Bishop Unified School District

SCHOOL BOARD RESPONSIBILITIES

1. Set Direction 2. Establish the Structure 3. Demonstrate Support 4. Ensure Accountability 5. Demonstrate Community Leadership

Mission Statement

The Bishop Unified School Governance Team, as representatives of our community, is committed to providing the best education to all students ensuring they reach their full potential.

Governance Team Priorities 2020-2021

1. **Raise academic performance levels K-12 and maintain a balanced curriculum**
2. **Support and monitor annual academic growth through regular review of LCAP metric, assessment and California School Dashboard data**
3. **Ensure positive student engagement, morale and school connectedness**
4. **Provide safe and secure campuses**
5. **Recruit, retain and value a dedicated teaching staff**
6. **Maintain fiscal solvency**

Addressing the Board

There are many different ways individuals may choose to address the Board. Those who wish to request an agenda item may do so by submitting the request in writing, along with supporting documents and information, to the Superintendent at least eight school days prior to a scheduled meeting date. Those wishing to address items on the agenda may do so when recognized by the Board President near the beginning of the meeting or when the President requests public comments when the item is being considered. For matters not on the agenda, there is an opportunity for individuals to address the Board when the Board President requests comments from the public near the beginning of the meeting. The Board shall not take action on such items at that meeting.

Bishop Unified School District
Minutes of the Board of Trustees Meeting
Regular Meeting • June 15, 2021 • 6:30 pm

NOTICE TO PUBLIC: Please be advised that the Board Conference Room will be closed to the public. The Board will be meeting in the Carl Lind Board Room and conducting its meeting online. Board Members will participate via videoconference, accessible to the public:

Public Board Meeting Participation Information:

- **Public Comment:**
  "Raised Hand" function during item 5.0

- **Join by Phone [listen; audio only]:**
  Dial the following phone number and enter the meeting ID when prompted:

  Phone number: **669-900-9128**
  Meeting ID: 984 2455 5900
  Participant ID: Press # (No Participant ID required for public)

- **Join by Computer, Smartphone or Tablet [listen/view only; audio and video]:**
  Join the meeting using provided link to the virtual meeting:

https://inyocoe.zoom.us/j/98424555900?pwd=ZGVXZ2FiZFM0WFpadHdXMUJGWlk2QT09

Individuals who require special accommodations, including, but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

Members of the public are encouraged to attend Board meetings and address the Board concerning any item on the agenda within the Board's jurisdiction. A person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. (BB 9323)

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: Bishop Unified School District Office – 656 W. Pine Street, Bishop, CA 93514

1.0 CALL TO ORDER – 6:37 pm
Present: Dr. Claudia Moya-Tanner, Virginia Figueroa, Dr. Taylor Ludwick, Kathy Zack, Steve Elia, and Katie Kolker

2.0 FLAG SALUTE – Led by Superintendent, Katie Kolker

3.0 ADOPT the June 15, 2021 AGENDA -

ACTION: A motion to approve was made by Virginia Figueroa, seconded by Kathy Zack. None opposed, no abstention and the motion carried by 5-0

4.0 RECOGNITION

The Board likes to take this time each month to recognize and say thank you to those among our student body, community and staff who have "gone the extra mile" for our students and/or the schools in our district.

4.1 Thank you to John Camphouse, Local Churches, Civic Organizations, and various individuals in our community for their generous $40 gift cards purchased from local business throughout the Owens Valley for all of our staff members, including long term subs as a way of offering their thanks for the work we have done and continue to do for our children.
Superintendent, Katie Kolker shared how incredible this was, all the employee's at all the school districts in the county received gift cards.
Virginia Figueroa would like to thank ICOE for their generous gifts for good attendance.

