

**MIDVIEW HIGH SCHOOL Student Handbook
2020-2021 School Year**

Midview High School
38199 W. Capel Rd. Grafton, Oh 44044
Fax Number: 440-748-5277

Main Office	(440) 748-2124
Student Services	(440) 748-5343
Attendance Office	(440) 748-5310
Learning Resource Center	(440) 748-5351
Food Service/Cafeteria	(440) 748-5357
Transportation	(440) 748-2125

Midview Website Address:
www.midviewk12.org

This Agenda belongs to:

NAME _____

PHONE NUMBER _____

GRADE _____

ENTER TO LEARN

LEAVE TO SERVE

“MIDDIES”

SCHOOL COLORS: ROYAL BLUE AND SILVER

The Midview Local School District does not discriminate on the basis of race, color, national origin, ancestry, citizenship status, sex, religion, economic status, sexual orientation, age, disability or on the basis of legally acquired genetic information in employment or the provision of services

MIDVIEW HIGH SCHOOL

ALMA MATER

**Our Alma Mater
Now we rise to thee**

**Loyal Sons and Daughters
Bound in Unity**

**Thy colors lead us
Both the silver and the blue**

**Guided ever by the light
To thee we'll be true**



VICTORY SONG

**Fight Midview High
The blue and silver proudly fly**

**Fight Midview High
Let's keep our colors flying high**

Ra, Ra, Ra

**Fight Midview High
To be victorious is our aim,**

**Fight Midview High School
And win this game.**

RESOURCES

**First Call for Help
1-800-499-8817**

**Mental Health/Crisis/Emergency Services
1-800-888-6161**



We aRe Midview

Behavior Expectations Matrix

Classroom	<ul style="list-style-type: none"> • Use appropriate & positive language • Use appropriate volume for different activities • Listen carefully & follow directions • Respect others & their property • Enter & exit quietly 	<ul style="list-style-type: none"> • Complete & turn in all assignments • Do your best on all work • Stay in assigned area until dismissed • Bring all necessary materials • Take ownership of your choices • Keep classroom neat • Be honest & truthful • Use laptop responsibly • Follow individual teacher's rules 	<ul style="list-style-type: none"> • Be on time • Remain in class until dismissal • Come to class with a positive attitude • Actively listen & participate • Keep cell phones silent & out of sight (unless directed differently by teacher)
Cafeteria	<ul style="list-style-type: none"> • Wait your turn & maintain your spot in line • Keep hands, feet, & objects to yourself • Use appropriate language • Follow directions the 1st time they are given 	<ul style="list-style-type: none"> • Keep food in café • Attend only your lunch • Use good table manners • Keep area clean & place trash and recycling in the appropriate receptacles • Remain seated until dismissed • Have lunch money ready prior to your turn to pay 	<ul style="list-style-type: none"> • Arrive before tardy bell • Use extra time appropriately • Have an agenda/pass when coming & going • Go directly to class following dismissal
Hallways	<ul style="list-style-type: none"> • Keep voices at a low level • Use appropriate language • Follow directions from all school personnel • Maintain appropriate personal space • Keep cellphones in silent mode during transitions 	<ul style="list-style-type: none"> • Go directly to your destination • Monitor your time • Report problems to a staff member • Keep area clean • Always have agenda/pass • Be safe & appropriate during school drills 	<ul style="list-style-type: none"> • Take the most direct route to destination • Keep moving & stay to the right • Gather materials needed for class • Be in class before bell rings
Restroom	<ul style="list-style-type: none"> • Give others privacy • Keep all bathroom toiletries in their appropriate place • Clean up after yourself • Avoid physical contact & horseplay 	<ul style="list-style-type: none"> • Wash hands after using the restroom • Use the restroom that is closest to class • Report inappropriate behavior • Always have agenda/pass 	<ul style="list-style-type: none"> • Use restroom only when needed & for the correct purpose • Use time wisely • Return promptly to class
Offices & Nurse	<ul style="list-style-type: none"> • Enter & exit quietly • Wait patiently to be assisted • Use appropriate language • Follow directions from adults 	<ul style="list-style-type: none"> • Be honest & respectful • Accept responsibility for choices • Always have agenda/pass 	<ul style="list-style-type: none"> • Keep office & nurse visits to a minimum • Report promptly when called to office & return to class as quickly as possible
Study Hall & Media Center & Computer Lab	<ul style="list-style-type: none"> • Enter & exit quietly • Keep food & drink out of area • Go directly to your assigned seat & remain there until dismissed • Speak with permission only • Be respectful to others in the room • Keep cellphones in silent mode • Keep hands & feet to oneself • Keep your area clean 	<ul style="list-style-type: none"> • Arrive on time • Always have classwork, homework, or reading materials • Use downtime constructively • Follow all written & spoken directions • Always have agenda/pass visible when arriving/leaving • Use media center equipment appropriately • Use appropriate websites • Return books & materials on time 	<ul style="list-style-type: none"> • Sign out to leave study hall & sign in at destination • Work on homework & missing work • Use time for preparation, organization, review, & studying
Assemblies & Events	<ul style="list-style-type: none"> • Listen attentively • Speak only with permission • Enter & exit in an orderly fashion • Applaud appropriately 	<ul style="list-style-type: none"> • Follow expectations for designated event • Comply with facility rules • Focus on the presentation • Keep hands & feet to oneself 	<ul style="list-style-type: none"> • Return to class immediately after event
Arrival & Dismissal	<ul style="list-style-type: none"> • Arrive in approved dress code • Follow directions from staff • Keep voices at low level • Use appropriate language • Be courteous of others during the transition time 	<ul style="list-style-type: none"> • Turn cell phones to silent mode upon arrival • Report to & stay in your designated area (café, little theater, or outside) • Have agenda/pass if reporting to a teacher before school 	<ul style="list-style-type: none"> • Arrive to school on time • Bring in and take home all work & materials • Make transportation arrangements before coming to school • Enter and exit premises promptly

STUDENT HANDBOOK 2020-2021

MIDVIEW HIGH SCHOOL

38199 W. Capel Road

Grafton, Ohio 44044

Telephone: 440-748-2124

Fax: 440-748-5277

Website: www.midviewk12.org

Thomas Faska - Principal

Derrick Shaw - Assistant Principal

Jason Kaczay – Assistant Principal

Dan May – Athletics Director

Robyn Fox – School Counselor (A-E)

Renee Calvert – School Counselor (F-L)

Eric Johnson– School Counselor (S-Z)

Tara White – School Counselor (M-R)

Robin Bolash, Principal’s Secretary / Main Office Secretary

Susan Homoki, Student Services Secretary

Kelly Andrey, Attendance Secretary

Kim Williams, Athletics Secretary

MIDVIEW LOCAL SCHOOL DISTRICT

13050 Durkee Road

Grafton, OH 44044

CENTRAL OFFICE

Dr. Bruce Willingham, Superintendent

Frank Major, Admin. Director of Professional Educational Services

Sharon Novak, Director of Pupil Personnel Services

Robert Showalter, Treasurer

MIDVIEW BOARD OF EDUCATION

Kathy Quintiliano, President

Janet Winslow, Vice-President

Daniel Haight

Thomas Tomasheski

Gary Wilson

Civil Rights Compliance Officer – All students have the right to equal educational opportunities. Any person who believes that he/she has been discriminated against on the basis of race, color, disability, religion, gender, or national origin while at school or a school-sponsored activity should immediately contact Frank Major at the Midview Board Office. Any student making a complaint or participating in a school investigation will be protected from retaliation. The Midview Board Office can provide additional information concerning equal access to educational opportunities.

CIVIL RIGHTS COMPLIANCE OFFICER

Frank Major 440-748-5353

**Midview High School
2020-2021 School Year
REGULAR DAILY BELL SCHEDULE**

Teachers Arrive	6:57 a.m. – 7:02
Period 0	7:02 a.m. – 7:33 a.m.
First Bell	7:33 a.m.
Period 1	7:40 a.m. – 8:25 a.m.
Period 2	8:29 a.m. – 9:14 a.m.
Period 3	9:18 a.m. - 10:03 a.m.
Seminar	10:07 a.m. - 10:37 a.m.
Period 4 (lunch period)	10:41 a.m. – 11:26 a.m.
Period 5 (lunch period)	11:30 a.m. – 12:15 p.m.
Period 6 (lunch period)	12:19 p.m. – 1:04 a.m.
Period 7	1:08 p.m. – 1:53 p.m.
Period 8	1:57 p.m. – 2:42 p.m.

EARLY RELEASE SCHEDULE

Teachers Arrive	6:57 a.m. – 7:02
Period 0	7:02 a.m. – 7:33 a.m.
First Bell	7:33 a.m.
Period 1	7:40 a.m. – 8:11 a.m.
Period 2	8:15 a.m. – 8:50 a.m.
Period 3	8:54 a.m. – 9:25 a.m.
Period 4 (lunch period)	9:29 a.m. – 10:00 a.m.
Period 5 (lunch period)	10:04 a.m. – 10:35 a.m.
Period 6 (lunch period)	10:39 a.m. – 11:10 a.m.
Period 7	11:14 a.m. – 11:45 a.m.
Period 8	11:49 a.m. – 12:20 p.m.

Positive Behavior Intervention and Supports

The Midview Local School District has in place at each school building a Positive Behavior Interventions and Support (PBIS) system. PBIS is an evidence-based three-tiered framework improving and integrating all of the data, systems, and practices affecting student outcomes every day. It is a way to support everyone to create the kinds of schools where all students are successful. The goals of the Midview PBIS program is to help guide students to Being Ready, Being Respectful, and Being Responsible. The Board is committed to the District-wide use of Positive Behavior Intervention and Supports ("PBIS") with students. School Personnel shall work to prevent the need for the use of restraint and/or seclusion. PBIS emphasizes prevention of student behavior problems through the use of non-aversive techniques, which should greatly reduce, if not eliminate, the need to use restraint and/or seclusion

2020-2021 Midview High School Professional Training and Early Release Dates

Professional training days: 8/31-9/4.....10/8.....11/6.....1/22.....3/5.....6/3 (No school for students)

Early release days: 11/5.....3/26.....Please arrange a ride for your student on these days.

2020-2021 TESTING DATES

PSAT Test (Grade 11).....	10/14
High School EOC Exams Fall.....	11/30-1/8
ACT Test (Grade 11).....	2/23
ELA End of Course Exams.....	3/22-4/23
Math/Science/Social Studies End of Course Exams.....	3/29-5/7

2020-2021 SCHOOL CALENDAR

FIRST SEMESTER

8/31--9/4	Teacher In-Service *
9/7	Labor Day *
9/8	Students First Day of School
10/9	NEOEA Day *
10/26	Academic "M" Awards Ceremony
11/5	First 9-Week Grading Period Ends
11/25-11/27	Thanksgiving Break*
11/30	Classes Resume
12/16-12/18	First Semester Exams
12/21-1/1	Winter Break*
1/4	Classes Resume
1/18	Martin Luther King Day*
1/21	Second 9-Week Grading Period Ends
1/22	Teachers Record Day *

SECOND SEMESTER

1/25	Second Semester Begins
2/15	Presidents' Day*
3/29-4/5	Spring Break*
4/6	Classes Resume
3/26	Third 9-Week Grading Period Ends
5/31	Memorial Day *
6/2	Fourth 9-Week Grading Period Ends
6/3	Teachers Record Day *

*Denotes no school for students

INFORMATION SHEET

Absence	Attendance Office
Academic Concerns/Grades/Scheduling	Student Services
Athletics	Mr. May, Athletics Director
Audio Visual/Library Books	LRC
Auto Insurance/Good Student Discount	Student Services
Career Information	Student Services
Changes: Address/Phone #/Grades/Parental Status	Attendance Office
Medication (Requires a Pass from Teacher)	Attendance Office
Clubs/Activities	Refer to Handbook
College Entrance Tests	Student Services
College Applications/Catalogs/Transcripts	Student Services
Fees/Fines Payments	Attendance Office
Free or Reduced Lunch Forms	Main Office
Homework Assignments/Absences	Attendance Office
Job Opportunities	Student Services
LCCC/CCP/ University of Findlay	Student Services
Lockers	Mr. Kaczay
Lost & Found Items	Main Office
Military Information	Student Services
OCIS (Ohio Career Information System)	Student Services
Office Detentions	Main & Attendance Office
Permit to Leave School	Middie Release
Permit to Drive to School	Mrs. Andrey
Personal Concerns	Main or Student Services
Student Assistants (Aides)	All Offices/LRC
Summer School Information	Student Services
Tardy	Attendance Office
Tutoring	Student Services
Vacations /Out of Town	Attendance Office
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MIDVIEW HIGH SCHOOL
2020-2021 STUDENT HANDBOOK
FOREWORD

This student handbook was developed to answer many of the commonly asked questions that you and your parents may have during the school year and to provide specific information about certain Board policies and procedures. This handbook contains important information that you should know. Please take time to become familiar with the following information and keep the handbook available for frequent reference by you and your parents. If you have any questions that are not addressed in this handbook, you are encouraged to talk to your teachers or the building principal. This handbook replaces all prior handbooks and other written material on the same subjects. This handbook does not equate to an irrevocable contractual commitment to the student, but only reflects the current status of the Board's policies and the school's rules as of May 1, 2016. If any of the policies or administrative guidelines referenced herein are revised after May 1, 2016 the language in the most current policy or administrative guideline prevails. Current copies of Board policies and administrative guidelines are available from the principal.

MISSION STATEMENT/PHILOSOPHY

Together, we will create an environment where students will be lifelong learners who can achieve success in all phases of life. Our students will strive to be engaged, responsible and contributing members of society able to adapt to future endeavors and challenges.

EQUAL EDUCATION OPPORTUNITIES

The Board of Education does not discriminate on the basis of the Protected Classes of race, color, national origin, sex (including sexual orientation and transgender identity), disability, age (except as authorized by law), religion, military status, ancestry, or genetic information (collectively, "Protected Classes") in its educational programs or activities. The Board also does not discriminate on the basis of Protected Classes in its employment policies and practices as they relate to students and does not tolerate harassment of any kind. Equal educational opportunities shall be available to all students, without regard to the Protected Classes, age (unless age is a factor necessary to the normal operation or the achievement of any legitimate objective of the program/activity), place of residence within the boundaries of the District, or social or economic background, to learn through the curriculum offered in this District. Educational programs shall be designed to meet the varying needs of all students. The Districts Compliance Officer shall handle inquiries regarding the Board's non-discrimination policies and address any complaint of discrimination. Inquiries should be sent to the director of education. The District will identify evaluate, and provide a free appropriate public education to students with disabilities (i.e., students who have a physical or mental impairment that substantially limits one or more major life.

DISABILITY AWARENESS

The Midview Local Schools offer special education programs and services to the learning disabled, developmentally handicapped, multi-handicapped, orthopedically handicapped, hearing impaired, visually impaired, and severe behavioral handicapped. Some programs and services are available within the district while many of the programs and services are provided in collaboration with other school districts for low-incidence handicapping conditions. Any children between the ages of 3 and 22, suspected of being handicapped, should be brought to the attention of school counselors or building principals. Preschool children should be brought to the attention of Mrs. Sharon Novak, Director of Pupil Personnel Services.

