Winterset Community Schools **Regular Board Meeting**
Meeting Minutes **03/20/2017 05:00 PM**

The Board of Education of the Winterset Community School District met in regular session in the School Administration Office Board Room at 110 W. Washington at 5:00 pm.

Attendees - voting members

Ms. Karen Brookhart	Vice President
Ms. Kelly Cain	Director
Ms. Brenda Clifton	Director

Attendees - other

Dr. Susie Meade	Superintendent
Ms Alexis Evans	Student member
Ms. Cammy Leners	Board Secretary / Treasurer

1. Call Meeting to Order
   Vice President Brookhart called the meeting to order at 5:00 p.m.
2. Pledge of Allegiance
3. Reading of Mission Statement and A Strategic Direction
   Director Clifton read the mission statement and strategic direction A.
4. Approve Agenda
   Motion made by: Ms. Kelly Cain
   Motion seconded by: Ms. Brenda Clifton
   Voting
   Unanimously Approved
5. Greet Visitors and Communication from the Public
   No public comments
6. Consent Agenda
   Motion made by: Ms. Brenda Clifton
   Motion seconded by: Ms. Kelly Cain
   Voting
   Unanimously Approved
   a. Minutes
      2-13-17 Regular session and 3-6-17 budget work session.
   b. Paid Bills and Invoices
      Total $536,872.69
   c. Open Enrollment
      Ten applications to attend another LEA, three appliciations to open enroll into Winterset.
      All applications met timelines.
   d. Personnel Report
      approve contract Jodi DeVore Teacher Associate
      approve contract Madison Beeler Teacher Associate
      approve contract Jacob Waddingham Teacher Associate
      approve contract Karl Gakle Regular Route Bus Driver
      approve contract Michael Huss Substitute Bus Driver

approve contract Carly Marten JH ELA Teacher (FY17-18)
approve contract Rebecca Sheridan 2nd grade Teacher (FY17-18)
approve contract Nicholas Reinert 1st grade Teacher (FY17-18)
approve contract Steve Corkrean Track (due to numbers)
approve contract Mikael Rein JH Track (due to numbers)
approve contract John Harper Girls Track (due to numbers)
accept resignation Elecia Henke Teacher Associate
accept resignation Melonie Carstensen Teacher Associate
approve termination Larry Castillo Bus Driver
accept resignation Deanne Steffens 2nd grade Teacher (effective 2/25/17)
accept resignation Brandi Wendt MS Teacher (at end of current contract)
accept resignation Jeff Barker HS Teacher (at end of current contract)
accept resignation Andy Pickering Varsity Girls Basketball
accept resignation Dennis Shaw HS Asst Wrestling
accept resignation Barry Vogt, MS MMT
accept resignation Annette Purdy HS MMT

e. Financial Report
   February 2017
f. Contracts and Agreements
   i. LEA Special Education
      Interstate 35 Special Education for open enrolled student.
   ii. 14 passenger vehicle
      Hoglund Bus $60,000 delivered
   iii. SWICC - Auto Mechanics
      FY18 Participation
   iv. Farm Lease
      Mike and Michelle Christensen - 20 Acres at $179/acre.

7. Information Only
   a. Building Highlight
      Elementary - Principal Jennifer Berns - 4 of 5 grades exceeded 90% participation at parent-teacher conferences, Iowa Assessment assembly planned, PTO fundraiser pick up on Tuesday.
      Middle School - Principal Wendy Sawyer - ebooks and online reading access, Iowa Assessment preparation, planning for next year already under way
      High School - Principal Kent Abrahamson - Communication, collaboration and professional development focus in small group staff meetings across curriculum areas.
   b. Strategic Plan Monitoring Report - Junior High
      Strategic Plan Monitoring Report by Junior High Prinicpal Doug Hinrichs focused on Strategic Direction A "Implement consistent classroom practices leading to increased college/career readiness.
   c. Demographer Report
      Clay Guthmiller from RSP & Associates, reported on district enrollment trends and building capacities. RSP is projecting decreasing enrollment of approx 2% before stabilization and possible increase in FY2021/2022.
8. Old Business
   a. Board Policy Revisions - second reading

Approve second and final reading of the following policy changes: **200.R1 Organizational Meeting Procedures** clarifies only odd numbered years, officer elections and language clean up, **210.2 Regular Meeting** even numbered years, **411.2 Classified Employees** now includes language reflecting the change in Iowa Code 256.27 and **701.3 Financial Records** language clean up on funds and fund types.

