Bishop Unified School District
Minutes of the Board of Trustees Meeting
Regular Meeting • December 14, 2020 • 6:30 pm

NOTICE TO PUBLIC: Please be advised that the Board Conference Room will be closed to the public. The Board will be conducting its meeting online. Board Members will participate via videoconference, accessible to the public:

Public Board Meeting Participation Information:

- **Public Comment Input Form:**
  Submit @ BishopSchools.org > School Board > Board Agenda
  https://www.bishopschools.org/o/district/page/board-agenda
  *Comments must be submitted by 12:00 PM on 12.14.20 to be read aloud during the meeting.

- **Join by Phone [listen; audio only]:**
  Dial the following phone number and enter the meeting ID when prompted:

  Phone number: **669-900-9128**
  Meeting ID: 984 2455 5900
  Participant ID: Press # (No Participant ID required for public)

- **Join by Computer, Smartphone or Tablet [listen/view only; audio and video]:**
  Join the meeting using provided link to the virtual meeting:

https://inyocoe.zoom.us/j/98424555900?pwd=ZGVXZ2FiZFM0WFpadHdXMUJGWlk2QT09

Individuals who require special accommodations, including, but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

Members of the public are encouraged to attend Board meetings and address the Board concerning any item on the agenda within the Board's jurisdiction. A person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. (BB 9323)

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: Bishop Unified School District Office – 656 W. Pine Street, Bishop, CA 93514

1.0 CALL TO ORDER – 6:32 pm
Present: Kathy Zack, Dr. Claudia Moya-Tanner, Virginia Figueroa, Dr. Taylor Ludwick and Steve Elia

2.0 FLAG SALUTE CMT

3.0 ACTION ITEM – Board Reorganization

Each year on or about December 15th, the Board is required to conduct a reorganizational meeting before a public audience for the purpose of swearing in new Board members, if any, electing new officers, and appointing a Secretary to the Board.

3.1 Reading of the Oath and swearing in Kathy Zack and Steve Elia as new members of the Board of Trustees for the Bishop Unified School District. Term ending November 2024.

3.2 Election of New Officers of the Board – Kathy nominated, Dr. Claudia Moya-Tanner as President, Virginia Figueroa as Vice President and Dr. Taylor Ludwick as Clerk. Steve Elia seconded motion and all voted 5-0.

- President – Dr. Claudia Moya-Tanner
- Vice President – Virginia Figueroa
- Clerk – Dr. Taylor Ludwick

The Newly Elected Board President will preside over the remainder of the meeting

3.3 Appointment of Superintendent Katherine Kolker as Secretary of the Board

4.0 RECOGNITION

The Board likes to take this time each month to recognize and say thank you to those among our student body, community and staff who have "gone the extra mile" for our students and/or the schools in our district.

4.1 Thank you to the Bishop Police Department for our outstanding crossing guards. They have five different schedules and they continue to greet our students and parents with smiles every day.

4.2 Thank you to our local businesses. Inyo/Mono Association for the Handicapped Thrift Store allowed HSMS to shop for free, replacing clothing items and stuffed toys for the student who lost their home in a fire last week. The Mammoth Gear Exchange generously donated a $200 gift card to allow the student to select her own items and East Side Sports made donations as well. Several anonymous donors gave clothing and gift cards.

4.3 In recognition of good attendance and grades, HSMS is working to create a weekly drawing for our students. We would like to recognize Mammoth Mountain, Reagan's Sports, Hing's Donuts and Aerohead Sports for their generous contributions to our raffle.

4.4 We would like to thank the BUSD Counseling Team for organizing the gift card drive for the victims of the Walker Fire, for their outreach and gifts to students during the holiday season, and leading the suicide-prevention training district wide.

Taylor would like to recognize Dee Ann Boyd, for all her years of service. Kathy, Virginia and Dr. Claudia Moya-Tanner all recognized Dee Ann for 34 years at BUSD.