GRADUATION REQUIREMENTS

In order to graduate, a student must successfully complete:

- 22 Units of credit including English 4, Social Studies 3, Science 3, Mathematics 4, Physical Education and Health 1, Business/Technology, Foreign Language, and/or Fine Arts 1
- Each class of graduating seniors will need to complete the Ohio Department of Education's Graduation Requirements. Please refer to the ODE website <http://education.ohio.gov/>. Students will not participate in commencement if these requirements are not successfully met.

EARLY GRADUATION

Students who request early graduation must write a letter to the principal, indicating when they hope to graduate, how they plan to meet the graduation requirements, including completing all of the Ohio Department of Education's requirements, and all courses designated by the Midview Board of Education. Students must have completed all the new graduation requirements for the class of 2020 and an accumulative GPA of 3.0 or higher. After the letter has been given to the principal or the student's school counselor, a meeting will be set up with the student, parent, school counselor and principal. Deadline to apply for January graduation of your senior year is May 1 of your junior year. Due to extenuating circumstances, exceptions can be made by the high school principal. Deadline to graduate one year early, in June of your junior year, is May 1 of your sophomore year. Writing sections of either standardized test should not be included in the calculation of this score. Diploma with Honors requirement pre-supposes completion of all high school diploma requirements in Ohio Revised Code including:

½ unit physical education ** ½ unit in American history

½ unit health ½ unit in government

State Board of Education Comparison of Diplomas with Honors Criteria		
Subjects	High School Academic Diploma with Honors	Career-Technical Diploma with Honors
English	4 units	4 units
Mathematics	4 units, including Algebra I, Geometry Algebra II or equivalent and another higher-level course or a four-year sequence of courses that contain equivalent content	4 units:
Science	4 units, including 2 units of Advanced Science	4 units, including 2 units of Advanced Science
Social Studies	4 units	4 units
Foreign Language	3 units, including at least 2 units in each language studied	2 units of one world language
Fine Arts	1 unit	Not counted towards requirements
Field Experience	Not applicable	Complete a field experience and document the experience in a portfolio specific to the student's area of focus.
Electives	Not counted toward requirements	4 units of Career-Technical minimum.
Grade Point Average	3.5 on a 4.0 scale – computed after 7 ^m semester of high school	3.5 on a 4.0 scale – computed after 7 th semester of high school
ACT/SAT Score (excluding scores from the writing sections)*/Work Keys	27 ACT/ 1280 SAT	27 ACT/ 1280 SAT 6 or higher on Reading for Information and 6 or higher on Applied Mathematics Work Keys
Additional Assessment	Not applicable	Earn an industry-recognized credential or achieve the proficiency benchmark established for the appropriate Ohio Career-Technical Competency Assessment of the equivalent
Portfolio	Not applicable	Develop a comprehensive portfolio of work based on the student's field experience or a topic that is related to the student's area of focus.

SCHOOL CLOSINGS

Situations arise that cause schools to close such as severe weather situations or other natural disasters. In the event of these situations, please tune into local radio stations, such as WEOL 930 AM or WOBL, or local TV stations, such as FOX8 News, to keep informed. Each residential household will be notified through the Midview Schools automated calling system.

SCHOOL HOURS

Midview High School hours are from 7:40 A.M. to 2:42 P.M. Students must leave the building by 2:52 P.M. unless they are being supervised. Failure to comply may result in disciplinary consequences.

SCHOOL PHOTOGRAPHY

9th/10th/11th GRADE PICTURES – Lifetouch takes underclass pictures. Packages are available for purchase. Brochures and price lists are distributed to students prior to picture day.

SENIOR PHOTOGRAPHY – Midview High School is contracted with Prestige Portraits by Lifetouch for all senior photos. In order for the senior photo to appear in the Midview High School yearbook and the Senior Composite, a photo must be submitted from Prestige Portraits. Contact Prestige Portraits for an appointment at 1-800-589-6411.

ATTENDANCE OFFICE

STUDENT ATTENDANCE – Student attendance remains the number one factor affecting the overall achievement of students. Because teaching students the discipline that they need in order to survive in the business world is one of our main jobs, the students must understand early in their high school career, the consequence for poor attendance. In fact, good attendance is the number one issue that their private sector identifies as making a good employee.

Midview High School has a closed campus. No student may leave the building at any time for any reason without permission. All students are expected to be in school, and in all classes, study halls and lunch on time every day. Violation of this policy will result in disciplinary consequences.

The laws of the State of Ohio (ORC 3321.04) require that every parent, guardian or adult having charge of any child between the age of six (6) and eighteen (18) must send such child to public, private or parochial school for the full term that school is in session, unless excused by proper legal certificate. Such attendance must begin with the first week of school. A school day is considered to be the number of periods a student is assigned to the high school.

An excuse for absence from school, in which work may be made-up for full credit, may be approved on the basis of any one or more of the following conditions:

- **Personal Illness** – When a student is unable to attend school due to an illness within the family, a note written by the parent or a physician documenting the illness will provide evidence of the illness for the school.
- **Family Death or Emergency** – For absences because of a death in the family or an emergency beyond the family's control, the parent must notify the Attendance Office prior to the day of the absence and provide documentation for the absence the day of the return.
- **Religious Observances** – Absences as a result of observances of religious holidays should be prearranged by the parent, who is responsible for notifying the child's school of the religious holiday(s) to be observed. If the parent is unable to prearrange the absence, a request for exemption must be received no later than the second day after the student's return to school from the absence occasioned by the religious observance.
- **Pre-arranged Appointments** – For appointments with the court, social services or other state agencies and appointments with health care/medical providers, official documentation must be presented to the school.
- **Exceptional Circumstances** – The administration may approve prearranged absences for situations in which an exemption from attendance appears to be in the best interests of the student and his/her family.

The following policies will become site procedures:

1. When a student is absent from school the Parent/Guardian should telephone the High School Attendance Office prior to 2:42 P.M. the day of the absence and to give the reason for the absence. **The attendance line is available 24/7 at 440-748-5310.**
2. **If no call is made or a note was not submitted to the Attendance Office within 24 hours, the absence in question will be recorded permanently as an unexcused absence, and no credit will be given for school work due or completed on that day, and disciplinary consequences may follow.**
3. **EIGHTEEN YEAR-OLD STUDENT:** 18 year old students and older are expected to follow the same attendance rules and regulations as other students. **THEY MAY NOT CALL THEMSELVES OUT OR WRITE THEIR OWN ABSENCE NOTES!**
4. If the reason falls within the state guidelines (see Ohio State Board regulations) for an excused absence, the attendance office will mark the student "excused". All other absences will be marked unexcused.

NOTIFICATION OF ABSENCE – If a student is absent more than fifteen (15) days from school per year, no further absences will be excused unless a physician's statement is submitted to justify the need for the absences. Absences which are the result of illness, truancy, vacation or family emergency will be counted in this tally regardless of whether the absences are excused or unexcused. After a student has reached fifteen (15) days absent, he/she **MUST** have a medical excuse for every absence for the remainder of the school year. The administration reserves the right to excuse additional absences depending on extenuating circumstances. Any school work missed during an absence that is deemed unexcused **MAY NOT** be counted for credit. If the unexcused absences exceed five (5) school days, notice may be provided to the county attendance officer who may then initiate necessary legal proceedings.

EXCUSED ABSENCE – Ohio Law recognized the following as valid reasons for absences from school:

1. Personal illness
2. Illness in the family
3. Death in the family
4. Religious Observances
5. Medical/Dental appointments (1/2 day only)
6. Emergencies/Circumstances deemed as good and sufficient cause by the administration.

MAKE-UP WORK / EXCUSED ABSENCE – The excused absence student will be allowed one (1) day for each day absent for making up assigned work. However, students missing school for a planned absence (college visit, field trip, vacation, etc.) will be expected to have assignments completed upon returning to school and meet all teacher deadlines. The principal may grant an extension because of extenuating circumstances.

Credit will not be given for course work unless work is completed prior to the closing of the school term, except in cases of absence during the last week of school during which the terms of completing work are at the discretion of the principal. When a student is going to be out of school for at least three (3) days and is able to do work at home, call the office at 748-5310 for assignments; when requesting assignments, please allow 24 hours' notice for the teachers to prepare the work. **NOTE:** The School is the "excusing agent" for all absences.

UNEXCUSED ABSENCES – The law does not excuse absences from school due to music lessons, dance lessons, shopping trips, visits to other schools, movies, trips to beauty or barber shops, temporary driver's permit tests, in car training or exams, work for pay, hunting, picnics, or no ride to school. UNEXCUSED ABSENCES are any absence not excused by State law or days of out-of-school suspension. STUDENTS WILL HAVE THE OPPORTUNITY TO MAKE-UP WORK FOR UNEXCUSED ABSENCES, BUT CREDIT WILL NOT BE GIVEN.

In 2016, both the Ohio House and Senate passed House Bill 410, which adopts nationally accepted best practices to support students and families and keep students engaged in school and on a path to success. Due to this legislation, Midview High School will place any student who has missed 30 or more consecutive unexcused hours of school, and/or 72 or more total unexcused hours of school in the year will be designated as “Habitual Truant” and assigned to an Absence Intervention Team. Further absences could result in referral to the Lorain County Juvenile Court. Hours of absence from school include time missed due to tardiness and early dismissal. Additional information to follow per Board approval of Attendance Policy.

Due to this legislation, the Midview Local School District is required to send a notice to parents when a student reaches the following criteria for absences, either excused or unexcused.

- Missing 38 or more hours within a 30 day period
- Missing 65 or more hours with the school year

This letter simply serves as a notification of missing hours.

Additionally, per Ohio House Bill 410, any student who is identified as “Habitual Truant” will be assigned to an Absence Intervention Team and placed on an Absence Intervention Plan. Failure to adhere to the plan may result in referral to the Lorain County Juvenile Court. The criteria for “Habitual Truant” is as follows:

- 30 consecutive hours of unexcused absences
- 42 hours of unexcused absences in one month
- 72 hours of unexcused absences in one school year

Please note that “Habitual Truant” refers to unexcused absences only.

ATHLETIC/EXTRACURRICULAR ATTENDANCE – Any student participating in an athletic program must be present in classes all day on the day of the contest or practice in order to be able to participate. A student who is absent on Friday may practice or compete on the weekend (This does not include Friday). Exceptions to this requirement include field trips, other educational experiences, death in immediate family, religious holidays, doctor appointments (with doctor note) or absences approved by the Principal.

VACATIONS / OUT OF TOWN – Absence from school for family vacations or out of town plans should be avoided if at all possible. Absences for this purpose may be considered unexcused unless the parents have obtained, completed and returned to the school a “**Parental Request for Student Absence**” Form and obtained the building principal’s approval 48 hours **prior** to the absence. Vacation days count against the student’s official attendance record. After fifteen (15) days of absence per year the vacation days are unexcused. It is the teacher’s discretion as whether or not to provide work for the student **PRIOR** to the leave. If work is provided to the student prior to the vacation, it is due upon the students return to school.

FIELD TRIPS – Field trips are academic activities that are held off school grounds. There are also other trips that are part of the school’s co-curricular and extra-curricular program. No minor student may participate in any school-sponsored trip without parental consent and a current emergency medical form on file in the office. Medications normally administered at school will be administered while on field trips. The Student Code of Conduct applies to all field trips. Students who violate school rules may lose the privilege to go on field trips. Students missing school for field trips will be expected to have all assignments completed upon returning to school and meet all teacher deadlines. No field trips may take place during the last week of any grading period, nor during the last two weeks of May.

COLLEGE VISITS – Junior’s may take two (2) college visits and seniors may take three (3) college visits. The student must pick up the college visitation form in the Student Services Center. His/her teachers and counselor must sign the form **PRIOR** to the college visit. The Attendance Office must be notified of the date of the visit **PRIOR** to the visit. The student must have the visitation form signed by the college representative with whom he/she has met. The form is then given to the attendance office upon the student’s return to school and the date of absence will be removed from the student’s record. Additional college visitation days must be approved by the student’s Assistant Principal.

EARLY DISMISSAL / DOCTOR / COURT APPOINTMENTS - All Doctor (or other appointments) must be authorized through the attendance office prior to the release of the student, in order for the absence to be excused. When the student returns back to school from the appointment, they are to submit the Permit to Leave form, which has been signed by an official at the designated appointment, into the Attendance Office immediately upon returning to school the same day or the following morning for the absence to be excused. Any call/note after that day will not be excused.

LEAVING SCHOOL WITHOUT PERMISSION – Midview High School is a closed campus. No students may leave the building at any time for any reason without permission. All students are expected to be in school and in all classes, study halls and lunch on time every day. Students leaving early must sign out in the Attendance office. Whenever they are leaving for an appointment or illness, parents must notify the Attendance office of the appointment before the student leaves the building. Failure to follow these procedures will result in a Wednesday Major detention on the first infraction and In School or Out of School Suspension for repeated infractions.

SKIP DAYS – On a given school day when an extremely high percentage of a class is absent, it will be determined that the class has taken a “skip day.” This is an unauthorized and unexcused day of absence and will be made-up at a time established by the principal. The only acceptable excuses from students on such a day are written medical doctor’s excuses, or written statements documenting severe home emergencies such as death of a family member or fire at home. Otherwise, all students absent will have report cards, diplomas, and grade transcripts held back until they make-up the day.

TARDY TO CLASS – Students that arrive to class later than the expected time are considered TARDY. Any tardy over two minutes will be up to the discretion of the administrator as to whether it’s a class cut or not.

1ST – 3RD TARDY – Teacher warning

4TH /5TH TARDY – One detention (Assigned by Teacher)

6TH & 7TH TARDY – Referral to an assistant principal – Wednesday/Saturday Major Detention

8TH TARDY & BEYOND – Referral to an assistant principal – In School Assignment (ISA)

TARDY TO SCHOOL – Students that arrive after the 7:40 late bell and before 7:50 should report directly to their first period class without reporting to the office.

- Teachers should treat this as a tardy to class and should follow the above policy.
- Student should NOT be marked tardy on the attendance sheet.
- If a student arrives to class after 7:50, they need to have a pass from the attendance office and should be marked TARDY on the attendance sheet.
- Failure to sign in after reporting to school after 7:50 will result in disciplinary action.

These students are considered TARDY TO SCHOOL and will receive the following consequences per grading period:

4TH/5TH TARDY – one detention

6TH & 7TH TARDY – Wednesday/Saturday Major Detention

8TH TARDY & BEYOND – In School Assignment (ISA)

ALL TARDIES ARE UNEXCUSED unless a medical note is submitted from a doctor, dentist, courtroom, etc. Staying home ill is NOT an excused tardy, nor is car trouble, personal reasons, no ride, oversleeping, etc. unless excused by the administration. Students tardy to a semester/final exam will NOT be admitted to the exam, it is the student’s responsibility to arrange an alternate time to make-up the exam.

