Parent Guide for Access to the

WVEIS Parent Portal

The WVEIS Parent Portal allows parents the ability to see WVEIS data concerning their student. Parents will be able to view information such as -

Student Schedule	Behavior
Period Attendance	Daily Attendance
Report card grades	Transcripts
Graduation progress	PEP Plan*

*Parents will be able to view and sign the PEP plan. All other data is view only.

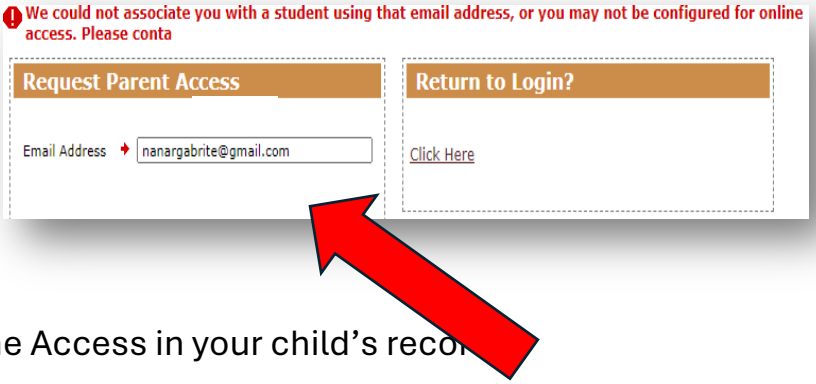
Registering for a Parent Account

1. **The registration/log-in page for our county is https://pendleton.sis.k12.wv.us**
2. **Click the 'Request Parent Access' link**
3. **Enter your email address (use personal emails only – do not use K12 emails)**
4. **Click ENTER**



PLEASE NOTE: In order to be successfully connected to your child's WVEIS record, the following conditions must be met –

1. You must be listed as a guardian on your child's WVEIS record
2. **You must register with an email address that is on your child's record in WVEIS**
3. You must be marked to allow Online Access in your child's reco

