

REGULAR MEETING
 AVON SCHOOL DISTRICT 4-1
 BOARD OF EDUCATION
 August 14th, 2023, 6:30 P.M.

All motions passed unanimously by members present unless otherwise stated.

The Avon Board of Education met in regular session on August 14th, 2023.

Members Present: Chairwoman Bridgette Muller, Vice Chair Joe Sees, Jeff Tolsma, David Ratzlaff.
 Absent: Craig Vanderlei.

Officers and Others Present: Supt. Tom Culver, Business Mgr. Jordan Kortan, K-12 Principal Lindsey Fathke, Gregg Voigt, Dennis Powers, April Powers, Dawn Kocmich, Theresa Culver, Amber Ratzlaff, Whitney Podzimek, Shirley Soukup, Paul Kuhlman, Nick Wolf and Ilene Muller.

Meeting called to order by Chairwoman Muller. (6:32 P.M.)

Motion by Tolsma, seconded by Sees to approve the agenda with the following modifications: September 2023 Board meeting to Other Business.

The Avon School Board declares “no conflicts of interest.”

Financial reports presented to the Board:

FINANCIAL REPORT FOR THE AVON SCHOOL DISTRICT 4-1: July 1st-July 31st						
	GENERAL	CAPITAL OUT.	SPECIAL ED.	HOT LUNCH	PRESCHOOL	TOTAL
	FUND	FUND	FUND	FUND	FUND	ALL FUNDS
CASH BAL: July 1st, 2023	\$ 845,697.96	\$ 1,229,369.87	\$ 44,441.59	\$ 49,703.08	\$ 434.27	\$ 2,169,646.77
RECEIPTS:						
LOCAL:						
1100 Taxes	\$ 2,400.66	\$ 2,203.35	\$ 1,306.33			
1140 Gross Receipts Taxes	\$ 21,148.33					
1190 Pen. & Int.	\$ 27.60	\$ 11.80	\$ 7.00			
1210 Revenue in Lieu of Taxes	\$ 1,711.85					
1510 Earnings	\$ 2,078.96	\$ 3,148.24		\$ 135.02		
1920 Donation	\$ 1,764.00					
1941 Services Provided Other Lease	\$ 24,526.44					
1973 Medicaid Indirect Admin Services						
1990 Other	\$ 131.72					
COUNTY						
2100 Apportionment	\$ 816.69					
2219 Professional Development	\$ 6,201.71					
STATE						
3111 State Aid	\$ 108,692.00					
3121 Except. Child.			\$ 5,349.00			
ADJUSTMENT EOY-AUDIT	\$ (27,138.53)	\$ 21,000.00	\$ 4,618.00	\$ 1,238.00	\$ 215.00	
TOTAL REVENUE	\$ 142,361.43	\$ 26,363.39	\$ 11,280.33	\$ 1,373.02	\$ -	\$ 181,378.17
TRANSFERS			\$ -	\$ -		
TRANSFERS		\$ -	\$ -	\$ -	\$ -	
TRANSFERS	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL	\$ 988,059.39	\$ 1,255,733.26	\$ 55,721.92	\$ 51,076.10	\$ 649.27	\$ 2,351,024.94
Voided Check		\$ -				\$ -
TOTAL DISBURSEMENTS	\$ 262,170.84	\$ 94,399.93	\$ 58,617.93	\$ 931.03	\$ 1,181.73	\$ 417,301.46
Cash Bal.: July 31st, 2023	\$ 725,888.55	\$ 1,161,333.33	\$ (2,896.01)	\$ 50,145.07	\$ (532.46)	\$ 1,933,938.48

Monthly Trust & Agency Report: July 2023

<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance</u>
SCIENCE CLUB	7,775.67	0.00	0.00	7,775.67
STUDENT COUNCIL	3,250.69	483.94	319.30	3,086.05
CLASS OF 2023	1,634.88	0.00	0.00	1,634.88
CLASS OF 2024	18,116.51	0.00	0.00	18,116.51
CLASS OF 2025	4,908.57	0.00	0.00	4,908.57
CLASS OF 2026	1,420.00	0.00	0.00	1,420.00
CLASS OF 2027	395.00	0.00	0.00	395.00
CLASS OF 2028	340.00	0.00	0.00	340.00
MUSIC/BAND CLUB	6,112.34	0.00	0.00	6,112.34
DRAMA CLUB	2,361.27	0.00	0.00	2,361.27
FT. RANDALL CONFERENCE	33.05	0.00	0.00	33.05
AVON BACKPACK PROGRAM	5,308.97	4197	0.00	5,267.00
CLEARING ACCOUNT	(2,097.07)	5,560.00	0.00	(7,657.07)
T&A REIMBURSEMENT	7,143.31	643.25	0.00	6,500.06
	56,703.19	6,729.16	319.30	50,293.33

