# Bishop Unified School District

**SCHOOL BOARD RESPONSIBILITIES**

**1. Set Direction 2. Establish the Structure 3. Demonstrate Support**
**4. Ensure Accountability 5. Demonstrate Community Leadership**

## Mission Statement

The Bishop Unified School Governance Team, as representatives of our community, is committed to providing the best education to all students ensuring they reach their full potential.

**Governance Team Priorities 2017-2018**

1. **Raise academic performance levels K-12 and maintain a balanced curriculum**
2. **Support staff and students through implementation of the Common Core State Standards**
3. **Ensure all students achieve annual measurable academic growth through regular review of benchmark assessment data**
4. **Improve student morale and school connectedness**
5. **Recruit, retain and value a dedicated teaching staff**
6. **Maintain fiscal solvency**

## Addressing the Board

**There are many different ways individuals may choose to address the Board. Those who wish to request an agenda item may do so by submitting the request in writing, along with supporting documents and information, to the Superintendent at least eight school days prior to a scheduled meeting date. Those wishing to address items on the agenda may do so when recognized by the Board President near the beginning of the meeting or when the President requests public comments when the item is being considered. For matters not on the agenda, there is an opportunity for individuals to address the Board when the Board President requests comments from the public near the beginning of the meeting. The Board shall not take action on such items at that meeting.**

# Bishop Unified School District
# Minutes of the Board of Trustees Meeting
# Regular Meeting • September 14, 2017 • 6:30 pm
# Bishop Union High School Carl Lind Board Room
# And Hilton Garden Inn San Diego Mission Valley
# 3805 Murphy Canyon Rd, San Diego, CA .

*Individuals who require special accommodations, including, but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.*

*Members of the public are encouraged to attend Board meetings and address the Board concerning any item on the agenda within the Board's jurisdiction. A person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. (BB 9323)*

*Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: Bishop Unified School District Office – 301 N Fowler Street, Bishop, CA 93514*

## 1.0 CALL TO ORDER

After determining that a quorum was present, the September 14, 2017 meeting of the BUSD Board of Trustees was called to order by President Taylor Ludwick at 6:33pm.
**BOARD OF TRUSTEES PRESENT:** Kathy Zack, Trina Orrill, Taylor Ludwick, Josh Nicholson and ASB President Erika Ellis. Absent – Member Steve Elia

## 2.0 FLAG SALUTE

Flag salute was led by Erika Ellis

## 3.0 RECOGNITION

*The Board likes to take this time each month to recognize and say thank you to those among our student body, community and staff who have "gone the extra mile" for our students and/or the schools in our district.*

Barry Simpson thanked Tribal representative Shawn Bengocia for attending the meeting.
Stacy Van Nest introduced Sara Vigrass , designated CTA representative from the High Desert Service Center council

## 4.0 PUBLIC

### Concerning Items of Interest not Addressed on the Formal Agenda:

*This time is set aside at each meeting for members of the audience to speak to the Board regarding questions or issues not on the agenda. No action may be taken, but items may be placed on a future agenda.*

Betsy McDonald from "Inyo 350" gave an update on the recent rally to support DACA. She also acknowledged the newly adopted City Council Proclamation Value Statement by the City of Bishop and Barry Simpson commented that each school office had the Value Statement displayed.

## 5.0 PUBLIC HEARING

The Board has requested a Public Hearing to meet posting requirements and receive input on the following agenda items.

5.1 Sufficiency or Insufficiency of Instructional Materials (enclosure), posted 9/5/2017
No Comment – Hearing closed.

## 6.0 Reports and Presentations

### 6.1 ASB President Report – Erika Ellis

Reported that Homecoming activities are the main focus. Will be holding a rally, spirit day themes, field day, class bbq's, Powder Puff Football, Iron Man Volleyball, dance and hoping for a student tail-gate party with food trucks and vendors in the senior parking lot before the Homecoming Football Game on 9/22

### 6.2 Administration Reports (enclosures)

Board members commented on how much they liked and appreciated the new Principal Report format which was discussed at the workshop earlier this year.

