Bishop Unified School District
Minutes of the Board of Trustees Meeting
Regular Meeting • October 20, 2022 • 6:00 pm

PUBLIC NOTICE: Please be advised that the Board Meeting will be conducting its meeting in person in the Carl Lind Board Room on the Bishop Union High School Campus (301 N. Fowler Street), and via Zoom. Board Members will participate in person, and via videoconference, accessible to the public:

Public Board Meeting Virtual Participation Information:

- **Join by Phone [listen; audio only]:**
  Dial the following phone number and enter the meeting ID when prompted:

  Phone number: **669-900-9128**
  Meeting ID: 984 2455 5900
  Participant ID: Press # (No Participant ID required for public)

- **Join by Computer, Smartphone, or Tablet [listen/view only; audio and video]:**
  Join the meeting using provided link to the virtual meeting:

https://inyocoe.zoom.us/j/98424555900?pwd=ZGVXZ2FiZFM0WFpadHdXMUJGWlk2QT09

- **Public Comment:**
  Use the "Raise Hand" function

Individuals who require special accommodations, including, but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

Members of the public are encouraged to attend Board meetings and address the Board concerning any item on the agenda within the Board's jurisdiction. A person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. (BB 9323)

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: Bishop Unified School District Office – 656 W. Pine Street, Bishop, CA 93514

Closed Session - 6:00 pm in the District Office Conference Room

1.0 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9:1 potential case Re: Clean Energy Jobs Act Audit, State Controller

Open Session and Adjournment to Closed Session – 6:33 pm nothing to report out.
6:30 PM – Open Session

2.0 **CALL TO ORDER –** 6:33 pm
Present: Kathy Zack, Virginia Figueroa, Steve Elia, Dr. Claudia Moya-Tanner, Dr. Taylor Ludwick, and Katie Kolker

3.0 **FLAG SALUTE –** Led by Dr. Claudia Moya-Tanner

4.0 **ADOPT the October 20, 2022 AGENDA**

ACTION: A motion to approve was made by Ms. Figueroa, seconded by Mr. Elia. None opposed, no abstention, and the motion carried by 5-0.

5.0 RECOGNITION

The Board likes to take this time each month to recognize and say thank you to those among our student body, community, and staff who have "gone the extra mile" for our students and/or the schools in our district.

5.1 National Custodian Day was October 2, 2022, and we would like to recognize our hard working custodial crew for the dedication and long hours they put in each day, throughout the school year, and also during the hot summer months. Our custodians have gone above and beyond the call of duty to make sure all classrooms and campuses are clean and ready for students. We couldn't do school without you.

5.2 On behalf of the 4th-grade team we would like to thank the Los Angeles Department of Water and Power for sponsoring hiking field trips to Little Lakes Valley up Rock Creek for 140 of our 4th-grade students. We also thank the Eastern Sierra Interpretive Association and the U.S. Forest Service for guiding the students and training them to be junior rangers.

5.3 Thank you to the Veterans of Foreign Wars Post 8988 for donating two fitness towers to Bishop Union High School Athletic.

5.4 The 2022 Spooktacular Event was a huge success, raising over $20,000 for the Foundation for Excellence in support of BUHS programs. A Special thank you to the FFE, the Buffington Family, FFA Students, and all the local community sponsors for making this such a success.

6.0 PUBLIC COMMENT - Items of Interest not Addressed on the Formal Agenda:

This time is set aside at each meeting for members of the audience to speak to the Board regarding questions or issues, not on the agenda. No action may be taken, but items may be placed on a future agenda. Please limit public comments to two minutes per speaker. - No public Comments

7.0 BOARD MEMBERS

This item is included to allow all Board members to report about various matters involving the District and/or to request any items for future agendas. There will be no Board discussion except to ask questions, and no action will be taken unless listed as a subsequent agenda item.