Motion by Tolsma, seconded by Sees to approve the minutes of the July 10th Budget Meeting, Reorganizational Meeting and Regular Board Meeting with the following modifications: change call the meeting to order to Muller instead of Tolsma for the July 10 Regular meeting.

Principal's Report: Orientation, Dual Credits, Open House, Middle School Dance, Playground Fire Pole, PBIS, RTI, Staff Handbook.

Superintendent's Report: Survey for 4 Day week, Marks Photography, Title IX Training, SDHSAA required coaching classes, deadlines & fines and Shared Band Teacher.

Motion by Tolsma, seconded by Sees to approve the following:

- Authority to Grant Administrative Rule Waiver for Beth Krcil.
- Amy Yost for SPED help for \$60/hour.
- Beth Krcil – SPED Teacher; \$35,630.00

Motion by Tolsma, seconded by Sees to approve the resignation of Tom Culver as superintendent at the Avon School District at the end of the 2023-2024 school year with regrets. We thank him for his years of service to the Avon School District.

Public Input: D.Powers-Was wondering if the new bus had a hitch and if there was a need for a special license to drive if trailer is being pulled.

Adopt the FY24 Budget-Tabled till the September 13th, 2023 meeting.

Motion by Tolsma, seconded by Sees to approve payment of the bills as presented.

The following invoices were submitted for payment:

GENERAL FUND:		
4N6 FANATICS	ORAL INTERP SUBSCRIPTION	200.00
ACCESS SYSTEMS	COPIER REPAIRS	150.00
AMAZON CAPITAL SERVICES	PE SUPPLIES	638.04

