Bishop Unified School District
Minutes of the Board of Trustees Meeting
Regular Meeting • April 20, 2023 • 6:30 pm

NOTICE TO THE PUBLIC: The April BUSD School Board Meeting will be held at Palisade Glacier High School (2001 Sugar Loaf Rd. Big Pine, CA 93513). Only 15 seats will be open to the public to attend in person due to the seating capacity of the meeting room. In-person attendees will be determined based on a random lottery. Please click here to provide your name and email address if you would like to be included in the lottery for in person seating. All other attendees are encouraged to participate virtually, via Zoom. Board Meetings are Recorded.

Public Board Meeting Virtual Participation Information:

- **Join by Phone [listen; audio only]:**
  Dial the following phone number and enter the meeting ID when prompted:

  Phone number: **669-900-9128**
  Meeting ID: 984 2455 5900
  Participant ID: Press # (No Participant ID required for public)

- **Join by Computer, Smartphone, or Tablet [listen/view only; audio and video]:**
  Join the meeting using provided link to the virtual meeting:

https://inyocoe.zoom.us/j/98424555900?pwd=ZGVXZ2FiZFM0WFpadHdXMUJGWlk2QT09

- **Public Comment:**
  Use the "Raise Hand" function

Individuals who require special accommodations, including, but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

Members of the public are encouraged to attend Board meetings and address the Board concerning any item on the agenda within the Board's jurisdiction. A person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. (BB 9323)

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: Bishop Unified School District Office – 656 W. Pine Street, Bishop, CA 93514

1.0 CALL TO ORDER – 6:35 pm
Present: Steve Elia, Dr. Claudia Moya-Tanner, Kathy Zack, Josh Nicholson, and Katie Kolker
Absent: Virginia Figueroa

2.0 FLAG SALUTE – led by Bishop Police Chief Standridge

3.0 ADOPT the April 20, 2023 AGENDA

ACTION: A motion to approve was made by Kathy Zack, seconded by Dr. Claudia Moya-Tanner. None opposed no abstention, and the motion carried by 4-0.

4.0 STUDENT PRESENTATIONS

4.1 Palisade Glacier High School Students – A few students shared that attending PGHS was such a positive and great experience. The staff is very supportive, and they could not have done it without them.

4.2 BUHS ASB President Report – ~~Kate Anderson~~ Maddie Benninger via Zoom – Every 15 Minutes started today and will finish up tomorrow. The Prom theme is 007 his year.

4.3 BUHS Student Senate Report – Georgia Gastelum – Had trouble zooming in.
The Student Senate plans to organize pins for the seniors to wear on their sashes at the graduation ceremony.

5.0 RECOGNITION

The Board likes to take this time each month to recognize and say thank you to those among our student body, community, and staff who have "gone the extra mile" for our students and/or the schools in our district.

5.1 Thank you to the CA Highway Patrol, Vicki Simpson, and all of the staff and volunteers who organized the Every 15 Minutes event for BUHS.
Mr. Nicholson shared there was a lot of work put into the Every 15 Minutes by the Coroners' Office, Inyo County's Probation Department, Sheriff's Department, Bishop Police Department, and Parrot Productions.

6.0 PUBLIC COMMENT - Items of Interest not Addressed on the Formal Agenda:

This time is set aside at each meeting for members of the audience to speak to the Board regarding questions or issues, not on the agenda. No action may be taken, but items may be placed on a future agenda. Please limit public comments to two minutes per speaker.
A community member shared that Cerro Coso Community College is increasing career and technical with new areas offering Ag Science, Culinary Science, Wildfire Fighting, Law Enforcement, Ceramics, Yoga, and Guitar,

7.0 BOARD MEMBERS

This item is included to allow all Board members to report about various matters involving the District and/or to request any items for future agendas. There will be no Board discussion except to ask questions, and no action will be taken unless listed as a subsequent agenda item.

7.1 Next Regular Board Meeting - Thursday, May 18, 2023, at 6:30 pm, In-Person will be held at the Carl Lind Board Room, and via Zoom Webinar/Teleconference
Mr. Nicholson requested more in-depth background checks on all employees. He also mentioned the concerns he has about pulling students out of their classes for intervention programs. Superintendent Kolker and Principal Skrotzki shared that the goal is to pull the students now, so they won't need to be pulled when they are older. Mrs. Kolker shared that intervention needs in reading, counseling, and special education are up.
Mr. Nicholson asked if sex education will be on next month's agenda. Superintendent Kolker confirmed it would.

