

REGULAR MEETING  
 AVON SCHOOL DISTRICT 4-1  
 BOARD OF EDUCATION  
 August 8<sup>th</sup>, 2022, 6:30 P.M.

All motions passed unanimously by members present unless otherwise stated.

The Avon Board of Education met in regular session on August 8<sup>th</sup>, 2022.

Members Present: Chair Jeff Tolsma, Branden Baade, Bridgette Muller, Craig Vanderlei. Absent: Vice Chair: Joe Sees.

Officers and Others Present: Supt. Tom Culver, Business Mgr. Jordan Kortan, K-12 Principal Lindsey Fathke, Gregg Voigt, and Paul Kuhlman.

Meeting called to order by Chair Tolsma. (6:32 P.M.)

Motion by Baade, seconded by Muller to approve the agenda with the following modifications: add School Board Pay and Homeless Policy to Other Business #18.

The Avon School Board declares “no conflicts of interest.”

Financial reports presented to the Board:

| FINANCIAL REPORT FOR THE AVON SCHOOL DISTRICT 4-1: July 1st-July 31st |                 |                   |                  |                |                |                 |
|-----------------------------------------------------------------------|-----------------|-------------------|------------------|----------------|----------------|-----------------|
|                                                                       | GENERAL FUND    | CAPITAL OUT. FUND | SPECIAL ED. FUND | HOT LUNCH FUND | PRESCHOOL FUND | TOTAL ALL FUNDS |
| CASH BAL.: July 1st, 2022                                             | \$ 863,572.89   | \$ 1,358,978.78   | \$ 52,188.19     | \$ 63,115.65   | \$ 432.62      | \$ 2,338,288.13 |
| RECEIPTS:                                                             |                 |                   |                  |                |                |                 |
| LOCAL:                                                                |                 |                   |                  |                |                |                 |
| 1100 Taxes                                                            | \$ 894.77       | \$ 839.02         | \$ 481.67        |                |                |                 |
| 1120 Prior Years'                                                     |                 |                   |                  |                |                |                 |
| 1140 Gross Receipts Taxes                                             | \$ 19,772.35    |                   |                  |                |                |                 |
| 1190 Pen. & Int.                                                      | \$ 10.99        | \$ 4.90           | \$ 2.81          |                |                |                 |
| 1210 Revenue in Lieu of Taxes                                         | \$ 1,529.85     |                   |                  |                |                |                 |
| 1340 Tuition                                                          |                 |                   |                  |                |                |                 |
| 1510 Earnings                                                         | \$ 451.60       | \$ 733.80         |                  | \$ 31.88       | \$ 0.17        |                 |
| 1920 Donation                                                         | \$ 50.00        |                   |                  |                |                |                 |
| 1700 Co-Curriculars                                                   |                 |                   |                  |                |                |                 |
| 1919 Gym Rentals                                                      |                 |                   |                  |                |                |                 |
| 1973 Medicaid Indirect Admin Services                                 | \$ 1,952.67     |                   | \$ 179.00        |                |                |                 |
| 1990 Other                                                            | \$ 15.00        | \$ 161,550.40     |                  |                |                |                 |
| COUNTY                                                                |                 |                   |                  |                |                |                 |
| 2100 Apportionment                                                    | \$ 339.05       |                   |                  |                |                |                 |
| STATE                                                                 |                 |                   |                  |                |                |                 |
| 3111 State Aid                                                        | \$ 111,012.00   |                   |                  |                |                |                 |
| 3121 Except. Child.                                                   |                 |                   | \$ 7,255.00      |                |                |                 |
| 3125 SD Mentoring                                                     |                 |                   |                  |                |                |                 |
| FEDERAL                                                               |                 |                   |                  |                |                |                 |
| 4158 Title I and Del                                                  | \$ 15,829.00    |                   |                  |                |                |                 |
| 4190 ESSERII                                                          | \$ 15,191.00    |                   |                  |                |                |                 |
| 4191 ESSER III                                                        | \$ 41,214.00    |                   |                  |                |                |                 |
| 4191 ESSER III (Learning Loss)                                        | \$ 102.00       |                   |                  |                |                |                 |
| HOT LUNCH:                                                            |                 |                   |                  |                |                |                 |
| 1610 Student Meals                                                    |                 |                   |                  |                |                |                 |
| 1620 Adult Meals                                                      |                 |                   |                  |                |                |                 |
| 1690 Misc. Revenue                                                    |                 |                   |                  |                |                |                 |
| 3810 State Reimbursement                                              |                 |                   |                  |                |                |                 |
| 4810 Reimbursement                                                    |                 |                   |                  |                |                |                 |
| TOTAL REVENUE                                                         | \$ 208,364.28   | \$ 163,128.12     | \$ 7,918.48      | \$ 31.88       | \$ 0.17        | \$ 379,442.93   |
| TRANSFERS                                                             |                 |                   | \$ -             | \$ -           |                |                 |
| TRANSFERS                                                             |                 | \$ -              | \$ -             | \$ -           | \$ -           |                 |
| TRANSFERS                                                             | \$ -            | \$ -              | \$ -             | \$ -           | \$ -           |                 |
| TOTAL                                                                 | \$ 1,071,937.17 | \$ 1,522,106.90   | \$ 60,106.67     | \$ 63,147.53   | \$ 432.79      | \$ 2,717,731.06 |
| Voided Check                                                          |                 | \$ -              |                  |                |                | \$ -            |
| TOTAL DISBURSEMENTS                                                   | \$ 259,794.37   | \$ 54,245.73      | \$ 63,488.34     | \$ 1,444.01    | \$ 97.00       | \$ 379,069.45   |
| Cash Bal.: July 31st, 2022                                            | \$ 812,001.83   | \$ 1,467,861.17   | \$ (3,381.67)    | \$ 61,703.52   | \$ 335.79      | \$ 2,338,520.64 |

