Winterset Community Schools
Meeting Minutes
Printed : 2/17/2017 10:40 AM CST

Regular Board Meeting
02/13/2017 05:00 PM
Administration Office
110 W. Washington, Winterset, IA

You are hereby notified that the Board of Education of the Winterset Community School District will meet in regular session in the School Administration Office Board Room at 110 W. Washington at 5:00 pm. At this meeting, the tentative agenda will be as follows:

Attendees - voting members

Mr. Jeff Nicholl	President
Ms. Karen Brookhart	Vice President
Mr. James Baur	Director

Attendees - other

Dr. Susie Meade	Superintendent
Ms Alexis Evans	Student member
Ms. Cammy Leners	Board Secretary / Treasurer

1. Board training on Eboard Solutions software (5:00-5:30pm)
   The meeting was preceeded by Board training on Eboard Solutions software.
2. Call Meeting to Order
   President Nicholl called the meeting to order at 5:30
3. Pledge of Allegiance
   All present stood and recited the Pledge of Allegiance
4. Reading of Mission Statement and A Strategic Direction
   Director Brookhart read the mission statement and Strategic Direction "D"
5. Approve Agenda
   Motion made by: Mr. James Baur
   Motion seconded by: Ms. Karen Brookhart
   Voting
   Unanimously Approved
6. Greet Visitors and Communication from the Public
   There were no Public Comments
7. Consent Agenda
   Approve the following consent agenda items
   Motion made by: Ms. Karen Brookhart
   Motion seconded by: Mr. James Baur
   Voting
   Unanimously Approved
   a. Minutes -
      January 9, 2017 regular session and February 9, 2017 special session
   b. Paid Bills and Invoices
      Bills and Invoices totaling $698,504.15
   c. Open Enrollment
      OE Out - 6 applications FY17/18, OE In - 2 applications FY17/18
      All applications met timelines,

d. Personnel Report

Approve Contract Cynthia Bachman - K-3 Art Teacher (FY18 due to retirement)
Approve Contract Carrie Nedved, Elem Instructional Coach (FY18 due to internal transfer)
Approve Contract Hunter Daggett, Teacher Associate
Approve Contract Amanda Capps, Teacher Associate
Approve Contract Douglas (Cort) Lauer, Grounds and Maintenance
Approve Contract Kalie Kirchoff, Head Volleyball (FY18)
Approve Contract Cullen Donohoe, 9th Baseball
Approve Contract Michael Rein, JH Baseball
Approve Contract Alissa Kerr, Model Mentor Teacher
Accept Resignation Katherine Burnettes - special education teacher effective 2/12/17
Accept Resignation Hannah Ruston, Teacher Associate effective 1/24/17
Accept Resignation Ronda McKeever Teacher Associate effective 3/10/17
Accept Resignation Paige Shivers Teacher Associate effective 3/10/17
Accept Resignation Alissa Kerr, Model Mentor Teacher

e. Financial Report

January 2017 financials

f. Contracts and Agreements

i. High Net High

Regular Education contract for student at Metro West LLC

ii. Special Education Contracts

Special Education contract with Clayton Ridge (open enrolled student)

8. Information Only

a. Demographer Report

Robert Schwartz from RSP and Associates,was unable to connect electronically. Report/Presentation will be placed on the March agenda.

b. Building Highlight

Elementary - Principal Berns shared Winter FAST reading data.
High School - Prinicpal Abrahamson is in week 3 of 1:1 dialogs w/ Teachers
Junior High - Prinicpal Henrichs using data for intervention groups - Kindness challenge

c. Strategic Plan Monitoring Report -

Middle School Principal Wendy Sawyer reported FAST reading scores, information behind the scores, and how they compare to the goals set during strategic planning - 80% meeting FAST benchmarks. The Winterset scores rose from 65% to 72% meeting benchmarks.

9. Old Business

None

10. New Business

a. ByWays Art Advisory and Selection Committee

Kristy Hoefing updated the board on the art to be commissioned as part of the scenic byways project. The theme is George Stout. Broad timeline is for installation is between August and October. Fundraising is underway.

b. Hearing: Elementary Secured Entry Project

Public hearing was held to discuss the proposed plans, specifications, form of contract, and estimated costs of the Elementary Building Secured Entry Project. The project will be funded with Secure an Advanced Vision for Education (SAVE) dollars - commonly referred to as "penny sales tax". There were no objections presented either verbal or in writing.

c. Award Contract - Elementary Secured Entry Project

Bids were opened Wednesday, February 8th in the Board Room. Reccomendation to award the contract to TBB & M, LLC with a bid of $104,800.

Motion made by: Mr. James Baur

Motion seconded by: Ms. Karen Brookhart

Voting

Unanimously Approved

d. Board Policy Revisions

Approve first reading of the following policy changes: **200.R1 Organizational Meeting Procedures** clarifies only odd numbered years, officer elections and language clean up, **210.2 Regular Meeting** even numbered years, **411.2 Classified Employees** now includes language reflecting the change in Iowa Code 256.27 and **701.3 Financial Records** language clean up on funds and fund types.

Motion made by: Ms. Karen Brookhart

Motion seconded by: Mr. James Baur

Voting

Unanimously Approved

e. Rugby

Additional information provided through a written report from Activies Director Randy McDonald. No Board action was taken.

f. Out of State Travel - Dance Team

Approve out of state travel by the WHS Dance Team to attend Nationals in Ft. Worth, TX, March 23-26, 2017

Motion made by: Mr. James Baur

Motion seconded by: Ms. Karen Brookhart

Voting

Unanimously Approved

11. Board Member Reports

a. Student Member Report

Lexie Evans reported on Mr. Hilbert's random acts of kindness and the cleanliness movement programs- valentines for nursing homes - meals from the heartland - prom fundraising - girls soccer team pancake fundriaser - taste of summer.

b. Board Member Reports

none

12. Superintendent Report

a. Core Values Video

All four buildings compiled videos where teachers share with individual students how they're inspired to be better teachers because of them. The Jr High video was shown and it was very moving.

b. Madison County Career Academy 17-18

The updated flier for the career academy was shared. HS guidance counselor Mike Seufert is now actively sharing this information with neighboring Districts.

c. Therapeutic Classroom

Work continues on the creation of 3 WCSD therapeutic classrooms run by 4 Oaks. We are waiting for the Iowa legislature to amend the code before this can become a reality. Updates to follow.

13. Future Meetings

The next regular meeting will be postponed one week due to spring break.

a. Budget Meeting - March 6, 2017
b. Regular Meeting - March 20, 2017

14. Adjournment

President Nicholl adjourned the meeting at 6:45 p.m.

15. Closed Sessions

a. Closed Session - Superintendent Evaluation - The Board will hold a closed session pursuant to 21.5(1)(i)

Closed session for Superintendent evaluation was not held due to two absent board members.

b. Exempt Session - Negotiations - The Board will hold a strategy session pursuant to 20.17(3). This is exempt under the provision of Chapter 21.

The Board then held an exempt session to discuss employee contract strategy.

_____ _____

President Secretary