8.0 REPORTS AND PRESENTATIONS

8.1 School Safety – Bishop Police Chief Standridge – Chief Standridge is committed to coming every quarter and giving an updated report on school safety. The Chief shared that we are at the end of the grant cycle for School Resource Officer and that he and Superintendent, Kolker are in discussion as to what police presence at the schools will look like. He shared some statistics of general issues addressed on sites this year.
Mr. Nicholson asked Chief Standridge if he's made contact with Douglas County regarding their School Safety Program. Chief Standridge stated that he had called and left another message earlier today.

8.2 Administration Reports – (enclosures)

8.2.1 Dr. Gretchen Skrotzki/Adam Routt, Bishop Elementary School – Dr. Skrotzki shared CAASP testing coming up for the 3rd – 5th during May 1-12th. The report also had an update on the Engineers, grades 1st – 5th.

8.2.2 Derek Moisant/Dr. Anthony Hughes, Home Street Middle School – Mr. Moisant shared that students' iReady testing results were the best they have done. Mr. Hughes shared that they are seeing gains in attendance.

8.2.3 Dave Kalk/Juan Strutton, Bishop Union High School – Mr. Kalk shared that the gym will be ready for use in three weeks. He also shared the college field trip including staying overnight at the Museum of Tolerance, the Farmers Market in LA, and a hotel on the Pomona campus. Pomona offers a lot, a lot of science and engineering, Ag programs, and the kids got a sense of what college life is about.

8.2.4 Patrick Twomey, Alternative Education, (Palisade Glacier High School, Keith Bright, and Bishop Independent Study) – Mr. Twomey thanked the BUSD Board and folks for coming down to PGHS. They held an open house tonight. Students are jumping in and getting their education done. A couple of students at Bishop Independent Study have passed the CHSPE and will graduate.

8.3 Katie Kolker, BUSD Superintendent

8.3.1 Attendance – Superintendent Kolker shared an attendance comparison from 21/22 & 22/23. Cold and flu this year, and covid last year, but we are improving.

8.3.2 Facilities – Superintendent, Kolker asked Mr. Remley, MOT Director at BUSD to join us via Zoom. Mr. Remley shared the priorities they are working on; new water pipe to the KB building on the BUHS Campus, and new hallway carpet or tile in the 2nd-grade building. We are looking at replacing the propane line, but if we're going to get a new building, we may not want to replace the line.
Mr. Nicholson asked about the Williams Complaint Form. Mr. Remley shared that the FIT Report is a snapshot in time, as of the day you're completing the form, and its formula is based on the spreadsheet.

8.3.3 Legislative Updates – The State budget is still in flux, we are waiting on the May revision. Prop 28 funds are expected to be funded less than previously anticipated. ELO-P (after-school program) funds are ongoing.

8.3.4 Academic Growth – Superintendent Kolker shared the Academic Growth throughout all the grade levels. Highlighting gains in early literacy.

9.0 CONSENT AGENDA

Items included on the consent agenda may be approved by a single vote of the Board; any items which warrant further discussion may be separated for discussion and/or approval.

9.1 Approval, Minutes of the Regular Board Meeting, March 16, 2023 (enclosure)

9.2 Approval, Sport/Academic Trips
- 9.2.1 HSMS / AVID College Trip / Reno, NV / April 5-6, 2023
- 9.2.2 BUHS / Golf / Las Vegas, NV / April 28, 2023

9.3 Approval, Temporary Confidential Management Contract, Juan Strutton, 100% FTE, Campus Supervisor at Bishop Union High School for the remainder of the 2022-2023 school year.

9.4 Approval, Dashboard Alternative School Status Eligibility Certificate for Bishop Independent Study (enclosure)

9.5 Approval, CIF School Representatives to Leagues 2023-2024 (enclosure)

9.6 Approval, Quarterly Report of the Williams Uniform Complaints (Jul-Sept 2022) (enclosure)

9.7 Approval, Quarterly Report of the Williams Uniform Complaints (Jan-Mar 2023) (enclosure)

9.8 Approval, MOU with West Sonoma County Union High School District Providing Students Access to Special Education Programs Operated by WSCUHSD (enclosure)

9.9 Approval, MOU with Kern Community College District for Dual Enrollment Course (enclosure)

9.10 Approval, 2023/2024 Inter-District Transfers
(Confidential Documents in District Office)

Student AHP, Kindergarten / BPUSD-BUSD	new
Student AHQ, Kindergarten / BUSD-RVJESD	new
Student AHR, 2nd Grade/ BUSD-RVJESD	new

9.11 Approval, Second Year Probationary, and New Tenured Employees at BUSD for the 2023-2024 school year.

Second-Year Probationary:

Alyssa Riggins / 1st Grade Teacher / BES
Kelsea Altheim / 5th Grade Teacher / BES
Rachel Jensen / ASB & Science Teacher / BUHS
Michelle Birmingham / TK-5 SDC Teacher / BES
Stephanie Manning / Resource Teacher / HSMS
Amber Kinney / PE Teacher / HSMS
Christina Nesbit / School Counselor / BUHS
Kellie McElroy / Psychologist / BES
Kylee Birkhimer / Drill Team-Color Guard & ELA Teacher / HSMS
Wendy Rush / ELA Teacher / BUHS

Tenured:

Kevin Sprague / Kindergarten Dual / BES
Lindsey Gonzalez / Temporary 2nd Grade Teacher / BES
Deborah Davis / Temporary 2nd Grade Teacher / BES
Sasha Hashemipour / Temporary Kindergarten Teacher / BES

9.12 Approval and Ratification, Routine Personnel Matters

Hires/Transfers/Offers of Employment 2022-2023

Laurel Schoerner / Classified / Rams Club Support / BES
Sierra Shunkwiler / Classified / Substitute / BUSD
Noah Lemmons / Classified / Substitute / BUSD

RESIGNATION/CLOSE FILE/PROMOTION 2022-2023

Carlie McKinley / Classified / Day Custodian / BUHS / Resigned
Marlana Seitz / Classified Confidential / ASB Bookkeeper-Classified Hiring-Volunteers / D.O. / Resigned
Jasmine Corona-Vargas / Classified / 1:1 Aide / BES / Resigned
Juliana Garcia / Classified / Aide II/ BES / Resigned
Lupe Galicia / Classified / Aide / Cafeteria / Resigned
Amy Phillips / Classified / Aide / Explorers / BES / Resigned
Stephanie Fritz / Classified Confidential / CBO / District Office / Resigned
Richard Dondero / Classified / Night Custodian / HSMS / Resigned

Mr. Nicholson asked to pull Items 9.6 and 9.7 from the agenda.

ACTION: A motion to approve was made by Kathy Zack, seconded by Dr. Claudia Moya-Tanner. One opposed no abstention, and the motion carried by 3-1. Josh Nicholson Opposed

10.0 DISCUSSION/APPROVAL ITEMS:

10.1 Discussion/Approval, MOU with Eastside Student Center for 2023-2024 After School Services to 5th and 6th Grade Students (enclosure) – Superintendent Kolker shared that the ELOP program has us service 9 hours per day TK-6, the Rams Club is up and running and at capacity. The 5th grade is growing out of the program, so we have been brainstorming with Eastside Student Center, and this MOU helps us meet ELOP requirements.

ACTION: A motion to approve was made by Dr. Claudia Moya-Tanner, seconded by Kathy Zack. One opposed no abstention, and the motion carried by 3-1. Josh Nicholson Opposed.

10.2 Discussion/Approval, Corrective Action Plan for Findings in the 2021-2022 Audit (enclosure) – The corrective plan is correcting two findings.

ACTION: A motion to approve was made by Josh Nicholson, seconded by Dr. Claudia Moya-Tanner. None opposed no abstention, and the motion carried by 4-0.

10.3 Approval, Resolution 22-23-07, Workers' Compensation Benefits to Unpaid Volunteers (enclosure) – Dr. Claudia Moya-Tanner shared that she volunteers every week, and she's abstaining. Josh Nicholson shared that he is a coach in the Fall.

ACTION: A motion to approve was made by Josh Nicholson, seconded by Kathy Zack. None opposed, one abstention, and the motion carried by 3-0. Dr. Claudia Moya-Tanner Abstained.

10.4 Approval, Resolution 22-23-08, Transfer of Appropriations for 2022-2023 (enclosure) -

ACTION: A motion to approve was made by Kathy Zack, seconded by Dr. Claudia Moya-Tanner. None opposed no abstention, and the motion carried by 4-0.

10.5 Approval, Resolution 22-23-09, Transfer of Permit Payment of Obligations at the Close of 2022-2023 Fiscal Year (enclosure)

ACTION: A motion to approve was made by Kathy Zack, seconded by Josh Nicholson. None opposed no abstention, and the motion carried by 4-0.

10.6 Discussion, Revise/New Policies/Regulations/Exhibits/Bylaws-2022/2023 (enclosure available at the District Office), (First Reading).