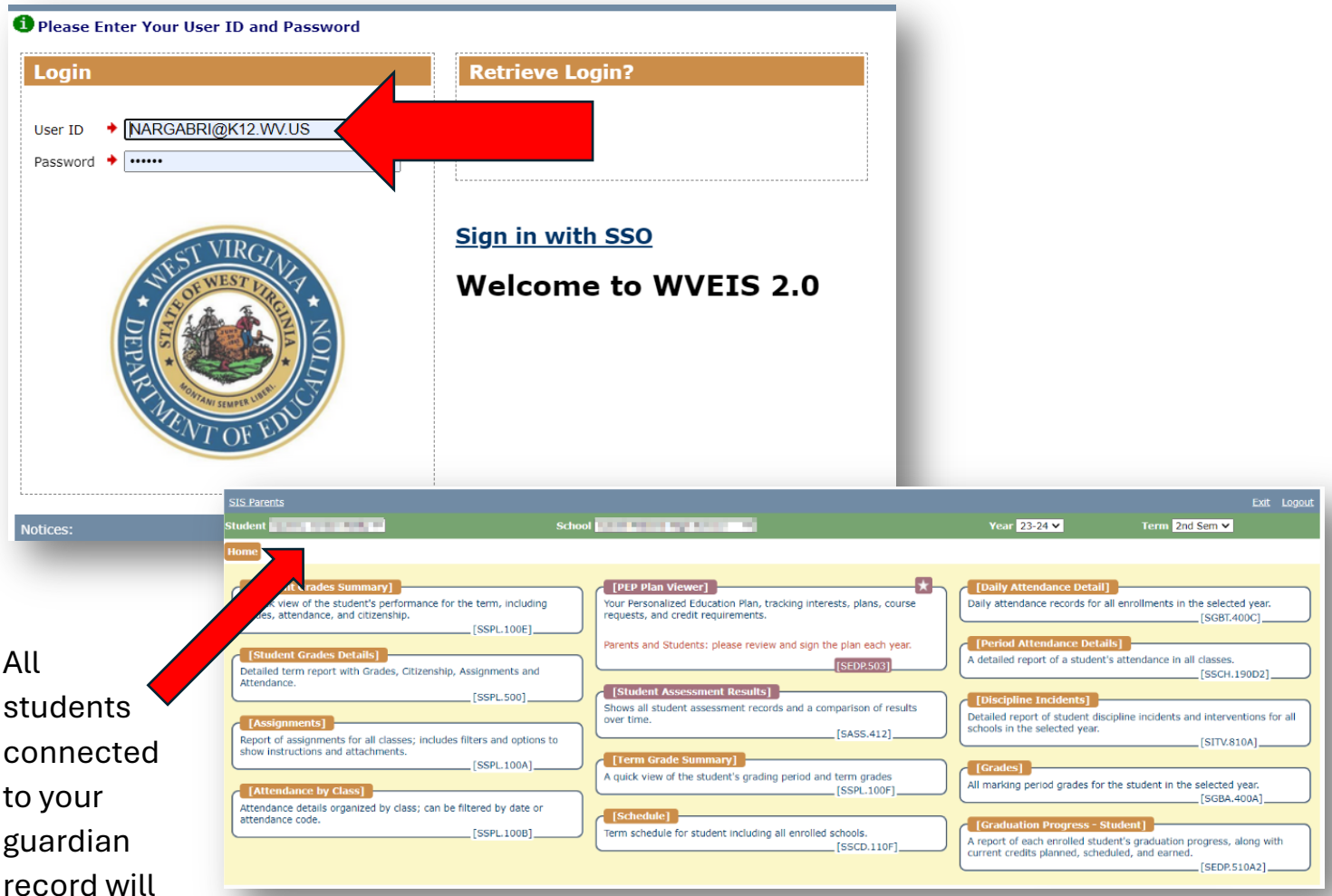


If any of these are missing, you will receive an error message when trying to register. Please contact your child's school to verify the information on their record and try again.

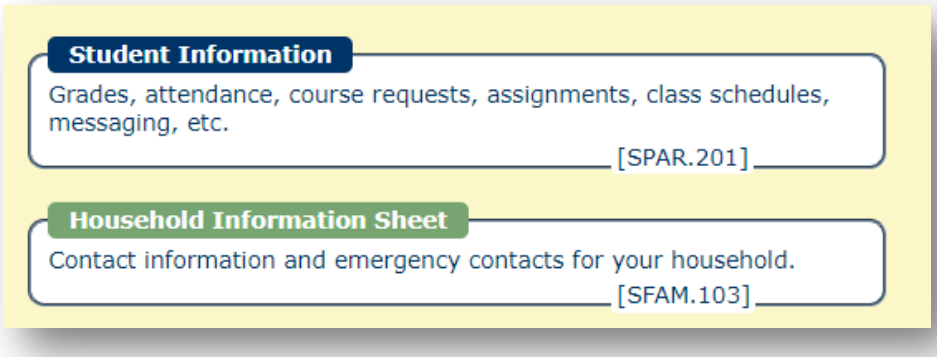
If a record is found, you will see a message to check your email. The email will contain a link to create a password. Once you have set up your password, registration is complete.

The Parent Portal

To access the portal, you will use the same page as used for registration. Enter your email and password in the log-in box and then click ‘Enter’.



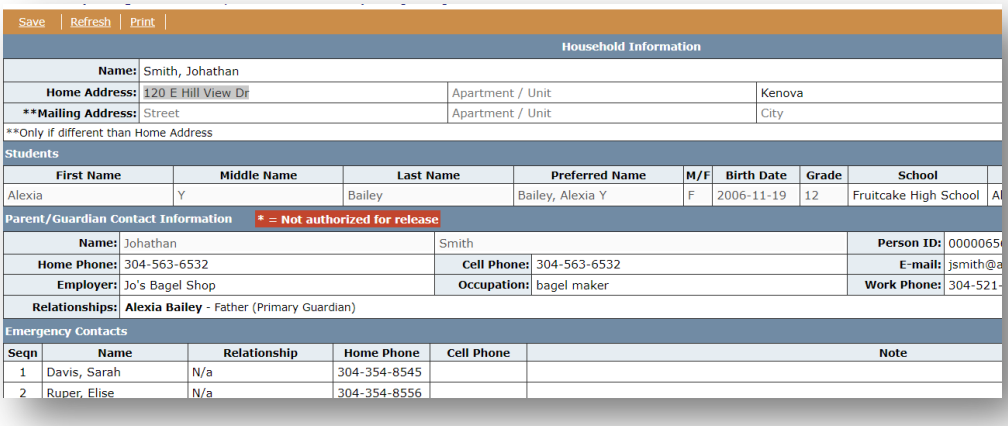
All students connected to your guardian record will be available here- ***if the email address, online access, and parent IDs match on each student’s record***. If students are missing from the drop-down, please reach out to the missing child’s school to troubleshoot.



Once logged in, you will see ‘Student

Information’ and ‘Household Information’. Click on Student Information to see your child’s WVEIS data.