Monthly Trust & Agency Report: July 2022

| <u>Chart of Account Description</u> | <u>Beginning Balance</u> | <u>Expenses</u> | <u>Revenues</u> | <u>Balance</u> |
|-------------------------------------|--------------------------|-----------------|-----------------|----------------|
| SCIENCE CLUB                        | 12,817.83                | 1,680.19        | 0.00            | 11,137.64      |
| STUDENT COUNCIL                     | 1,631.17                 | 0.00            | 0.00            | 1,631.17       |
| CLASS OF 2022                       | 1,506.68                 | 0.00            | 0.00            | 1,506.68       |
| CLASS OF 2023                       | 15,362.41                | 0.00            | 0.00            | 15,362.41      |
| CLASS OF 2024                       | 2,609.66                 | 0.00            | 0.00            | 2,609.66       |
| CLASS OF 2025                       | 1,552.00                 | 0.00            | 0.00            | 1,552.00       |
| CLASS OF 2026                       | 910.00                   | 0.00            | 0.00            | 910.00         |
| CLASS OF 2027                       | 135.00                   | 0.00            | 0.00            | 135.00         |
| MUSIC/BAND CLUB                     | 6,454.39                 | 0.00            | 0.00            | 6,454.39       |
| DRAMA CLUB                          | 2,211.50                 | 28.89           | 0.00            | 2,182.61       |
| FT. RANDALL CONFERENCE              | (255.89)                 | 0.00            | 255.89          | 0.00           |
| AVON BACKPACK PROGRAM               | 1,650.21                 | 0.00            | 2,000.00        | 3,650.21       |
| CLEARING ACCOUNT                    | 2,966.25                 | 0.00            | 0.00            | 2,966.25       |
| T&A REIMBURSEMENT                   | 7,639.26                 | 43.25           | 0.00            | 7,596.01       |
|                                     | 57,190.47                | 1,752.33        | 2,255.89        | 57,694.03      |

Motion by Muller, seconded by Vanderlei to approve the minutes of the July 13<sup>th</sup> board meeting.

Principal's Report: Orientation, open house, K-8 Curriculum, Online Access, Moved Senior Lockers and Jean Day every Friday.

Superintendent's Report: Coke Contract, Scoreboard Update, Avon Pirates Apparel and Jan Mudder Resignation.