MIDDIE RELEASE

The Midview High School Early Release/Late Arrival (Middie Release) program is available to students in eleventh (11) or twelfth (12) grade that have earned the privilege of either leaving school early or arriving late if they have a scheduled study hall. This is a privilege and not a right and the student may forfeit this privilege if they do not follow the following school rules and regulations.

A STUDENT’S SCHEDULE MAY NOT BE ALTERED TO ACCOMMODATE A MIDDIE RELEASE REQUEST.

STUDENTS MUST MEET THE FOLLOWING CRITERIA:

1. Students must be current with all fees
2. No suspensions (In or Out of School) the previous semester
3. Only **SENIORS** are eligible for two periods of Middie Release. See the GPA and credit qualifications in the table below.

	GPA	Credits
Juniors	3.00	10
Seniors 1 Period	2.00	16
Seniors 2 Periods	3.00	17

Loss of Privilege

1. Any suspension (In or Out of School) or other disciplinary consequence at the discretion of the administration
2. Cutting class / School
3. Greater than ten (10) days of absences excluding doctor's excuses, court appearances, and funerals
4. Greater than four (4) tardies
5. Loitering in unauthorized areas of the school
6. Receiving a failing grade in **ANY** class
7. Remaining in parked cars or in the parking lot during release time
8. Misbehavior on or off campus during release time
9. Failure to properly sign in or out in the attendance office

Participation in the Middie Release program is fully voluntary. Although students must follow both school rules and the rules of the Middie Release policy, the Midview Schools will carry no liability for a student's accident, injury, or actions while out of school on the Middie Release program.

CLINIC - The clinic is located off of the Attendance office. ALL STUDENTS MUST HAVE A PASS TO ENTER THE CLINIC. Students may only remain for 15 MINUTES. Students must sign in at the Attendance desk. After 15 minutes you must return to class or go home if you are still ill. You must get permission to go home from a Principal or the Nurse. When returning to class you must sign yourself out of the Clinic at the Attendance desk and get a pass. Anyone who remains in the clinic longer than 15 minutes without permission will receive a cut slip.

EMERGENCY MEDICAL AUTHORIZATION - A complete Emergency Medical Authorization must be filled out on Final Forms in order for a student to participate in any activity off school grounds, including field trips, spectator trips, athletic and other extracurricular activities, and co-curricular activities. The Emergency Medical Authorization is provided at the time of enrollment or at the beginning of each school year on the Final Forms website.

ILLNESS OR INJURY DURING SCHOOL – A student who is too ill to remain in class is to report to the Attendance Office where he/she will be permitted to use the clinic. A student must obtain a pass from his/her classroom teacher before reporting to the clinic. **No student is permitted to contact their parent about going home without first checking into the clinic and speaking with the Nurse/Administrator.** Do not spend time in the bathroom or cafeteria when you are ill or go home without properly checking out of the school. Students must sign-in at the clinic upon arrival. Those students who do not sign-in will be given the consequences of a class cut. Any student who leaves without permission is subject to disciplinary action. Any student who leaves school due to illness is expected to remain at home for the rest of the day. All injuries must be reported to a teacher or the office. If the injuries are minor, the student will be treated and may return to class. This person will complete a **Student School Injury Report Form**. If medical attention is required, the office will follow the School's emergency procedures and attempt to make contact with the student's parents. A student who becomes ill during the school day should request permission to go to the office. An appropriate adult in the office will determine whether or not the student should remain in school or go home after checking with a principal. After checking with the principal, the student will call home from the attendance office.

No student will be released from school without proper parental permission or contact with one of the names on the emergency information sheet. **Note: Leaving the building without prior approval through the Nurse, Student Services Center, Attendance Office or Administrator's office and failing to sign out will be an unexcused absence and disciplinary consequences will occur.**

STUDENT WELL BEING – Student safety is the responsibility of both students and staff. All staff members are familiar with emergency procedures such as fire and tornado drills and accident reporting procedures. If a student is aware of any dangerous situation or accident, he/she must notify a staff person immediately. State law requires that all students have an emergency medical authorization completed and signed by a parent or guardian on file in the School office. Students with specific health care needs should deliver written notice about such needs along with physician documentation to the School office.

FEES AND FINES – Students who owe fees and/or fines will not receive a parking permit, MIDDIE RELEASE, and will not be issued a report card or a transcript until outstanding obligations are paid or arrangements have been made with the Principal. The District will waive fees for persons who cannot afford them, in accordance with its policy. In order to waive fees, parents must complete, the Free and Reduced Lunch Application Form, which is available in in the main office, and submit it to the director of Food Services. Fees that are not paid will accumulate until and must be paid when; a student either leaves the District or applies for graduation.

ADMINISTRATION OF MEDICATIONS – Medication is any prescription or non-prescription (over the counter) remedy used to reduce pain, diminish symptoms, or treat an illness. This definition includes such common items as aspirin and cough drops. The laws surrounding the dispensing of medications are complex and restrictive. The school **does not** supply students with medications (Aspirin, Midol, etc.). The school can only administer medications when no other alternative is available and when the proper procedure has been followed:

1. Medications must come to school in the original labeled bottle.
2. In order for the school to give a medication to a child, the school must have the properly completed form, a doctor’s note with his or her signature or a photocopy of the prescription. The parent needs to bring the medication to school and complete the proper form.
3. A student may possess and use a metered dose inhaler or a dry powder inhaler to alleviate asthmatic symptoms or before exercise to prevent the onset of asthmatic symptoms, at school or at any activity, event, or program sponsored by or in which the student’s school is a participant if the appropriate form is completed and on file in the Principal’s Office.
4. All prescription and over the counter medications must be handed in to the clinic with appropriate paperwork.
5. You may not carry or store aspirin, prescriptions, cough medicine, etc... in your locker.
6. Violation of this policy may result in a suspension with a recommendation for expulsion.
7. EpiPens and inhalers must be registered with the school nurse

STUDENT SERVICES

COUNSELOR APPOINTMENTS – Students wishing to see their School Counselor should fill out a “request to see counselor” form in the student services offices. The counselor will then set up an appointment to see the student. Students may also contact their counselor through Naviance.

GRADING – For the first semester, the semester grade will be based on passing two of the following three: first quarter, second quarter, and the exam. The semester grade will be based on grades for those three periods, and the students will receive ½ credit. For the second semester, the semester grade will be based on passing two of the following three: third quarter, fourth quarter, and the exam. The semester grade will be based on grades for those three periods, and students will receive ½ credit. This is a designated grade level.

A student must earn twenty-two (22) credits total to graduate. A student needs of minimum of:

Five (5) credits to be designated a **sophomore**;

Ten (10) credits to be designated a **junior**; and Sixteen (16) credits to be designated a **senior**.

Midview High School grading scale is as follows:

Letter Grade	AP Courses/CCP	Honors Courses	Regular Courses
A	5.0*	4.5	4.0
B	4.0*	3.5	3.0
C	3.0*	2.5	2.0
D	1.0*	1.0	1.0
F	0*	0	0

**Will follow individual university/college grading policies*

<u>+/- Grading Scale for 2020-21 School Year</u>		
<u>Grade</u>	<u>Quality Points</u>	<u>Scale</u>
A	4.0	92-100
A-	3.7	90-91
B+	3.3	88-89
B	3.0	82-87
B-	2.7	80-81
C+	2.3	78-79
C	2.0	72-77
C-	1.7	70-71
D+	1.3	68-69
D	1.0	62-67
D-	0.7	60-61
F	0	Below 60

SEMESTER FINAL EXAMS – All academic courses will have a semester final exam or project. Your final grade will be based on percentages. Each quarter grade percentage will be worth 3/7 of the total semester grade. The final exam is worth 1/7 of the semester grade. **FAILURE TO TAKE YOUR SEMESTER FINAL EXAM WILL RESULT in your semester grade DROPPING AT LEAST ONE LETTER GRADE.** *Final exams for seniors at the end of second semester can be waived if the student has received an A in quarters three and four.*

Midterm Exams – December 16, December 17 and December 18

Final Exams – May 28, June 1 and June 2

STUDENT PROGRESS REPORTS – Official progress reports are NOT mailed or given to the student. Students and parents can see academic progress at any time via the Pearson PowerSchool Parent Access online grade book program provided by the school district. This access is available on-line or through an app which is available for download to your smartphone or tablet. The parent/student username and password is carried over each year, and the link is provided on the Midview Schools web page. Please contact individual teachers for more information regarding progress.

REPORT CARDS AND INCOMPLETES – Report Cards are issued four times per school year, at nine-week intervals, to students who currently have a fee balance of less than \$10. If, due to an extended excusable absence, a student has not completed his/her work for the grading period, an “Incomplete” may be issued. The student is expected to complete this work by arrangement with his/her teachers. Incomplete grades will be changed to an “F” if this work is not completed within four weeks of the completion of the previous grading period.

SCHEDULE CHANGE PROCEDURE – Schedule changes will only occur for the following reasons: if the student was incorrectly scheduled, clerical error, summer school attendance, failure of courses, scheduling conflicts, if a required course is needed, medical reason, or study halls that need to be balanced and individual student needs with Counselor/Administrative support. Student initiated

changes for the first semester will NOT be made after the first day of the school year. Changes for the second semester must be completed before the beginning of the second semester.

Any courses dropped after these dates will result in an “F” grade in the course for the semester.

A student who wishes to drop an Academic course (including Honors & AP) must complete the appropriate form and obtain Administrative, Teacher and Parent permission. It is imperative that each student verifies that they meet the OHSAA minimum requirements of scheduling and passing the equivalent of 5, one credit classes per semester to participate in Athletics. **All students must register for a minimum of 6 classes per semester, unless approved by Student Services.**

NAVIANCE – Midview High School provides free Naviance accounts to all students and parents/guardians. Naviance is an innovative web-based college and career readiness program that provides tools to help students discover a fulfilling career path and plan for the education and training they will need to get them there, including college search and application support, resume building, occupational research, and so much more. Please contact your child’s school counselor for more information or to set up your account.

PE WAIVER POLICY – In order to be eligible for the PE Waiver, students must complete a full season of: Marching Band, JROTC, or high school athletics. Students DO NOT get credit for the PE classes that are waived. They have simply met the requirements dictated by the state of Ohio for PE. Students are required to take an elective to replace the credit previously earned by PE to ensure that the student earns the 22 credits needed to graduate. If a student is injured during the course of a season, he/she is still expected to attend practices, meetings, and games that are not limited by the medical illness or injury throughout the remainder of that season to qualify for the ¼ credit for PE waiver. Failure to meet this requirement would nullify the potential for a PE Waiver for the season in question. This includes dismissal for violating team, department or school rules. Students are required to waive both PE classes to meet the ½ credit of PE for graduation. Students may not waive only one PE credit. Two must be waived, to meet the PE Graduation requirement.

WITHDRAWALS AND TRANSFERS – A parent of a withdrawing or transferring student must accompany the student to the school to obtain proper forms from Student Services. All books must be returned. The locker must be emptied. All bills must be paid before credits are transferred to another school or future transcripts issued.

CREDIT FLEXIBILITY – Credit Flexibility applies to credit earned through preapproved coursework, assessments and/or performances that demonstrate proficiency. Credit awarded through this policy will be posted on the student’s transcript and counted as graduation credit in either the related subject area or as an elective. The school district will communicate the guidelines of the Credit Flexibility policy and program on the district website and through the middle and high schools’ Student Services Department.

Application: Proposed Learning Plan and Application (PLP)

- Any high school student may create a Proposed Learning Plan (PLP) for credit to be awarded through Credit Flexibility.
- The student will submit the PLP on the Credit Flexibility PLP Application.
- The student may be required to provide additional supporting documentation as determined by the Counselor, Principal or designee of the Principal.

- Applications may be submitted at any time. However, deadlines, project duration and “test-out” timelines must be followed.

Deadlines are as follows for all plans:

- 3RD Friday in August for 1st semester;
- 3RD Friday in December for 2nd semester;
- 3RD Friday in May for summer.

Deadlines for students who wish to “test out” of course(s) for credit:

- 3RD Friday in August to test out during 1st semester exams;
- 3RD Friday in December to test out during 2ND semester exams;

Other:

- No pass/fail option for “test out”.
- A new PLP must be submitted with each new option a student wishes to attempt.
- School sponsored co-curricular activities do not qualify for Credit Flexibility PLP.
- The district shall not assume responsibility for transportation, fees, materials or supplies for credit flexibility options.

CREDIT DEFICIENT: SENIORS POLICY – There are two options for seniors who are several credits short of meeting the state, county, and school district graduation requirements. Every effort will be made to place the senior in a course here at MHS prior to enrolling in the options below.

- The first option is, with the principal’s permission, the senior may return as a fifth-year student. The student would be scheduled with the courses he/she needs to complete to graduate, and then the student is given early dismissal.
- The second option is Online Credit Recovery Courses. If a senior wants to take online courses during the first semester, he/she must sign up by September 30. If a senior wants to take online courses during the second semester, he/she must sign up by January 30. All course work must be completed by May 1 of the senior year in order to be applied to credit totals for graduation. Principal permission must be granted. The cost for online coursework will be determined at the beginning of the school year.

STUDENT RECORDS/DIRECTORY INFORMATION

Directory information can be given to any person or organization for non-profit making purposes when requested, unless the parents of the student notify the principal in writing that they wish to restrict the release of such information.

An annual notice will be sent out notifying parents and adult students what information will be considered directory information with instructions on how to prohibit its release. **Directory information includes: student’s name, parents’ name, address, date of birth, dates of attendance, date of graduation, telephone number, place of birth, major area of study, extracurricular participation, achievement awards and honors, height and weight if members of an athletic team. Parents must inform the Principal of any items they do not want released about their student(s). This must be done in written form each school year prior to September 14, or within two weeks of receipt of this handbook.**

In accordance with Federal and State law, the Board shall release the names, addresses, and telephone listings of secondary students to a recruiting officer for any branch of the United States Armed Forces or an institution of high education who requests such information. A secondary school student or parent of the student may request that the student’s name, address, and telephone listing not be released without prior consent of the parent(s)/eligible student.

EMERGENCY DRILLS – Student safety is the responsibility of both students and staff. All staff members are familiar with emergency procedures such as fire and tornado drills and accident reporting procedures. If a student is aware of any dangerous situation or accident, he/she must notify a staff person immediately. Drills at regular intervals are required by law and are an important safety precaution. It is essential that when the first signal is given, everyone obey the directions as quickly as possible, as posted in each individual classroom or in the teacher’s Emergency Management Plan. Students are not permitted to talk during drills and are to remain in the designated area until a signal is given to return inside.