5.0 PUBLIC COMMENT - Items of Interest not Addressed on the Formal Agenda:

This time is set aside at each meeting for members of the audience to speak to the Board regarding questions or issues not on the agenda. No action may be taken, but items may be placed on a future agenda

- The current IPP, they felt we should have Tribal Community represented in the form of voting member of the board and we are missing an important piece on reflecting the needs of our community as a whole.
- Parent/Teacher shared how her son/student has always loved school, has been a good student, and participated in a few extracurricular activities, now hates school. This student had dreams of attending Cal Poly to pursue his dreams of being an AG Engineer; he is now rethinking is routes, anything to assure he does not have to continue doing what he is currently doing. Her hope is that school gets back to the type of school her son loved to attend.

6.0 BOARD MEMBERS

This item is included to allow all Board members to report about various matters involving the District and/or to request any items for future agendas. There will be no Board discussion except to ask questions, and no action will be taken unless listed as a subsequent agenda item.

6.1 Next Regular Board Meeting – Thursday, January 21, 2021 at 6:30 pm
In Person will be held in the MP Room at Home Street Middle School
and Via Zoom Webinar/Teleconference

6.2 California School Board Association Board Workshop, TBD in January 2021.
1/13/21 or 1/14/20

7.0 REPORTS AND PRESENTATIONS

7.1 ASB President Report – Tylar Banta – Due to the restrictions of COVID-14 on the community, ASB has been extremely creative with all their endeavors this year by utilizing social media platforms, BUHS' online site, emails, etc. ASB is pleased to report that they are going to be partnered-up with BUHS' Link Crew in hosting virtual events starting next semester. Virtual events are in the works at this time and they hope to have more information at our January Board Meeting. Right now, BUHS is gearing up for finals; ASB has given them an option between two assignments. The first option is a written assignment with the prompt: Do you think that high school dances are positive high school traditions or negative ones? Defend your opinion. The second option is a multimedia presentation with the prompt: Convince someone why social media is so important to modern society. Use Reasons to convince your audience to see your viewpoint.

7.2 BUHS Student Senate Report – Sierra Burror, Secretary – Sierra opened up by reading the Senates' Mission Statement. This week they are focusing on stress relief for students and staff. In their December check-in, they are emphasizing wellness and providing resources for finals week and the holiday break. Last Wednesday they held their monthly open panel meeting where they discussed the results from their last check-in. Those results were used to moved forward with research for the school=side mental health initiative. Students also showed interest in mental health resources and other stress relief services. In the next few months, the Student Senate would like to focus on setting up a webpage on the school website with resources and information. They also plan to have an official logo in January 2021.

7.3 Administration Reports – Single Plan for Student Achievement (SPSA) (enclosures)

7.3.1 Dr. Gretchen Skrotzki/Garrett Carr, Bishop Elementary School – much has remained the same, same goals as last year. Some strategies have been adjusted due to the pandemic. Goal 1 - PLC leader team just finished AVID, on good track to obtain this goal in June. Goal 2, keeping it as a goal, but we will see how it goes. Goal 3, partner talks even at social distancing, on track to obtain that goal. Goal 4 – quite a few things to connect w/students last year, but more difficult this year, but we are still

trying. Counselor is not meeting with students 1/1, but she is zooming in. Kathy wants to say thank you for the nicely done report, although she feels Dr. Skrotzki is being somewhat harsh on herself, the map scores did not change, but what Dr. Skrotzki did not point out, huge change in math students below standard are up. Dr. Claudia Moya-Tanner thanked Dr. Skrotzki very much.

7.3.2 Derek Moisant/Danielle Grate, Home Street Middle School – Goal 1, 90% of HSMS Students will have a GPA 2.0 or above by June 2021. Goal 2, with COVID restrictions most conferences have been moved to virtual platform. HSMS and the I.T. Team has worked very hard to make sure students are outfitted with Chromebooks and internet hotspots (100% internet access to all students) Goal 3, 50% student efficient in Math & ELA by June 2021. Getting students to 50% is a lofty goal, especially since their 2019 SBAC they were in the low 30% range. Goal 4- 75% of HSMS students feel safe & connected at school. This goal addresses school wide safety and connectedness. Being able to be in seat, to get most instruction to give them, is part of this goal, school counselor, Linda does a great job, she meets in person/virtually, and is really helpful for the students. Another part of this goal, attendance, it has been the worst year for attendance, we have not hit 90% this year. Danielle has a great plan, raffle program at school based on good attendance and work completion. Each week, teachers will review students' work and enter them into the raffle. Several local business have donated several items, for example: beanies, helmets, yeti, and gift certificates. The prizes will be displayed in the main hall. They will post the winners on Instagram each week. HSMS currently has 19 discipline instances this year, which in a traditional year is usually 19 in a week. Dr. Claudia Moya-Tanner really appreciates the purpose and detail.

