Provide applicable CT trade licensing numbers and other CT trade registration as applicable for all prospective employees who may work on this project. Include subcontractor CT licensing and registration as applicable. Attach accordingly to this Contractor Qualifications Statement.

The undersigned hereby authorizes any person or agent of Regional School District #20 to contact the Contractor or its referenced persons or entities and obtain any information

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relevant to this statement or its intentions with regard to this proposal, at the Owner's discretion, and authorizes release of that information to Regional School District #20 for the purposes of evaluation of this proposal:

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Contractor (company name)

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Authorized agent (signature) and Title

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Date

-End of Contractor Qualifications Statement-

-End of section-

~submit with Proposal~

## WATER FILTRATION SYSTEM AT GOSHEN CENTER SCHOOL

### **SUMMARY OF WORK**

The goal of this project is to furnish installation of a new water filtration system at Goshen Center School.

Submitting Contractors shall note that this is an active educational facility. All work shall be performed within the schedule guidelines of Regional School District #20.

See attached Water Sample Results (page 13).

-End of section-



Northwest Environmental Water Labs, Inc.  
450 Meriden Rd Waterbury, CT 06705  
(203) 437-4110 FAX (203) 725-0501  
LAB# CT-PH-0537 EPA-061

## Report of Analysis

Name: Grela Well Drilling, Inc  
143 Main St.  
Terryville, Ct 06786  
Sample Date: 1/15/2026 11:00 AM  
Receipt Date: 1/16/2026 8:30 AM  
Report Date: 1/22/2026  
Sample Site: 50 North St Goshen CT

Sample ID#: 157678  
Sample Type: Drinking Water  
Sample Source: Well Tank  
Sampler: George Client  
Approved By: Shrouk

| Parameter          | Sample Result | Units     | Limits       | MDL   | Analysis Date | Analyst | Method  |
|--------------------|---------------|-----------|--------------|-------|---------------|---------|---------|
| <b>Metals</b>      |               |           |              |       |               |         |         |
| Iron(1)            | 0.097         | mg/l      | ** 0.3       | 0.002 | 1/16/2026     | RR      | 200.7   |
| Manganese(1)       | 0.033         | mg/l      | ** 0 - 0.05  | 0.001 | 1/16/2026     | RR      | 200.7   |
| Sodium(1)          | 102 +         | mg/l      | ** 0 - 100   | 0.04  | 1/16/2026     | RR      | 200.7   |
| <b>Minerals</b>    |               |           |              |       |               |         |         |
| Calcium(1)         | 198           | mg/l      | No Limit Set | 0.01  | 1/16/2026     | RR      | 200.7   |
| Chloride(1)        | 596 +         | mg/l      | ** 0 - 250   | 2     | 1/21/2026     | CD      | 300.0   |
| Hardness (calc)(1) | 740 +         | mg/l      | ** 0 - 200   | 2     | 1/16/2026     | RR      | SM2340B |
| Magnesium(1)       | 59.4          | mg/l      | No Limit Set | 0.005 | 1/16/2026     | RR      | 200.7   |
| Sulfate(1)         | 21.7          | mg/l      | ** 0 - 250   | 2     | 1/19/2026     | CD      | 300.0   |
| <b>Nutrient</b>    |               |           |              |       |               |         |         |
| Nitrate as N(1)    | 0.544         | mg/l      | * 0 - 10     | 0.25  | 1/19/2026     | CD      | 300.0   |
| Nitrite as N(1)    | ND            | mg/l      | * 0 - 1      | 0.1   | 1/19/2026     | CD      | 300.0   |
| <b>Physical</b>    |               |           |              |       |               |         |         |
| Color(1)           | 5             | CU        | ** 0 - 15    | 0     | 1/16/2026     | RR      | SM2120B |
| Odor(1)            | 0             | 0-5 Scale | ** 2         | 0     | 1/16/2026     | RR      | 140.1   |
| PH(1)              | 7.58          | SU        | ** 6.4 - 10  | 0     | 1/16/2026     | RR      | 150.1   |
| Turbidity(1)       | 4.62          | NTU       | ** 0 - 5     | 0.05  | 1/16/2026     | RR      | 180.1   |

The results meet US EPA primary drinking water standards 40 CFR 141

The results do not meet US EPA secondary drinking water standards 40 CFR 141

\* - US EPA primary standards.

\*\* - US EPA secondary standards.

Results Certified by Northwest Environmental Labs Inc.

