Bishop Unified School District
Minutes of the Board of Trustees Meeting
Regular Meeting • September 15, 2022 • 6:30 pm

NOTICE TO PUBLIC: Please be advised that the Board Meeting will be conducting its meeting in person in the Carl Lind Board Room on the Bishop Union High School Campus (301 N. Fowler Street), and via Zoom. Board Members will participate in person, and via videoconference, accessible to the public:

Public Board Meeting Virtual Participation Information:

- **Join by Phone [listen; audio only]:**
  Dial the following phone number and enter the meeting ID when prompted:

  Phone number: **669-900-9128**
  Meeting ID: 984 2455 5900
  Participant ID: Press # (No Participant ID required for public)

- **Join by Computer, Smartphone or Tablet [listen/view only; audio and video]:**
  Join the meeting using provided link to the virtual meeting:

https://inyocoe.zoom.us/j/98424555900?pwd=ZGVXZ2FiZFM0WFpadHdXMUJGWlk2QT09

- **Public Comment:**
  Use the "Raise Hand" function

Individuals who require special accommodations, including, but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

Members of the public are encouraged to attend Board meetings and address the Board concerning any item on the agenda within the Board's jurisdiction. A person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. (BB 9323)

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: Bishop Unified School District Office – 656 W. Pine Street, Bishop, CA 93514

1.0 CALL TO ORDER – 6:31 pm
present: Kathy Zack, Virginia Figueroa, Steve Elia, Dr. Claudia Moya-Tanner, and Katherine Kolker
absent: Dr. Taylor Ludwick

2.0 FLAG SALUTE – Led by Virginia Figueroa

3.0 ADOPT the September 15, 2022 AGENDA

ACTION: A motion to approve was made by Virginia Figueroa, seconded by Dr. Claudia Moya-Tanner. None opposed, no abstention, and the motion carried by 4-0

4.0 RECOGNITION -
The Board likes to take this time each month to recognize and say thank you to those among our student body, community, and staff who have "gone the extra mile" for our students and/or the schools in our district.

4.1 Thank you to the Bishop Police Department and Inyo County Sheriff Office for provding safety trainings to school staff members at all sites in the district.

5.0 PUBLIC COMMENT - Items of Interest not Addressed on the Formal Agenda:

This time is set aside at each meeting for members of the audience to speak to the Board regarding questions or issues, not on the agenda. No action may be taken, but items may be placed on a future agenda. Please limit public comments to two minutes per speaker.

A Parent of a 5th gr student thanked all teachers for getting the students through the past few years and making school a safe and friendly place, while stating concerns about the need for more math acceleration opportunities. Another parent shared school safety information regarding Douglas County's Safety Program.

6.0 PUBLIC HEARING – 6:40 pm opened. Closed at 6:40 pm no comments

The Board has requested a Public Hearing to meet posting requirements and receive input on the following agenda items.

6.1 Sufficiency or Insufficiency of Instructional Materials (enclosure), posted 9/2/2022

7.0 BOARD MEMBERS

This item is included to allow all Board members to report about various matters involving the District and/or to request any items for future agendas. There will be no Board discussion except to ask questions, and no action will be taken unless listed as a subsequent agenda item.

7.1 Next Regular Board Meeting - Thursday, October 20, 2022, at 6:30 pm, In-Person will be held in the Carl Lind Board Room and via Zoom Webinar/Teleconference (Note: Change in Location)

8.0 REPORTS AND PRESENTATIONS

8.1 ASB President Report – Kate Anderson, Kate shared that students participated in iReady testing in Math and English the first week in September. She shared the BUHS Football team won each game of the season so far. Homecoming is planned for the end of October. The marching band is preparing for its first competition in October down in Bakersfield, CA.

8.2 BUHS Student Senate Report – Georgia Gastelum, Georgia shared the students' check-in results. She also shared the Student Senate now has a website and will be working with the administration to help better advocate and provide student voice for mental health programs and awareness.

8.3 School Nurse Report for 2021-2022 – Laura Wiegers, RN-BSN, PHN – Shared the breakdown comparison from 2020/2021 to 2021/2022. She also shared that the County did not have funds last year for the dentist program, but this year they are hoping to have the dental screening up and running. Nurse Weigers shared that students are very comfortable coming into the Nurse's Office, and that's also partially why the numbers have increased since last year.