7.3.3 Dave Kalk/Jordan Rose, Bishop Union High School - Dave identified goals to continue to move forward. Goal 1, to have 85% of graduating seniors completed the A-G requirements or a CTE Pathway that allows for eligibility for military, journeyman employment, or advanced placement in post-secondary institutions. BUHS is providing Tier 2 support for students who are performing below required level (C or better) while meeting A-G requirements. Goal 2, for the 20/21 school year specifically, teachers will collaborate within departments to identify the essential standards that will need to be covered by the end of the school year in order to address the transitions to subsequent courses that will follow. BUHS will continue to provide AVID, use materials that are aligned to California Common Core Standards, EDI strategies in the classroom, and provide teachers and students with appropriate and adequate technology to deliver and receive online instructions during DL. Discussions regarding the purchase and use of swivel cameras or Owl have taken. Goal 3 – Due to the closure of schools for in-person instructions, state required "Hold Harmless" guidelines, and cancellation of statewide testing, no data is available to measure academic growth outlined in this goal. We have added 2 strategies this year. Target intervention, small groups after school, and on Friday's we have been offering Boot camp. Offering 4 days a week for high at risk students. Biggest impact is getting them on campus; students are doing best when they are on campus. Goal 4, is to reduce the suspension rate by 5% as of June 30, 2021. This goal will remain the focus for BUHS for the coming years but for 20/21 school year that focus will shift to social-emotional well-being of students who are struggling with the impacts of school closure, limited in-seat instruction, lack of access to extracurricular activities (athletics, clubs, etc.), and home environments. We have been using Northstar counseling on campus quite a bit. The districts' Suicide training was a great training and glad to have it this year. He is concerned about the students, for example; our seniors, second year without sports, it is truly impacting them. All the Board members thanked Dave.

7.3.4 Patrick Twomey, Alternative Education, (Palisade Glacier High School, Keith Bright and Bishop Independent Study) – Mr. Twomey feels this has been a great year to shift over to Alternative Education, with the WASC process; it has helped with his SPSA as well. Goal 1, All students graduate before their 19th birthday, 2 staff stay current with teaching practices, teacher visits, credit earning rates, 75% or better earn credits. Goal 3, relationships, respect self, others, and the environment. Most of changes took place in this goal, narrow actions down to make obtainable. Very well in line with WASC and LCAP. Kathy Zack asked how school attendance rate is going right now. Mr. Twomey feels it is poor, alternative education historically has been poor, this year it has even taken down turn from previous year. Some Distance Learning students earn credit slower than in seat. Nevertheless, even in seat is lower than previous year. Dr. Claudia Moya-Tanner thanked Mr. Twomey.

Dr. Claudia Moya-Tanner thanked the Principals for their reports; we (the Board) know how hard it has been. The goals remain even though we do not know what is going to happen one day to another. We are very aware of your tremendous effort, parents, staff, and students. Everyone is working hard and we see it. Last month discussed assessments, you seem disappointed, you are used to setting standards, but everything we have been doing is different since March. Even though assessments are different the effort is tremendous and your willingness to do things different. You are teaching students a valuable lesson, you are showing up for them that is very important, they see you and see you care and setting a great role model to our students. So thank you that is very important.

7.4 Katie Kolker, BUSD Superintendent

7.4.1 COVID and Blended Learning Update - We are in the red tier; we are among the few school districts that are in the red tier. We are currently one week into stay at home order, two more weeks of the order and then we will be re-assessed. California Public Schools that were open prior to the Stay at Home Order may remain open. Game changer, as of 5 pm today, Public Health reported 44 new cases over the weekend. No students or staff have been hospitalize to date due to COVID-19. Mostly asymptomatic in our cases. Superintendent Kolker shared with the board to expect to continue having "rolling" class closures throughout the winter due to quarantines/contact tracing closures. We are currently quarantining for 14 days from date of exposure, per CDPH, but CDC has recommended 7-10 days so we expect this guidance to shift soon, her hope is this is reality soon, just has not yet. January will all depend on number of cases in our county, so she will be in contact with Public Health.

