



NORTHAMPTON AREA MIDDLE SCHOOL

1617 Laubach Avenue
Northampton, PA 18067

Phone 610-262-7817 Fax 610-262-6583

Dear 5th Grade Parents/Guardians,

As you prepare for your student(s) to transition to the Middle School here is a helpful checklist of things to be sure are updated and current in your students' Sapphire account.

- ☐ Student / Parent Address (used for mailing and bus information)
- ☐ At least 1 emergency contact that is not the primary contact
 - ☐ If there is no additional emergency contact please make sure your employer contact information is up to date
- ☐ Parent/Guardian email addresses
- ☐ Parent/Guardian phone numbers
- ☐ Most current Custody and / or Court Documents if applicable (scan & email or drop a copy off at the school)
- ☐ If your child has never signed up for bus transportation before, but is now eligible as a middle school student please remember to fill out the [transportation change request form](#).
 - ☐ For the first day of school please be sure your student knows their home address, bus number and bus stop
- ☐ Band Chorus and Orchestra classes will be on a sign up basis. If your student wants to participate please use the opt in form to [sign up](#).

Here are instructions for [updating your Sapphire Parent Portal Login](#) if you need to change your password. If you are unsure how or where to update anything on the checklist please contact your elementary school. We look forward to welcoming your students as they enter Northampton Area Middle School.

Sincerely,

Northampton Area Middle School Administration