Household Information Sheet



Save | Refresh | Print

Household Information

Name:	Smith, Johathan		
Home Address:	120 E Hill View Dr	Apartment / Unit	Kenova
****Mailing Address:**	Street	Apartment / Unit	City

**Only if different than Home Address

Students

First Name	Middle Name	Last Name	Preferred Name	M/F	Birth Date	Grade	School
Alexia	Y	Bailey	Bailey, Alexia Y	F	2006-11-19	12	Fruitcake High School

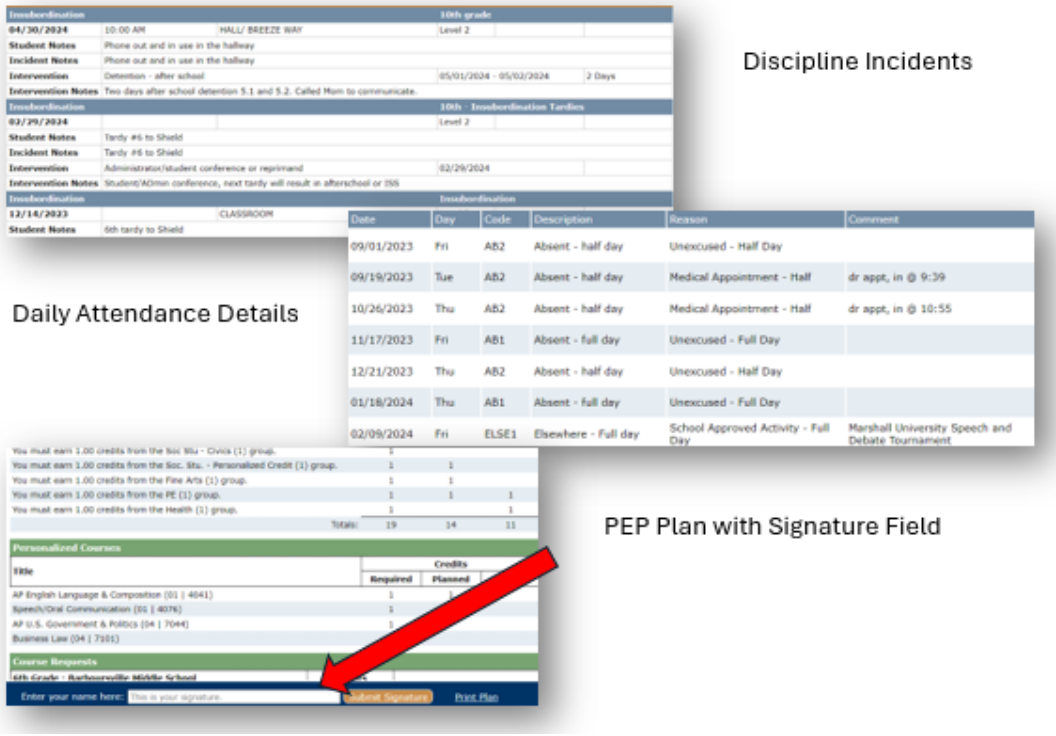
Parent/Guardian Contact Information * = Not authorized for release

Name:	Johathan	Smith		**Person ID:**	0000065
Home Phone:	304-563-6532	**Cell Phone:**	304-563-6532	**E-mail:**	jsmith@a
Employer:	Jo's Bagel Shop	**Occupation:**	bagel maker	**Work Phone:**	304-521-
Relationships:	**Alexia Bailey** - Father (Primary Guardian)				

Emergency Contacts

Seqn	Name	Relationship	Home Phone	Cell Phone	Note
1	Davis, Sarah	N/a	304-354-8545		
2	Ruper, Elise	N/a	304-354-8556		

Student Information Example Reports



Discipline Incidents

Daily Attendance Details

Date	Day	Code	Description	Reason	Comment
09/01/2023	Fri	AB2	Absent - half day	Unexcused - Half Day	
09/19/2023	Tue	AB2	Absent - half day	Medical Appointment - Half	dr appt, in @ 9:39
10/26/2023	Thu	AB2	Absent - half day	Medical Appointment - Half	dr appt, in @ 10:55
11/17/2023	Fri	AB1	Absent - full day	Unexcused - Full Day	
12/21/2023	Thu	AB2	Absent - half day	Unexcused - Half Day	
01/18/2024	Thu	AB1	Absent - full day	Unexcused - Full Day	
02/09/2024	Fri	ELSE1	Elsewhere - Full day	School Approved Activity - Full Day	Marshall University Speech and Debate Tournament

PEP Plan with Signature Field

Forgotten Password or Change in Email Address

If you have forgotten your password, simply re-register for an account with the ‘Request Parent Access’ link and choose a new password when prompted. If your email address

has changed contact your child's school to have it changed on their WVEIS record. Once it has been changed, register for a new account using the new email address.