7.4.2 Grading and Assessing Academic Progress During the Pandemic – Locally and worldwide, students are struggling to engage in learning and maintain passing grades. BUSD is continuing to offer help to our students. Grades are going to be given, but it is going to be looking different this year. There are far more F's this year than other years. We have and will continue to offer support for our students with intervention after school at all sites, and have flexibility in when/how students submit their homework. We are also providing targeted support prior to assessing for Tier III qualification. There are multiple measures in place (few examples), formative, screening and grades reflective of knowledge and skills to the degree material was able to be taught/learned. Katie feels our community has been resilient because families and staff are working so hard.

8.0 CONSENT AGENDA

Items included on the consent agenda may be approved by a single vote of the Board; any items which warrant further discussion may be separated for discussion and/or approval.

8.1 Approval, Minutes of the Regular Board Meeting, November 19, 2020 (enclosure)

8.2 2020 Learning Continuity and Attendance Plan (Revised 12/1/20) (Enclosure)

8.3 Approval, (Contract increased from 50% to 100%)Temporary Part-Time Contract, Anwylyd Blakey, 100% FTE, 5th Grade Distance Learning Teacher at Bishop Elementary School for the 2020-2021 school year

8.4 Approval, First Year Temporary Probationary Contract, Alyssa Riggins, 100% FTE, 1st Grade Teacher at Bishop Elementary School for the 2020-2021 school year.

8.5 Approval and Ratification, Routine Personnel Matters

Hires/Transfers/Offers of Employment 2020-2021

Ashly Paco / Classified / HSMS Health Clerk (replacing T.Coons)
Jessica Hodges / Classified / BES Instructional Aide (replacing W. Marcuson)
Alyssa Riggins / Certificated / BES 1st Grade Teacher (replacing D. Boyd)

RESIGNATION/CLOSE FILE/PROMOTION–(enclosure)

Wendy Marcuson / Classified / Instructional Aide / BES
Dennis Neihans / Classified / Cafeteria Utility Worker / Retired
DeeAnn Boyd / Certificated / 1st Grade Teacher / BES / Retired

8.6 Approval, 2020/2021 Inter-District Transfers
(Confidential Documents in District Office)
Student ADE, 11th Grade / BPUSD to BUSD/PGHS new

ACTION: A motion to approve was made by Kathy Zack, seconded by Virginia Figueroa. None opposed, no abstentions and the motion carried by 5-0

9.0 DISCUSSION/APPROVAL ITEMS

9.1 Discussion/Approval, 2020-2021 Native American Policies and Procedures Under Federal Impact Aid (IPP) (enclosure)- Kathy brought the typo to light. Meryl Picard, agree w/Rose. There should be a seat for native representation on the board. PAC representation, although Katie met w/PAC last year, that the meetings and updates to the community are met. Send this info out to review before hand, feels there is not enough time to review. Steve Elia asked if there is anything, we could offer to increase more participation. PAC meetings invited tribal families, but feel the zoom meetings make it difficult. PAC meets every month. Jolie asked if there could be a dedicated board seat to a tribal member, like we have for the ASB. Dr. Taylor Ludwick shared that we cannot add just one seat. Kathy Zack mentioned maybe an advisory seat might be ok, but they do not vote.

ACTION: A motion to approve was made by Dr. Taylor Ludwick, seconded by Steve Elia. None opposed, no abstentions and the motion carried by 5-0

9.2 Discussion/Approval, 2020-2021 LCFF Budget Overview for Parents (enclosure)

ACTION: A motion to approve was made by Kathy Zack, seconded by Virginia Figueroa. None opposed, no abstentions and the motion carried by 5-0

9.3 Discussion/Approval, 2020/2021 Interim Report (enclosure) – Midge said it has not changed a lot since unaudited actuals. We have been given another hold harmless, so by the time we hit second interim we will have a clearer picture of what our future looks like. She could not imagine what it would be like of Katie had not stepped in; she has handled it with grace, dignity and respect. TL – saw enrollment numbers somewhere. MM holding steady, some started DL but they are back in seat. Midge hopes that once we get through a lot of students we will get them back. Projections do not have them back; we have to report what they are doing now. More kids in seat that is where they need to be. TL we are good next year, but 22/23 is where we do not know yet?