**Note:** The test results are only valid for date sample was taken. We do not accept any liability for use of these results.

13  
ND = Not Detected  
+ = Out of Range  
MDL = Minimum Detection Level

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### **PROJECT COORDINATION AND JOB MEETINGS**

- A) Coordinate the scheduling of site visits, submittals, and the Work of this project effectively to assure efficient and orderly sequence of installation of interdependent construction elements.
- B) Recognize that the project involves work at an operating facility; do not interrupt services to the facility for any reason without specific written notice to the Owner's representative, including but not limited to domestic hot water, domestic cold water, electrical power, or electrical circuits other than those of equipment being replaced within the scope of the Work. Required interruption of services may only be scheduled and performed with the Owner's permission.
- C) Do not cause disruption in any form to ongoing programs within the facility, including excessive noise, unauthorized presence within the building proper, improper parking, blocking of fire/emergency personnel access, or storage of work materials/goods outside of the equipment room.
- D) Do not perform any work without proper safety precautions.
- E) Following notice of award, a project startup meeting will be held, attended by the Owner's representatives, project coordinator, and the Contractor. Meeting agenda will include contract execution, submission of insurance certificates, and review of procedures for project field decisions, submittals, applications for payments, and general scheduling criteria.
- F) A project coordination meeting will be held with required attendance by the Contractor and Owner's representative(s) at the site. Meeting agenda will include project responsibilities, coordination, scheduling, and completion of all items necessary to facilitate the work of both projects.
- G) Use of facility services, such as water, lavatory, and electricity, may be accessed as designated by the Owner for specific use by the Contractor.

-End of section-

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### **SUBMITTALS**

A) Provide two (2) bound copies of submittals for all new products to be installed within the scope of the Work for this project, and specific procedures as noted, to the Owner's representative for approval. Sections of this document note basic submittal requirements to assist the Contractor.

B) Each submittal package shall identify the project by name and number, with project site address, Contractor name and address, and Owner name and address.

C) Each submittal package shall be sequentially indexed and separated by section with respect to this document for ease of review. Each package shall include a contents table referencing the index/section numbers to facilitate review. E) Deliver completed submittals within ten (10) days of the notice of award.

D) Clearly identify variations/substitutions for specific review.

E) Submittal data should include all pertinent product data, including product features and details, maintenance data, dimensional characteristics, identification data, ratings, etc.

F) The submittals process illustrates the comprehensive understanding of the Contractor with regard to the intentions, design, and requirements of the project specification. The Owner reserves the right to terminate the Contract at the submittal stage without cost or obligation to the Owner if submitted/revised submitted products are not in conformance with the requirements of this document, in the judgment of the Owner/Owner's representative.

G) Submittal review will be performed expeditiously by the Owner's representative. Materials ordering for this project may occur only upon successful completion of the submittals review and according approvals. Any materials ordered without such review and approval may be removed/returned to the Contractor upon discovery or at any time throughout this project, at the Contractor's expense, with no obligation of any type to the Owner.

H) Submit three (3) bound copies of project Operations and Maintenance Manuals, to include all manufacturers' installation, operating, and maintenance data for all equipment, controls, and products installed as part of this project, supplemented with all project records, as-built drawings, equipment reports, and specific instructions by the installer/Contractor. Manuals shall include a table of contents and shall be sequentially indexed and separated by section for ease of review and reference. Manuals will be reviewed for completeness by the Owner's representative and shall be returned for reworking by the Contractor if judged to be incomplete. Submission shall take place at the project's conclusion as part of the Final Completion fulfillment phase.

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I) Submit written certification of warranty of the project, specifying that all elements of the project are covered under the warranty requirements of this document for the specified period, and include any manufacturer's warranty certificates requiring submission by the Owner. Provide this certification part of the submitted Operations and Maintenance manual, at the project's conclusion.

-End of section-

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### QUALITY CONTROL

- A) The Contractor shall monitor quality control of manufacturers, products, suppliers, and workmanship, to assure project execution and Work of the highest quality, and in accordance with the requirements of this document.
- B) All work shall be performed by CT properly-licensed and registered personnel only.
- C) The intention of this specification and project is to provide a complete, working mechanical system as detailed. The Contractor is encouraged to visit the site, and is responsible for all governing factors of the installation of this project. This document covers specific guidelines of this project. Omissions of this document do not excuse the Contractor from responsibility for a proper, working, and workman-like completed project. Site visits may be scheduled with the Facilities Director.
- D) Comply with specified standards as a minimum basis for quality for the Work, except where provisions of this document require higher standards of workmanship or precision.
- E) Inspect material shipments immediately upon delivery to assure compliance with this document, to assure that goods are undamaged, and that goods are complete with quantities and components specified.
- F) Schedule inspections as deemed necessary by the Owner's representative and local building inspection official to assure staged review of quality control. Provide corrections and adjustments to the Work as required to comply with applicable standards of quality.