ARROWWOOD RESORT & CONFERENCE CENTER	SUPT TRAVEL	359.16
ASBSD	NEW SCHOOL BOARD MEMBER WORKSHOP	100.00
AT&T MOBILITY	CELLPHONES	153.07
AUTOMATIC BUILDING CONTROLS INC.	CLOCK	177.12
AVON FARMERS COOP COMPANY	FUEL SERVICES	538.87
B & H PUBLISHING CO.	ADVERTISING	103.74
BODDEN, DAKOTA	FUEL	41.97
BON HOMME FAMILY PRACTICE	ATHLETIC PHYSICALS	242.00
BUSINESS ESSENTIALS	COPY PAPER	3,000.00
CAROLINA BIOLOGICAL SUPPLY	HS SCIENCE SUPPLIES	739.25
CITY OF AVON	WATER & SEWER	191.40
CONNECTING POINT COMPUTERS	ACTIVPANELS	14,349.12
CORE EDUCATIONAL COOPERATIVE	ONLINE COURSE	260.00
COUNTRY FORD	DRIVERS ED VEHICLE	912.50
DAKOTA PC WAREHOUSE	K-1ST COMPUTERS	5,924.71
DES MOINES STAMP MFG. CO.	SIGNATURE STAMP-BD PRESIDENT	83.00
FLOOR TEC, LANGDON CORP.	ANNUAL CARPET CLEANING	1,916.95
FLOWER SHOP, THE	FUNERAL ARRANGEMENT	40.00
FORUM COMMUNICATIONS COMPANY	PROPANE BID	45.84
GOLDEN WEST COMPANIES	TELEPHONE	260.96
HANSON SCHOOL DIST.	2023-24 ABOUT DUES	50.00
HAUFF SPORTS-DAKOTA SPORTS AND LETTERING	CHENILLE LETTER A AND MUSIC NOTES	2,143.45
HOSA	2023 HOSA CONFERENCE	630.00
INFINITE CAMPUS	ANNUAL FEE	602.60
INNOVATIVE OFFICE SOLUTIONS, LLC	SCHOOLWIDE SUPPLIES	8,694.15
INSECT LORE	ELEMENTARY SUPPLIES	68.97
INTERSTATE BATTERY CENTER	BATTERIES	64.20
IXL LEARNING	IXL SITE LICENSE	4,425.00
JOSTENS INC.	YEARBOOKS	2,951.85
KOCH INSURANCE	WORKERS COMP. INSURANCE PREMIUM	4,081.00
LAWNS UNLIMITED	SPRINKLER REPAIR	64.00
LEIBEL, TIM	STRENGTH AND CONDITIONING PROGRAM	1,475.00
MARCO TECHNOLOGIES LLC	MANAGED VOICE	191.20
MENARDS-YANKTON	MAINT. SUPPLIES	5,242.23
MFAC, LLC	SINGLE LEG SQUAT STAND	331.22
NICK'S LAWN SERVICE	LANDSCAPING	2,109.38
NORTHWESTERN ENERGY	ELECTRICITY	2,851.78
PECHOUS PUBLICATIONS LLC	MINUTES, AGENDA, ADVERTISING	2,429.44
PODZIMEK, WHITNEY	STRENGTH AND CONDITIONING PROGRAM	1,537.40
POPPLERS MUSIC, INC.	SHEET MUSIC	805.90
POWERS FURNITURE INC.	BASE-SCIENCE ROOM	573.00
POWERS PORT-A-POT RENTAL & SERVICE	JULY RENTAL FOR ROLL OFF/DISPOSAL	1,941.27
RAMKOTA HOTEL - PIERRE	TRAVEL	230.00
REALLY GOOD STUFF, INC.	KINDERGARTEN SUPPLIES	39.99
RIDDELL/ALL AMERICAN SPORTS INC.	FOOTBALL SUPPLIES	94.43
SCHOOL DATEBOOKS	SCHOOL PLANNERS	550.62
SCHOOL SPECIALTY INC.	ELEMENTARY SUPPLIES	217.37
SCHULTZ REDI MIX, LLC	MAINTENANCE SUPPLIES	10.99
SDHSCA	SDHSCA MEMBERSHIP	80.00
SOUTH DAKOTA UNITED SCHOOLS ASSOC.	23-24 DUES	450.00
SUN GOLD SPORTS, LLC	PLATES AND PLAQUES	213.00
SWIER LAW FIRM, PROF LLC	BD OF ED LEGAL FEES	45.00
TAYLOR MUSIC INC.	BAND SUPPLIES	549.49
TEACHER SYNERGY INC.	TEACHERS PAY TEACHERS	1,725.00
TOLSMA'S COVE	INSERVICE MEALS	429.00
TRUST & AGENCY	FINGERPRINTS, BROKEN CONTRACT AND BUIDLING PERMIT	846.73
TYNDALL ACE HARDWARE	MAINTENANCE SUPPLIES	512.81
VOIGT, GREGG	LIBRARY SUPPLIES	137.28
VOYAGER FLEET U.S. BANK	MOTOR FUEL	49.04
WELLMARK BC/BS OF SD	ANNUAL ADMIN FEE	300.00
YANKTON DAILY PRESS & DAKOTAN	FUEL OIL BID	102.40

80,273.89

CAPITAL OUTLAY:

BSN SPORTS	FB PANTS	1,016.60
EMERGENT3INC.	E3 APPLICATION AND SERVICES	2,500.00
HAUFF SPORTS-DAKOTA SPORTS AND LETTERING	VOLLEYBALL SUPPLIES	11,359.00
JOSH RUCKTAESCHEL CONSTRUCTION	3RD FLOOR REMODEL PROJECT	31,428.32
KOTAB KLEANING, LLC	REMOVE SCUFF ON LIBRARY FLOOR	38,627.06
MILES H&H LLC.	GAS CONNECTIONS FOR SCIENCE ROOM	1,300.92
POWER SOURCE ELECTRIC	ELECTRICAL UPGRADES IN LIBRARY	11,316.35
POWERS FURNITURE INC.	GE WASHER & DRYER	3,615.00
SOUTHEAST AREA COOPERATIVE	23-24 DISTANCE LEARNING LEASE	5,000.00
		<u>106,163.25</u>
SPECIAL EDUCATION:		
AKRIDGE, DENA	SPED MANIPULATIVES	40.00
ARROWWOOD RESORT & CONFERENCE CENTER	SPED TRAINING TRAVEL	522.08
CHILDREN'S CARE HOSPITAL/SCHOOL	TUITION PAID TO CCHS	6,500.00
INNOVATIVE OFFICE SOLUTIONS, LLC	SPED SUPPLIES	1,306.66
PEARSON NCS, INC.	SPED TESTING MATERIALS	302.50
RAMKOTA HOTEL - PIERRE	SPED TRAVEL	115.00
RON'S MARKET	SPED SUPPLIES	28.74
S.A.S.D.	SASD MEMBERSHIP	45.00
SD DEPT. OF HUMAN SERVICES	RESIDENTIAL SERVICES	8,818.42
SOUTH CENTRAL COOPERATIVE	23-24 SPED ANNUAL LICENSE	554.40
TEACHER SYNERGY INC.	TEACHERS PAY TEACHERS	750.00
TRUST & AGENCY	SPED FINGERPRINTS	86.50
		<u>19,069.30</u>
FOOD SERVICE:		
BERNARD FOOD INDUSTRIES, INC.	FOOD PURCHASED	985.02
		<u>985.02</u>
PRESCHOOL:		
INNOVATIVE OFFICE SOLUTIONS, LLC	PRESCHOOL SUPPLIES	165.18
SCHOOL SPECIALTY INC.	PRESCHOOL SUPPLIES	5.96
TEACHER SYNERGY INC.	TEACHERS PAY TEACHERS	50.00
		<u>221.14</u>