8.4 Administration Reports – (enclosures)

8.4.1 Dr. Gretchen Skrotzki/Adam Routt, Bishop Elementary School – Dr. Skrotzki and Mr. Routt shared the Beginning of Year (BOY) Acadience data. They also went over their LCAP Goals 1, 2, and 3.

8.4.2 Derek Moisant/Dr. Anthony Hughes, Home Street Middle School – Mr. Moisant, and Mr. Hughes shared their LCAP Goals, reported on HSMS's current attendance, and testing results in ELA, and Math. They shared that the testing results this year have a higher baseline than last year.

8.4.3 Dave Kalk, Bishop Union High School – Mr. Kalk announced that BUHS alumni, Mr. Bob Church will be the new BUHS Dean of Students. Mr. Kalk shared LCAP Goals, SPSA Goals, and WASC Critical Areas for Improvement.

8.4.4 Patrick Twomey, Alternative Education, (Palisade Glacier High School, Keith Bright, and Bishop Independent Study – Mr. Twomey reported on enrollment and graduation statuses.

8.5 Katie Kolker, BUSD Superintendent

8.5.1 Facility Updates – Superintendent, Kolker shared that CBO, Stephanie Fritz met with the maintenance department for input on a ten-year facilities plan. BUSD is getting infrastructure going, and roofs are an issue, but we went back out to bid, and the bids are closing soon. The Gym roof will hopefully be replaced in November of this year, and then the library at HSMS will be the next project.

8.5.2 MTSS Structures – Superintendent, Kolker showed that MTSS Structures are more of a framework and mindset for schools. The slideshow shared examples of Early Literacy, Behavioral Health, AVID, ELD (English Language Development), and College/Career Readiness.

8.5.3 Parent Involvement – Mrs. Kolker mentioned parents can be involved in School Site Councils, ELACs, and Parent Advisory Council. There are many opportunities to get involved.

9.0 CONSENT AGENDA

Items included on the consent agenda may be approved by a single vote of the Board; any items which warrant further discussion may be separated for discussion and/or approval.

9.1 Approval, Minutes of the Regular Board Meeting, August 25, 2022 (enclosure)

9.2 Approval, Sport/Academic Trips (confidential enclosure)

9.2.1 HSMS / Science Camp / Bernasconi / Big Pine, CA / October 4-7, 2022 (AG/JH)

9.2.2 HSMS / Science Camp / Bernasconi / Big Pine, CA / October 11-14, 2022 (DF/CT)

9.3 Approval, 2022/2023 Inter-District Transfers

(Confidential Documents in District Office)

Student AHC, Kindergarten / BUSD to RVESD new

Student AHD, 11th Grade / BPUSD to BUSD new

9.4 Approval and Ratification, Routine Personnel Matters

Hires/Transfers/Offers of Employment 2022-2023

Victoria Jones / Classified Sub / BUSD

Rebecca Steward / Classified BES 1:1 Aide-After School Aide

Ashley Paco / Classified Confidential / District Office Purchasing/Budget Clerk (replacing C. O'Brien)

Sarah Raley / Classified / BUSD / Health Clerk Assistant / (replacing T. Comeau)

Alison Campbell / Classified / BES / 1:2 Aide

Tashina Murphy / Classified / BES / 1:1 Aide / new position

Hallie-Ann Aukee / Classified / BES / 1:1 Aide / new position

Marc DuPaul / Classified / Cafertia / Transfer from FSW II to FSW Lead / New Position

Walter Colborn / Classified / Cafeteria / FSW II / Replacing Marc DuPaul

Maria Marquez-Elizarraraz/ Classified / Transfer / Dishwasher to FSW II / (replacing S. Jones)

Ressie Hess / Classified / HSMS / Health Clerk / (replacing A. Paco)
Michael Saladin / Classified / BES-Cafeteria-ASP / Crossing Guard-Yard Aide-ASP Lead (new position)
Jack Williams Jr. / Classified / BES / Yard Aide (crossing guard sub) /

RESIGNATION/CLOSE FILE/PROMOTION 2022-2023
Tiara Eggers / Classified / BES / Aide-After School Lead / Resigned

9.5 *Intent to employ Cynthia De La Mora as a Driver's Training Instructor under a Variable Term Waiver Request (WV1 Form), Designated Subjects, Special Subjects, Limited to Driver Training for the 2022-2023 school year.*

9.6 Intent to employ Linda Frigerio as a Driver's Training Instructor under a Variable Term Waiver Request (WV1 Form), Designated Subjects, Special Subjects, Limited to Driver Training for the 2022-2023 school year.