7.1 Next Regular Board Meeting - Monday, November 14, 2022, at 6:30 pm, In-Person will be held in the Bishop Paiute Tribal Chambers (50 Tu-Su Lane Lane, Bishop), and via Zoom Webinar/Teleconference

Ms. Figueroa shared that a group of parents in Glenwood Mobile Home Park would like to have the bus pick up the kids in the park. They feel the new bus stop is not as safe, and the parents have written a letter with multiple signatures.

8.0 REPORTS AND PRESENTATIONS

8.1 ASB President Report – Kate Anderson – The first quarter is coming to an end and many students are taking benchmark exams in Math and Science. Homecoming's "A Night to Remember" is next week, and along with that comes many activities: the dance, powder puff, ironman volleyball, field day, and spirit days. Students are registering for A.P. Exams, and the school offers 8 different exams. Students can apply for a fee waiver to help cover the cost of AP tests.

8.2 BUHS Student Senate Report – Georgia Gastelum – They have been working alongside the Media and Digital Broadcasting Class to create a video to clarify the revised dress code policy for both students and faculty. Next semester the Wellness Wednesday Project will be up and running, students' mental health is always one of their greatest priorities.

8.3 School Safety – Bishop Police Chief, Richard Standridge & School Resource Officer, Brady Peek – Chief Standridge thanked Superintendent, Katie Kolker, and staff members who attended the Run, Hide and Fight training. He's planning on holding a Parent Safety Night next month. There will be members of law enforcement on campus when sites practice lockdown drills this year. SRO Brady Peek shared what his days look like on campus. Officer Peek does a lot of counseling and takes time to let students know he is here to help and not get them in trouble. The Board thanked Mr. Peek for his service and support to our schools.

8.4 Administration Reports – (enclosures)

8.4.1 Dr. Gretchen Skrotzki/Adam Routt, Bishop Elementary School- Dr. Skrotzki shared they are 4 weeks away from Fall Parent Conferences. Mr. Routt shared photos from recent Fieldtrips. Next week is red ribbon week, and students and staff will be dressing up. Today, BES Rams participated in the Great California Shakeout.

8.4.2 Derek Moisant/Dr. Anthony Hughes, Home Street Middle School – Mr. Moisant, and Dr. Hughes shared that there will be a school dance tomorrow. HSMS students and staff participated in the Shake Out Drill today.

8.4.3 Dave Kalk/Bob Church, Bishop Union High School – Mr. Kalk shared that they decided to postpone their lockdown drill until after law enforcement has provided staff with input related to their specific classrooms. BUHS will be memorializing the one-year anniversary of the three girls passing with a drum circle during homeroom next week.

8.4.4 Patrick Twomey, Alternative Education, (Palisade Glacier High School, Keith Bright, and Bishop Independent Study) – Mr. Twomey was not present.

8.5 Katie Kolker, BUSD Superintendent

8.5.1 "Every Day" Substitute Teachers – Superintendent Kolker shared that we have a job posting for 5 Every Day Sub positions that are grant funded, and we received great candidates.

8.5.2 AVID Campus Walkthroughs – Our AVID Consultant was here for 3 days, met with staff, and walked through classrooms at BES, HSMS, and BUHS with AVID District Coordinator, Libbie Gianopoulos. She observed and gave feedback to teachers implementing AVID strategies.

8.5.3 October 31st Staff Development Day- Superintendent Kolker shared that teachers will receive more grade-level, content-specific trainings, and all teachers will have PLC collaboration/application time at end of the day.

9.0 CONSENT AGENDA

Items included on the consent agenda may be approved by a single vote of the Board; any items which warrant further discussion may be separated for discussion and/or approval.

