Bishop Unified School District
Minutes of the Board of Trustees Meeting
Regular Meeting • December 19, 2024 • 6:30 pm

PUBLIC NOTICE: Please be advised that the Board Meeting will be conducting its meeting in person in the Carl Lind Board Room on the Bishop Union High School Campus (301 N. Fowler Street), and via Zoom. Board Members will participate in person, and via videoconference, accessible to the public. Board Meetings are Recorded.

Public Board Meeting Livestream Information:

- **Join by Phone [listen; audio only]:**
  Dial the following phone number and enter the meeting ID when prompted:

  Phone number: **669-900-9128**
  Meeting ID: 984 2455 5900
  Participant ID: Press # (No Participant ID required for public)

- **Livestream may be viewed using the provided link to the virtual meeting:**

https://inyocoe.zoom.us/j/98424555900?pwd=ZGVXZ2FiZFM0WFpadHdXMUJGWlk2QT09

Individuals who require special accommodations, including, but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

Members of the public are encouraged to attend Board meetings and address the Board concerning any item on the agenda within the Board's jurisdiction. A person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. (BB 9323)

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: Bishop Unified School District Office – 656 W. Pine Street, Bishop, CA 93514

1.0 CALL TO ORDER – 6:34 pm

Mr. Elia, Mrs. Zack, Mr. Nicholson, Mrs. Moya-Tanner, Ms. Figueroa, Mrs. Kolker

2.0 FLAG SALUTE – Led by Ms. Zack

3.0 ACTION ITEM – Board Reorganization
Gretchen Skrotzki swore in Karen Keehn and Steve Elia

Each year on or about December 15th, the Board is required to conduct a reorganizational meeting before a public audience for the purpose of swearing in new Board members, if any, electing new officers, and appointing a Secretary to the Board.

3.1 Election of New Officers of the Board
- President
- Vice President
- Clerk

The Newly Elected Board President will preside over the remainder of the meeting

The Board thanked Mrs. Zack for her 19 years of service to the Bishop Schools.

A motion to elect new officers of the board was made by Ms. Keehn and seconded by Dr. Moya-Tanner.

President: A motion to nominate Dr. Moya-Tanner for President was made by Mr. Elia and seconded by Ms. Keehn. The motion carried 4-1. Mr. Nicholson opposed.

Vice President: A motion to nominate Mr. Elia as Vice President was made by Ms. Keehn and seconded by Dr. Moya-Tanner. The motion carried 4-1. Mr. Nicholson opposed.

Clerk: A motion to nominate Ms. Figueroa as Clerk was made by Mr. Elia and seconded by Mr. Nicholson. The motion carried 5-0.

Item 3.2 - Appointment of Supt KK as Secretary of the board - A motion was made by Mr. Elia, seconded by Ms. Figueroa. The motion carried 5-0.

4.0 ADOPT the December 19, 2024 AGENDA

ACTION: A motion to approve was made by Mr. Nicholson, and seconded by Mrs. Keehn. No discussion. None opposed, no abstention, and the motion carried by 5-0.

5.0 REPORTS AND PRESENTATIONS

5.1 ASB President Report – Elon Boehme (ASB secretary) -ASB is creating activities to raise student moral and to help those in need for the holidays. Art such as student hands are hung around all the windows in the BSC. A door decorating contest occured. The ASB donated knot blankets for shelter dogs and decorated trees. They are having a great time boosting school spirit.

5.2 BUHS Student Senate Report – Elizabeth Ellsworth- Student Senate is working on getting new water refill stations installed around campus. LADWP will help with the installation. They continue to focus on "Wellness Wednesdays" and Student Senate interviews to see how campus can be improved. Everyone is invited to their open panel meeting which is the second Wednesday of every month at 6pm (January 15th). Ellsworth discussed how Student Senate is involved in the Vaping Taskforce.

6.0 RECOGNITION

The Board likes to take this time each month to recognize and say thank you to those among our student body, community, and staff who have "gone the extra mile" for our students and/or the schools in our district.

6.1 Thank you to the Bishop Paiute Tribe for their generous donation of $2,500 for new HSMS basketball uniforms.

6.2 Thank you to LADWP's Adopt a School Program for their generosity to BES for providing Fossil Kits (3rd), transportation cost for field trips (1st, 4th & 5th), and gift cards for CAASPP testing incentives (3rd-5th)

6.3 Thank you to Kathy Zack for dedicating 13 (19 total years between the two districts) years to the BUSD School Board.

Additional thank yous. -Ms. Figueroa thanked students who worked at the voting polls and the Casa Bilingue staff, dual program, and Maria Jimenez for putting together Winter Traditions. It was well attended.