VISITORS

ADULT VISITORS – Midview High School welcomes adult visitors but asks that they:

- All visitors should be prepared to state your name, student’s name (if appropriate), and reason for your visit.
- All visitors to Midview High School **MUST** check in at the main office immediately upon entering the building and must display their State Driver’s License or State Identification Card. This includes alumni returning for a visit. Alumni visits are restricted to before and after school hours.
- If a visitor wishes to confer with a member of the staff, he/she should call for an appointment prior to coming to the school in order to avoid any inconvenience.
- No visitor may enter a room while class is in session.
- Permission will not be granted for a visitor to come to school during lunch or attend classes.
- Parents are welcome to visit MHS at any time but are requested to check in at the main office in order that proper arrangements are made to ensure a quality visit.
- Students with babies are not to bring their babies to school for visits.

MILITARY VISIT PROTOCOL – All Military representatives should call ahead to the Student Services Center to set up their visit time and date; no appointment, no visit.

- Military representatives should give a reason for their visit and stand at the table for students to approach them.
- Visits to individual students should be conducted at their homes.

IDENTIFICATION CARDS

I.D. cards are required of all students. They are valid for the entire time you attend Midview High School. If your I.D. is lost, report to the LRC and have a new card issued. Replacement cost is \$5.00. **YOU ARE REQUIRED TO CARRY THE I.D. AT ALL TIMES AND SHOW IT TO ANY STAFF WHEN IT IS REQUESTED.** Failure to do so will be considered insubordination and will result in disciplinary action.

STUDENT FUND RAISING

Students participating in school-sponsored groups and activities may solicit funds from other students, staff members, and members of the community in accordance with school guidelines. The following general rules apply to all fund-raisers:

- Students may not participate in a fund-raising activity conducted by a parent group, booster club, or community organization on school property without the approval of the Principal.
- Students may not sell any item or service in school without the prior approval of the Principal. Violation of this policy may lead to disciplinary action.
- Candy is not to be sold as a fundraiser during the school day.

ADVERTISE OUTSIDE ACTIVITIES/ANNOUNCEMENTS/BULLETIN BOARDS

No announcements or posting of outside activities will be permitted without the approval of the administration. A minimum of twenty-four (24) hours' notice is required to ensure that the administration has the opportunity to review the announcement of posting. If an announcement needs to be made for a club or activity, the announcement must be written on a form, signed by the advisor and submitted to the Main Office by 12:00 Noon the day prior to the requested announcement date. Announcements may also be sent by a staff member via e-mail. Midview High School has bulletin boards throughout the building which may be used for posting notices. No postings are permitted without permission from the administration.

DETENTIONS

Detentions are assigned to students for various violations of the Student Conduct Code or individual classroom rules. It is the parent's/guardian's or student's responsibility to make arrangements for transportation. Failure to report for an assigned detention will constitute insubordination and will be subject to further disciplinary action. Administrators and teachers may assign students to the detention room to serve morning or afternoon detentions for disciplinary problems.

Morning detentions will be 7:05 – 7:35 a.m. in the LRC
Afternoon detentions will be 2:50 – 3:20 p.m. in room 301

PARTICIPATION ON AN ATHLETIC TEAM OR OTHER EXTRA-CURRICULAR ACTIVITY DOES NOT EXCUSE A STUDENT FROM ATTENDING A DETENTION. THERE WILL BE NO EXCEPTIONS TO THIS RULE FOR STUDENTS WITH MIDDIE RELEASE.

WEDNESDAY / SATURDAY MAJOR DETENTIONS

Wednesday Major Detentions will meet from 2:50 p.m. until 5:30 p.m. each Wednesday. Saturday Major Detentions will meet from 8:00 a.m. until 10:40 a.m. on a designated Saturday each month.

Students will bring materials, books and assignments to fully use the three hours. Students will be assigned Wednesday/Saturday Major Detentions for various non-violent offenses such as class cutting, truancy, and excessive tardiness. It is the parent's/guardian's or student's responsibility to make arrangements for transportation. Unexcused absence from an assigned Wednesday or Saturday Major Detention will constitute insubordination and result in a two day In School Assignment (ISA). Any student removed from a Wednesday Major Detention /Saturday School will receive further disciplinary consequences. If a situation arises where a Wednesday Major Detention needs to be rescheduled, the appropriate Assistant Principal may then schedule a Saturday Major Detention in its place. The school must be contacted by the parent/guardian 24 hours prior to their designated major detention to reschedule the Major Detention. A pattern of excessive absences, including unexcused absences, on scheduled Wednesday Major Detentions may result in further disciplinary action.

SEARCH AND SEIZURE

School authorities are authorized to search a student or his/her property (including vehicles, purses, knapsacks, gym bags, etc.) with or without the student's consent, whenever the School authorities reasonably suspect that a search will lead to the discovery of evidence of a violation of law or school rules. The extent of the search will be governed by the seriousness of the alleged infraction and the student's age. General housekeeping inspection of school property may be conducted with reasonable notice. Student lockers are the property of the District and students have no reasonable expectation of privacy in their contents or in the contents of any other District property including desks or other containers. School authorities may conduct random searches of the lockers and their contents at any time without announcement, unannounced and random canine searches may also be conducted. Additionally, students have NO reasonable expectation of privacy in their actions in public areas including but not limited to common areas, hallways, cafeterias, classrooms and gymnasiums. The District may use video cameras in such areas and on all school vehicles transporting students to and from regular and extracurricular activities. Anything that is found in the course of a search **may** be used as evidence of a violation of school rules or the law, and may be taken, held or turned over to the police. The School reserves the right not to return items that have been confiscated. The school reserves the right not to return items that have been confiscated.

STUDENT VALUABLES

Students are encouraged not to bring items of value to school. Items such as jewelry, expensive clothing, electronic equipment, and the like, are tempting targets for theft and extortion. The School will not be liable for any loss or damage to personal valuables.

BOOKBAGS AND BACKPACKS

Students are not permitted to carry book bags, drawstring bags, backpack style purses, or backpacks during the course of the school day. Students will be permitted to carry them into school, but then they must be placed in the student's locker for the day. Failure to follow this policy will be considered insubordination and may result in disciplinary action.

LOCKERS/DESKS

Each student is assigned a locker. The locker remains the property of the school and is issued to the student for proper use. There should be no expectation of privacy on the students' part. **Students are not permitted to change lockers, share lockers, deadbolt lockers or use other lockers not assigned to them.**

Dead bolting your locker may result in disciplinary action. (Periodic inspections of the lockers and their contents may be made by the principal, without advance notice.) Abuse or damage to lockers may result in a fine. The Board supplies lockers and desks to be used by students. The lockers and desks are the property of the Board of Education. Therefore, the lockers/desks and the contents of all lockers/desks are subject to unannounced and random searches at any time without regard to whether there is a reasonable suspicion that any locker/desk or its contents contains evidence of a violation of a criminal statute or a school rule. Random searches may include a search with the assistance of dogs trained to detect the presence of drugs. Any articles found in violation of the Student Conduct Code may result in disciplinary action and possible notification of appropriate police authorities.

STUDENT RIGHTS OF EXPRESSION

The School recognizes the right of students to express them self. With the right of expression comes the responsibility to do so appropriately. Students may distribute or display, at appropriate times, non-sponsored, noncommercial written material and petitions; buttons, badges, or other insignia; clothing, insignia, and banners; and audio and video materials with written permission from the principal. Students with any questions about appropriate signs should be directed to an Administrator twenty-four (24) hours prior to display. All items must meet school guidelines.

A. Material cannot be displayed if it:

1. is obscene to minors, libelous, is pervasively indecent or vulgar;
2. advertises any product or service not permitted to minors by law;
3. intends to be insulting or harassing;
4. intends to incite fighting;
5. presents a clear and present likelihood that, either because of its content or manner of distribution or display, it will cause or is likely to cause a material and substantial disruption of school or school activities, a violation of school regulations, or the commission of an unlawful act.

B. Material may not be displayed or distributed during or between class periods. **No postings or handouts are permitted without permission and initials from the administration.** Failure to abide by this will result in the removal of the material. Decorating of lockers is permitted, but decorations must be removed by 2:37 p.m. on Friday. No other signs should be posted on lockers. Please use scotch tape on windows and masking tape on the walls. Duct tape should never be used. Students who are unsure whether materials they wish to display meet school guidelines may present them to an Administrator twenty-four (24) hours prior to display for approval.

C. All signs must have the initials of an Administrator. Please have the original(s) signed before making copies of them. Signs that are not signed will be removed. Do not put more than two (2) copies of each sign on the bulletin board. We have many groups that will be advertising and putting up their signs, so please do not plaster the boards with several copies of the same sign. Exceptions to the two-sign rule will be school dances, Prom etc. Signs that are not posted to a bulletin board will be removed.

TEXTBOOKS

Textbooks are loaned to the students for use during the school year. Each student is responsible for the books issued to him/her. Students are financially responsible for any of their books that are lost, stolen or damaged.

SENIOR BEHAVIOR

Participation in the graduation ceremony, prom, or any other senior activity is a privilege that may be impacted by behavior with loss of participation in events.

CAFETERIA

Cafeteria Use - During the lunch periods proper behavior and good manners are expected by all who use the facility. The following rules and regulations should be observed. Students are to report on time to the lunchroom and not loiter in the halls or restrooms.

- Food should be eaten in the cafeteria area.
- NO FAST FOOD MAY BE BROUGHT INTO OR DELIVERED TO THE SCHOOL.
- Students are expected to clean up after themselves; failure will result in disciplinary actions.
- Students must remain in the cafeteria for the entire period.
- Students may not wander the building or eat their lunch in teacher's classrooms.

Expectations of Cafeteria

- It is the expectation that students using the cafeteria must do so in a respectful manner
- The table must be kept clean.
- All trash must be put into the trash cans and recyclable containers.
- Students are to remain seated until the bell rings.
- Students who fail to keep the cafeteria clean or behave improperly will face disciplinary action, which may include clean-up of cafeteria, assigned seats, detention, Wednesday or Saturday School, or other disciplinary action, loss of privilege to use the cafeteria, or out of school suspension.

HALL TRAFFIC / HALL PASSES

Students are required to use hall passes in their OWN student handbook and show them to any staff member upon request. The student's name must be printed in the agenda. No hall passes will be issued during the first week of school, exam week, or the last week of school. As to keep noise to a minimum and to create an optimum environment for classroom instruction, students are not permitted in the halls during class time unless they have faculty written permission. Faculty members will supervise the halls and direct students to the proper areas. Students are not permitted to run in the halls. An official handbook hall pass may be granted for the following reasons:

1. Restroom
2. Library (LRC)
3. Medical emergencies
4. Special class/school projects

Any student out of class without a hall pass will be sent back to class and/or may be issued disciplinary consequences.

DELIVERIES TO SCHOOL

The office **will not accept deliveries** such as flowers, balloons, gifts etc. for students. Arrangements should not be made to have such items delivered to school. All deliveries made during the school day will be refused by the office staff.

STUDENT AIDES/ASSISTANTS

Student Assistants, Aides are usually needed in the Main Office, Attendance Office, Student Services Center, Library, and sometimes for individual Teachers, Athletics, and Custodians. All students are permitted to participate in the activities/aiding of their choosing, as long as they meet the eligibility requirements. Participation in these activities is a privilege and not a right, and students may be prohibited from all or part of their participation in such activities by authorized school personnel without further notice, hearing and/or appeal rights in accordance with Board Policy 5610.05.

PARKING

STUDENT PARKING REGULATIONS – Students must receive permission in advance to drive to school. Failure to have a parking permit will result in a warning for the first offense and a Wednesday Major Detention for the second offense. ALL SCHOOL FEES MUST BE PAID IN ORDER TO OBTAIN A PARKING PERMIT. DRIVING TO SCHOOL IS A PRIVILEGE WHICH MAY BE WITHDRAWN FOR ANY MAJOR VIOLATION OF THE STUDENT CONDUCT CODE AND/OR THE PARKING REGULATIONS. Sophomores, Juniors and Seniors who qualify will be issued Parking Passes according to Board Policy. Parking passes are available online only at the Midview website. Midview High School Administration reserves the right to search any motor vehicle driven to school by a student, with or without the student's consent, whenever reasonable grounds exist to suspect that the search is required to discover evidence of a violation of law or school rules. Unannounced and random searches of vehicles parked on school grounds may be conducted with the assistance of dogs trained to detect the presence of drugs and other contraband. In the event that a search dog "alerts" to a student vehicle during a random search, the building administrator shall have reasonable grounds to suspect that a search is required to discover evidence of a violation of law or school rules. The building administrator shall locate the student driver of the vehicle and request that the vehicle be opened; however, a dog "alert" will permit the administrator to search the vehicle with or without the student driver's consent.

DRIVING PERMITS – Driving permits may be revoked for the following reasons and violations of this policy may also result in disciplinary actions. Repeated parking violations may result in your car being towed at your expense:

1. Reckless operation of the vehicle on school property
2. Leaving school without permission of the administration (Example: truant from school, trip to McDonalds, etc.)
3. Loitering in car and not entering the building upon arrival.
4. Driving faster than 10 mph on school grounds (i.e. speeding)
5. Excessive tardiness during a grading period
 - 5TH tardy- 2 weeks revocation of driving privileges
 - 6TH tardy - 4 weeks revocation of driving privileges
 - 7TH tardy - driving privileges revoked for remainder of school year
6. Failure to meet the responsibility of being in good academic standing. Failing grades WILL result in the loss of a parking permit.
7. Transporting unauthorized passengers. (Parent permission slips must be on file)
8. Sharing your parking permit /space to another student.
9. Failure to park in an assigned spot
10. Failure to exit and enter the parking lot as designated
11. Failure to correctly display parking permit

DRIVING IS A PRIVILEGE WHICH CAN BE WITHDRAWN FOR ANY MAJOR VIOLATION OF THE STUDENT CODE OF CONDUCT.

SCHOOL DANCES

School dances are held for the benefit of Midview High School students. When students are permitted to bring guests (homecoming, prom, etc.), the following procedures are to be followed:

1. Students are permitted to bring one guest.
2. Students are required to pick up a "Dance Guest Application" in the main office, complete it, and return it to the main office by the date posted on the permission form.
3. Middle school and Elementary students and/or guests over the age of 20 are not permitted to attend high school dances.
4. All students must arrive to the dance within one hour of the start time (Exceptions may be made for a student participating in another school sponsored event or if the student is accompanied by a parent/guardian)
5. All school rules and regulations apply during the dance.
6. In the event of students dancing/behaving in a lewd fashion, as deemed by the administration and chaperones, the offending students may be removed from the dance.
7. Once a student leaves the dance, he/she may not return.
8. Students who are suspended or expelled from another school may not attend a Midview High School dance as a guest.
9. Students may be required to present school I.D. for admission.