Motion by Muller, seconded by Baade to approve the following contracts:

- Theresa Swier-5<sup>th</sup> Grade; \$46,533.00
- Whitney Podzimek – SPED Teacher; \$47,400.00

Public Input: Paul Kuhlman discussed the updates on the science room.

Motion by Baade, seconded by Vanderlei to adopt the Back to School Plan.

Motion by Muller, seconded by Vanderlei to adopt the FY23 budget as presented.

Motion by Baade, seconded by Vanderlei of the dissolution of the Bon Homme/Avon/Scotland Wrestling Co-op.

Motion by Baade, seconded by Muller to approve the Wrestling Co-op of Bon Homme/Avon for the upcoming school year(s) 2022-24.

Motion by Vanderlei, seconded by Muller to approve payment of the bills as presented.

The following invoices were submitted for payment:

|                           |                                |          |
|---------------------------|--------------------------------|----------|
| GENERAL FUND              |                                |          |
| A-1 GAS & GO              | FUEL                           | 16.41    |
| ACCESS SYSTEMS            | COPIER REPAIRS                 | 637.07   |
| AMAZON CAPITAL SERVICES   | SPED/ELEM./BAND SUPPLIES       | 75.34    |
| AREA II SUPERINTENDENTS   | DUES AND FESS 22-23            | 175.00   |
| AT&T MOBILITY             | CELLPHONES                     | 153.72   |
| AVON LUMBER CO. INC.      | SUPPLIES                       | 40.93    |
| BIEREMA, BRAD             | REIMBURSE FOR COACHING CLASSES | 70.00    |
| BODDEN, DAKOTA            | WEIGHTLIFTING PROGRAM          | 1,750.00 |
| BOMGAARS SUPPLY INC.      | SUPPLIES                       | 222.97   |
| BON HOMME FAMILY PRACTICE | PHYSICALS                      | 197.10   |
| BSN SPORTS                | FOOTBALL MOUTHGUARDS           | 212.00   |