9.7 Approval, Committee on Assignments (enclosure)
Committee Members, term expires June 30, 2023 - Dr. Gretchen Skrotzki, Derek Moisant, Brian Kuhl, and Joslyn Hernandez (Ed Code 44058.7)

9.8 Approval, Assignment of the following certificated employee(s) to provide instruction in elective classes at Bishop Unified School District in accordance with Education Code 44258.7, Committee on Assignment for the 2022-2023 school year (enclosures).

Lorraine Connor, Art

9.9 Approval, Assignment of the following certificated employee to provide instruction in Art at Bishop Elementary School in accordance with Education Code 44258.3 (Departmentalized Classes/Grades 1-12) Teacher Consent Form for the 2022-2023 school year (enclosure).

Shelly Daugherty

9.10 Approval, Assignment of the following certificated employee(s) to provide instruction at Bishop Elementary School in accordance with Education Code or Title 5 option, Committee on Assignment for the 2022-2023 school year (enclosures).

Elaina Stoll, Title 1 Reading
Rebecca Rosen, Title 1 Math

9.11 Approval, Assignment of the following certificated employee to provide instruction in the Community Day School at Bishop Union High School in accordance with Education Code 44865(e), Teacher Consent Form for the 2022-2023 school year (enclosure).

Tami Matteson

9.12 Approval, Assignment of the following certificated employee to provide instruction in PE at Bishop Union High School in accordance with Education Code 44258.7(c)(d), Teacher Consent Form for the 2022-2023 school year (enclosure).

Arnie Palu
Stacy Van Nest

9.13 Approval, Assignment of the following certificated employee to provide instruction in Math at Bishop Unified School District in accordance with Education Code 44256(b), Teacher consent form for the 2022-2023 school year (enclosure).

Brian Kuhl

9.14 Approval, Assignment of the following certificated employee(s) to provide instruction in the Alternative Education/Palisade Glacier High School at Bishop Unified School District in accordance with Education Code 44865(e), Teacher Consent Form(s) for the 2022-2023 school year (enclosures).

Katharine "Rose" Sabo – Dog Training, Fine Arts/Poetry, PE & Capstone
Elise Holston – PE and Capstone
Thomas Woods – Journalism and Capstone

9.15 Approval, Assignment of the following certificated employee's to provide instruction in Driver's Training at Bishop Union High School in accordance with Education Code 44258.7(c)(d), Teacher Consent Form for the 2022-2023 school year (enclosure).

Cynthia De La Mora
Linda Frigerio

9.16 Approval, Assignment of the following certificated employee to provide instruction at Bishop Union High School in accordance with Education Code 44263, Teacher Consent Form for the 2022-2023 school year (enclosure).

Joann Garbarini Social Science

9.17 Approval, Assignment of the following certificated employee(s) to provide instruction in elective classes at Home Street Middle School in accordance with Education Code 44258.7 (c) (d), Committee on Assignment for the 2022-2023 school year (enclosures).

Jennifer Batcheller, ASB

9.18 Approval, Consent to Teach of the following certificated employee(s) to provide instruction in departmentalized classes/grades 8 & below at Bishop Unified School District in accordance with Education Code 44256(b) Departmentalized, Committee on Assignment for the 2022-2023 school year.

Alicia Ginter, Science

9.19 Approval, Consent to Teach of the following certificated employee(s) to provide instruction in elective classes at Bishop Unified School District in accordance with Education Code 44256(b), Committee on Assignment for the 2022-2023 school year.

Kati Kress, Yearbook

9.20 Approval, Consent to Teach of the following certificated employee(s) to provide instruction in departmentalized classes/grades K-12 at Bishop Unified School District in accordance with Education Code 44263 Departmentalized, Committee on Assignment for the 2022-2023 school year.

Kati Kress, Comprehensive Health Education

9.21 Approval, Assignment of the following certificated employee(s) to provide instruction in elective classes at Bishop Unified School District in accordance with Education Code 44258.7, Committee on Assignment for the 2022-2023 school year.

