



Col. John Siegfried **ELEMENTARY SCHOOL**

PARENT/STUDENT HANDBOOK ADDENDUM

**1677 LINCOLN AVE
NORTHAMPTON, PA 18067
(610) 262-6430
FAX: (610) 262-6461**

MR. DOUGLAS SHERMAN, PRINCIPAL

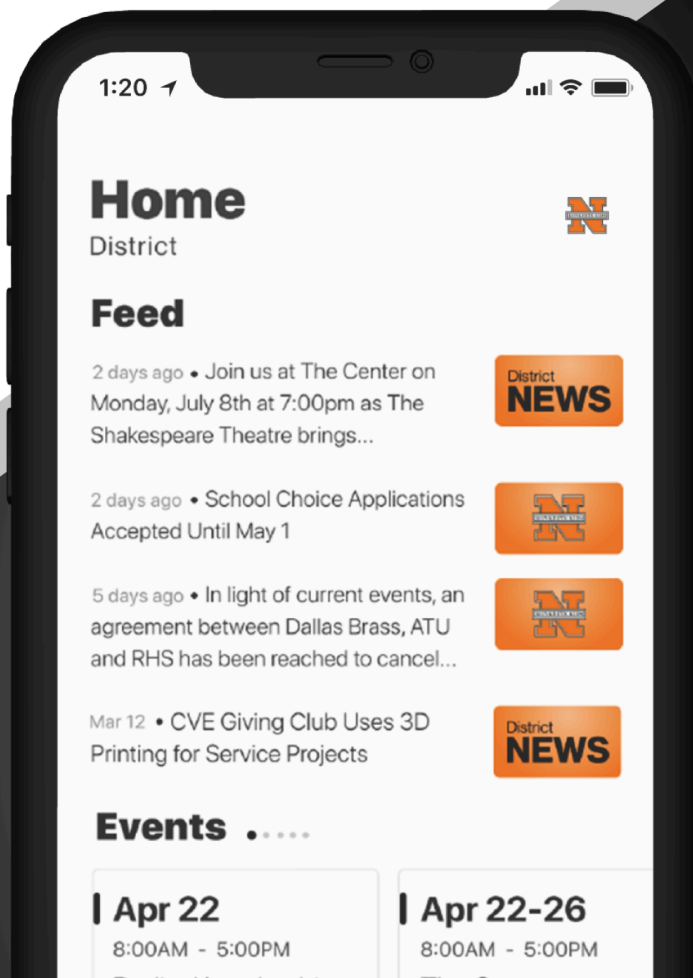
WWW.NASDSCHOOLS.ORG



NORTHAMPTON AREA SCHOOL DISTRICT APP

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Please be sure to check your portal account regularly throughout the school year.

Creating a Parent Account on the Community Portal

How to register for an account to access the Parent/Community Portal:

- 1) Visit the district web page: <http://www.nasdschools.org>
- 2) Click "NASD Sapphire" (top right)
- 3) Click "Community Portal"
- 4) Click on "Apply for a Sapphire Community Portal Account" (small print by the purple login button)
- 5) Type the district keyword: **cement**
- 6) Click on the "Continue" button
- 7) Agree to the policies
- 8) Click on the "Continue" button
- 9) Complete all of the information, including creating a username and password.
- 10) Submit

Once approved by the office, you will be able to access your account.

How to Change your Parent Portal Account Information

First - Sign into your account

1. Visit the district web page: <http://www.nasdschools.org>
2. Click on the Parent Resource tab
3. Click on the Community Web Portal icon
4. Enter your username, password, and pin.

To change your password or security question/answer:

1. Go to the top Green Line; click on your name - Account Profile
2. Click on your password; make the appropriate changes and save
3. To change the security question - Click on the security answer; make the appropriate change and save

To add an additional student to your account:

1. Go to the column on the left and click on "Students"
2. At the bottom, click on "Request Access to Another Student"
3. Fill in the required information and click on "Submit Request"

If you have questions regarding the use of the Parent/Community Portal, please contact the school office of your youngest child.



