

The regular meeting of the Waubay School Board was held Wednesday, November 12th, 2025, in the board room. The meeting was called to order at 7:00 pm by President Butler with the following members present: Aker, Benike, Berger (entered at 7:05pm), and Zirbel. Also present: Superintendent Dr. Lepke, Business Manager Hlavacek, Principal Purdy, Brienne Soldier, Katie Rencountre, and Leyton Beardslee with Reporter & Farmer. Absent: None.

PATRONS Waubay Mayor Solider presented concerns on bleachers at ball field.
Soldier and Rencountre asked questions on fitness and locker room addition.

STAFF None

STUDENTS None

MINUTES Motion by Aker, seconded by Benike to approve minutes from October 15th, 2025, regular meeting. All aye, motion carried.

Motion by Zirbel, seconded by Benike to approve minutes from November 7th, 2025, special meeting. All aye, motion carried.

CLAIMS Motion by Berger, seconded by Benike to approve claims for October 2025 as offered. All aye, motion carried.

FINANCIAL REPORT Motion by Aker, seconded by Benike to approve the financial report for October 2025 as presented. All aye, motion carried.

Oct-25	General Fund	Capital Outlay	Special Ed.	Food Service	Custodial	Impact Aid	Drivers Ed
Balance	\$506,610.83	(\$15,013.35)	\$642,091.38	\$16,535.31	\$54,570.37	\$184,809.34	\$5,637.67
RECEIPTS							
Local Sources	\$34,900.26	\$10,955.37	\$8,313.05	\$2,879.85	\$16,824.35	\$15,030.42	\$0.00
County Sources	\$2,853.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
State Sources	\$66,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Federal Sources	\$25,784.52	\$0.00	\$0.00	\$9,267.43	\$0.00	\$0.00	\$0.00
Transfer In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Adjustments-contracts payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Adjustments - Annual Report	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Impress Increase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfer Out	\$0.00	\$3,757.60	\$0.00	\$0.00	\$0.00	\$15,030.42	\$0.00
DISBURSEMENTS	(\$233,728.97)	(\$20,096.68)	(\$43,652.92)	(\$21,599.68)	(\$20,995.68)	\$0.00	\$0.00
Balance	\$402,820.30	(\$27,912.26)	\$606,751.51	\$7,082.91	\$50,399.04	\$184,809.34	\$5,637.67

GENERAL: Aker Elise-vb expense/30.00, Aker Evan-fb expense/15.00 & grade bb expense/40.00, Aker Jennifer-vb expense/30.00, Aker Larry-fb expense/120.00, Altoff Gracia-vb expense/75.00, Altoff Will-fb expense/15.00, Auto Value-bus supplies/231.43, Avera Medical Group-dot physical/150.00, Berger Bo-fb expense/40.00, Bierschbach Electric-maint repairs/204.08, Blick Art Materials-hs supplies/331.39, Block Marsha-vb expense/90.00, Bloom Nathan-fb expense/60.00, Blossom Shoppe-fb and vb expense/55.50, Boik Caley-vb expense/120.00, Boik Kellin-vb expense/100.00, Cash-Wa Distributing-ffvp purchases/992.17, City of Waubay-water/178.69 & fb lights/1471.02, Day County Ambulance-fb expense/400.00, Dollar General-hs supplies/25.00, Don's Builders hardware-maint supplies/1316.25, Duenwald Dan-asbestos coordinator/400.00,

EMC Insurance-property insurance/297.00, First Savings CC#2-office supplies/40.95 maint repairs/1501.02, JAG expense/520.00, fuel/48.69, maint supplies/30.04, First Savings CC#1-elem supplies/871.25, fuel/90.00, hs supplies/112.65, JAG expense/170.47, maint supplies/127.49, fb expense/52.92, Flower Cart-hs music/74.34, For Life Therapy-fb expense/1191.25, Gaikowski Cash-grade bb expense/30.00, Gaikowski Paul-fb expense/40.00, Gaikowski Teegan-fb expense/180.00 & grade bb expense/40.00, Hauff Sports-gbb expense/1200.00, Heinje Addison-vb expense/120.00, Hillyard-supplies/854.07, Holscher Stephanie-vb expense/30.00, HR One Stop-fuel/422.28, bus supplies/7.98, maint. supplies/90.75, mower gas/21.56, ITC Inc-phone/628.29, Impress Fund-hs supplies/1986.06, fb expense/2049.62, maint supplies/239.69, elem tech supplies/137.20, travel/670.08, hs music/105.00, dues/1030.00, office supplies/111.12, bus supplies/9.99, JAG expense/1091.53, Innovative Office-elem supplies/186.32, JW Peper-jh music/194.79, Jorgenson Rhianna-vb expense/45.00, Jostens-yearbook/1231.60, Labolt Farmers Grain-maint supplies/88.57, Larson Engraving-elem supplies/148.00, Lehr Sanitation-garbage/1200.00, Menards-fb expense/79.96, Neilan Casharie-vb expense/65.00, NESC-fees/40.90, Office Peeps-supplies/500.23, Ottertail Power-utilities/5490.19, Petty Cash-postage/16.18, hs supplies/44.63, fuel/35.00, Perebooms-fb expense/198.00, Rencountre Jason-grade bb expense/40.00, Rumpza Dylan-fb expense/20.00, Rumpza Peyton-grade bb expense/80.00, School Specialty-elem supplies/165.35, Sioux Valley Coop-bus fuel/41.00, Snaza Implement-bus repairs/131.14, Summit School-cc split/2422.30, Techniques Inc-maint supplies/526.83, Twin Valley Tire- bus repairs/538.04, Watertown Ford-bus repairs/717.25, Waubay Clipper-proceedings/542.47, Webster Ace-hs supplies/32.99, Zirbel Natalie-vb expense/90.00, Zubke Mackenzie-vb expense/120.00 & grade bb expense/30.00. Total \$37,775.56.