#### 6.2.1 Heather Carr/Dr.Gretchen Skrotzki, Bishop Elementary School Principal

Josh Nicholson commended Heather with efforts of the peer teaching concept. The first trial run will take place on 9/27 with the PLC leaders modeling.
Trina Orrill stated concerns with our after school homework programs and with BUSD and the Indian Ed Center. Shawn Bengocia said the Liaisons are doing a good job collaborating and communicating to improve education for students. Dave Kalk also explained there is a process which involves parent permission. The Native American Liaisons will be asked to include the after school homework process and programs at the November Board Meeting.

#### 6.2.2 Patrick Twomey/Derek Moisant, Home Street Middle School Principal

Taylor Ludwick stated he is using Aeries on a regular basis and hasn't had many issues. Patrick Twomey explained there were some glitches that have been worked through but there is a concern with down time when updates take place. This will be an ongoing work in progress to improve upon. Josh Nicholson asked for a quarterly Aeries update.

#### 6.2.3 Katie Kolker, Palisade Glacier High School Principal

Keith Bright enrollment is expected to increase.

#### 6.2.4 Randy Cook/Dave Kalk, Bishop Union High School Principal

Enthusiasm was shown in regards to the upcoming "California Court Outreach Program" to take place at BUHS. Students will have the opportunity to experience real cases and oral arguments. The Ag Dept and Graphic Arts class are hoping to receive funding form Foundation For Excellence. The Ag Mechanics classes are in need of updating machines and equipment and are also in need of funding. Board members suggested having students from Youth Coalition, PLUS, Link Crew, Interact etc. give presentations to the Board at future meetings. It was requested that we have a separate CTE agenda item at a future meeting.

### 6.3 Barry Simpson, BUSD Superintendent

#### 6.3.1 Enrollment/Attendance

Same calendar day:
2016=1889 2017=1954

#### 6.3.2 School Based Health Clinic

Final touches taking place – hoping for the beginning of October. Dr. Flanagan and Colleen McEvoy spoke to staff and will visit with students before opening day of SBHC.

#### 6.3.3 Reserve Cap Legislation

All small schools have been exempt from the Reserve Cap Legislation.

#### 6.3.4 Tools for Tolerance Workshop

Thank you to Teresa Eckland for securing a grant from the Los Angeles Museum of Tolerance for a teachers workshop.

#### 6.3.5 Federal Program Monitoring

We are in a review year for Federal Programs to include Title I Program, Uniform Complaint Procedures, Williams Requirements, English Language Learners etc.

#### 6.3.6 Foundation for Excellence Event 10/7/2017

Tickets are available for the "Wine Spooktacular" event.

## 7.0 BOARD MEMBERS

*This item is included to allow all Board members to report about various matters involving the District and/or to request any items for future agendas. There will be no Board discussion except to ask questions, and no action will be taken unless listed as a subsequent agenda item.*

7.1 Next Regular Board Meeting –October 19, 2017 at 6:30 pm,
Palisade Glacier High School

## 8.0 CONSENT AGENDA

*Items included on the consent agenda may be approved by a single vote of the Board; any items which warrant further discussion may be separated for discussion and/or approval.*

8.1 Approval, Minutes of the Regular Meeting, August 24th, 2017 (enclosure)

8.2 Approval and Ratification, Routine Personnel Matters

Hires/Transfers/Offers of Employment:

David Fulkerson / Certificated / After School Math Tutor-BUHS
William Daugherty / Certificated / After School Detention-HSMS
Alicia Ginter / Certificated / After School Detention – HSMS
Amy GreveDutton / Certificated / Home Hospital Tutor – BUHS
Jennifer Hargrove / Certificated Substitute Teacher
Ruth Watterson / Volunteer / BUHS Volleyball
Scott Cimino / Volunteer / BUHS Tennis

Resignations/Close File

8.3 Approval, Inter-District Transfers (enclosures)

| | |
|---|---|
| Student AA, 6th , BUSD to RVUSD | new |
| Student AB, 11th , OVUSD to BUSD | new |
| Student AC, K, BPUSD to BUSD | new |
| Student AD, 11th, BPUSD to BUSD | new |
| Student AE, 3rd , BPUSD to BUSD | new |
| Student AF, 4th, BPUSD to BUSD | new |
| Student AG, 11th, BUSD to MCOE | new |
| Student AH, 3rd , ESUSD to BUSD | new |
| Student AI, K, ESUSD to BUSD | new |
| Student AJ, K, RVUSD to BUSD | new |
| Student AK, 2nd, RVUSD to BUSD | new |