Mr. Nicholson said thank you to the District for purchasing wood, and to the Chase family for installing new benches for the high school baseball team.

7.0 PUBLIC COMMENT - Items of Interest not Addressed on the Formal Agenda:
Persons wishing to speak regarding an item on the agenda or other topic are given an opportunity to do so. In the interest of time and order, individual speakers will be allowed two minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. If you wish to speak, complete a card (located at the sign-in desk) and present it to the Secretary of the Board prior to the start of the meeting. Cards will be drawn randomly. When the Board President invites you to the podium, please state your name and/or organization before making your comments.

Eddie Davis believes current ideology and worldviews allow our children to direct their own lives and dictate what is best for them. Also, vaping is a concern at the high school.

8.0 REPORTS AND PRESENTATIONS

8.1 School Nurse Report for 2023-2024 – Laura Wiegers, RN-BSN, PHN
The amount of health services and the number of students seen at the health offices have increased.

8.2 Administration Reports – (enclosures)
8.2.1 Rob Barker/Adam Routt/Jessica Sharkey, Bishop Elementary School
A shout out to teachers who help them fill out the Principal's Report. Especially Tier 2 and 2.5 teachers (Mrs. Rosen and Mrs. Wallace) and Mrs. Hernandez and Ms. Davis for their thoughtful UDL responses. Mr. Routt will be a part of the kinder and first grade UDL cohort coming up.

Mrs. Rossi is adding 30 students to RAMs who are on the waitlist. TK enrollment has been steady. Big shoutout to ICOE for helping BES set specific goals and standards for UDL lesson designs. The admin team has been including UDL discussion in monthly staff meetings. Mr. Routt talked about community schools grant team and the fact that there was a lot of focus on feedback from students and staff. They have a safety drill in

January. Ms. Sharkey said having parents check into the office has been better than in the past.

Administration gives out raffle prizes every Friday for students with perfect attendance.

8.2.2 David Kalk/Libbie Gianopoulos, Home Street Middle School
Teachers were surveyed about UDL. It is largely well received. The admin team is looking forward to joining the ELA team in January to the UDL cohort. Libbie will be apart of the cohort, too. The UNR and Truckee Meadows campus field trip was fantastic. It featured a lot of trade and career avenues (Industrial—autoshop, etc.). College Day February 28th at Cerro Coso. Currently 17 students are in AVID (7th and 8th).

8.2.3 Erik Forsman/Corinne Quintana, Bishop Union High School
The vaping and alcohol taskforce is underway and has made actionable items. No loitering signs. The goal is to make bathrooms a safer place. Fine art stuff has been great. Band presentation, Fort Irwin trip, and Silent but Deadly were great school presentations/trips.

Mr. Forsman stated that the BUHS team ended last year with a strong focus on accessibility to all students, and they started off the year with a strong focus on accessibility as well. Students are getting more support. SPED students are passing more classes. UDL continues to be a focus. SPED has really stepped up working with mainstream teachers. Things are really working.

Link Crew did Coco for Freshman. Different study materials for first set of finals. Community member reached out to help fundraise for a sound system. Seven thousand dollar Soundboard delivered on Monday. Big THANK YOU!

8.2.4 Patrick Twomey, Alternative Education, (Palisade Glacier High School, Keith Bright, and Bishop Independent Study)
Mr. Twomey shared more credits earned from 23/24 Block 2 and Block 2 24/25. Possibly due to no cell phone use on campus.

8.3 Katie Kolker, BUSD Superintendent

8.3.1 2024 CA School Dashboard
Katie reviewed Ca State Dashboard. MTSS Committee entirely focused on chronic absenteeism by conducting a root cause analysis. Suspension rate declined. English learner indicator increased. The graduation rate increased over 6%, college and career readiness increased by 11.5%. There are less students on certificate of completion. Katie explained CTE pathway. It gives students the skills to enter into the career of their choosing. Discussion regarding promoting trades and trade schools occurred.

8.3.2 Facilities
We plan to have some facilities projects started over the summer that do not involve DSA. Bond Oversight committee representation was discussed. Requesting consultant services and management services to help with the bonds was discussed.

Recommendations will be brought to the board on how to move forward after researching more about the bond process.

8.3.3 Next Regular Board Meeting, January 23, 2025 at 6:30 pm in the Carl Lind Board Room (301 N. Fowler St., Bishop).

9.0 CONSENT AGENDA

Items included on the consent agenda may be approved by a single vote of the Board; any items which warrant further discussion may be separated for discussion and/or approval.

