

**ADMINISTRATION OFFICE**

303 Wambold Dr. - PO Box 30 - Winterset, IA 50273-0030  
Phone -- 515.462.2718 -- Fax -- 515.462.2732

Mr. Justin Gross, Superintendent  
Jill Gavin, Business Manager/Board Secretary

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Dear Parents and Students,

Applying for Special Minor's Restricted License for athletics and activities is a major responsibility. I would like you to be aware of the following important information.

**The requirements for a Special Minor's Restricted License are:**

- In grades 9-12.
- Involved in an extracurricular or co-curricular activity.
- Completes the Athletics and Activities Application
- Transportation is not available to the activity/sport in which the student wishes to participate.
- Completed a certified driver's education program.
- Possesses a student learner's permit for at least six (6) months.
- Follows conditions set by the Iowa Department of Transportation (DOT) and the Iowa Department of Education (DOE).

**Some restrictions include:**

- Use any electronic communication or entertainment device while driving. This doesn't apply to equipment permanently installed in your vehicle.
- The driver must use the most direct and accessible route between home and school of enrollment to attend instruction or extracurricular/co-curricular activities.
- Drive to a school or school activity as a spectator at a school where you are not enrolled.
- The driver cannot carry more than one (1) minor passenger that is NOT a relative when driving without adult supervision. A relative means someone that is your sibling or stepsibling or another minor living in your household.

**The Special Minor's Restricted License is subject to suspension or revocation.**

I suggest that you thoroughly review the specific rules and regulations of the Special Minor's Restricted License. You can find this information and more on the Iowa Department of Transportation's website at <https://iowadot.gov/mvd/driverslicense/under-18>.

If you have questions do not hesitate to contact the Iowa Department of Transportation. Stay safe, Huskies!

Sincerely,

Mr. Justin Gross  
Winterset Community Schools  
Superintendent

**BOARD OF EDUCATION**

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**Winterset Community School District  
Special Minor's Restricted License for Athletics and Activities Application**

**An Iowa Minor License for athletics and activities is available on a limited basis to students who meet all the following criteria:**

- In grades 9-12.
- Involved in an extracurricular or co-curricular activity.
- Completes the Athletics and Activities Application
- Transportation is not available to the activity/sport in which the student wishes to participate.
- Completed a certified driver's education program.
- Possesses a student learner's permit for at least six (6) months.
- Follows conditions set by the Iowa Department of Transportation (DOT) and the Iowa Department of Education (DOE)

**Additional district requirements include:**

- The district may deny requests if adequate parking is not available at the high school.
- The district will pursue appropriate action for students who abuse their driving privileges. The school permit is to be used only to go to and from the school activity/sport and to obtain fuel. The local authorities may act strictly on abuse of the school driving permit.

**Application Process**

1. Student in grade 9-12 and participate in extracurricular/co-curricular activity.
2. Complete the Student Activity Driving Application and obtain all required signatures.
3. Fill out the Iowa Department of Transportation Affidavit for Special Minor's Restricted License and obtain the proper signatures.
4. Parent **and** student bring completed Student Activity Driving Permit Application and **student driver's permit** to the Administration Office to obtain the superintendent's signature.
5. Take copies of the forms to the DOT to obtain the Special Minor's Restricted License.

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Jill Gavin, Business Manager/Board Secretary

**Winterset Community School District  
Special Minor's Restricted License Application**

Student license requirements for the Winterset Community School District are:

- In grades 9-12.
- Involved in an extracurricular or co-curricular activity.
- Completes the Athletics and Activities Application
- Transportation is not available to the activity/sport in which the student wishes to participate.
- Completed a certified driver's education program.
- Possesses a student learner's permit for at least six (6) months.
- Follows conditions set by the Iowa Department of Transportation (DOT) and the Iowa Department of Education (DOE)

***The district may deny requests if adequate parking is not available at the high school.***

***The district will pursue appropriate action for students who abuse their driving privileges. The local authorities may act strictly on abuse of the school driving permit.***

\_\_\_\_\_ will participate in \_\_\_\_\_

during the \_\_\_\_\_ school year. The activity/sport begins \_\_\_\_\_

\_\_\_\_\_  
(Coach/Activity Sponsor)                      (date)                      (Principal)                      (date)

\_\_\_\_\_  
(Athletic/Activities Director)                      (date)                      (Superintendent)                      (date)

**A parent or guardian must schedule a time with the Superintendent or his/her designee (515-462-2718) to complete the minor's school driver's license application process. Bring completed forms and the Certificate of Completion from your Driver's Education Program to the meeting with the Superintendent.**

August 2024

**BOARD OF EDUCATION**

Jared McDonald, President

Gina Robinson, Vice President

Jeremey Frease, Director

Tim Mohs, Director

Ross Rethmeier, Director

# SPECIAL MINOR'S RESTRICTED LICENSE

## Licensing for Drivers Under Age 18

Iowa has a graduated driver's license (GDL) system for drivers under 18. The GDL includes three steps to help you gain experience and improve driving skills. **These steps include:**

- 1** Instruction Permit
- Special Minor's Restricted License (optional)**
- 2** Intermediate License
- 3** Full License

### YOU ARE HERE

A Special Minor's Restricted License allows you to drive independently to school or work with some restrictions.