8.4 Approval, Committee on Assignments:

8.4.1 Committee Members, term expires June 30, 2018
Patrick Twomey, Heather Carr, Brian Kuhl and Joslyn Hernandez.
(Ed Code 44258.7)

8.5 Approval, Assignment of the following certificated employee(s) to provide instruction in elective classes at Bishop Unified School District in accordance with Education Code 44258.7, Committee on Assignment for the 2017-2018 school year.

| | |
|---|---|
| Lorraine Connor | Art |
| Jordan Rose | Spanish |

8.6 Approval, Assignment of the following certificated employee to provide instruction in the Community Day School at Bishop Union High School in accordance with Education Code 44865(e), Teacher Consent Form for the 2017-2018 school year.

Tami Matteson

8.7 Approval, Assignment of the following certificated employee(s) to provide instruction in the Alternative Education/Palisade Glacier High School at Bishop Unified School District in accordance with Education Code 44865(e), Teacher Consent Form(s) for the 2017-2018 school year.

Katherine “Rose” Sabo
Silvia Cooke
Thomas Woods

8.8 Approval, Certificated Stipend Positions (enclosure)

8.9 Approval, BUHS/Link Leader Student Conference / October 9-10, Rialto CA. (enclosure)

8.10 Approval, Authorized Certificated Evaluators

Barry Simpson, Superintendent
Randy Cook, Principal, BUHS
David Kalk, Assistant Principal, BUHS
Patrick Twomey, Principal, HSMS
Derek Moisant, Assistant Principal, HSMS
Heather Carr, Principal, BES
Gretchen Skrotzki, Assistant Principal
Tanya Zaleschuk, District Psychologist

8.11 Approval, Assignment of the following certificated employee to provide instruction in Math at Bishop Unified School District in accordance with Education Code 44256(b). Teacher consent form for 2017-18.

Brian Kuhl

**ACTION**: A motion to approve was made by T. Orrill, seconded by K. Zack. None opposed, no abstentions and the motion carried 4-0

## 9.0 ACTION/DISCUSSION ITEMS

9.1 Approval, Unaudited Actuals, Bishop Unified School District 2017-18(enclosure)

**ACTION**: A motion to approve was made by K. Zack, seconded by J. Nicholson. None opposed, no abstentions and the motion carried 4-0

9.2 Approval, Resolution 17-18-01 Sufficiency or Insufficiency of Instructional Materials for the 2017-18 School Year (enclosure)

**ACTION**: A motion to approve was made by J. Nicholson, seconded by T. Orrill. None opposed, no abstentions and the motion carried 4-0

9.3 Approval, American Fidelity Flexible Benefit Plan / Section 125 (enclosure)

**ACTION**: A motion to approve was made by T. Orrill, seconded by K. Zack. None opposed, no abstentions and the motion carried 4-0

9.4 Approval, Bishop Unified School District Mission Statement and Governance Team Priorities (enclosure)

Discussion: J. Nicholson mentioned that campus security and safety is not mentioned. Trina explained that it has been discussed and agreed that it is mentioned in the LCAP and the Board will incorporate it into the new Governance Handbook.

**ACTION**: No Action Taken - Item tabled for October Board Meeting

9.5 Discussion, Bishop Unified School District Board Governance Handbook (enclosure)

Barry Simpson explained to the audience that item 9.5 would be discussed and revised during closed session and all were welcome to stay.

## 10.0 CLOSED SESSION – 7:30 pm

10.1 Conference with District Labor Negotiator (Government Code Section 54957.6) Bishop Unified School District's Teachers' Association (CTA/BTA) and Bishop Unified School District's Classified Bargaining Unit (CSEA) District Negotiator: Barry Simpson, Superintendent

10.2 The Superintendent has requested a Closed Session to Discuss Student Discipline Matters. (Education Code 48900)

10.2.1 Stipulation and Agreement for Immediate Expulsion of Student "17-18-A". (enclosure)

## 11.0 RECONVENE TO OPEN SESSION

11.1 Report out of closed session

**ACTION**: Item 10.2.1 was approved and carried 4-0.

## 12.0 ADJOURNMENT – 8:15 pm

_____ _____

Taylor Ludwick, President Date

_____ _____

Josh Nicholson, Clerk Date

Respectfully Submitted by:
Kristin Carr
BUSD Administrative Assistant