9.1 Approval, Minutes of the Regular Board Meeting, November 18, 2024 (enclosure)

9.2 Approval, 3-Year Agreement with CalState Teach (enclosure)

9.3 Approval, Data Sharing MOU with Bishop Indian Education Center (enclosure)

9.4 Approval, Frontier Agreement for PGHS and BES Ethernet Lines (enclosure)

9.5 Approval, Sport/Academic Trips (confidential enclosure)
9.5.1 BUHS / Dance Team / Spotlight / Carson City, NV / 03/07-09/2025
9.5.2 BUHS / Dance Team / Sharp / Baldwin Park, CA / 02/22-24/2025

9.6 Approval and Ratification, Routine Personnel Matters
Hires/Transfers/Offers of Employment 2024-2025
Alyssa Alvarado / Transfer / Classified / from BUHS to HSMS / Health Clerk / replacing Hess
Dana Bach / Transfer / Classified / from District Office to BUHS / Secretary III / replacing Alvarado
Lily Durbin / Classified / Instructional Aide / BES / Replacing R. Paco
Rochelle Paco / Transfer / Classified / BES to Café / FSW II / Replacing T. Waetermans
Alexis Torres / Classified / MOT / Maintenance / BES / Replacing G. Lopez Gonzalez
Danny Santana / Classified / Yard Aide / BES / Repacing S. Narcomey

RESIGNATION/CLOSE FILE/PROMOTION 2024-2025
Tiffany Waetermans / Classified / Cafeteria / FSW II / Closed File
Craig Sutphen / Classified / BUHS / Custodian / Closed File

ACTION: A motion to approve was made by Mrs. Figueroa, and seconded by Mrs. Keehn. None opposed, no abstention, and the motion carried by 5-0.

10.0 DISCUSSION/APPROVAL ITEMS:

10.1 Discussion/Approval, Resolution 24-25-06, Annual Accounting of Development Fees for 2023-2024 Fiscal Year for Capital Facilities Fund (enclosure)

ACTION: A motion to approve was made by Mr. Elia and seconded by Mrs. Figueroa. None opposed, no abstention, and the motion carried by 5-0.

10.2 Discussion/Approval, ActVnet Contract (enclosure)
ICOE will cover the set up costs. Bishop PD is on board along with all other Inyo County School Districts.

ACTION: A motion to approve was made by Mr. Nicholson, and seconded by Mrs. Figueroa. None opposed, no abstention, and the motion carried by 5-0.

11.0 CLOSED SESSION

11.1 Request from a certificated staff member for Family Medical Leave Act during the 2024-2025 school year. (enclosure)

11.2 Conference with District Labor Negotiator (Government Code Section 54957.6) Bishop Unified School District's Teachers' Association (CTA/BTA) and Bishop Unified School District's Classified Bargaining Unit (CSEA) District Negotiator: Katie Kolker, Superintendent.

11.3 Discuss Progress Towards Superintendent Goals

12.0 RECONVENE TO OPEN SESSION

12.1 Report out of Closed Session

ACTION: A motion to approve 11.1 was made by Steve Elia, and seconded by Karen Keehn. None opposed, no abstention, and the motion carried by 5-0.

13.0 ADJOURNMENT – 9: 13 pm

Board President — 1/23/2025 Date

Board Clerk — 1/23/2025 Date

Respectfully Submitted by:
Dr. Gretchen Skrotzki
Assistant Supt. of Business and Administrative Services

Bishop Unified School District

SCHOOL BOARD GUIDELINES

1. **Provide the knowledge, skills, and environment for student and staff success.**
2. **Be proactive and responsible**
3. **Focus on learning and achievement for all students.**

Mission Statement

The Bishop Unified School Governance Team, as representatives of our community, is committed to providing the best education to all students ensuring they reach their full potential.

Governance Team Priorities 2023-2024

"We prioritize and get results"

Student Success
All students will have what they need when they need it, so they will be college and career-ready.

Conditions of Learning
Facilities will be in good condition so they are safe and conducive to learning.

Engagement
Successfully engage students, families, and staff so all feel seen, heard, and valued.

Addressing the Board

There are many different ways individuals may choose to address the Board. Those who wish to request an agenda item may do so by submitting the request in writing, along with supporting documents and information, to the Superintendent at least eight school days prior to a scheduled meeting date. Those wishing to address items on the agenda may do so when recognized by the Board President near the beginning of the meeting or when the President requests public comments when the item is being considered. For matters not on the agenda, there is an opportunity for individuals to address the Board when the Board President requests comments from the public near the beginning of the meeting. The Board shall not take action on such items at that meeting.