COMPUTER / INTERNET POLICY

Students have the opportunity to use computers for research and learning. It is the student's responsibility to use the equipment in an appropriate manner. The use of computers is a privilege, not a right. Inappropriate use may result in disciplinary action. All provisions of the AUP apply any time a student is using a school device. Internet use is subject to compliance with school policies. Students are also expected to read and abide by the following Midview School District Board adopted Internet Policy: Students are encouraged to use the district's computers and internet connection for educational purposes. Users must conduct themselves in a responsible, efficient, ethical and legal manner. Inappropriate use, including any violations of this Policy, may result in cancellation of the privilege, disciplinary action consistent with the student handbook, and/or civil or criminal liability. Prior to accessing the internet at school, students must sign the agreement that states they have read the student handbook which then presumes they have read and agree to this policy. Parents/guardians who do not want their children to access the internet while at school must notify the principal of the building of this decision in a dated, signed letter. Because of its enormous size, the potential educational benefit to students is immense. However, with such a vast quantity of information available, there is also the potential for abuse. The purpose of this policy is to make sure that all individuals who access the internet while at the Midview Schools understand what is and is not the appropriate use of this valuable resource. The Board of Education of the Midview School District, along with other organizations that enable the district's access to the internet, is not responsible for the actions of persons connecting to the internet through its connection. Rather, users are responsible - legally, financially, and otherwise - for their behavior and communication while on the internet.

- Users may only access the internet by using their assigned internet/email account. Use of another individual's account/email address/password is prohibited. Users may not allow other persons to utilize their accounts/email addresses/passwords.

- Use of the internet and any information procured from the internet is at the user's own risk. The district is not responsible for any damage a user suffers, including loss of data resulting from delays, non-deliveries, mistaken deliveries, or service interruptions. The district is not responsible for the accuracy or quality of information obtained through the internet. Information (including text, graphics, audio, video, etc.) from internet sources used in student papers, reports, and projects should be cited the same as references to printed materials.
- Users may encounter material which is objectionable, and which users, parents, teachers or administrators may consider inappropriate or offensive. It is the user's responsibility not to initiate access to such material. If such material is encountered accidentally, it is the user's responsibility to discontinue the access immediately, without downloading, copying, or sharing the material with others.
- Users should not intentionally seek information on, obtain copies of, or modify files, data, or passwords belonging to other users, or misrepresent other users on the network.
- Transmission of any material in violation of any state or federal law or regulation, or board policy, is prohibited.
- Any use of the internet for commercial purposes, advertising, or political lobbying is prohibited.
- Users are expected to abide by the following generally accepted rules of network etiquette:
 - Be polite, courteous, and respectful in your messages to others. Use language appropriate to school situations in any communications made through the district's computers. Refrain from using obscene, profane, vulgar, sexually explicit, defamatory, or abusive language in your messages.
 - Never reveal names, addresses, phone numbers, or passwords of yourself or other students, family members, teachers, administrators, or other staff members while communicating on the internet.
 - Do not transmit pictures or other information that could be used to establish your identity without prior approval of a teacher.
 - Never agree to get together with someone you "meet" on-line without prior parent permission.
- Use of the internet to access, process, distribute, display, or print pornographic material, other offensive messages and pictures, inappropriate text files, or files dangerous to the integrity of school computers and/or the school's network is prohibited (i.e. viruses).
- Malicious use of the network to develop programs that harass other users or infiltrate a computer or computer system and/or damage the software components of a computer or computing system is prohibited. Students may not use the school's network in such a way that would disrupt the use of the network by other users.
- All communications and information accessible via the internet should be assumed to be private property (i.e. copyrighted and/or trademarked). All copyright issues regarding software, information, and attributions of authorship must be respected. The illegal distribution of computer files through the internet is strictly prohibited.

Privacy in communication over the internet and the school network is not guaranteed. To insure compliance with this policy, the district reserves the right to monitor, review, and inspect any directories, files, and/or messages residing on or sent using the school's computers/network.

- Messages relating to or in support of illegal activities will be reported to the appropriate authorities.
- Faculty members are responsible for providing reasonable supervision of students' use of the internet. All consequences for improper use of the internet shall be administered by the building principal or his/her designee. The principal or designee is responsible for determining whether a user has violated this policy.
- The Board of Education prohibits the use of its internet connection for the purpose of creating unauthorized web pages. All Midview School District web pages must be authorized by the superintendent or his/her designee. Any use of the school name or seal without the written authorization of the superintendent or designee is prohibited.
- Users are responsible for reporting any potential security problems or violations to the district's system administrator. The user should not demonstrate the problem to other users.

As with all other learning tools, students are presumed to have the privilege to use the internet at school as an aid to their academic efforts, providing they abide by the rules, regulations, and restrictions as outlined in this policy. Parents/guardians who do not want their children to access the internet while at school must notify the principal of the building of this decision in a dated, signed letter.

Please Note that a new acceptable use policy will be issued on September 1, 2020 and the policy above will be replaced.

GUIDELINES FOR STUDENT BEHAVIOR

A goal of Midview's educational program is to encourage independence and responsibility, which are characteristic of the mature person. Since an orderly atmosphere is essential if learning is to take place, these guidelines are for the welfare of the student as well as for the common good of the entire school.

1. A constant respect for persons, whether they be teachers, other students, staff, visitors, or others is a basic requirement.
2. A respect for personal and school property is essential.
3. An atmosphere of quiet must be maintained to create a situation conducive to learning.
4. Proper conduct on the buses is an important factor for the safety of all those riding the buses. We not only need but demand good conduct on the buses.
5. Public display of affection is inappropriate on school property or at school functions.

We feel each student should know in advance the consequences of being unable to follow the regulations of the school. Repeated instances of these activities will be considered insubordination.

STUDENT CONDUCT CODE: VIOLATIONS & DISCIPLINE PROCEDURES

PART I RIGHTS AND RESPONSIBILITIES:

The exercise of self-control, self-discipline, and self-direction are essential to a positive school behavior and success in the future. The school has an obligation to observe and respect the rights of individual students and the student body as a whole. As with any organization, cooperation and the observation of the rights of others are essential if the goals of the organization are to be accomplished. To this end, each pupil must be responsible for his/her behavior and must respect the rights of others. It is important to remember that the School's rules apply going to and from school, at school, on school property, at school-sponsored events, on school transportation, and on property not owned or controlled by the Board but that is connected to activities or incidents that have occurred on property owned or controlled by the Board. Furthermore, students may be disciplined for conduct that, regardless of where or when it occurs, is directed at a Board official or employee, or the property of such official or employee. In some cases, a student can be suspended from school transportation for infractions of school bus rules.

PART II PROCEDURES:

1. **Due Process:** In accordance with O.R.C. 3313.661, procedures have been developed to guarantee the written and oral due process rights of students. The components of this process include informal hearings, written notice of intended disciplinary action, opportunity for rebuttal, and right of appeal. Pupils will be informed concerning the Code of Student Conduct and the expected standards of behavior.
2. **Suspension Procedure:** In the case of a pupil's intended removal from school for purposes of suspension, the following procedures shall be followed:
 - a. During the period of suspension, the student is not permitted to be on school property for any curricular or extracurricular activities.
 - b. The student is prohibited from participating in any extracurricular activities the even the suspension is administered.
 - c. The pupil shall be provided an opportunity for an informal hearing to challenge the reason for the intended suspension and/or otherwise explain his/her actions. The principal and/or the administrative designee are legal hearing agents.
 - d. The pupil shall be informed in writing of the intended suspension and reasons for the proposed action.
 - e. An attempt shall be made to notify the pupil's parent(s) or guardian immediately of the impending action and the reasons for it.
 - f. Within one school day a letter shall be sent to the parent(s) or guardian stating the specific reasons for the suspension and including notice of the pupil's and/or parents'/guardian's right to appeal such action.
 - g. Written notice of the suspension shall be sent to the Superintendent of Schools, the Treasurer of the Board of Education, and the pupil's file.
 - h. Suspensions shall not last longer than a period of ten (10) school days, beginning with the first day of removal from school. Only the Superintendent, Principal or Assistant Principal may initiate suspension proceedings
 - i. If the school should close during the suspension due to bad weather or any other calamity, the suspension period will automatically be extended one school day for each day school is not in session.
 - j. Administration reserves the right to amend this policy should an unusual situation arise.

- k. Where the suspension days are considered unexcused absence, students will be given an opportunity to complete missed work due to out-of-school-suspension for partial credit. All work must be turned in by the second day of return from out-of-school suspension. Partial credit is defined by one grade lower than the student would have received from the quality of work submitted.
3. **Expulsion Procedure:** A pupil may be expelled by the Superintendent of Schools in accordance with procedures outlined in O.R.C. 3313.66 and 3313.661. An expulsion may be made after concerted efforts have been made to alter the pupil's persistent violation of the Code of Student Conduct. However, singular acute violations which involve violent conduct, illegal possession of drugs, firearms, knife, destruction of property, bomb threats, and/or disruption of the school environment may result in immediate expulsion proceedings. The term of expulsion shall not exceed the time limits as prescribed by O.R.C. 3313.66 and 3313.661.
4. **Emergency Removal by Administrator:** If a pupil's presence and behavior poses a continuing danger to persons or property, or is an on-going disruptive threat to the educational process, then an administrator may remove the student from the school premises, curricular or extra-curricular activity. If it is intended that the pupil be removed from a curricular or extra-curricular activity for more than twenty-four (24) hours, a due process hearing must be held within seventy-two (72) hours after a removal is ordered.
 - a. An attempt should be made to notify the pupil's parent(s) or guardian immediately of the pending action and reasons for it.
 - b. Written notice of the hearing and the reason for the removal and any intended disciplinary action must be given to the pupil as soon as practical, prior to the hearing.
 - c. The person who ordered or requested the removal must be at the hearing.
 - d. If the suspension or expulsion is intended, the due process requirements of the law must be adhered to.
5. **Removal by Teacher:** If a pupil's presence and behavior poses a continuing danger to persons or property or is an on-going threat to disrupt the academic process, then the teacher may remove a student from the activity or class under his/her supervision with the following conditions:
 - a. Students are not to be removed from the school premises. They are to be sent to the office of the building administrator.
 - b. Removal of students shall be limited to no more than one (1) school day for any single incident, unless warranted by the severity of the infraction.
 - c. The specific reasons for removal by the teacher must be submitted to the administrator, in writing, as soon as possible after the removal.
 - d. The administrator will give written notification of the disposition to the teacher.
 - e. If the student fails to report to their administrator in a timely manner further disciplinary action may occur.
6. **Extra-Curricular and Co-Curricular Activities:** Due process procedures will apply to extra-curricular / co-curricular activities. These procedures include the following elements:
 - a. The coach/teacher of each activity will adhere to the Midview Co-Extra Curricular Code of Student Conduct. This policy should be communicated to all pupils participating in the activity and their parents, prior to the start of the activity.

- b. The pupil will receive written notice of charges or reasons for pending action in an informal hearing with the head coach or supervisor of the specific team or activity.
7. **In School Assignment (ISA)** – May be assigned to a student for a variety of disciplinary reasons. In school Assignment may occur when a student must be removed from the general student population. ISA is not subject to appeal. Students who do not report to school on their assigned day will be assigned the following day. Violation of ISA rules and regulations may result in an out of school suspension and/or further consequences. As a result of a student being assigned ISA, participation in extracurricular activities are subject to the coach, teacher and/or administrator.

PART III STUDENT CONDUCT VIOLATIONS:

A violation of any section of the Code of Student Conduct may result in disciplinary action such as reprimands, detentions, Wednesday Detention, In school Assignment (ISA), suspension, expulsion and a court referral. Good conduct is based on respect and consideration for others. Students will be expected to conduct themselves in such a way that the rights of others are not violated. The students of Midview Local School District will conform to school regulations and accept directions from authorized school personnel.

Students may be subject to discipline for violation of the Code of Conduct even if that conduct occurs on property not owned or controlled by the Board but where such conduct is connected to activities or incidents that have occurred on property owned or controlled by the Board, or conduct that, regardless of where it occurs, is directed at a District official or employee, or the property of such official or employee.

A student who fails to comply with established school rules or any reasonable request made by school personnel on school property and/or at school related events will be dealt with according to approved student discipline regulations. In addition, students may be subject to discipline for conduct that occurs off school property, including online or through social media platforms, that constitutes a true threat, comprises school security, or causes a substantial disruption to the school environment. The Board of Education has a "zero tolerance" for violent disruptive, and/or inappropriate behavior by its students, i.e., the Board will not tolerate violent, disruptive, and/or inappropriate behavior by its students, and such behavior is prohibited as set forth in the Student Code of Conduct. The Board also has a "zero tolerance" for excessive truancy, and truancy from school or from study halls will result in disciplinary action as set forth in the Board's Student Attendance Regulations.

If a student commits a crime while under the School's jurisdiction, he/she may be subject to school disciplinary action as well as to action by the community's legal system.

Since the school environment is an extension of the public community, any legally unacceptable behavior demonstrated in a school setting, may also include intervention of law officials.

Examples of administrative offenses are:

1. Destruction of school property
2. Theft
3. Smoking/Vaping

4. Abusive language directed at school personnel
5. Fighting or abetting a fight
6. Possession of a firearm, firework, or any weapon
7. Assault or threatening a staff member
8. Possession, use, or under the influence of drugs
9. Insubordination
10. Bullying/Harassment

Consequences for administrative offenses may result in 1 – 10 days of out of school suspension and/or recommendation for expulsion.

NOTE - VIOLATIONS NOT LISTED HEREIN:

The administration reserves the right to establish rules and procedures in areas not listed. Such violations, intentional or otherwise may result in disciplinary action to include detention, Wednesday or Saturday Major Detention, In School Assignment (ISA), Out- of-School Suspension or Expulsion.

Section 1 Disruption of School

A student shall not, by use of violence, force, coercion, or threat, cause disruption or obstruction to the school's operation. Examples of disruption include: inappropriate dress or appearance, bomb threats, the setting off of fire alarms, the setting off of smoke bombs and/or other incendiary materials, strikes or walk-outs, possession and/or use of fireworks, harassment, insubordination, repeated acts of misconduct, the impeding of free traffic to or within the school, and any other disruptive activities not listed. Students may be subject to discipline for conduct that occurs off school property, including online or through social media platforms, that causes a moderate to a substantial disruption to the school environment.

Section 2 Damage to School Property or Private Property

A student shall not cause or attempt to damage school property or private property. Damage to private property also includes the property of school personnel, regardless of where the offense occurs. Additionally, proper law enforcement officials may be notified.

Section 3 Assault: Physical and/or Verbal

A student shall not act or behave in such a way as could cause physical injury to himself/herself or any other person. No student shall knowingly cause another person to believe that he/she will cause serious physical harm to the person or property of such other person for any purpose or reason; this includes threatening, menacing, taunting, harassment, and other acts not specifically listed, including physical and/or verbal sexual harassment. NOTE: "Persons" refers to school personnel, students, parents, and visitors.

Section 4 Fighting

Students shall not engage in or provoke physical contact for the express purpose of inflicting harm on another person. Words can constitute provocation; this refers to threatening another student. If it can be positively determined who initiated the violent confrontation, punishment may be administered more severely to the instigating student. In most cases, all parties involved in the incident may be suspended. In some rare instances of unprovoked attack, only the attacker will be disciplined. Students involved in

a fight may be suspended for 5-10 days out of school and may be recommended for expulsion. Charges may be filed with the proper law enforcement officials.

