Office of the Superintendent

HANOVER PARK REGIONAL HIGH SCHOOL DISTRICT

Serving East Hanover Township, Florham Park Borough and Hanover Township

Maria Carrell
Superintendent of Schools
Noemi V. Cartaño Schlecht
Director of Curriculum, Instruction & Assessment

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Dear Parent/Guardian,

Hanover Park Regional High School District is excited to offer **MySchoolBucks®!** This online payment service provides a quick and easy way to pay for meals and school fees using a credit/debit card or electronic check. In addition, utilizing an online payment service will help minimize the handling of cash and checks and create a swift cafeteria checkout system as we keep the health and safety of all students and staff at the forefront of our decisions.

Parent/Guardian can pay the following fees online using MySchooolBucks: cafeteria meals, annual chromebook maintenance fee, and standardized test fees (i.e. PSAT, AP, etc…). If you do not have a MySchoolBucks account already set up for the district, please follow the steps in this guide link to create your MySchoolBucks account. After you create your account, you can access My SchoolBucks directly by going to their website, https://www.myschoolbucks.com/ or you can go to your PowerSchool Parent Portal and access MySchool Bucks from PowerSchool. The steps to access MySchoolBucks from PowerSchool Parent Portal are outlined in this guide link.

When you access MySchoolBucks from the PowerSchool Parent Portal, you should see your child's balances for the meal account and for school-related fees (ex. Chromebook technology fee, PSAT, etc…). You can pay the school-related fees by clicking the "Pay Now" button. You can also add funds to the meal account by clicking the "Add Funds"**.**

Please be advised that in order to use the MySchoolBucks online payment service, there will be a small convenience fee for each transaction which will be used to cover the bank and processing fees. Parents placing money into multiple meal accounts will only be assessed once per deposit transaction. Please be advised that the transaction total cannot exceed $120. If you wish to make a payment of more than $120, the total must be split into multiple transactions. **Please note that your child will have a barcode that is unique to each student. An incoming 9th grade student will receive the barcode on the first day of school. The barcode is tied to the parent's MySchoolBucks account and will be scanned for each meal purchased.**

Please also be advised that in order to use the MySchoolBucks online payment service for school related fees such as the chromebook technology fee and test registration fees (PSAT and AP), there will be a small transaction fee which will be used to cover the bank and processing fees.

If you have any questions with the MySchoolBucks online payment processing, please contact me or the assistant principals at the respective high schools.

Mr. Sergio Silva, Hanover Park High School Assistant Principal, ssilva@hpreg.org
Mr. Michael Manente, Whippany Park High School Assistant Principal, mmanente@hpreg.org

We look forward to a successful school year.

Sincerely,

Noemi V. Cartaño Schlecht

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Director of Curriculum, Instruction, and Assessment
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