-End of section-

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### **SITE PERFORMANCE REQUIREMENTS**

- A) The Contractor shall clean the equipment room following the completion of all demolition and prior to the onset of any part of the construction phase. Safeguard electrical devices, lighting, and remaining controls, components, and equipment from any damage as a result of demolition processes.
- B) The equipment room shall be left broom clean following the completion of each work day. The Contractor shall keep the work area and facility grounds free of debris.
- C) No fuel or gases required for demolition or welding processes shall be stored within the work area or facility for any purpose.
- D) Parking for Contractor vehicles shall be provided in designated areas for close access to the work. Do not park vehicles on non-paved surfaces or sidewalks. Damages from vehicles of the Contractor, his subcontractors, or from materials deliveries of the Work will be repaired to the satisfaction of the Owner, to his discretion, by the Contractor, at his own expense.
- E) Cordon off areas of demolition and excavation activities and any dumpsters/containers with safety fencing and assure safe transport of demolished materials to demolition containers. Minimize time duration of on-site outside dumpsters/containers. Locate and store dumpsters and containers with direct permission of the Owner.
- F) The Contractor is responsible to maintain a clean and safe work environment at all times and at his expense. The Contractor is totally responsible for any damage to any part of the facility that may occur as a result of the work of this project. The Contractor shall repair or replace any damages caused as the result of his work, to the discretion of the Owner, at his own expense.

-End of section-

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### **MATERIALS HANDLING AND RIGGING**

A) Transport, handle, move, and adjust new materials in accordance with manufacturer's instructions. Assure personnel are properly equipped, trained, and clothed for safe handling of materials and goods. Cordon off areas of delivery, rigging, and materials movement and handling. Provide notice to the Owner of any deliveries of materials that will encumber areas of egress, parking, through-passage by vehicles, or any facility program or activity.

B) Inspect material shipments immediately upon delivery to assure compliance with this document, to assure that goods are undamaged, and that goods are complete with quantities and components specified.

C) Provide equipment and properly-trained personnel as required for rigging and handling of materials and goods. File safety procedures and plans for rigging/deliveries/removals of heavy materials as part of the submittal package for this project.

D) Do not cause overstrain or otherwise cause risk to any parts of the facility through rigging or handling processes. The Contractor is directly responsible for any damages to the facility or grounds caused by the performance of the Work and shall provide repair or repair compensation of any damages to the sole discretion and satisfaction of the Owner.

E) Provide safe storage for contract goods. If goods are stored on-site, such storage must occur within the equipment room, and shall be executed to protect the goods from damages or encumbrances to entrances/exits. The Contractor shall provide, at his own expense, any required off-site storages of the contract goods, when job site storage is inappropriate or not feasible. Arrange stored products to permit access for inspection.

F) The Contractor shall maintain the workspace for the duration of this project in a safe manner. The Contractor shall properly safeguard the materials of the work and adhere to the Owner's standard for fire safety in all regards. The Contractor shall not restrict egress to/from the facility or impose any other restriction through the handling or storage of materials that would impact the safety of the facility or its occupants.

-End of section-

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### APPENDIX A:

#### Insurance Requirements

The successful Submitting Contractor and his subcontractors shall maintain insurance in the following amounts for the duration of this project, and submit proof of insurance prior to the start of any work:

- 1) Worker's compensation insurance for all employees
- 2) Comprehensive general liability insurance (bodily injury: \$1,000,000.00 each person; \$1,000,000.00 each occurrence; property damage: \$1,000,000.00 each person; \$1,000,000.00 each occurrence); general liability aggregate coverage of \$2,000,000.00
- 3) Comprehensive automobile liability insurance (\$1,000,000.00 each person; \$1,000,000.00 each occurrence)
- 4) Excess liability umbrella coverage: \$4,000,000.00

The successful Submitting Contractor and his subcontractors shall name Regional School District #20 as additional insured.

-End of Appendix A-