Section 5 Violent Conduct

Students may face expulsion for up to one school year for committing an act at school, on other school property, at an interscholastic competition, extracurricular event, or any other school program that is directed at a board official or employee or their property regardless of when that act may occur, especially if that act would be a criminal offense if committed by an adult and results in serious physical harm.

Section 6 Dangerous Weapons and Instruments

A student shall not possess, handle, transmit, use, and/or conceal any weapon or instrument capable of harming another person, or represent something to be a weapon, such as but not limited to handguns, rifles, shotguns, B-B guns, knives, ice picks, switchblades, brass knuckles, incendiary materials, etc. Included in this prohibition is the possession or use of nauseating chemicals, mace, pepper gas, stink bombs, and other instruments not specifically listed. Bringing a firearm (defined in the Federal Gun-Free Schools Act of 1994) onto school property or to any school-sponsored activity, competition, program, or event, regardless of where it occurs, will result in a mandatory one (1) year expulsion under Ohio law. This expulsion may be reduced on a case-by-case basis by the Superintendent using the guideline(s) set forth in Board Policy. Because the Board believes that students, staff members, and visitors are entitled to function in a safe school environment, students are required to report knowledge of dangerous weapons or threats of violence to the Principal. Failure to report such knowledge may subject the student to discipline.

Section 7 Possession and/or Use of Tobacco/Vaping Materials

A student shall not possess or use tobacco in any form (cigarette, cigar, pipe, snuff, bag, e-cigarette, vapor pens, lighters, matches, etc.) on school property and/or at any school related activity, regardless of where or when the activity is held. This includes the use of vaporizers and vape juice. Students will be suspended on each offense. The school may file an Unofficial Complaint Form with the courts for students under 18. The school reserves the right to not return items that were confiscated.

- First Offense:* Three Day out of school suspension
- Second Offense:* Five Day out of school suspension
- Third Offense and after:* Ten Day out of school suspension and possible recommendation for expulsion

Section 8 Insubordination-Defiance of Authority/Repeated Acts of Misconduct

There is to be no disrespectful behavior or willful disobedience of the requests and directions of adults in charge. A student shall not fail to comply with the directions of administrators, teachers, secretaries, paraprofessionals, student teachers, substitute teachers, teacher aides, bus drivers or other school personnel during any period of time when the student is properly under the school's jurisdiction. Repeated violations of any rule directive, or discipline procedure shall also constitute insubordination and may result in suspension. **Failure to attend a Wednesday or Saturday Major Detention without prior administrative approval shall be considered an act of insubordination and will result in In School Assignment (ISA). Repeated failures to attend a Major Detention may result in an Out of School Suspension.**

Section 9 Profanity, Obscene Language, and/or Obscene Gestures

A student shall not use profanity or obscene language, either written, oral, or gesture in any form. Profanity/obscene language/obscene gestures directed towards staff members will not be tolerated and may result in suspension.

Section 10 Public Displays of Affection/Sexual Activities

Affection between students is personal and is not meant for public display during the school day, at extracurricular events or on school grounds. Sexual activity of any nature is prohibited and will result in disciplinary action.

Section 11 Truancy

Truancy exists when a student is absent from school during a school day or any portion thereof without school authorization. School attendance standards are defined in O.R.C. 3321.01 and in the Midview Board of Education policy on student attendance. The student may be referred to an attendance officer through the Lorain County Juvenile Court System.

CLASS CUTTING - A student shall not miss a class/study hall without proper authorization from school officials. Any tardy over five minutes will be up to the discretion of the administrator as to whether it's a class cut or not. These absences are considered Unexcused, and consequences will be issued for each class/study hall cut. Any continued violations may result in further disciplinary action, including Wednesday Detention, In School Assignment (ISA), Suspension, Expulsion, etc.

- 1 Period: Two after School Detentions
- 2 or more Periods: Wednesday/Saturday Major and Parent Notification
- Last Period of the Day: Wednesday/Saturday Major and Parent Notification

LEAVING SCHOOL WITHOUT PERMISSION – Leaving campus without permission may result in a Wednesday/Saturday Major detention on the first infraction and an In-School Assignment (ISA) and/or possibly an Out of School Suspension for repeated infractions.

Section 12 Tardiness

A student shall not be tardy to school, classes, or other scheduled activities. Persistent tardiness is disruptive to the smooth functioning of the school, classes, and other activities and is considered counter-productive to the development of constructive work habits. Persistent tardiness shall also be considered an act of insubordination. Students must be in school four entire periods to be considered present for that day. Arrival must be before 9:30 A.M. or dismissal must be after 11:15 A.M. Students who do not meet this requirement may not attend or participate in any school function unless, due to extenuating circumstances, permission is given by the principal.

TARDY TO CLASS - Students that arrive to class later than the expected time are considered TARDY. Any tardy over five minutes will be up to the discretion of the administrator as to whether it's a class cut or not.

- 1ST – 3RD TARDY – Teacher warning
- 4TH /5TH TARDY – One detention (Assigned by Teacher)
- 6TH & 7TH TARDY – Referral to an assistant principal – Wednesday/Saturday Major Detention
- 8TH TARDY & BEYOND – Referral to an assistant principal – In School Assignment (ISA)

TARDY TO SCHOOL - Students that arrive after the 7:40 late bell and before 7:50 should report directly to their first period class without reporting to the office.

- Teachers should treat this as a tardy to class and should follow the above policy.
- Student should NOT be marked tardy on the attendance sheet.
- If a student arrives to class after 7:50, they need to have a pass from the attendance office and should be marked TARDY on the attendance sheet.
- Failure to sign in after reporting to school after 7:50 will result in disciplinary action.

These students are considered TARDY TO **SCHOOL** and will receive the following consequences per grading period:

4TH/5TH TARDY – one detention

6TH & 7TH TARDY – Wednesday/Saturday Major Detention

8TH TARDY & BEYOND – In School Assignment (ISA)

Section 13 **Gambling**

A student shall not engage in any act of gambling or game of chance for money or valuables.

Section 14 **Forgery/Cheating/Plagiarism/Dishonesty**

A student shall not falsely use or attempt to use, in writing, the name of another person, or falsify times, dates, grades, addresses, data on school forms, or correspondence directed to the school, or used by the school. A student shall not submit, for a grade, any work that is not original thought or product (cheating). No student may impersonate a teacher/faculty member or deliberately lie to a teacher or person in authority. Being dishonest will result in disciplinary action. Additionally, proper law enforcement officials may be notified if so warranted.

Plagiarism -The administration and teachers of Midview High School are committed to teaching students how to use their own words in written assignments. The students will be taught in grade nine how to paraphrase, summarize, and use direct quotations. This information will be reviewed with the students at the beginning of each succeeding year. This instruction is given so students can approach the act of writing without presenting someone else's thoughts as their own.

Plagiarism is defined as “to steal and/or use the writings or ideas of another as one's own.” To plagiarize is also to give the impression that one has thought or written something that has been clearly taken from another author. Simply changing the order of another's words is not enough to avoid plagiarism. Plagiarism can be present in any written piece of work, such as a paragraph, a book report, an essay, a critique, a research paper, etc. For a complete description of what constitutes Plagiarism please refer to www.plagiarism.org.

The following consequences will be administered as a result of plagiarism and cheating:

First Offense:

- The teacher will review with the student what was plagiarized or considered cheating
- The teacher will notify the parent/guardian and the assistant principal
- The student will then be given the following options:
 - 1.) re-submission of the assignment/assessment for 50% credit, the due date of the

assignment/assessment shall be determined by the teacher during the student conference
2.) Submit a second alternative assignment for 50% credit, the due date to be set by the teacher during the student conference about the incident; any plagiarism or cheating evident on this assignment will result in a second offense and 0% credit

Second Offense:

- The student will receive 0% credit for the assignment or assessment.
- The teacher will contact the parent/guardian of the student and the assistant principal who will record this in Power School

All Succeeding Offenses:

- The student will receive 0% credit for the assignment or assessment
- The teacher will contact the parent/guardian of the student and the assistant principal who will record this in Power School
- The student will be subject to disciplinary action

Section 15 Theft

A student shall not plan, take, attempt to take, or possess public or private property or equipment of the school district or of any other person. Any student found to be involved in the theft of personal or school property or found to be in possession of stolen property may be subject to suspension or recommendation for expulsion. Proper law enforcement officials may be notified.

Section 16 Trespassing or Loitering

A student will not be present in a school building or on school grounds at unauthorized times when his/her presence may cause disruption of the educational process or an activity or school-related function; this includes students suspended, expelled, unexcused absences, etc.

Section 17 Misuse of Vehicles

A student shall not misuse a vehicle on or near school property. This could result in a revocation or suspension of your parking privileges at Midview High School.

Section 18 Extortion

A student shall not solicit money or objects of value from other students, for any reason. Additionally, proper law enforcement agencies may be notified.

Section 19 Hazing

Hazing activities of any kind are inconsistent with the values of the Midview Schools and are prohibited at any time on school property and/or off school property. All incidents of hazing must be reported immediately to administration or other school personnel.

Section 20 Harassment/Sexual Harassment/Bullying/Intimidation/Cyberbullying

Students shall not discriminate against or harass school employees or other students on the basis of sex, color, race, national origin, religion, age, disability or any other reason. Harassment and/or aggressive behavior (including bullying/cyber bullying) toward a student, whether by other students, staff, or third parties is strictly prohibited and will not be tolerated. "Harass" includes without limitation intimidation, insults, persistent annoyance or other abuse whether physically, verbally or in writing. Questions or concerns relating to, or reports of discrimination and harassment should be directed to 504/Title IX Coordinator. Every student has the right to a school environment free from sexual harassment. Sexual harassment includes sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when it is unwelcome or unwanted. In order for the school to effectively enforce this policy and to take prompt corrective action, individuals that have been harassed must report this behavior immediately. Cyberbullying involved the use of information and communication technologies such as email, cell phones, social media, etc. to support deliberate, repeated, and hostile behavior by an individual or group, that is intended to harm others. To the extent permitted by the First Amendment, instances of cyberbullying off school grounds that disrupt the school environment or constitute a threat to safety will be considered violations of the Student Code of Conduct and may result in discipline.

Section 21 Gangs

Gangs are prohibited. A gang is defined as any non-school sponsored group, possibly of secret and/or exclusive membership, whose purpose or practices include the commission of illegal acts, violations of school rules, establishment of territory or "turf", or any actions which threaten the safety or welfare of others. Gang activity such as initiation, recruitment, wearing of colors, fighting, assault, hazing, or establishing turf on school property, at school functions, and school related activities, will not be tolerated. It should be noted that the Midview Schools maintain open lines of communication with local law enforcement agencies. A student who violates this section will not only be subject to the notification of his/her parents/guardian by school authorities, but also, when deemed appropriate, the student's prohibited gang activity will be reported to the local law enforcement agency.

Section 22 False Alarms and False Reports

A false emergency alarm or report endangers the safety forces that are responding to the alarm/report, the citizens of the community, and the persons in the building. What may seem like a prank is a dangerous stunt that is against the law and will subject the student to disciplinary action.

Section 23 Aiding or Abetting Violation of School Rules

Students assisting other students in the violation of any school rule will be disciplined. Students are expected to resist peer pressure and exercise sound decision making regarding their behavior.

Section 24 Violation of Individual School/Classroom Rules

Each learning environment has different rules for students. Individual rules are for the safe and orderly operation of that environment. Students will be oriented to specific rules within each learning environment, all of which will be consistent with the policy of the School.

Section 25 Dress Guidelines

Students' dress shall be appropriate to the educational activities and the environment of the school. The school administration reserves the right to determine what constitutes acceptable and appropriate clothing. Teachers may also prescribe proper dress for laboratory or other special situations. In general, good sense, good taste, and cleanliness should govern dress and grooming. Students who violate the dress code will not be permitted to attend class, study hall, or lunch until they are dressed in an acceptable manner. Time spent out of class will be considered unexcused. Exceptions may be made for medical/religious reasons.

Continuous dress code violations will result in the following disciplinary action:

First Violation

- Warning
- Change of clothing

Second Violation and Beyond

- Parent contacted
- Change of clothing
- Further disciplinary action will be taken up to and including suspension

School officials will make judgements on student dress based upon the following criteria:

1. Is it disruptive or likely to be disruptive to the teaching activity?
2. Does it pose a threat to the health or safety of any individual?
3. Can it be damaging to the property of others?
4. Is it neat, clean, and appropriate for school and school activities?

The following guidelines are provided to maintain the proper atmosphere in a school environment:

1. Attire or appearance that is unclean, unsafe, immodest, and/or vulgar is not permitted.
2. Attire (patches, emblems, t-shirts, sweatshirts, etc.) that directly or indirectly references sexual innuendos, alcohol, drugs, tobacco, racial/ethnic slurs, gangs or violence, shocks or affronts the standards of common decency and/or community standards is not permitted.
3. Shoes: standard footwear must be worn. Slippers are not permitted.
4. Hats, scarves, head-wraps, headbands, bandanas, head coverings, hoods, visors, etc. and sunglasses are not to be worn in the building. All hats must remain in lockers.
5. Proper undergarments shall be worn and concealed at all times.
6. No bicycle shorts or shorts made from spandex or Lycra are permitted.
7. Shorts, skirts, and dresses must extend past the fingertips as the student stands with his/her arms naturally hanging by their sides. This is included even if a student is wearing leggings.
8. Bare midriffs, halter-tops, see through or sheer shirts or blouses, low v-neck or low scoop neck tops (front or back), tank tops/ spaghetti straps, low cut armholes, and shirts that fall off the shoulder are not permitted. Sleeveless shirts are permissible. A sleeveless shirt is a shirt manufactured without sleeves, or one whose sleeves have been cut off.
9. Clothing should be worn as it was designed to be worn, properly fitted, neat and clean. One such example includes wearing pants with the waistband fitted around the waist. Pulling pants down far below the waist is prohibited. **Pants cannot expose undergarments.**
10. Pajamas/Nightwear and slippers are not permitted.
11. The wearing of chains, dog collars, or ornamental items that may be used as a weapon or is considered a distraction or disruption of school is not permitted.

12. Any style of dress, which, by standards of common decency and good taste, constitutes sexual exhibitionism, is prohibited.
13. Outdoor apparel (coats and jackets) must be left in lockers for the duration of the school day. An exception to this rule is unlined hoodies, which are permissible.
14. Backpacks, book bags, drawstring bags are not permitted during the school day or at athletic events.

Section 26 Chemical Abuse Policy Drug Free Schools

In accordance with Federal Law, the Board of Education prohibits the use, possession, concealment, or distribution of drugs by students on school grounds, in school or school-approved vehicles, or at any school-related event. Drugs include any alcoholic beverage, anabolic steroid, dangerous controlled substance as defined by State statute or substance that could be considered a “look-a-like” controlled substance. Compliance with this policy is mandatory for all students. Any student who violates this policy will be subject to disciplinary action, in accordance with due process and as specified in the student handbooks, up to and including expulsion from school. When required by State law, the District will also notify law enforcement officials. The District is concerned about any student who is a victim of alcohol or drug abuse and will facilitate the process by which s/he receives help through programs and services available in the community. Students and their parents should contact the school principal or counseling office whenever such help is needed. The illicit use or misuse of drugs and the unlawful possession is wrong and harmful. The Board prohibits the use, possession, concealment, or distribution of any drug or any drug-related paraphernalia as the term defined by law, or the misuse of a product containing a substance that can provide an intoxicating or mood-altering effect on school grounds, school vehicles and/or at any school-sponsored event.