CAPITAL OUTLAY: Johnson Controls Inc-hvac repairs/3375.18, Northern State University-textbooks/506.65. Total \$3,881.83.

SPECIAL EDUCATION: First Savings CC #2-supplies/62.45, Impress-supplies/1537.91, NESC-fees/20561.27, Oriental Trading Inc-supplies/37.98. Total \$22,199.61.

FOOD SERVICE: Bernard Food-food purchases/327.36, Cash-Wa Distributing-food and supply purchases/8309.63, East Side Jersey Dairy/675.37, Jorgenson Meat Processing-food purchases/315.00. Total \$9,627.36.

DRIVERS EDUCATION: Summit School-drivers ed split/2073.59. Total \$2,073.59.

PAYROLL: Instruction-106,247.45, Special Programs-18,036.04, Support Programs-62,089.43, Co-curricular-13,625.91, Special Education-26,912.54, Food Service- 7,128.47. Total \$234,039.84.

CONFLICTS OF INTEREST: No Conflicts were presented.

REPORTS: Northeast Ed Coop: Speech Pathologist and Early Childhood specialists are retiring and coop is looking into different options for Behavior Program. Title VI: No Report. Impact Aide: Continuing Resolution will run through January 31st, 2026, and FY2026 application is due January 31st, 2026. Business Manager: (1)Verification Process- has been conducted and reporting is completed for 2025-2026 school year (2) Election Process- election schedule has changed from April to June -watch for upcoming notices. Superintendent Report: (1) November In-Service-On Friday, November 7th the staff will have in-service. We started the day with a staff meeting that outlined the goals and requirements that we need to follow for the RDA process that we are in (2) Waiver/PRF-Our administrative rule waiver from last month is still pending. The DOE had to check with their legal department and will get back to me. The DOE got back to me, and we made a change to how we code an employee, so we do not need the waiver (3) New Evaluation Process-We have started the new evaluation process, and it is going well. Principal Report: (1) FAFSA night was held on 11-11-25 (2) Veterans breakfast was held on 11-11-25 (3) Volleyball awards will be 11-18-25 at 5:00 at Bitter Lake Lodge (4) National Honor Society induction will be 11-18-25 at 7:00 at the school (5) We will have students in grades 6-8 attending National History Day in Summit on 11-21-25 (6) I'm getting students enrolled in dual credits for the spring semester (7) I'm also working on the spring schedule. There will only be a few changes (8) Elementary Christmas concert is on 12-4-25 at 6:30 (9) High School Christmas concert is on 12-11-25 at 7:00 (10) We are getting more

information about ACT testing this spring for our juniors. ACT will replace Smarter Balance testing for juniors.

AGENDA: Motion by Zirbel, seconded by Benike to adopt the agenda as presented. All aye, Motion carried.

DISCUSSION ITEMS:

- (A) **Waubay School Report Card** Discussion was held on Waubay Schools Report Card.
- (B) **Playground Update** Discussion was held on playground update and issues that need to be addressed.
- (C) **Fitness and Locker-Room Addition** Discussion was held on project and owner provided items.

OLD BUSINESS:

NEW BUSINESS:

First Reading of Board Policies

- a. **BBB- School Board Elections** No Action (1st Reading)
- b. **BD- School Board Meetings** No Action (1st Reading)
- c. **BDC- Executive Sessions** No Action (1st Reading)
- d. **BDDE- Parliamentary Procedure** No Action (1st Reading)
- e. **CBA- Superintendent Job Description** No Action (no reading)
- f. **GCPC- Retirement of Professional Staff Members** No Action (1st Reading)
- g. **IIBFA- Use of Artificial Intelligence Technology** No Action (1st Reading)
- h. **JFA- Student Due Process Rights** No Action (1st Reading)
- i. **JFC- Student Conduct** No Action (1st Reading)
- j. **JFCD- Bullying** No Action (1st Reading)
- k. **JFCH- Alcohol and Other Drug Use by Students** No Action (1st Reading)

EXECUTIVE SESSION: Motion by Benike, seconded by Aker to move to executive session for student pursuant to SDCL 1-25-2 sub 2 and personnel pursuant to SDCL 1-25-2 sub 1 at 7:44 pm. All aye, motion carried.

RECONVENED: The meeting was reconvened to regular session at 8:34 pm.

Possible Action Items After Executive Session No Action

ADJOURN: With no further business, motion by Benike, seconded by Berger to adjourn at 8:35 pm. All aye, motion carried.

NEXT MEETING Wednesday, December 10th, 2025, at 6:30 p.m.

Derrick Butler – Board President

Marie J. Hlavacek – Business Manager

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