Rachel Jensen, ASB Leadership
Brian Kuhl, Multi-Media, and Robotics

9.22 Approval, Authorized Certificated Evaluators

Katherine Kolker, Superintendent
Dr. Gretchen Skrotzki, Principal, BES
Derek Moisant, Principal, HSMS
Dr. Anthony Hughes, Assistant Principal, HSMS
Dave Kalk, Principal, BUHS
Patrick Twomey, Principal, Alternative Education (PGHS, KB & BIS)

ACTION: A motion to approve was made by Dr. Claudia Moya-Tanner, seconded by Steve Elia. None opposed, no abstention, and the motion carried by 4-0

10.1 DISCUSSION/APPROVAL ITEMS:

10.1 Approval, Resolution 22-23-03 Sufficiency or Insufficiency of Instructional Materials for the 2022-2023 School Year (enclosure) –

ACTION: A motion to approve was made by Virginia Figueroa, seconded by Dr. Claudia Moya-Tanner. None opposed, no abstention, and the motion carried by 4-0

10.2 Discussion/Approval, 2021/2022 Unaudited Actuals (enclosure) – The board shared they learned a lot reading the Unaudited Actuals, and that they were happy to see items on the wish list are being taken care of.

ACTION: A motion to approve was made by Seve Elia, seconded by Virginia Figueroa. None opposed, no abstention, and the motion carried by 4-0

10.3 Discussion, Revise/New Policies/Regulations/Exhibits/Bylaws- 2021/2022 (enclosure available at the District Office), (First Reading).

June 2022:

BP 0420.41	Charter School Oversight
E(1) 0420.41	Charter School Oversight
E(1) 1113	District and School Web Sites
AR 1312.4	Williams Uniform Complaint Procedures
E(2) 1312.4	Williams Uniform Complaint Procedures
BP 3110	Transfer of Funds
AR 3517	Facilities Inspection
E(1) 3517	Facilities Inspection (New Exhibit)
BP 3523	Electronic Signatures (New Policy)
AR 3523	Electronic Signatures (New Regulation)
BP 3550	Food Service/Child Nutrition Program
AR 3550	Food Service/Child Nutrition Program
BP 3551	Food Service/Child Nutrition Program
AR 3551	Food Service/Child Nutrition Program
BP 3553	Free and Reduced Price Meals
AR 3553	Free and Reduced Price Meals
AR 4112.2	Certification
AR 4161.8	Family Care and Medical Leave
AR 4261.8	Family Care and Medical Leave
AR 4361.8	Family Care and Medical Leave
AR 6173.1	Education for Foster Youth

ACTION: A motion to discuss was made by Dr. Claudia Moya-Tanner, seconded by Steve Elia. None opposed, no abstention, and the motion carried by 4-0

11.0 CLOSED SESSION – 8:22 pm

11.1 Conference with District Labor Negotiator (Government Code Section 54957.6) Bishop Unified School District's Teachers' Association (CTA/BTA) and Bishop Unified School District's Classified Bargaining Unit (CSEA) District Negotiator: Katie Kolker, Superintendent.

11.2 Discuss Progress Towards Superintendent Goals

12.0 RECONVENE TO OPEN SESSION

12.1 Report out of Closed Session – Nothing to report out.

13.0 ADJOURNMENT – 8:49 pm

Kathy Zack, President — 10/20/2022 Date

Steve Elia, Clerk — 10/20/2022 Date

Respectfully Submitted by:
Marnie Casteel
BUSD Administrative Assistant

Bishop Unified School District

SCHOOL BOARD RESPONSIBILITIES

1. Set Direction 2. Establish the Structure 3. Demonstrate Support
4. Ensure Accountability 5. Demonstrate Community Leadership

Mission Statement

The Bishop Unified School Governance Team, as representatives of our community, is committed to providing the best education to all students ensuring they reach their full potential.

Governance Team Priorities 2021-2022

1. **Raise academic performance levels K-12 and maintain a balanced curriculum**
2. **Support and monitor annual academic growth through regular review of LCAP metric, assessment, and California School Dashboard data**
3. **Ensure positive student engagement, morale, and school connectedness**
4. **Provide safe and secure campuses**
5. **Recruit, retain, and value a dedicated teaching staff**
6. **Maintain fiscal solvency**

Addressing the Board

There are many different ways individuals may choose to address the Board. Those who wish to request an agenda item may do so by submitting the request in writing, along with supporting documents and information, to the Superintendent at least eight school days prior to a scheduled meeting date. Those wishing to address items on the agenda may do so when recognized by the Board President near the beginning of the meeting or when the President requests public comments when the item is being considered. For matters not on the agenda, there is an opportunity for individuals to address the Board when the Board President requests comments from the public near the beginning of the meeting. The Board shall not take action on such items at that meeting.