“Drugs” shall mean:

- A. all dangerous controlled substances as so designated and prohibited by Ohio statute;
- B. all chemicals which release toxic vapors
- C. all alcoholic beverages
- D. any prescription or patent drug, except those for which permission to use in school has been granted pursuant to Board policy;
- E. any substance that is a “look-alike” to any of the above
- F. If a student is in possession of drugs or paraphernalia
- G. If a student is under the influence which is defined as manifestation signals of chemical misuse including, but not limited to, staggering, red eyes, odor, nervousness, restlessness, memory loss, abusive language, falling asleep in class or any other behavior which is not considered normal for the particular student.

1ST offense

- Suspended out of school for 10 days.
- The suspension may be reduced to 7 days if an assessment, from a licensed agency is procured, and recommendations of the assessment are followed.
- Documentation must be provided to school authorities.
- Failure to complete recommendations from assessment in a timely manner will cause the student to serve the remaining 3 days Out of School Suspension and may be recommended for expulsion.
- Law enforcement authorities may be contacted.
- Student will be subject to random searches of their personal belongings, lockers and vehicle.

2ND offense

- Suspended out of school for 10 days.
- Shall be recommended for expulsion.
- Law enforcement authorities may be contacted.

If a student violates this policy by selling or distribution: The following actions will be taken on a finding that there is reasonable certainty to believe that a student has been selling, distributing, exchanging drugs/alcohol. (A finding of “reasonable certainty” will be reached only upon the consideration of all of the circumstances and evidence of the alleged activity).

- Suspended out of school for 10 days
- Shall be recommended for expulsion.
- Law enforcement authorities shall be contacted
- Student will be subject to random searches of their personal belongings, lockers and vehicle

Section 27 Students Riding Buses

1. Pupils will not try to board or leave buses while the buses are in motion
2. Pupils will remain in their seats until the bus has come to a complete stop.
3. Pupils will go immediately to their seats on boarding the bus so the bus will not be delayed.
4. Bus drivers are responsible for the orderly conduct of pupils. Disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for the building principal to refuse transportation service to a pupil.
5. Throwing objects on the bus, or from the bus, will not be tolerated.
6. Grabbing of clothing and another person's property will not be tolerated.
7. Talking will be permitted, but voices must be kept low and under control
8. Use of profane language, fighting, or wrestling on the bus will be considered misconduct and a student may be suspended from riding a bus until there is a conference with parents, bus driver, and building principal.
9. Any misconduct which distracts the bus driver or endangers the lives of pupils is not tolerated.
10. Students are not permitted to eat on the bus.
11. Windows will be opened only under the direction of the bus driver.
12. Adults, including parents and teachers, shall not be permitted to ride on the bus except on special trips where adults may be designated as sponsors.

Section 28 Subversive Behavior

The school reserves the right to discipline students' behavior, which is subversive to good order in the schools, even though such behavior is not specified in the STUDENT CONDUCT OF CODE.

Section 29 Cell Phone/Electronic Device Policy

Unauthorized use of personal electronic devices is prohibited during the school day without permission from school personnel. Visible cell phones/electronic devices not being used for classroom lessons may result in the student being referred to the office. The exception is students will be permitted to use their cellphones/electronic devices during class exchange, lunch periods and study halls for the purposes of text messaging and internet use; also electronic devices may be used in class as an instructional tool with permission of the teacher. **Uses of Electronic Devices are prohibited in the locker rooms and restrooms; while students are in these areas the use of any electronic device is completely prohibited.**

Texting is prohibited during instructional class times. Phone calls in the building are prohibited; however, a student may use their cell phone in the main office with administrative approval. Recording/photography of any kind is not permitted without prior approval by administration or faculty. Any activity conducted on a mobile device in class, any school-sponsored activities, and/or in any way at school CANNOT be published to the Internet without the permission of administration, teacher and/or students who are involved in the text/image/audio/video file. **Midview High School is not responsible for the loss, theft, or damage of electronic devices.**

1ST – 3RD Violation – Teacher warning

4TH /5TH Violation – One detention (Assigned by Teacher)

6TH & 7TH Violation – Referral to an assistant principal – Wednesday/Saturday Major Detention

8TH Violation & beyond – Referral to an assistant principal – In School Assignment (ISA)

MHS Administration/school faculty and staff reserves the right to confiscate a student's cell phone. Additionally, if a student is referred or sent to the office, for any reason, they will NOT be permitted to use their cell phone/electronic device for ANY reason in the office area.

Section 30 Lewd/Pornographic/Inappropriate Images

The possession, transmittal, and/or communication of such images on school grounds or off school grounds at a school related event is subject to disciplinary action. Law enforcement may be contacted depending on the severity of the violation. Such violations may include In School Assignment (ISA), Out of School Suspension and/or Expulsion.

STUDENT RIGHT OF EXPRESSION

The School recognizes the right of students to express themselves. With the right of expression comes the responsibility to do so appropriately. Students may distribute or display, at appropriate times, non-sponsored, noncommercial written material and petitions; buttons, badges, or other insignia; clothing, and banners; and audio and video materials with written permission from the principal. All items must meet district guidelines.

POSITIVE BEHAVIOR INTERVENTION AND SUPPORTS

The Board is committed to the District-wide use of Positive Behavior Intervention and Supports ("PBIS") with students. School Personnel shall work to prevent the need for the use of restraint and/or seclusion. PBIS emphasizes prevention of student behavior problems through the use of non-aversive techniques, which should greatly reduce, if not eliminate, the need to use restraint and/or seclusion.

SUSPENSIONS

While it is required that all pupils attend school until the age of 18, unless the pupil is 16 years of age and has full time employment, it is necessary at times to suspend students from school because of their inability to conform to the rules and regulations of the school. These regulations are for the good of the student body. Suspension from school is a serious detriment to the student and is used by our administration when other ways of developing "self-discipline" in students have failed. Suspension days are considered an **excused absence**. Students will be given an opportunity to complete missed work due to out-of-school suspension for partial credit. All work must be in turned in by the start of the second day of return from the out-of-school suspension. Partial credit is defined as one grade lower than the

student would have received from the quality of work submitted. While under suspension, a student will not be allowed on school property or to participate in any curricular or extra-curricular activities of the school, or attend any school function, either home or away. Parents may be required to come to the school for a conference before a student who has been suspended will be allowed to return. It is our hope that this type of action will not be necessary during this school year. However, we feel each student should know in advance the consequences of being unable to follow the regulations of the school. Out of School Suspension days do not count against attendance in regard to truancy laws.

ACADEMIC HONORS

ACADEMIC "M" AWARD – The Academic "M" Award was initiated to honor our outstanding academic senior students possessing a minimum 3.50 grade point average (GPA) after six semesters of high school.

MAGNA/SUMMA/ CUMLAUDE – Graduating with Academic Honors - Starting with the 2019 - 2020 school year, the Midview Board of Education approved eliminating Salutatorian and Valedictorian as graduation honors. This year, we will be recognizing students graduating with honors: Cum Laude, Magna Cum Laude, and Summa Cum Laude. The honors are designated below:

Cum Laude: Graduating “with honors” is awarded to a student who has achieved a 3.5 - 3.74 GPA

Magna Cum Laude: Graduating “with great honor” is awarded to a student who has achieved a 3.75 - 3.90 GPA

Summa Cum Laude: Graduating “with highest praise” is awarded to a student who has achieved a 3.91 - 4.0+ GPA

NATIONAL HONOR SOCIETY – The Midview High School Chapter #6545 of the National Honor Society was chartered April 22, 1956. Selection into NHS is based on four criteria: scholarship, character, leadership, and service. These four ideals are each considered equally in the selection process. NHS strives to recognize the total student; one who excels in all of these areas. Students may not apply for membership. Those who meet the eligibility guidelines will be invited to become NHS members. Students must be well above average in character, leadership, scholarship, and service. NHS nominees and members should be exemplary role models in following the Midview High School Code of Conduct.

MISCELLANEOUS:

STUDENT OF THE QUARTER – The first three quarters during the school year, the staff from each department will choose a Student of the Quarter from each grade level. These will be chosen on the basis of attendance, academic achievement, leadership, character, and work ethic.

SCHOOL-SPONSORED CLUBS AND ACTIVITIES

The Board authorizes many student groups that are sponsored by a staff member. Authorized groups include:

EXTRACURRICULAR ACTIVITIES

<u>ACADEMICS:</u>	Quiz Bowl		French Club
	Kitty Hawk Air Society		Spanish Club
<u>CLUBS:</u>	Student Council		ROTC Honor
	Guard ROTC Drill Team		ROTC Honor
	Guard ROTC Rocket Club		LGBT Club ROTC
	Awareness Presentation Team		Key Club
	Anime Club		Environmental Club
	Hats for Humanity		Link Crew
	Career Tech Student Organizations (Skills USA, BPA, DECA, HOSA)		
<u>FINE ARTS</u>	Drama Club	Senior Choir	Jazz Band Prep
	Thespians	Men’s Chorus	Banc Concert
	Flag Corps	Women’s Chorus	Band Marching
	Majorettes	Midview Express	Band
<u>PUBLICATIONS</u>	<i>Midviewer</i> (Newspaper)		<i>The Log</i> (Yearbook)
	<i>Cadet Times</i> (ROTC News)		

ANNUAL PUBLIC NOTICES

Brief explanations of annual notices are located below. For more information, the full policies are available on the district website. Or you may contact the building principal or Board of Education.

504

Section 504 protects qualified individuals with disabilities. Under this law, individuals with disabilities are defined as persons with a physical or mental impairment which substantially limits one or more major life activities. People who have a history of, or who are regarded as having a physical or mental impairment which substantially limits one or more major life activities, are also covered by a 504. Major life activities include caring for one's self, walking, seeing, hearing, speaking, breathing, working, performing manual tasks, and learning. Some examples of impairments which may substantially limit major life activities, even with the help of medication or aids/devices, are: AIDS, alcoholism, blindness or visual impairment, cancer, deafness or hearing impairment, diabetes, drug addiction, heart disease, and mental illness. Reasonable accommodation means an employer is required to take reasonable steps to accommodate your disability unless it would cause the employer undue hardship.

ASBESTOS ABATEMENT NOTICE

The school is concerned for the safety of students and attempts to comply with all Federal and State laws and regulations to protect students from hazards.

CHILD FIND

School districts across the state of Ohio are participating in an effort to identify, locate, and evaluate all children from birth through 21 years of age who may have disabilities. Disability in this instance, means such conditions as cognitive disability, a hearing impairment, a speech or language impairment, a visual impairment, a serious emotional disturbance, etc. Public schools have responded vigorously to federal and state mandates requiring the provision of a free public education (FAPE) regardless of a child's disability.

COMMUNICABLE DISEASES

The School District seeks to provide a safe educational environment for students and take appropriate measures to protect those students who may be exposed to blood-borne pathogens and other communicable diseases in the school environment and/or during their participation in school-related activities.

EDUCATION FOR HOMELESS CHILDREN

The McKinney-Vento Homeless Assistance Act is the primary federal (U.S) law dealing with the education of children and youth in homeless situations. The McKinney-Vento Act protects the right of homeless children and youth to get to, stay in, and be successful in school while they or their families are homeless. The law focuses on maintaining school stability and school access and providing support for academic success for homeless kids. The law also requires schools and states to use child-centered, best-interest decision making when working with homeless children and their families to choose a homeless child's school, services, and other needed resources.

FEDERAL FUNDS NOTICE

Federal Funds are provided to school districts on an annual basis for specific programs. Though these Federal Funds amount to less than 3% of the total general fund, they are used judiciously to supplement District teaching and learning programs in areas such as special education, reading, math, professional development, and early childhood education. If you wish to provide input or have questions, please contact the Director of Education at the Board of Education, 440-748-5353.

FERPA

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students." Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification is left to the discretion of each school.

IDENTIFICATION OF GIFTED STUDENTS

The Board of Education shall ensure that procedures are established to identify all gifted students. The Board encourages efforts to provide services for the children who are gifted as an integral part of the total kindergarten through grade 12 program.

INDIVIDUALS WITH DISABILITIES NOTICE

The Individuals with Disabilities Education Improvement Act of 2004, the federal law commonly referred to as IDEA, has established a process for determining your child's educational needs, determining whether or not your child has a disability, and obtaining special education services. Should you suspect a learning disability in your child, please contact Sharon Novak, Director of Pupil Personnel at snovak@midviewk12.org.

REPORT FRAUD

"Fraud" is defined as the intentional, false representation or concealment of a material fact for the purpose of inducing another to act upon it to his/her legal injury. For purposes of this policy, fraud includes the misuse and/or misappropriation of public money by any Board employee member or official, or any office or Department of the District. The following are examples of prohibited acts:

- A. Falsification of any District record (particularly financial records) with the intent to conceal information to the District's detriment or the individual's advantage
- B. Forgery of a check, bank draft, wire transfer, or any other District financial document
- C. Unauthorized alteration of a financial document or account belonging to the District
- D. Misappropriation of funds, supplies, or other assets of the District

This list is meant to illustrate the types of activities that are prohibited. It is not comprehensive. Other misconduct of a similar nature is prohibited.

STUDENT HEALTH SERVICES

No child, at the time of initial entry or at the beginning of each school year, shall be permitted to remain in school for more than fourteen (14) school days unless the child presents written evidence that s/he has been immunized or is "in the process of being immunized".

A written statement from any licensed physician that an immunization is medically contraindicated for a specified period of time and the reasons for the medical contraindications will exempt a student from the specific immunization requirements for the period of time specified in the physician's statement. A student shall be exempted from mandatory immunization if the parent objects in a written signed statement upon the grounds that the parent declines to have the student immunized for reasons of conscience, including religious convictions. These statements shall be maintained by the school as part of the immunization record of the student.

TITLE I

The Board of Education acknowledges that the Federal *No Child Left Behind Act of 2001* provides that the parents/guardians of students enrolled in a Title I school that has been listed for "School Improvement" for two (2) or more years, have the right to transfer their children to another school in the District or a neighboring district.

TEACHER QUALIFICATIONS

At Midview High Schools all teachers are considered Highly Qualified by meeting the following requirements:

1. Teachers must have at least a bachelor's degree;
2. Teachers must have a certificate/license that is appropriate to the grade and subject they are teaching; AND
3. Teachers must be able to demonstrate their subject area expertise in the core academic subject(s) they teach.