HOW TO LOG INTO A SCHOOL CHROMEBOOK

GRADES K-2

SCAN THE QR CODE BELOW WITH
A MOBILE DEVICE TO WATCH A
VIDEO TUTORIAL OF THIS
PROCESS:



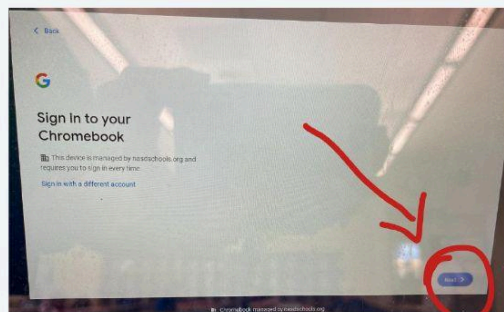
SCAN ME

OR GO TO THE LINK BELOW.

[HTTPS://QRC0.DE/BCLSB1](https://qrc0.de/BCLSB1)

1

Open the Chromebook. Click or tap
'Next.'



2

Grades K-2 students will scan the
Clever QR badge to log into the
Chromebook.



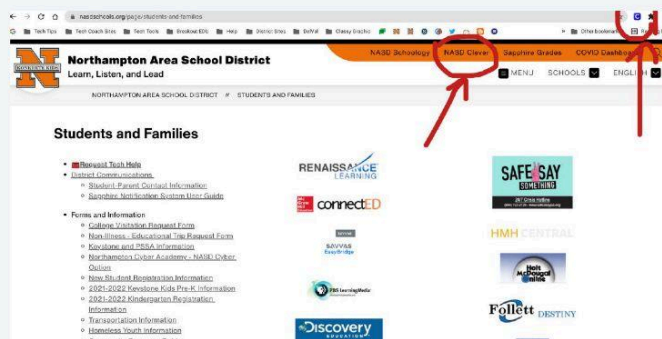
Grades 3-5 students need to type in
their district email address and password:

email: _____

password: _____

Students will be directed to the district
website 'Students & Families' page. Click
on '**NASD Clever**' at the top of the
website or the extension at the top right.

3



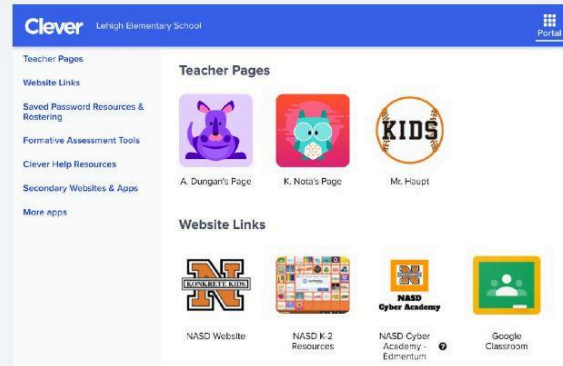


HOW TO LOG INTO A SCHOOL CHROMEBOOK

GRADES K-2

4

In the Clever Portal, click icons such as Google Classroom to access learning materials.



5

To sign out of the Chromebook, simply close the Chromebook lid or click **SIGN OUT** at the bottom right corner.

FOR TECHNICAL ASSISTANCE
WITH THE DISTRICT-ISSUED
CHROMEBOOK, GO TO THE LINK
BELOW:

[HTTPS://BIT.LY/3GQSOUI](https://bit.ly/3GQSOUI)

Col. John Siegfried Elementary School



1677 Lincoln Ave
Northampton, PA 18067
610-262-6430

Mr. Douglas Sherman
Principal



Dear Siegfried Elementary Families,

On behalf of the staff at Col. John Siegfried Elementary School, we are happy to welcome you to the 2026-2027 school year. We are looking forward to another great school year where we will do everything we can to make a positive impact on your child's education and life. Our students, staff, and families are truly second to none.