Teen crashes often result from inexperience. Keep practicing with an adult and be aware of the consequences of any violations

## How Do I Get My Special Minor's Restricted License?

- ☐ Be at least 14 ½ years old.
- ☐ Complete an Iowa-approved driver education course.
- ☐ Have a valid instruction permit for at least six months.
- ☐ Have a clean driving record for at least six consecutive months immediately before applying.
- ☐ Be enrolled at a public school, an accredited private school, or be a student that is homeschooled.
- ☐ Have the appropriate school authority AND your parent or guardian sign an Affidavit for Special Minor's Restricted License (form 430021)\*.
- ☐ Have your parent or guardian complete a Parental Consent for Special Minor's Restricted License (form 430022)\*. You must carry this completed form with you in the vehicle. Present it to law enforcement when requested.
- ☐ You may be required to take a drive test at the DMV.

*\*These forms are available at any DMV location or can be found online by searching the form number at [iowadot.seamlessdocs.com/sc/](http://iowadot.seamlessdocs.com/sc/)*

## What Can I Do With This License?

**You can drive *without* adult supervision, using the most direct route, one hour before and after the following:**

- **School-sponsored activities** at your school(s) of enrollment.
- **Extracurricular activities** held at a location within 25 miles of your home.
- **Your job or to complete farm-related work if you live or work on a farm in Iowa.** The driving distance between your start and end point must be 25 miles or less.

**You may also:**

- **Stop for fuel at the closest gas station on your route.**
- **Drive at any time *with* adult supervision.** The adult must have a valid driver's license and be one of the following:
  - Parent, guardian, or custodian.
  - Immediate family member at least 21 years old.
  - Driver education instructor.
  - Someone at least 25 years old with written permission from your parent or guardian.

## What Can't I Do With This License?

- **Use any electronic communication or entertainment device while driving.** This doesn't apply to equipment permanently installed in your vehicle.
- **Carry more passengers than the number of seat belts in your vehicle,** even when driving with adult supervision.
- **Drive *without* adult supervision:**
  - To your job or to complete farm-related work ***at a location more than 25 miles from your starting point.***
  - To an extracurricular activity held at a location ***more than 25 miles from your home.***
  - **With more than one minor passenger who is not a relative.** A relative means a brother, sister, step-brother, step-sister, or another minor living in your home.
- **Drop off a sibling at a location other than the school you're enrolled in.**
- **Drive to a school or school activity as a spectator at a school where you are not enrolled.**
- **Drive a commercial motor vehicle, a vehicle requiring a class D chauffeur's license, a vehicle with more than two axles, a vehicle towing another vehicle, or a motorcycle (unless you have motorcycle privileges).**

## How Do I Advance To The Next Step: An Intermediate License?

- ☐ **Be at least 16 years old.**
- ☐ **Hold a valid instruction permit** (or instruction permit and special minor's restricted license) **for a total of 12 months.**
- ☐ **Maintain a clean driving record for at least six consecutive months immediately before applying for an intermediate license.**
- ☐ **Your parent or guardian must provide written consent by:**
  - **Visiting any DMV location; OR**
  - **Completing the Parent's/Guardian's Written Consent Form** (form 430018). This form is available at any DMV location or by searching the form number at: [iowadot.seamlessdocs.com/sc/](https://iowadot.seamlessdocs.com/sc/).
- ☐ **Complete 20 hours of supervised driving,** including any driving you completed in driver's education. At least two of those hours must be between sunset and sunrise.

## What if I mess up?

- **Your license will be suspended for three months if you:**
  - Cause or contribute to a crash.
  - Violate a restriction of your license.
  - Receive a citation for any traffic violation (excluding parking violations).
- **Each violation will result in the following:**
  - The requirement to maintain a clean driving record for six months before upgrading to the next level will start over **after you have reinstated your driving privileges.**
  - You will have to **wait an additional three months** after your 16<sup>th</sup> birthday to become eligible to apply for the next level (intermediate license).

LEARN MORE AT: [IOWADOT.GOV/MVD](https://iowadot.gov/mvd)

IOWA DEPARTMENT OF TRANSPORTATION

MM690 06/28/2024

## AFFIDAVIT FOR SPECIAL MINOR'S RESTRICTED LICENSE

**Eligibility Requirement for Special Minor's Restricted License:** The student must hold an instruction permit for at least six months, must complete an Iowa-approved driver education course, or qualify for a driver education hardship exemption, and must have a clean driving record for at least six consecutive months immediately before applying for the special minor's restricted license.