|                                     |                                 |           |
|-------------------------------------|---------------------------------|-----------|
| BUSINESS ESSENTIALS                 | COPY PAPER                      | 2,934.16  |
| CAHOY'S SERVICE                     | 2 NEW TIRES FOR THE TRAVERSE    | 454.00    |
| CAROLINA BIOLOGICAL SUPPLY          | HS SCIENCE SUPPLIES             | 633.21    |
| CDW-GOVERNMENT, INC.                | GOOGLE CLASSROOM                | 1,080.00  |
| CEDAR SHORE RESORT                  | SUPT. TRAVEL                    | 352.35    |
| CITY OF AVON                        | WATER & SEWER                   | 35.85     |
| DAKOTA INK & TONER                  | INK AND TONER                   | 12,605.38 |
| DECKER INC. SCHOOL FIX              | QBALL W/METAL STAR              | 36.25     |
| FARMERS COOP ELEVATOR CO.           | FUEL SERVICES                   | 167.90    |
| FARMERS PRIDE                       | CHEMICALS                       | 232.08    |
| GOLDEN WEST COMPANIES               | TELEPHONE                       | 238.22    |
| HANSON SCHOOL DIST.                 | BM DUES AND FEES                | 50.00     |
| HEARTLAND ROOFING CONSULTANTS       | ANNUAL ROOF SERVICE AGREEMENT   | 2,450.00  |
| HEIDISONGS                          | KINDERGARTEN SUPPLIES           | 99.99     |
| HLAVAC PLUMBING HEATING & AC        | CONTRACTED REPAIR SERVICE       | 1,780.16  |
| INFINITE CAMPUS                     | ANNUAL FEE                      | 618.70    |
| INNOVATIVE OFFICE SOLUTIONS, LLC    | HS SUPPLIES                     | 6,135.90  |
| JURREN'S ELECTRONICS                | TV'S AND WALL MOUNT             | 494.85    |
| KUHLMAN, PAUL                       | REIMBURSE FOR MILEAGE AND MEALS | 101.00    |
| LEIBEL, TIM                         | WEIGHTLIFTING PROGRAM           | 1,750.00  |
| LINGO COMMUNICATIONS                | LONG DISTANCE SERVICE           | 185.53    |
| LUKKES, JUSTIN                      | REIMBURSE FOR MILEAGE AND MEALS | 198.00    |
| LWTEARS.COM                         | PK/ELEMENTARY SUPPLIES          | 541.34    |
| NICK'S LAWN SERVICE                 | SPRAYED FBALL FIELD AND SCHOOL  | 330.15    |
| NORTHWESTERN ENERGY                 | ELECTRICITY                     | 3,148.10  |
| PECHOUS PUBLICATIONS LLC            | MINUTES, LEGALS, AGENDA         | 576.45    |
| PEEQ TECHNOLOGIES, INC.             | 1ST GRADE SPEAKER SYSTEM        | 287.63    |
| POPLERS MUSIC, INC.                 | MUSIC SUPPLIES                  | 1,396.98  |
| POWERS PORT-A-POT RENTAL & SERVICE  | JUNE AND JULY TOTILET RENTAL    | 1,071.17  |
| RIVERSIDE TECHNOLOGIES, INC.        | MANAGED NETWORK PROVIDER        | 900.00    |
| SARGENT-WELCH LLC.                  | POTASSIUM CHLORATE/ZINC METAL   | 173.72    |
| SAVVAS LEARNING COMPANY LLC         | ANATOMY AND PHYS. COLORING      | 513.12    |
|                                     | WORKBOOK                        |           |
| SCHOOL SPECIALTY INC.               | RECESS SUPPLIES                 | 5,224.40  |
| SCHUURMANS FARM SUPPLY              | BLADE SHARPENING                | 27.03     |
| SDHSCA                              | SDHSCA MEMBERSHIP               | 840.00    |
| SHERATON SIOUX FALLS                | MENTOR TEACHER HOTEL            | 229.00    |
| SOUTH DAKOTA UNITED SCHOOLS ASSOC.  | 22-23 DUES                      | 450.00    |
| TIME MANAGEMENT SYSTEMS             | MONTHLY TIMECLOCK SYSTEM        | 54.90     |
| TRUST & AGENCY                      | TRUST AND AGENCY                | 227.50    |
| WELLMARK BC/BS OF SD                | ANNUAL ADMIN. FEE               | 300.00    |
|                                     |                                 | <hr/>     |
|                                     |                                 | 52,475.56 |
| CAPITAL OUTLAY                      |                                 |           |
| AMAZON.COM                          | LIBRARY BOOK                    | 18.90     |
| ASSENT TECHNOLOGIES, INC.           | THERMAIL IMAGING SYSTEM         | 345.00    |
| DAKOTA PC WAREHOUSE                 | 4 PORT USB C                    | 29.98     |
| MACDOCTORS                          | IPAD WITH CASE                  | 414.00    |
| MCGRAW-HILL SCHOOL EDUCATION        | ALGEBRA 1 TEACHER EDITION       | 11.47     |
| POWERS FURNITURE INC.               | REFRIDGERATOR-CONC. STAND       | 999.99    |
| SCHULTZ REDI MIX, LLC               | SUPPLIES FOR CONCESSION STAND   | 10,241.69 |
| SOUTHEAST AREA COOPERATIVE          | 22-23 DISTANCE LEARNING LEASE   | 5,000.00  |
|                                     |                                 | <hr/>     |
|                                     |                                 | 17,061.03 |
| SPECIAL EDUCATION                   |                                 |           |
| AMAZON CAPITAL SERVICES             | SPED/ELEM./BAND SUPPLIES        | 351.99    |
| INNOVATIVE OFFICE SOLUTIONS, LLC    | SPED SUPPLIES                   | 362.45    |
| SD DEPT. OF HUMAN SERVICES          | RESIDENTIAL SERVICES            | 11,358.43 |
| SOUTH CENTRAL COOPERATIVE           | 22-23 SPED ANNUAL LICENSE       | 552.00    |
|                                     |                                 | <hr/>     |
|                                     |                                 | 12,624.87 |
| FOOD SERVICE                        |                                 |           |
| BERNARD FOOD INDUSTRIES, INC.       | FOOD PURCHASED                  | 985.94    |
| HOBART SALES & SERVICE              | DISHWASHER                      | 5,500.00  |
| SD CHILD & ADULT NUTRITION SERVICES | FOOD PURCHASED: C.A.N.S.        | 41.32     |
| TRUST & AGENCY                      | TRUST AND AGENCY                | 91.20     |
|                                     |                                 | <hr/>     |
|                                     |                                 | 6,618.46  |

PRESCHOOL  
 INNOVATIVE OFFICE SOLUTIONS, LLC  
 SCHOOL SPECIALTY INC.