In order to be successful, our children need a strong relationship between home and school. As partners, we share the responsibility for the success of our children and we want you to know that we will do our very best to carry out our responsibilities. We ask that you guide and support your child's learning by ensuring that he/she:

- 1) Attends school daily and arrives on time, ready for a day of learning.
- 2) Completes all assignments assigned by teachers.
- 3) Reads daily to develop a love for reading and to improve literacy skills.
- 4) Shares school experiences with you so that you gain an understanding of our day.
- 5) Follows BRICK expectations at all times!
 - Be Kind
 - Respect Others
 - Impress with Success
 - Choose Responsibly
 - Keep Everyone Safe

If there is ever anything that you may need, please do not hesitate to reach out. We are all here to create the best learning environment for each and every one of our students. We look forward to the great things that lie ahead, and please know we are all just a call, text, or email away.

Sincerely,

Douglas Sherman
Principal

Col. John Siegfried Elementary

2026-2027

Office Staff					Kindergarten				
Last	First	Role			Last	First			Subject
Sherman	Douglas	Principal			Diokmedjian	Lataisha			ALL
Powell	Danielle	Secretary			Dougherty	Nicole			ALL
Bragg	Lisa	Secretary			Lieberman	Shey			ALL
Hanson	Jackie	Nurse			Makovsky	Sara			ALL
Atiyeh	Krista	Float Nurse			Oswald	Ashten			ALL
Waters	Kelly	Guidance			Grade 1:				
Tacker	Tammie	S.E. I.S.			Last	First			Subject
Hahn-Panovec	Felicity	Psychologist			Calderon	Lauren			ALL
Bechtold	Geoffrey	Technology			Christein	Lorie			ALL
Horvath	Jamie	Technology			Eberly	Carrie			ALL
Special Area Teachers					Olsen	Kristin			ALL
Last	First	Role			Stettler	Diane			ALL
Billy	Joe	PE			Grade 2:				
Harding	Tina	Library			Last	First			Subject
Hourt	Mitchell	Band			Coffey	Sarah			ALL
Kish	Asha	Art			Gober	Janice			ALL
Lischner	Susan	Strings			Schatz	Kate			ALL
Seip	Jeff	Tech			Transue	Jenn			ALL
St Hill	Natalie	Music			Wells	Andrea			ALL
Supplemental/M.T.S.S.					Grade 3:				
Last	First	Role			Last	First			Subject
Kremus	Pamela	Gifted			Breidinger	Melissa			ALL
McConnell	Ashley	Speech			Gray	Suzette			ALL
McNeal	Brian	MTSS-Math			Knauer	Jenn			ALL
Rolles	Ashley	Speech			Kovalchick	Laura			ALL
Rolles	Tracy	MTSS-Reading			Grade 4:				
Schuler	Natalie	MTSS-Reading			Last	First			Subject
Scott	Christina	ML			Jarrah	Ronia			Math
Woolslayer	Amanda	MTSS-Reading			Schaffer	Chad			Math
Support Staff			Custodians		Stopay	Jacob			ELA
Albert	Karin		Morey	Ron	Williams	Lisa			ELA
Archer	Margaret		Madden	Patrick	Grade 5:				
Bischof	Sandra		TBD	TBD	Last	First			Subject
Corrow	Cathleen		Skubik	Dylan	Armour	Jessica			ELA
Kertsmar	Marie		Skubik	Mike	Bauder	Anne			All
Klippel	Jeanne		Lunch Aides		Danenhower	Amanda			Math
Koplin	Karen		Azar	Abeer	Kelley	Becky			Math
McCann	Melinda		Espaillet	Jalissa	Stevens	Michael			ELA
Tepes	Lynn		Faubert	Pamela	Special Education:				
Tierney	Maria		Roustic	Lucy	Last	First			Grade
Building Subs					Colburn	Janet			1&5
Euculano	Karen				Dziedzic	Ashley			K&5
Housenick	Tom				Guth	Sarah			2
IU/Pre-K					Holland	Susan			3
Douglas	Krystin				Hozza	Allison			3&4
TBD	TBD				Laky	Kristin			5
TBD	TBD				McCusker	Lori			4&5

CHILDLINE PHONE # 1-800-932-0313

Last Updated 6/5/26

Other Contact Information

Northampton Area School District

Administration Office
7250 New Seemsville Road
Northampton, PA 18067
Phone: (610) 262-7811
www.nasdschools.org

2026-2027 PTA

PTA Board

President- Jamie Lobdell
Vice President- Ashley West
Secretary- Jillian Derr
Treasurer- Tabitha Lewis

What does the Col. John Siegfried Elementary PTA do?