9.1 Approval, Minutes of the Regular Board Meeting, September 15, 2022 (enclosure)

9.2 Approval, Classified, After School Program Coordinator Job Description (enclosure)

9.3 Approval, Classified, Health Clerk Lead Job Description (enclosure)

9.4 Approval, Certificated, Every Day Substitute Job Description (enclosure)

9.5 Approval, 2023 Board Meeting Schedule (enclosure)

9.6 Approval, Revised, BUHS 2022-2023 Fall Coaching Staff (enclosure)

9.7 Approval, Substitute Teacher Salary Schedule (enclosure)

9.8 Approval, First Year Probationary Contract, Robert Church, 47% FTE, Dean of Students at Bishop Union High School for the 2022-2023 School Year

9.9 Approval, First Year Probationary Contract, Brittany Wiles, 100% FTE, After-School Program Coordinator for the 2022-2023 School Year

9.10 Approval, First Year Temporary Probationary Contract, Alicia Strutton, 100% FTE, BES 2nd Grade Teacher for the 2022-2023 School Year

9.11 Approval, Assignment of the following certificated employee(s) to provide instruction in elective classes at Bishop Unified School District in accordance with Education Code 44258.7, Committee on Assignment for the 2022-2023 school year.

Joslyn Hernandez, Robotic

9.12 Approval, School Site Safety Plans for Bishop Elementary School, Home Street Middle School, Bishop Union High School, and Alternative Education (Palisade Glacier High School, Keith Bright, and Bishop Independent Study). (confidential enclosures)

9.12.1 Bishop Elementary
9.12.2 Home Street Middle School
9.12.3 Bishop Union High School
9.12.4 Palisade Glacier High School
9.12.5 Keith Bright

9.13 Approval, 2022/2023 Inter-District Transfers
(Confidential Documents in District Office)

Student AHE, 5th Grade / ESUSD to BUSD	new
Student AHF, 5th Grade / ESUSD to BUSD	new
Student AHG, 5th Grade / ESUSD to BUSD	new
Student AHH, 4th Grade / ESUSD to BUSD	new
Student AHI, 2nd Grade / BPUSD to BUSD	new
Student AHJ, Kindergarten / BPUSD to BUSD	new

9.14 Approval and Ratification, Routine Personnel Matters

Hires/Transfers/Offers of Employment 2022-2023

Victoria Jones / Transfer / Classified Sub to BES Aide & After School Program
Jaylee Doll / Classified / After School Program Lead / BES /
Bethany Marks / Classified Sub / BUSD
Patricia Belgarde / Classified Sub / BUSD
Julie Prange / Classified Sub / BUSD
Michael McDonough / Classified Sub / BUSD
Kiley Beard / Certificated Sub / BUSD
Stephan Kinney / Certificated Sub / BUSD
Jasmine Corona-Vargas / Classified / 1:1 Aide/ BES
Robert Church / Certificated / Dean of Students / BUHS / Replacing C. O'Neill
Jose Elizarraras / Classified / FSW II / Cafeteria / Replacing W. Colborn
Brittany Wiles / Classified / After School Program Coordinator / Replacing J. Rose
Jordan Rose / Certificated / TK-12 Bilingual Coordinator /
Lupe Galicia / Classified / Café Aide / Cafeteria /
Alicia Strutton / Certificated / Temporary / 2nd Grade Teacher / BES / Replacing A. Blakey

RESIGNATION/CLOSE FILE/PROMOTION 2022-2023

Walter Colborn / Classified / Cafeteria / FSW II / Replacing Marc DuPaul
Anwylyd Blakey / Certificated / 2nd Grade Teacher / BES / Resigned
Jordan Rose / Certificated / After School Program Coordinator / Resigned

9.15 Approval, Resolution #22-23-04 Authorizing Participation in the HVIP Public School Bus Set-Aside For Small and Medium Air Districts (enclosure)

ACTION: A motion to approve was made by Ms. Figueroa, seconded by Dr. Claudia Moya-Tanner. None opposed, no abstention, and the motion carried by 5-0.

10.1 DISCUSSION/APPROVAL ITEMS:

10.1 Discussion/Approval, Savvas Statistics Textbooks (enclosure)- Mrs. Demetria Gianopoulos will be teaching this concurrent enrollment class next spring at BUHS, and this is the textbook Cerro Coso College uses.

ACTION: A motion to approve was made by Mr. Elia, seconded by Ms. Figueroa. None opposed, no abstention, and the motion carried by 5-0.

10.2 Discussion/Approval, A-Z Bus Sales (HVIP Grant - Hybrid Voucher Incentive Project) for Three Blue Bird Electric Buses (enclosure) – This grant covers 88% of the cost for 3 electric buses.