PAYROLL CLEARING:					
Contracts Payable	August Payroll	\$ 50,655.25	AFLAC	Insurance	\$ 1,183.07
Early Start Summer School	August Payroll	\$ 2,443.58	Community Bank	WH, SS, Med	\$ 26,956.34
Supt. Office	August Payroll	\$ 5,817.03	Delta Dental	Dental Ins.	\$ 585.86
Princ. Office	August Payroll	\$ 4,209.16	Mainstay Funds	IRA	\$ 250.00
Fiscal Service	August Payroll	\$ 5,882.83	VSP	Vision	\$ 267.60
Oper. Maintenance	August Payroll	\$ 9,918.85	Wellmark	Health Insurance	\$ 23,235.00
Special Education	August Payroll	\$ 12,853.37	NY Life	Life Ins.	\$ 136.92
			SD Retirement	Retire.	\$ 15,372.52
			SD Supplemental Retirement	Supp. Retire.	\$ 2,920.00
			Standard Life Insurance	Term Life	\$ 248.90
			Bank Star	HSA	\$ 2,764.00
			Accounts Management	Garnishment	\$ 100.00

Open Propane Bids:

- Central Farmers Coop - \$1.10 per gallon
- Ferrellgas - \$1.44 per gallon
- Schmidt's Service & Oil - \$1.43per gallon

Open Fuel Oil Bids:

- Farmer's Pride - \$3.17 per gallon
- Central Farmers Coop- \$3.31per gallon

Motion by Tolsma, seconded by Sees to accept the Central Farmers Coop bid for propane of \$1.10 per gallon as it was the lowest price received.

Motion by Tolsma, seconded by Sees to accept the Farmers Pride bid for Fuel Oil of \$3.17 per gallon as it was the lowest price received.

Motion by Tolsma, seconded by Ratzlaff to approve the following school volunteers for the 2023-2024 school term: Joe Sees, Mel Wallinga, Tom Pier, Don Mudder, Bridgette Muller, Devin Tolsma and Danny Fathke. Muller and Sees abstained.

Curriculum Committee: None.

Building Committee: Shelving, Painting, Removal of tree by the playground, Pin Boards, Rush-Co product, Bus.

Other Business:

Motion by Tolsma, seconded by Sees to surplus art supplies, mask surplus and maintenance surplus at a zero-dollar value. Included is a VCR/DVD player, Projector, Novels, VHS Tapes, Volleyball equipment and masks.

Motion by Sees, seconded by Tolsma to move the regular board meeting to Wednesday, September 13 @ 6:30pm.

Motion by Tolsma, seconded by Sees to add 5th grade athletes to the District Drug Testing Policy.

Motion by Tolsma, seconded by Sees to enter executive session per SDCL 1-25-2 (1) and (2) for personnel and student matters. (8:07 P.M.)

Executive session declared over by Chairwoman Muller. (10:08 P.M.)

Motion by Sees, seconded by Tolsma to adjourn. (10:08 P.M.)

Jordan Kortan,
Business Manager

Bridgette Muller,
Board Chairwoman