- Arts in Education/ Reflections Contest
- Book Fair (Fall & Spring)
- Family Fun Events
- Field Trips
- Fundraisers
- Hospitality at school events
- In School Programs (Assemblies)
- Membership Drive
- Moving Up Ceremony Grade 5
- Newsletter
- Promotional Materials
- Santa Shop
- Scholarship Program
- Spelling Bee
- Staff Appreciation
- Sunshine
- Volunteer Program

Website: <https://www.siegfriedelementarypta.com/>

Email: siegfriedelementarypta@gmail.com

As you can see, our PTA does many things for the children in our schools. We want YOU to get involved and help us do all of this for our children.

School Information

School Day:

8:45 AM – 3:15 PM

The office at Siegfried is open daily from 7:30 a.m. until 4:00 p.m. during the school year. Summer hours are posted on our website.

SCHOOL ADDRESS AND TELEPHONE NUMBER

Col. John Siegfried Elementary School

1677 Lincoln Ave
Northampton, PA 18067
PHONE: (610)262-6430
FAX: (610)262-6461

Website: www.nasdschools.org

Facebook: www.facebook.com/nasdsiegfried

Twitter: www.twitter.com/nasdsiegfried

Instagram: www.instagram.com/nasdsiegfried

**To receive the most UP-TO-DATE information from our schools,
please be sure to follow our Social Media sites and **check your
email for updates.****

General Procedures

BOARD POLICIES

All policies are available online through the Northampton Area School District Home Page: <http://www.nasdschools.org>, then click on the Board of Education tab.

GENERAL INFO

Please do not drop your child off at either building prior to 8:45 AM.

If you are picking your child up as a walker, please be here by 3:10 PM. Students will be dismissed by grade level. If there is an emergency that causes you to be late, please call the office ASAP to let us know. Please note: This is in emergency cases only. If there is a problem that causes you to be late on a regular basis, we recommend signing up for Y-Care through the Suburban North YMCA. Please follow the specific arrival/dismissal procedures set forth by your building.

For safety reasons, students may not be picked up from the main office after 3:00pm. Parents who find it necessary to pick up children at school for an early appointment must do so prior to 3:00pm. Otherwise, students can be picked up during regular dismissal at 3:15pm in the parent pickup area on Lincoln Ave. (Updated 10/30/2025)

MAIN ENTRANCE:

Bus Loop Door - the main entry faces Laubach Avenue (Parking lot)

TO ENTER: Press the white button briefly and release. A staff member will respond and ask you to identify yourself and the purpose of your visit. After you are identified, the door lock will be released for you to enter the building. Proceed to the main office, where you must show a valid, government issued photo ID. You will be given a visitor label to wear. After your visit, please return to the office to check out, and return your label. You **MUST** show a picture ID for your child to be released from the building. There are **NO** exceptions to this rule (even if the office staff knows who you are).

Please understand that the above procedures are to ensure the safety of all students in the building.

ARRIVAL & DISMISSAL

Siegfried Drop-Off and Pick-Up Procedures



AM Drop Off - Lincoln Ave:

Traffic is One-Way Only on Lincoln Ave. Drivers will pull up alongside Lincoln Ave. Children will exit the car and report into the building. There will be several staff members outside to help the students navigate their way inside.

PM Pickup - Lincoln Ave:

Lincoln Ave will be completely closed between Mike Lisetski Dr. and 17th St. Parents/Guardians will have to walk to the building to pick up students.

PHYSICAL EDUCATION

Sneakers must be worn for physical education class. Sneakers should provide support and be non-marking (the soles should not leave black marks on the floor). Also, the sneakers should not have a large heel. Comfortable clothing should be worn for class. Baggy pants are not acceptable for safety reasons.

*In order to be excused from participating in physical education class due to an injury or an illness, a note written by a doctor is needed. The note should indicate the length of time the student needs to be excused. If the student is excused “until further notice” a second note permitting the student to participate should be given to the homeroom teacher who will forward it to the nurse.