ACTION: A motion to approve was made by Dr. Claudia Moya-Tanner, seconded by Mr. Elia. None opposed, no abstention, and the motion carried by 5-0.

10.3 Discussion/Approval, Revise/New Policies/Regulations/Exhibits/Bylaws-2021/2022 (enclosure available at the District Office), (Second Reading).

June 2022:

BP 0420.41	Charter School Oversight
E(1) 0420.41	Charter School Oversight
E(1) 1113	District and School Web Sites
AR 1312.4	Williams Uniform Complaint Procedures
E(2) 1312.4	Williams Uniform Complaint Procedures
BP 3110	Transfer of Funds
AR 3517	Facilities Inspection

E(1) 3517	Facilities Inspection (New Exhibit)
BP 3523	Electronic Signatures (New Policy)
AR 3523	Electronic Signatures (New Regulation)
BP 3550	Food Service/Child Nutrition Program
AR 3550	Food Service/Child Nutrition Program
BP 3551	Food Service/Child Nutrition Program
AR 3551	Food Service/Child Nutrition Program
BP 3553	Free and Reduced Price Meals
AR 3553	Free and Reduced Price Meals
AR 4112.2	Certification
AR 4161.8	Family Care and Medical Leave
AR 4261.8	Family Care and Medical Leave
AR 4361.8	Family Care and Medical Leave
AR 6173.1	Education for Foster Youth

ACTION: A motion to approve was made by Dr. Ludwick, seconded by Ms. Figueroa. None opposed, no abstention, and the motion carried by 5-0.

11.0 CLOSED SESSION

11.1 Liability Claim (confidential enclosure)
11.1.01 Claimant: T.T. – Agency Claimed Against BUSD, #21-22-28

11.2 Conference with District Labor Negotiator (Government Code Section 54957.6) Bishop Unified School District's Teachers' Association (CTA/BTA) and Bishop Unified School District's Classified Bargaining Unit (CSEA) District Negotiator: Katie Kolker, Superintendent.

11.3 Discuss Progress Towards Superintendent Goals

12.0 RECONVENE TO OPEN SESSION

12.1 Report out of Closed Session

ACTION: A motion was made by Dr. Moya-Tanner and seconded by Ms. Figueroa to take action on item 11.1.01 in Closed Session. The vote to approve the claim was: 0 in favor and 5 opposed. The claim was not approved.

13.0 ADJOURNMENT – 9:54 pm

Kathy Zack
Kathy Zack, President

11/14/2022
Date

Steve Elia, Clerk

11/14/2022
Date

Respectfully Submitted by:
Marnie Casteel
BUSD Administrative Assistant

Bishop Unified School District

SCHOOL BOARD RESPONSIBILITIES

1. Set Direction 2. Establish the Structure 3. Demonstrate Support
4. Ensure Accountability 5. Demonstrate Community Leadership

Mission Statement

The Bishop Unified School Governance Team, as representatives of our community, is committed to providing the best education to all students ensuring they reach their full potential.

Governance Team Priorities 2021-2022

1. **Raise academic performance levels K-12 and maintain a balanced curriculum**
2. **Support and monitor annual academic growth through regular review of LCAP metric, assessment, and California School Dashboard data**
3. **Ensure positive student engagement, morale, and school connectedness**
4. **Provide safe and secure campuses**
5. **Recruit, retain, and value a dedicated teaching staff**
6. **Maintain fiscal solvency**

Addressing the Board

There are many different ways individuals may choose to address the Board. Those who wish to request an agenda item may do so by submitting the request in writing, along with supporting documents and information, to the Superintendent at least eight school days prior to a scheduled meeting date. Those wishing to address items on the agenda may do so when recognized by the Board President near the beginning of the meeting or when the President requests public comments when the item is being considered. For matters not on the agenda, there is an opportunity for individuals to address the Board when the Board President requests comments from the public near the beginning of the meeting. The Board shall not take action on such items at that meeting.