ACTION: A motion to approve was made by Dr. Taylor Ludwick, seconded by Kathy Zack. None opposed, no abstentions and the motion carried by 5-0

9.4 Discussion/Approval, Resolution 20-21-02, Annual Accounting of Development Fees for 2019-20 Fiscal Year for Capital Facilities Fund (enclosure) – use to collect 100 k a year, but new projects may be over by nursery. White Mtn estates in mono, but we got a chunk of money for the county offices bldg. off wye rd. Commercial turns into residential, they do not have obligation to pay a dime when turned into residential. Add more than 500 square feet; they do not have to pay anything. Commercial property is a fraction of residential fees. Cottonwood plaza gave a donation. This is an annual report.

ACTION: A motion to approve was made by Kathy Zack, seconded by Steve Elia. None opposed, no abstentions and the motion carried by 5-0

9.5 Discussion/Approval, Resolution 20-21-03, Development Fees 5 Year Authorization for Capital Facilities Fund (enclosure)

ACTION: A motion to approve was made by Virginia Figueroa, seconded by Dr. Taylor Ludwick. None opposed, no abstentions and the motion carried by 5-0

9.6 Approval, Site SPSA Reports (enclosures)
- 9.6.1 Dr. Gretchen Skrotzki/Garrett Carr, Bishop Elementary School
- 9.6.2 Derek Moisant/Danielle Grate, Home Street Middle School
- 9.6.3 Dave Kalk/Jordan Rose, Bishop Union High School
- 9.6.4 Patrick Twomey, Alternative Education (Palisade Glacier High School, Keith Bright and Bishop Independent Study)

Steve appreciate their growth and looking into students best interest.

ACTION: A motion to approve was made by Steve Elia, seconded by Virginia Figueroa. None opposed, no abstentions and the motion carried by 5-0

10.0 CLOSED SESSION

10.1 Conference with District Labor Negotiator (Government Code Section 54957.6) Bishop Unified School District's Teachers' Association (CTA/BTA) and Bishop Unified School District's Classified Bargaining Unit (CSEA) District Negotiator: Katie Kolker, Superintendent.

11.0 RECONVENE TO OPEN SESSION

11.1 Report out of closed session – Nothing to Report Out.

12.0 ADJOURNMENT – 8:20 pm

Claudia Moya-Tanner
Dr. Claudia Moya-Tanner, President — 1/21/2021 Date

Dr. Taylor Ludwick, Clerk — 1/21/21 Date

Respectfully Submitted by:
Marnie Casteel
BUSD Administrative Assistant

Bishop Unified School District

SCHOOL BOARD RESPONSIBILITIES

1. Set Direction 2. Establish the Structure 3. Demonstrate Support 4. Ensure Accountability 5. Demonstrate Community Leadership

Mission Statement

The Bishop Unified School Governance Team, as representatives of our community, is committed to providing the best education to all students ensuring they reach their full potential.

Governance Team Priorities 2020-2021

1. **Raise academic performance levels K-12 and maintain a balanced curriculum**
2. **Support and monitor annual academic growth through regular review of LCAP metric, assessment and California School Dashboard data**
3. **Ensure positive student engagement, morale and school connectedness**
4. **Provide safe and secure campuses**
5. **Recruit, retain and value a dedicated teaching staff**
6. **Maintain fiscal solvency**

Addressing the Board

There are many different ways individuals may choose to address the Board. Those who wish to request an agenda item may do so by submitting the request in writing, along with supporting documents and information, to the Superintendent at least eight school days prior to a scheduled meeting date. Those wishing to address items on the agenda may do so when recognized by the Board President near the beginning of the meeting or when the President requests public comments when the item is being considered. For matters not on the agenda, there is an opportunity for individuals to address the Board when the Board President requests comments from the public near the beginning of the meeting. The Board shall not take action on such items at that meeting.