SCHOOL WIDE POSITIVE BEHAVIOR SUPPORT

The staff at Siegfried Elementary School believe that optimal student achievement, both academic and behavior, can be attained utilizing a proactive systems approach for creating and maintaining a safe and effective learning environment.

Students will be explicitly taught behaviors that they will be expected to demonstrate throughout the building including the classroom, hallway, bathroom, bus, playground, cafeteria, and assemblies. After teaching these behaviors, teachers will reward students with brick bucks for demonstrating exceptional behavior. Brick bucks earned will be eligible to be redeemed for prizes. Also, assemblies will be held to help reinforce the exceptional behaviors students are expected to demonstrate.

Expected behaviors can be summarized as:

B – Be Kind

R – Respect Others

I – Impress with Success

C – Choose Responsibly

K – Keep Everyone Safe

Classroom Parties

Classroom parties are not allowed unless the homeroom teacher has planned for them.

Classroom parties will be kept to a minimum in order to avoid disruption to the instructional program. Please choose pre-packaged treats appropriate for students - homemade snacks are not permitted. Gum of any type is not allowed. Also, lollipops, candy apples, or other food items on rigid sticks are not recommended since they pose a potential safety concern to the students.

Please refer to Policy 209.1 - Food Allergy Management.

Children are permitted to bring a treat to share with their classmates to celebrate their birthdays. In accordance with the district wellness policy, store-bought nutritious treats or small trinkets such as pencils, erasers, or stickers are recommended.

School-Wide Title 1 Program

Colonel John Siegfried Elementary School

SCHOOL COMPACT 2026-2027

The purpose of the School Compact is to solidify the relationship between the parent, student, and school.

School Section

We understand the importance of the school experience to every student and our role as educators and models. Therefore, we agree to carry out the following responsibilities to the best of our ability:

1. Communicate with parents concerning their child's progress.
2. Strive to address the individual needs of all children.
3. Communicate clear expectations for performance to both students and parents.
4. Provide a safe, positive, and healthy learning environment for all students.
5. Provide a learning environment in which all students can be successful.

Student Section

I realize that my education is important. I know I am the one responsible for my own success. Therefore, I agree to carry out the following responsibilities to the best of my ability.

1. Follow school discipline policies and behavior requirements.
2. Ask for help when needed.
3. Listen and follow directions.
4. Show respect for school personnel, my classmates, and school property.
5. Do quality work on all my assignments.

Parent Section

I understand that my participation in my student's education will help his or her achievement and attitude. Therefore, I will continue to carry out the following responsibilities to the best of my ability.

1. Send my child to school regularly and on time.
2. Spend time each day reading and reviewing basic computations in math with my child.
3. Encourage appropriate viewing of all electronic equipment for my child.
4. Encourage and assist my child in completing his or her homework in a quality manner.
5. Attend and participate in school functions and conferences.

School-Wide Title 1 Program
Colonel John Siegfried Elementary School

Dear Family,

Since September 2017, Col. John Siegfried Elementary School has been a School-Wide Title I School. This program is offered to all students in Reading and/or Math. This program does not take the place of the Core curriculum, and is designed to allow the opportunity for instructional supports / enrichment to be given to any child during Tier Time. Our School Wide Title I program has provided us with a School Compact to help us initiate this cooperation between teachers, students, and parents.

Sincerely,

Mr. Douglas Sherman
Mrs. Tracy Rolles
Mrs. Natalie Schuler
Mrs. Amanda Woolslayer
Mr. Brian McNeal
Mrs. Nicolette Teles

Principal
MTSS Teacher
MTSS Teacher
MTSS Teacher
MTSS Teacher
Title I Coordinator
Supervisor of Data, Grants,
& Special Programs
Northampton Area School District
610-262-7811 Ext. 20030

Colonel John Siegfried Elementary School

610-262-6430

Title I Parental Involvement Guidelines

2026 - 2027

PART I. GENERAL EXPECTATIONS

Col. John Siegfried Elementary agrees to implement the following statutory requirements:

- A. Col. John Siegfried Elementary will put into operation programs, activities and procedures for the involvement of all parents. Those programs, activities and procedures will be planned and operated with meaningful conversations with parents of participating children.
 - B. Col. John Siegfried Elementary will involve a selected group of parents in decisions about how any reserved funds for parental involvement will be spent.
- Col. John Siegfried Elementary will follow the definition of parental involvement as stated in NASD Title I compacts.