March 2023:

BP 0420.4	Charter School Authorization
AR 0420.4	Charter School Authorization
BP 3555	Nutrition Program Compliance
E 3555	Nutrition Program Compliance
BP 4030	Nondiscrimination in Employment
BP 4218	Dismissal/Suspension/Disciplinary Action
AR 4218	Dismissal/Suspension/Disciplinary Action
AR 5113	Absences and Excuses
AR 5131.41	Use of Seclusion and Restraint
AR 5144	Discipline
AR 5144.2	Suspension And Expulsion/Due Process (Students with Disabilities)
AR 6115	Ceremonies And Observances
BP 6146.1	High School Graduation Requirements
BP 6173	Education For Homeless Children
AR 6173	Education For Homeless Children
BP 6173.1	Education For Foster Youth
AR 6173.1	Education For Foster Youth
BP 6177	Summer Learning Programs
AR 6184	Continuation Education
BB 9270	Conflict Of Interest
BB 9320	Meetings And Notices

ACTION: A motion to discuss was made by Kathy Zack, seconded by Dr. Claudia Moya-Tanner.

10.7 Discussion/Approval, Holding Closed Session Prior to Open Session School Board Meetings – Josh Nicholson shared that other school districts, county offices, Lone Pine, and Inyo County Office of Education are a few that hold closed sessions prior to open session. Dr. Claudia Moya-Tanner felt closed session would be rushed at times trying to make decisions before the open session. Steve Elia felt this would add stress and pressure, possibly be more complicated and the board would be rushing through quickly. Kathy Zack feels there are many discussions on topics and doesn't want to feel rushed to vote, and if it's not broken, don't fix it.

ACTION: A motion to discuss/approve was made by Josh Nicholson, seconded by Dr. Claudia Moya-Tanner. Three opposed, no abstention, and the motion did not carry by 1-3. Opposed: Steve Elia, Dr. Claudia Moya-Tanner, and Kathy Zack.

11.0 CLOSED SESSION

11.1 Student Discipline Matters (Education Code 48900)
- 11.1.1 Suspended Stipulated Expulsion Agreement for Student "22-23-B" (enclosure)
- 11.1.2 Stipulated Expulsion Agreement for Student "22-23-C" (enclosure)
- 11.1.3 Stipulated Expulsion Agreement for Student "22-23-D" (enclosure)

11.2 Conference with District Labor Negotiator (Government Code Section 54957.6) Bishop Unified School District's Teachers' Association (CTA/BTA) and Bishop Unified School District's Classified Bargaining Unit (CSEA) District Negotiator: Katie Kolker, Superintendent.

11.3 Discuss Progress Towards Superintendent Goals

12.0 RECONVENE TO OPEN SESSION

12.1 Report out of Closed Session –

ACTION: A motion to approve Item 11.1.1 was made by Kathy Zack, seconded by Dr. Claudia Moya-Tanner. None opposed no abstention, and the motion carried by 4-0.

ACTION: A motion to approve Item 11.1.2 was made by Josh Nicholson, seconded by Kathy Zack. None opposed no abstention, and the motion carried by 4-0.

ACTION: A motion to approve Item 11.1.3 was made by Kathy Zack, seconded by Dr. Claudia Moya-Tanner. None opposed no abstention, and the motion carried by 4-0.

13.0 ADJOURNMENT – 10:18 pm

Steve Elia, President — 5/18/2023 Date

Dr. Claudia Moya-Tanner, Clerk — 5/18/2023 Date

Respectfully Submitted by:
Marnie Casteel
BUSD Administrative Assistant

Bishop Unified School District

SCHOOL BOARD RESPONSIBILITIES

1. Set Direction 2. Establish the Structure 3. Demonstrate Support 4. Ensure Accountability 5. Demonstrate Community Leadership

Mission Statement

The Bishop Unified School Governance Team, as representatives of our community, is committed to providing the best education to all students ensuring they reach their full potential.

Governance Team Priorities 2021-2022

1. **Raise academic performance levels K-12 and maintain a balanced curriculum**
2. **Support and monitor annual academic growth through regular review of LCAP metric, assessment, and California School Dashboard data**
3. **Ensure positive student engagement, morale, and school connectedness**
4. **Provide safe and secure campuses**
5. **Recruit, retain, and value a dedicated teaching staff**
6. **Maintain fiscal solvency**

Addressing the Board

There are many different ways individuals may choose to address the Board. Those who wish to request an agenda item may do so by submitting the request in writing, along with supporting documents and information, to the Superintendent at least eight school days prior to a scheduled meeting date. Those wishing to address items on the agenda may do so when recognized by the Board President near the beginning of the meeting or when the President requests public comments when the item is being considered. For matters not on the agenda, there is an opportunity for individuals to address the Board when the Board President requests comments from the public near the beginning of the meeting. The Board shall not take action on such items at that meeting.