PRESCHOOL SUPPLIES  
 PRESCHOOL SUPPLIES

94.00  
 172.27  
 266.27

89,046.19

| PAYROLL CLEARING:         |                |              |                            |               |              |
|---------------------------|----------------|--------------|----------------------------|---------------|--------------|
| Contracts Payable         | August Payroll | \$ 46,922.51 | AFLAC                      | Insurance     | \$ 1,276.25  |
| Early Start Summer School | August Payroll | \$ 225.37    | Community Bank             | WH, SS, Med   | \$ 25,434.61 |
| Supt. Office              | August Payroll | \$ 5,093.53  | Delta Dental               | Dental Ins.   | \$ 510.74    |
| Princ. Office             | August Payroll | \$ 3,816.07  | Mainstay Funds             | IRA           | \$ 250.00    |
| Fiscal Service            | August Payroll | \$ 5,508.25  | NY Life                    | Life Ins.     | \$ 136.92    |
| Oper. Maintenance         | August Payroll | \$ 7,856.38  | SD Retirement              | Retire.       | \$ 14,115.76 |
| Extracurricular           | August Payroll | \$ 541.41    | SD Supplemental Retirement | Supp. Retire. | \$ 2,895.00  |
| Tech Coordinator          | August Payroll | \$ 212.25    | Standard Life Insurance    | Term Life     | \$ 197.45    |
| Special Education         | August Payroll | \$ 11,246.92 | Bank Star                  | HSA           | \$ 2,990.00  |
| Athletic Director         | August Payroll | \$ 532.80    | Accounts Management        | Garnishment   | \$ 100.00    |
| VSP                       | Vision Ins.    | \$ 242.96    |                            |               |              |
| Wellmark                  | Health Ins.    | \$ 26,118.00 |                            |               |              |

Open Propane Bids:

- Central Farmers Coop - \$1.65 per gallon
- CHS Farmers Alliance - \$1.69 per gallon
- Schmidt's Service & Oil - \$1.80 per gallon

Open Fuel Oil Bids:

- Farmer's Pride - \$3.48 per gallon
- CHS Farmers Alliance - \$3.58 per gallon
- Central Farmers Coop- \$3.65 per gallon above ground tank
- Central Farmers Coop-\$3.54 per gallon for underground tank; \$3.95 for #1 fuel.

Motion by Baade, seconded by Muller to accept to the Central Farmers Coop bid for propane of \$1.65 per gallon as it was the lowest price received.

Motion by Muller, seconded by Vanderlei to reject the fuel bids and to reopen the bidding process with clarification and to include #1 fuel as needed, bulk truck delivery and tanker deliveries for #2 fuel.

Motion by Baade, seconded by Vanderlei to approve the following school volunteers for the 2021-2022 school term: Mark Mudder, Joe Sees, Brad Bierema, Dr. Wallinga, Danielle Wallinga, Annie Thury, Bridgette Muller, Matthew Grant, and Tom Pier. Muller abstained from the vote.

Curriculum Committee: None.

Building Committee: Karr Tuckpointing, Roof Ladders, Gym Access.

Other Business:

Motion by Baade, seconded by Muller to approve the Homeless Policy through Title I.

Motion by Muller, seconded by Vanderlei to approve the board pay as follows:

- Chair- \$75 (All Meetings)

- Vice Chair/Board Members- \$70 (All Meetings)

Motion by Baade, seconded by Muller to adjourn. (8:15 P.M.)

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Jordan Kortan,  
Business Manager

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Jeff Tolsma,  
Board Chair