PART II. DESCRIPTION OF HOW COL. JOHN SIEGFRIED ELEMENTARY WILL IMPLEMENT REQUIRED DISTRICT WIDE PARENTAL INVOLVEMENT COMPONENTS

Col. John Siegfried Elementary will build the school's and parents' capacity for strong parental involvement in order to ensure effective involvement of parents. In addition, the school will support a partnership among itself, parents, and the community to improve student academic achievement through the following activities specifically described below:

- A. Col. John Siegfried Elementary will provide assistance to all parents as needed and as appropriate, in understanding topics such as:
 - State's academic content standards
 - How to monitor a child's progress
 - How to work with educators to strengthen student math & reading
 - Parent orientation meetings
 - Annual Title I meetings
 - Summer school programs, as available
- B. Parents will have access to:
 - Curriculum based on-line readers' / learners' site in reading and math
 - Sample assessments such as STAR, CDT's, DIBELS, etc. as requested
 - Reading strategies
 - Math strategies
 - School quarterly newsletter/ letters from , including 'how-to tips' that support learning in reading and math
- C. Col. John Siegfried Elementary will provide materials and training to help parents work with their children to improve their children's academic achievement and to foster parental involvement through the new 'Parent Resource Center' materials.
- D. Col. John Siegfried Elementary will take the following actions to ensure that information related to the school and parent programs, meetings and other activities, is sent to the all parents in an understandable and uniform format, including alternative formats upon request, and to the extent practicable, in a language the parents can understand:
 - All written communication translated accordingly
 - Verbal communication through the use of a translator
 - Schoology
 - Class Dojo
 - Social Media
 - Sapphire Notification System

PART III. DISCRETIONARY PARENTAL INVOLVEMENT GUIDELINE COMPONENTS

- A. Supporting reasonable and necessary expenses associated with parental involvement activities to enable parents to participate in school-related meetings and/or training sessions
- B. Training parents to enhance involvement in school activities
- C. In order to maximize parental involvement and participation in their children's education, arranging school meetings at a variety of times
- D. Adopting and implementing model approaches to improving parental involvement
- E. Participating in the district wide committees to provide advice on all matters related to parent involvement and Title I.
- F. Providing other reasonable support for parental involvement activities as parents may request
- G. Participating in:
 - Grades K-5 Book Bonanza
 - Title 1 Book Swap
 - Grades K and 1 Orientation
 - Meet the Teacher Night
 - EL Parent Night
 - Title I Parent Night
 - PTA Santa Shop
 - PTA Basket Social
 - PTA Dad's Breakfast
 - PTA Mom's Tea
 - PTA Pottery Night
 - Holiday Concerts from Band, Orchestra, and Chorus
 - Fifth Grade Moving Up Ceremony
 - 5th Grade DARE Program
 - Fall Craft Night
 - Dine and Donate Nights at local restaurants (one per month)
 - Book Bingo and Pizza Night
 - Kinder-GARDEN sessions
 - Kindergarten Parent Resource nights
 - Read-A-Thon
 - Mystery Readers
 - Lunch with a Parent
 - PTA Job Squad
 - SWPBS Meetings
 - Title I Parent Involvement Meetings
 - And more activities as decided at the Title I Parent Meetings.

PART IV. ADOPTION

These Parental Involvement Guidelines have been developed in conjunction with the Title I 'framework for parent involvement'. The guidelines will be included in the Col. John Siegfried Elementary School 'supplement' to the Parent/Student Handbook for the 2026 - 2027 school year. These guidelines will be reviewed and revised annually by students, parents and teachers at Col. John Siegfried Elementary School working within the Title I program for academic achievement and student success.