The student must also carry Form 430022 Parental Consent for Special Minor's Restricted License in the vehicle and present to law enforcement if requested. Form 430022 is available at [iowadot.gov/mvd/driverslicense/under-18](http://iowadot.gov/mvd/driverslicense/under-18).

**Section 1: Student Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Driver License Number: \_\_\_\_\_ Student's Date of Birth: \_\_\_\_\_

**Additional Residential Address(es):** A parent or guardian must provide additional written consent on Form 430022 for a student that lives at multiple residences. Up to two additional residences, either temporary or permanent, may be listed and the completed form must be carried with the student in the vehicle and presented to law enforcement when requested. A student may drive to and from one residence and approved school classes, school-sponsored extracurricular activities, or approved employment. Please note that a student may not drive between residences.

**Section 2: School Certification**

Pursuant to Iowa Code section 321.194(6), the person executing this section is not responsible for the student's use of the special minor's restricted license. **Note:** The certifying official must provide a live signature or electronic signature below. A stamp or pre-signed form cannot be used.

**PUBLIC SCHOOL STUDENTS** (to be completed by public school board chairperson, superintendent, or principal (if authorized by superintendent))

Name of School: Winterset High School (Winterset Community School District)

I hereby certify under penalty of perjury and pursuant to the laws of the State of Iowa that the applicant is enrolled at the above-named school for courses of instruction or extracurricular activities.

Name: Justin M. Gross Title: Superintendent

E-mail address: jgross@winterset.k12.ia.us Phone number: 515-462-2718

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ACCREDITED NONPUBLIC SCHOOL STUDENTS** (to be completed by authorities in charge of school or duly authorized representative)

Name of School: \_\_\_\_\_

I hereby certify under penalty of perjury and pursuant to the laws of the State of Iowa that the applicant is enrolled at the above-named school for courses of instruction or extracurricular activities.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

E-mail address: \_\_\_\_\_ Phone number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**HOMESCHOOLED STUDENTS** (to be completed by the applicant's primary instructor)

I hereby certify under penalty of perjury and pursuant to the laws of the State of Iowa that the applicant receives competent private instruction or independent private instruction.

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
E-mail address: \_\_\_\_\_ Phone number: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Section 3: Parent/Guardian Consent and Certification**

Parent/Guardian Name(s): \_\_\_\_\_

Parent/Guardian Address(es): \_\_\_\_\_

Parent/Guardian Driver License/ID Number(s): \_\_\_\_\_

Parent/Guardian E-mail Address(es): \_\_\_\_\_

Parent/Guardian Phone Number(s): \_\_\_\_\_

I certify that:

I am the parent, guardian, or legal custodian of the above-named student and consent to the issuance of a special minor's restricted license for the purposes set forth in Iowa Code section 321.194.

**Minor Organ Donor:** (check one) I ☐ **DO** ☐ **DO NOT** give my approval for the above-named minor applicant to be designated as an organ donor under the provisions of Chapter 142C.

**I certify under penalty of perjury and pursuant to the laws of the State of Iowa that the preceding statements and above information are true and correct.**

\_\_\_\_\_  
Parent/Guardian (live signature)

\_\_\_\_\_  
Date

**Note: To provide consent for a student to drive for employment, farm work, or farm-related work, Form 430022 Parental Consent for Special Minor's Restricted License must also be completed by the parent or guardian and carried with the student in the vehicle. The form must be presented to law enforcement when requested.**

For more information about the Graduated Driver's License Program for people under age 18, and to obtain Form 430022 Parental Consent for Special Minor's Restricted License, please visit <http://iowadot.gov/mvd/driverslicense/under-18>.

**Once the student's driver's education completion has been electronically submitted, you may bring this completed form to any driver's license issuance location to obtain the student's special minor's restricted license. The cost is \$16.00.**

## Section 4: Special Minor's Restricted License Requirement and Information

### Where can the student drive?

The student may drive without adult supervision for the following purposes:

- Drive up to 25 miles from home to school(s) of enrollment or school sponsored activities, or location where the student receives competent private instruction or independent private instruction using the most direct and accessible route. Activities must be at the school(s) the student is enrolled in.
- Drive to participate in school-sponsored extracurricular activities. Activities must be at the student's school of enrollment, or a location operated by the student's school within 25 miles or less of the student's residence.
- Stop for fuel while on route or at the closest filling station off route.
- Drive for employment or to complete farm work using the most direct and accessible route. The driving distance must be 25 miles or less, provided a completed Form 430022 is carried in the vehicle while driving.

