Winterset Community Schools
Meeting Minutes

Regular Board Meeting
01/09/2017 05:00 PM
Administration Office
110 W. Washington, Winterset, IA

The Board of Education of the Winterset Community School District met in regular session on January 9, 2017 in the School Administration Office Board Room at 110 W. Washington at 5:00 pm.

Attendees - voting members

Mr. Jeff Nicholl	President
Ms. Karen Brookhart	Vice President
Mr. James Baur	Director
Ms. Kelly Cain	Director
Ms. Brenda Clifton	Director

Attendees - other

Dr. Susie Meade	Superintendent
Ms. Alexis Evans	Student member
Ms. Cammy Leners	Board Secretary / Treasurer

1. **Call Meeting to Order**
   President Nicholl called the meeting to order at 5.00 p.m.
2. **Pledge of Allegiance**
   All present stood and recited the pledge of allegiance
3. **Reading of Mission Statement and A Strategic Direction**
   Mission Statement and Strategic Direction "C" read by Kelly Cain
4. **Approve Agenda**
   Approve agenda as published
   Motion made by: Ms. Karen Brookhart
   Motion seconded by: Ms. Kelly Cain
   Voting
   Unanimously Approved
5. **Greet Visitors and Communication from the Public**
   Mike Wood, president of Winterset Rugby, requested that the team be allowed to host a match on school property. Since facility rental/usage by the community is administered through the Activity Department, President Nicholl asked Mike to contact Activity Director Randy McDonald.
   Students Michael and Sawyer requested Financial Literacy classes be mandatory for all students at WHS. They stated every student regardless of post high school plans needs this information. Dr. Meade shared that social studies curriculum guidelines are currently under review by the State and will include more financial literacy requirements.
   Rugby coach Judd Penny as well as additional students and parents also addressed the Board regarding playing a home game on school property. Again, President Nicholl referred the group to begin the process with Mr. McDonald.

6. Consent Agenda

Approve the following consent agenda items -

Motion made by: Mr. James Baur

Motion seconded by: Ms. Karen Brookhart

Voting

Unanimously Approved

a. Minutes -

December 12, 2016 Regular Session

b. Paid Bills and Invoices

Paid Bills and Invoices totaling $546,149.07

c. Personnel Report

accept contract Jill Hatten 2nd term special education teacher
accept resignation Steve Walker head custodian effective 6/30/16
accept resignation James Wright custodian effective at end of 16/17 school year
accept resignation Ashleah Hudek associate effective 12/22/16
accept resignation Marty Kerns grounds & maintenance last day worked 12/29/16
accept resignation Jessica Kreutzfelt special education teacher effective 01/13/17
accept resignation Ben Burzacott special education teacher effective 2/10/17

d. Open Enrollment

3 applications (1 out, 2 in) - all due to good cause (moving into/out of district but continuation of attendance center).

e. Contracts and Agreements

Van Maanen, Sietstra, Meyer & Nikkel, PC Auditing Firm

Special Education Contracts - Metro West

f. Financial Report

December 2016 financials

7. Information Only

a. Building Highlight

Junior High - MTSS (multi-tiered systems of support) is now standard teaching. Additional modifications to WIN
High School - Mr. St. John working w/ teachers on essential standards, getting closer to shared planning time by curriculum area
Middle School - Principal Sawyer was not present due to illness

b. Strategic Plan Monitoring Report - Elementary

Jennifer Berns, Elementary Principal and Lana McDonald, student interventionist shared all the supports and processes in place for behavior concerns at the Elementary

c. School Report Card

Corey St. John explained the criteria and weighting used to "grade" schools under the new State "School Report Card". While early information has been released to superintendents, it is still embargoed by the State and will be released publicly in February.

d. Assessor's Conference Board

Director Brookhart agreed to serve another year on this conference board.

8. Old Business

none

9. New Business

a. WHS Course Guide (2017-18)

Approve the 2017/2018 WHS Course Guide as presented by Corey St. John. Changes were mostly "clean up" per department of education. New Emergency Medical Technician (EMT) courses were added to the Academy offerings.

Motion made by: Ms. Brenda Clifton

Motion seconded by: Mr. James Baur

Voting

Unanimously Approved

b. 2016 Audit Report

Approve the financial audit report for year ending June 30, 2016 completed by the independent audit firm Van Maanen, Siestra, Meyer & Nikkel, PC.

Motion made by: Ms. Kelly Cain

Motion seconded by: Ms. Karen Brookhart

Voting

Unanimously Approved

c. Property Payment Option

Approve making final payment of land purchase ($200,000) in February 2017 vs October 2017 to better align with farm lease that begins March 1st.

Motion made by: Mr. James Baur

Motion seconded by: Ms. Brenda Clifton

Voting

Unanimously Approved

10. Board Member Reports

a. Student Member Report

Meals from the Heartland packaged by Student Council and NHS students.
"Blind Volleyball" tournament being planned
Valentines to be delivered to nursing homes in Winterset
Mother-Son Dance April 1st.

b. Board Member Reports

none

11. Superintendent Report

a. Graduate Panel Feedback

Results of the latest graduate panel were shared. Past graduates were asked how well their years at WHS prepared them for success after high school. Good feedback was received including things that were done very as well as areas that could be improved.

b. Core Values Video

Video on core values and highlighting science teacher Bob Heim was shown. This video can be viewed on the district website.

12. Future Meetings

a. Regular Board Meeting - February 13, 2017 (5pm)

Next regular board meeting scheduled for Monday, February 13th, 2017 at 5:00 p.m.
Director Cain will be absent.

13. Adjournment

President Nicholl adjourned the meeting at 6:43p.m.

No exempt session was held.

Jeff Nicholl, Board President	Cammy Leners, Board Secretary