Motion made by: Ms. Brenda Clifton
Motion seconded by: Ms. Kelly Cain
Voting
Unanimously Approved

9. New Business
    a. Foster Care - DHS Memorandum of Understanding

        Agreement to implement requirements to ensure education stability of children in foster care as set forth in the Every Student Succeeds Act (ESSA) and the Fostering Connections Act.

        Motion made by: Ms. Brenda Clifton
        Motion seconded by: Ms. Kelly Cain
        Voting
        Unanimously Approved

    b. Budget Guarantee

        Resolution to levy property tax for fiscal year 2017-2018 for the regular program budget adjustment as allowed under section 257.14.

        Motion made by: Ms. Brenda Clifton
        Motion seconded by: Ms. Kelly Cain
        Voting
        Unanimously Approved

    c. Resolution authorizing redemption bonds and levying a tax for fiscal 17/18

        Resolution Authorizing the Redemption of General Obligation School and Refunding Bonds, Series 2008, Dated July 1, 2008 and Levying a Tax for Fiscal 2017-2018 for Redemption of General Obligation School and Refunding Bonds, Series 2008 dated July 1, 2008.

        Motion made by: Ms. Kelly Cain
        Motion seconded by: Ms. Brenda Clifton
        Voting
        Unanimously Approved

    d. 2017-18 Fees

        To approve the following adjustments to FY17-18 fees: Activity Tickets - Family $225, Student $50, Lunch prices - Elem lunch $2.20, MS,JH,HS lunch $2.45, Breakfast $1.70, Milk $.50. The minimum adult meal price is set by the state and has not yet been released.

        Motion made by: Ms. Brenda Clifton
        Motion seconded by: Ms. Kelly Cain
        Voting
        Unanimously Approved

10. Board Member Reports

a. Student Member Report

Student Board member Lexie Evans updated the board on what's happening at the High School including the Mother/Son dance this Friday, Student Council leadership camp in Earlham and recruiting efforts of current 8th graders for freshman student council.

b. Board Member Reports

Director Cain heard that classrooms were being moved at the High School and asked for an update. Principal Abrahamson said they were exploring several options for next year in an effort to get teachers out of the portable buildings. The 5 year facility plan includes an expansion of the Technology Center with an additional 2-4 classrooms. It is the goal to have all CTE courses housed within the Tech Center.

11. Superintendent Report

After a unanimous roll call vote was taken, the Board entered into closed session pursuant to IOWA CODE 21.5(l)(i) to evaluate the professional competency of two individuals whose appointment, hiring, performance or discharge is being considered to prevent needless and irreparable injury to those individuals's reputations, as those individuals have requested a closed session

Motion made by: Ms. Kelly Cain
Motion seconded by: Ms. Brenda Clifton
Voting
Unanimously Approved

a. Closed Session - Personnel - The Board will hold a closed session pursuant to 21.5(1)(i)
b. Closed Session - Superintendent Evaluation - The Board will hold a closed session pursuant to 21.5(1)(i)
c. Exempt Session pursuant to IOWA CODE 21.9 to discuss salary and other employment conditions of non-union employees

Before returning to open session, the Board met in exempt session under IOWA CODE 21.9

12. New Business - continued

The Board returned to open session at 8:18 p.m.
Directors Brookhart, Cain and Clifton answered roll call.

a. Personnel

Approve termination of Oliver Russell, custodian
Motion made by: Ms. Brenda Clifton
Motion seconded by: Ms. Kelly Cain
Voting
Unanimously Approved

b. Superintendent's Contract

Approve 3 year contract for Superintendent Meade. The salary amount was not determined as the Board requested additional costing information. The Salary will be determined at the April Board meeting.
Motion made by: Ms. Brenda Clifton
Motion seconded by: Ms. Kelly Cain
Voting

Unanimously Approved

c. Confidential Employees' Contracts

The non-union employee contracts were tabled as the Board requested additional costing information. Contracts will be approved at the April Board meeting.

13. Future Meetings

a. Regular Meeting - April 10th, 2017 5:00 p.m.

14. Adjournment

Vice President Brookhart adjourned the meeting at 8:23 p.m.

Vice President

Secretary