### At what times can the student drive?

The student may drive without adult supervision within the hour before and after the beginning and end of the student's classes, school-sponsored extracurricular activities, work shift, farm work, or farm-related work.

The student may also drive at any time with adult supervision (same as instruction permit). Adult supervision means a parent, guardian, custodian, an immediate family member at least 21 years of age, a driver education instructor, or a person at least 25 years of age with written permission from parent, guardian, or custodian. The supervising adult must possess a valid driver's license.

### Passenger restriction

When driving without adult supervision, there can only be one minor passenger who is not a relative in the vehicle, but there is not a specific limit to the number of related minor passengers in the vehicle. A relative means someone that is the student's brother, sister, stepbrother, stepsister, or other related minor living in the household. All passengers must be secured by

### No electronic communication devices

The student may not use a cell phone, smartphone, tablet, or other electronic communication or entertainment device while driving.

### What happens if the student gets a ticket/violation?

A special minor's restricted license will be suspended for three months if the student is convicted of any traffic violation (excluding parking violations), violates any of the restrictions on the license, or is at-fault for an accident. A \$20 reinstatement fee will be required following a suspension.

**Note:** Each time your license gets suspended, you will be delayed 3 additional months before you can upgrade to an intermediate license following your 16th birthday. You must also have a clean driving record for the 6 months immediately preceding your application for an intermediate driver's license.

### Eligibility requirements to advance to Intermediate License

The next level of the graduated driver's license program is an intermediate driver's license. To obtain this license, applicants must be at least 16 years old and hold an instruction permit (or instruction permit then special minor's restricted license) for at least 12 consecutive months and maintain a clean driving record for at least six consecutive months immediately before applying for an intermediate license. Intermediate driver's license applicants must also complete 20 hours of supervised driving in addition to any driving completed in driver's education. At least two of those hours must be between sunset and sunrise.

For more information about the Graduated Driver's License Program for people under age 18, and to obtain Form 430022 Parental Consent for Special Minor's Restricted License, please visit <http://iowadot.gov/mvd/driverslicense/under-18>.



## DRIVER &amp; IDENTIFICATION SERVICES

**PARENTAL CONSENT FOR APPROVED DRIVING LOCATIONS  
FOR SPECIAL MINOR'S RESTRICTED LICENSE UNDER IOWA CODE §321.194**

In addition to driving for school or extracurricular activities, completion of Section C authorizes a special minor's restricted license holder to drive for employment, farm work, or farm-related work, and completion of Section B authorizes a special minor's restricted license holder to drive to/from additional residences. **This completed form must be carried by the license holder in the vehicle when driving at all times and presented to law enforcement upon request.**

**Section A: Contact Information (required)**

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Minor's Name: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

School of Enrollment: \_\_\_\_\_

School Address: \_\_\_\_\_

**Section B: Residences (if applicable)**

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Please list the addresses the minor will be driving to/from. Iowa Code 321.194 allows up to three residential addresses. **A new form is required if the below residence(s) change.**

Address 1: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Address 2 (if applicable): \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Address 3 (if applicable): \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

**Section C: Employment (if applicable)**

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Completion of this section allows the licensee to drive to/from a place of employment or location for farm work, **up to 25 miles** from the license holder's residence, within one hour of beginning and ending of a work shift or farm work. **A new form is required if the employment information below changes.**

Employer 1: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_ Employer Phone Number: \_\_\_\_\_

Work Address or primary farm location: \_\_\_\_\_

Employer 2: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_ Employer Phone Number: \_\_\_\_\_

Work Address or primary farm location: \_\_\_\_\_

## Section D: Extracurricular Activities (if applicable)

This section documents the locations the licensee drives unsupervised to participate in extracurricular activities up to 25 miles from the license holder's residence, within one hour of beginning and ending of the activity. **Changes to extracurricular activities below should be documented with a new form.**

Activity: _____	Location: _____
Activity: _____	Location: _____
Activity: _____	Location: _____
Activity: _____	Location: _____
Activity: _____	Location: _____
Activity: _____	Location: _____
Activity: _____	Location: _____

## Parent/Guardian Consent

**I acknowledge that the information contained on this form is accurate and that the addresses listed on this form are within 25 driving miles from my minor child's residence(s). I provide consent for my minor child to drive unsupervised to and from the addresses listed on this form.**

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Violating a restriction of this license, including driving for a purpose or to a location not authorized, causing a crash, or getting a traffic conviction, will result in a three-month suspension of the license.**

As a result of the suspension, the Department shall not issue an intermediate license for an additional three months per violation following the person's sixteenth birthday.

Visit <http://iowadot.gov/mvd/driverslicense/under-18> to learn more about the special minor's restricted license issued in accordance with Iowa Code §321.194.