Teachers are expected to communicate regularly with parents regarding student behavior, academic performance, and any other concerns when they arise. Teachers use a variety of communication strategies including the agenda, email, text and more. Teachers are expected to make phone calls home to ensure two-way communication is established. Parents should ensure up-to-date phone numbers in Final Forms to facilitate appropriate communication

MIDVIEW ATHLETICS – SUMMARY OF ATHLETIC CODE OF CONDUCT

Statement of Philosophy

The Midview Schools believe that athletics are an integral part of the school's program of Education. Athletics should provide experiences that will help student-athletes physically, mentally and emotionally. Although the element of competition and winning exists, it is controlled to the point that it does not determine the nature of the program and is kept on the "readiness" level of secondary youth. This is considered to be educationally and psychologically sound because of the training it offers for living in a competitive society. Students are stimulated to want to win and excel, however, the principles of good sportsmanship must prevail at all times in order to enhance the educational values of contests.

The idea that you do not have to be on the winning team to be a winner is of greatest importance. The Midview Schools believe that which is experienced on the competitive field of athletics is similar to what life's experiences have to offer. We believe that a positive experience in the competitive realm of athletics provides students with the opportunity to develop ideas and habits of health, fair play, initiative, achievement, emotional control and social adaptability.

Midview Athletic Department Mission Statement

Midview Athletics should be extension of the classroom. We should always be looking to create a climate of excellence while teaching life-long values, which will benefit our student- athletes long after they graduate from Midview High School. Successful seasons and Championships will be the bi-product of demanding excellence from our student-athletes in both their academic and athletic lives in the Midview Schools.

Notice: All information in this document is subject to change. An updated version is available in the Midview Athletic Handbook.

Sports Offered by the Midview Schools

The Midview Local School District offers a comprehensive variety of athletic activities for prospective student-athletes. Teams will be filled with a top-down approach. The Varsity Sport is filled first, followed by the Junior Varsity and then the Freshmen team. Teams will not be fielded if an appropriate number of athletes cannot participate on a particular team. This will be addressed on a year-by-year and the participation need will be established by the Athletic Department.

The following is a list of interscholastic sports presently available:

Boys Fall Sports:

Cross Country

Football

Golf

Soccer

Levels:

Varsity, Middle School

Varsity, Junior Varsity,
Freshmen, Middle School

Varsity, Junior Varsity

Varsity, Junior Varsity

Girls Fall Sports:

Cheerleading

Cross Country

Golf

Soccer

Tennis

Volleyball

Levels:

Varsity, Junior Varsity,
Freshmen, Middle School

Varsity, Middle School

Varsity, Junior Varsity

Varsity, Junior Varsity

Varsity, Junior Varsity

Varsity, Junior Varsity,
Freshmen

Boys Winter Sports

Basketball

Bowling

Ice Hockey

Wrestling

Levels:

Varsity, Junior Varsity,
Freshmen, Middle School

Varsity, Junior Varsity

Varsity

Varsity, Junior Varsity,

Middle School

Girls Winter Sports

Basketball

Bowling

Cheerleading

Dance Team

Gymnastics

Levels:

Varsity, Junior Varsity,
Freshmen, Middle School

Varsity, Junior Varsity

Varsity, Junior Varsity,

Freshmen, Middle School

Varsity

Varsity

Boys Spring Sports

Baseball

Tennis

Track and Field

Levels:

Varsity, Junior Varsity,
Freshmen

Varsity, Junior Varsity

Varsity, Middle School

Girls Spring Sports

Softball

Track and Field

Levels:

Varsity, Junior Varsity

Varsity, Middle School

ACADEMIC ELIGIBILITY

OHSAA Bylaw 4-4, and the Midview School District has set forth the following rules regarding academic eligibility for participation in athletics.

High School OHSAA Requirements

1. High School students must be currently enrolled and attending a member school.
2. Have received passing grades in a minimum of five one-credit courses or the equivalent in the immediately preceding 9-week grading period. Each of these classes must count toward graduation.
3. A student must be enrolled in the semester equivalent of at least five one credit classes.

Middle School OHSAA Requirements

1. Middle School students must be currently enrolled and attending a member school.
2. Have received passing grades in a minimum of four courses in the immediately preceding grading period.

Notes:

- Summer school grades may not be used to substitute for failing grades received or lack of courses taken in the final grading period.
- Final semester and Yearly grades have no effect on academic eligibility.
- High school students taking post-secondary school courses must comply with OHSAA scholarship requirements.

Midview School District Scholarship Requirements

1. Students must have earned a minimum GPA of 1.50 in the immediately preceding grading period.
2. Students who meet OHSAA standards but not the school's 1.50 GPA requirement during Q4 can request probationary eligibility for fall sports once during their athletic career (Grade 8-12). The student-athlete must submit a current progress report for all classes on October 1. If they meet both OHSAA and Midview standards, the student would have his/her full eligibility restored for the remainder of the quarter.
3. A student may receive a failing grade in a course(s) and remain eligible as long as the GPA requirements and OHSAA requirements are met.

All applicable rules concerning student academic eligibility adopted by the Midview Board of Education and the Ohio High School Athletic Association (OHSAA) will be strictly enforced. The eligibility status of a student continues until the next school day following the official grade posting date, as decreed by the Midview Board of Education.

As pursuant to OHSAA Bylaw 4-4-3, Exception 2, the Midview Board of Education now authorizes both Midview High School and Midview Middle School to adopt a mandatory grade reporting date to be the second school day following the completion of the previous grading period. Furthermore, the Midview Board of Education approves this reporting date as described by the school calendar adopted by the Board of Education each year. Grade reporting is defined as posting grades to the administrators, or other persons who have been permitted legal access. This means that a student, who was ineligible during the previous grading period, can now become eligible 24 hours after the mandatory reporting date, provided that the student is in compliance with all OHSAA and Midview Academic requirements.

ATTENDANCE AND PARTICIPATION POLICIES

Any student participating in an athletic program must be present in classes all day on the day of the contest, practice, performance, meeting, or awards ceremony in order to be able to participate. A student who is absent on Friday may practice or compete over the weekend. Exceptions to this requirement include field trips, other educational experiences, death in the immediate family, religious holidays, doctor appointments (with doctor note) or absences approved by the Principal. If a student misses school because of a family emergency, they must also receive administrative approval to participate that evening. Missing school because of a suspension prohibits you from participating in any activity that evening. If a student is suspended from school, the student is prohibited from participating in athletics the evening the suspension is administered.

DRUG-ALCOHOL-TOBACCO POLICIES AND CODE

The Midview Local School District's co-extracurricular activity programs have a great concern for the welfare of our students and recognize the negative effects of using alcohol, narcotics, tobacco and/or vape products. Because of our concern for the welfare of our students and because successful programs rely heavily upon well-disciplined participants, Midview expects all students to refrain from use of alcohol, narcotics and tobacco. They may not possess drug paraphernalia products, including those associated with vaping. No student shall possess, use, buy, sell or be under the influence of alcohol, narcotics or tobacco, nor possess drug paraphernalia during the season or activity period.

In addition, insubordination, involvement of illegal acts, conducts in violation of Ohio Revised Code, the Athletic Code, Midview Board of Education Policies and/or the philosophy and goals of the athletic program or individual sport teams may also result in disciplinary action.

The sports season will be defined as those dates established by the OHSAA for that particular sport. For any other activity, the activity period will be considered to be the period beginning with the first practice and ending with the final performance or activity. Any confirmed violation of this policy will result in immediate disciplinary action by the head coach/advisor and/or the activity director. This policy remains in effect for the school calendar year. If a student is a repeat offender in a subsequent school year, they will be referenced to the Second Offense Repeat Offender part B of the program below.

Possession, Use or Under the Influence during the Season or Activity Period

First Offense: The coach/advisor and/or Athletic Director or Principal will exclude the student from participation with the team for the remainder of the season. The student will be excluded from the banquet and denied any awards that may have been earned. The exclusion from competition may be reduced to a minimum of 20% of the season or activity period if the student and his/her parents or guardian have a conference with coach/advisor and the Athletic Director/Principal and agree to the following:

- Student must sign a no-use contract for the remainder of the school year.
- Student is to undergo appropriate counseling and assessment by a professional agency approved by the Midview Schools at the parents'/guardians' expense and the student agrees to follow all recommendations of the assessment.

Note 1: A violation for tobacco/vape products carries 20% exclusion; however, an assessment is not required.

Note 2: The 20% mark will be determined based on the number of scheduled contests that season.

If the counseling and assessment is accepted, the student will be allowed to practice with the team at the coach's discretion, during the period of suspension from competition. If the amount of time remaining in the season is insufficient to serve the entire suspension, any remaining portion will be carried over and served at the beginning of the next sports participation season.

Second Offense-Repeat Offender: Should the student have another incidence of usage during the same school year, he/she will be denied from any further athletic participation for at least one calendar year, pending a review of the case by the Midview Athletic Council.

Sale of Alcohol/Narcotics/Tobacco or Drug Paraphernalia Products

First Offense: The coach/advisor and or the Athletic Director/Principal will exclude the student from participation with the team one calendar year. The student will be denied from any further participation for at least one calendar year, pending a review of the case by the Midview Athletic Council.

Second Offense-Repeat Offender: The student will be denied all future athletic participation for the duration of their interscholastic career.

Other Code of Conduct Violations

Violations of the Midview Athletic Code of Conduct or individual team rules and regulations not directly associated to alcohol, drugs, tobacco or vaping will still carry consequences. The severity of that consequence will vary based on each situation and follow the procedures outlined below.

ATHLETIC DISCIPLINE AND RELATIONSHIP TO SCHOOL DISCIPLINE

Due Process in School Activities: House Bill 421, in Ohio suspension/expulsion law, does not directly add itself to the denial of the privilege to participate in co-extracurricular activities such as athletics, music, clubs, etc. However, minimal due process procedures are recommended for the benefit of all concerned. Listed below is procedural information and guidelines that should be followed:

1. Standard rules and regulations are stated in the “Student Handbook of Midview High School.”
The Midview Board of Education has adopted this handbook. Any different or more stringent rules and regulations should be detailed by the coach/advisor of the activity. Rules should be documented and given to the Athletic Director/Principal for inspection.
2. Students who are suspended or expelled from school for violation of the Student Code of Conduct are automatically denied the privilege of attending or participating in all school activities until they are reinstated to school. This denial begins when the suspension is administered, meaning that the student may not participate in any team activities until they return to school following the suspension or expulsion. The reason for suspension or expulsion shall also be considered in the case of the Midview Athletic Code. All violations of school rules may also result in punishment through the Athletic Code.
3. Any detention or Wednesday school must be served by the athlete as scheduled. Absence from a game of practice is considered unexcused and shall not be an excuse as to why school discipline cannot be served. Additional punishment for practice/game absence may be administered by the head coach in accordance with team rules.
4. Students should be informed of the reasons for which they may be denied participation from the activity prior to their participation in the activity. All activity rules should be posted and distributed, as well as, easily accessible to the students.
5. The Athletic Director will administer athletic discipline in accordance with violations of the Athletic Code. The student will be able to meet with the Athletic Director and the Head Coach to describe their violations of the Athletic Code. The Athletic Director will then in writing inform the student of their athletic punishment in accordance with the Athletic Code.
6. A coach or advisor of an activity may deny participation to a student from that activity for a period not to exceed the remainder of the season or activity period for violation of rules in “Guidelines for Student Activities of Midview High School” or for violation of other rules adopted by the membership of the activity.
7. An informal hearing should be held between the activity coach/advisor and the student involved prior to any denial of participation. At that hearing the student should be informed of the reasons for the proposed denial and given a chance to tell his/her side of the story. The coach/advisor may make a decision at that time.
8. Once a decision has been reached, the coach/advisor shall present written notice to the student stating the reasons for, and the length of the denial. This is not necessary for the coach/advisor when the student has been suspended or expelled from school.

2020-21 Extracurricular Fee Schedule

The Midview School District offers an extracurricular program for interested students. The Midview Board of Education annually sets the fee for participation. This fee does not guarantee playing time, it only guarantees the student may be a part of the team and participate in practices and team activities. Fees for the 2020-21 school year are listed below.

The pay to participate fee for high school athletics is as follows:

High School Tier I	
First Sport: \$400; Second Sport: \$150	
Baseball	Softball
Basketball (Boys and Girls)	Tennis (Boys and Girls)
Football	Track and Field (Boys and Girls)
Golf	Volleyball
Ice Hockey	Wrestling
Soccer (Boys and Girls)	

High School Tier II	
See Below	
Cross Country (Boys and Girls) (\$250)	
Cheerleading – Fall (\$100)	
Cheerleading – Winter (\$100)	
Skippers Dance Team (\$85)	

The pay to participate fee for high school fine arts is as follows (Band, Choir & Drama):

- First Activity: \$85
- Second Activity: \$35
- Third Activity: \$0
- Family Cap: No cap

Combination of Athletic Tiers: A student participating in both Tier I and Tier II would owe \$400 for Tier I and the amount listed for Tier II, not to exceed the individual cap of \$550.

The Athletic Fees are no longer tied in with the Fine Arts Fees

No one can participate in a regular season contest until fee is paid in full!

Refund of Fees

A student is eligible for a full refund of fees ONLY if the following happens:

1. Student is injured before first contest and is unable to return for the season
2. Student is cut from the team during tryouts
3. Student leaves the team before five days of practice have been completed
4. Student is forced to leave the team due to family hardship before a game has been played (Must meet with Athletic Director)
5. Student is ruled ineligible and is released from the team under OHSAA or Midview Eligibility guidelines before five days of practice have been completed.

A student will not receive a refund if:

1. Student quit the team after five days of practice have completed.
2. Student is removed from the team for disciplinary reasons (school or team discipline)
3. Student becomes ineligible during the season and cannot play under OHSAA or Midview Eligibility guideline

Midview Admission Prices

As set forth by the Southwestern Conference, Midview High School will charge the following admission prices:

Varsity Football: All tickets at the gate are \$7. Children under the age of 5 are free of charge. \$7 Adult and \$4 Senior Citizens and Students Presale Tickets are available in the APR during lunch periods on select Friday home dates.

Varsity Basketball, Ice Hockey, Soccer, Volleyball and Wrestling: \$6 for Adult and \$4 for Senior Citizens and Students.

JV or Freshmen Games: \$3 for Adults and \$2 for Senior Citizens and Students. Only applies when they are stand-alone games.

Tripleheader prices changes at halftime of the freshmen basketball game or after the first set of freshmen volleyball match.

Note: SWC and OHSAA Tournament events at Midview will charge varying fees and no passes will be accepted.

Midview High School also offers the following passes for ALL HOME Midview events:

- 5-Game Adult Pass: \$25
- 5-Game Student Pass: \$15
- 2020-21 Adult Pass: \$100
- 2020-21 Student Pass: \$50
- 2020-21 Senior Citizen Pass: \$25
- 2020-21 In-District Senior Citizen Pass: \$0

Midview Athletics Online

For the latest information on all Midview sports visit <http://www.midviewk12.org/Athletics.aspx> or follow MiddleUpdates on Twitter.