5.0 PUBLIC COMMENT - Items of Interest not Addressed on the Formal Agenda:

This time is set aside at each meeting for members of the audience to speak to the Board regarding questions or issues not on the agenda. No action may be taken, but items may be placed on a future agenda
Mr. Phillip Kane – Mr. Kane is currently the chair for PAC, and as of now, the PAC Committee feels they have representation within PAC as they meet once a month with the liaison, Superintendent, Katie Kolker, and BES Vice Principal, Garrett Carr. Mr. Kane invited the BUSD Board of Trustees to join their meetings on the 2nd Tuesday of every month.

6.0 PUBLIC HEARING

The Board has requested a Public Hearing to meet posting requirements and receive input on the following agenda items.

6.1 Proposed 2021-2024 Local Control Accountability Plan (LCAP), Posted June 1, 2021 (enclosure) – Opened public comments at 6:44 pm, no public comments, closed public comments at 6:45 pm

6.2 Proposed 2021-2022 Budget, July 2, 2021, posted June 1, 2021 (enclosure)
Opened public comments at 6:45 pm, no public comments, closed Public Comments at 6:46 pm

7.0 BOARD MEMBERS

This item is included to allow all Board members to report about various matters involving the District and/or to request any items for future agendas. There will be no Board discussion except to ask questions, and no action will be taken unless listed as a subsequent agenda item.

7.1 Next Special Board Meeting – Thursday, June 17, 2021 at 8:00 am
Via Zoom Webinar/Teleconference

The board members acknowledged the superintendent's contract will be sun setting soon. They are very happy with this first year and have good intentions for seeing a new contract in July.

8.0 REPORTS AND PRESENTATIONS

8.1 Administration Reports – (enclosures)

8.1.1 Dr. Gretchen Skrotzki/Garrett Carr, Bishop Elementary School – Dr. Skrotzki shared that they wrapped up the school year, and it felt like we ended on a normal year and it felt nice. Summer School Academy is underway, they have146 students on campus, and Dr. Skrotzki appreciates all the teachers and staff for spending part of their summer at Summer Academy. She is super hopeful and excited for next school year. Vice Principal, Garrett Carr and that they were able to give away three bikes donated from ICOE, two 3rd graders, and one 2nd grader, and a huge shout out to Aerohead Cycles who donated the bikes back in 2019.

8.1.2 Derek Moisant/Danielle Grate, Home Street Middle School – Mr. Moisant shared that grades are back in the 3.0 range, and he feels it's due to being back in seat and getting instruction. Summer School is off and running, and HSMS has a circus for PE, they are throwing things in the air and having a great time juggling between each other, it's super awesome seeing everyone happy. The promotion ceremony was a success, everyone was happy with how fast and smooth it went. Mr. Moisant wanted to thank his Vice Principal, Danielle Grate for the past two years of being his right hand, and that she will be missed.

8.1.3 Dave Kalk/Jordan Rose, Bishop Union High School – Mr. Kalk shared that all three graduation ceremonies were great, with all things considered, he is grateful they could pull it off and the weather was great. Summer School attendance was originally at 133 enrolled, but actually 116 was the attendance on the first day. Mr. Kalk is happy with the attendance.

8.1.4 Patrick Twomey, Alternative Education, (Palisade Glacier High School, Keith Bright and Bishop Independent Study) – Superintendent, Katie Kolker shared that the Palisade graduation ceremony promoted nineteen students, while Bishop Independent Study promoted five.

8.2 Katie Kolker, BUSD Superintendent

8.2.1 2020-2021 School Year ~ Superintendent, Katie Kolker was happy to share that we did it!! We can take away from this year: what we lost and what we can take and build from it; transition instructional models various times throughout the year, some teachers had to do this ten times with hybrid, distance learning, and in-seat. We have a better understanding of students' lives outside of school and how resilient they are. We rely on our staff to put students first, embrace new technology, and reach students in creative and unusual ways, and we have what it takes to "do hard things". Today is the big day, June 15th, the day California opens up, but not much change for schools. Schools still follow CDPH guidelines, wearing masks, hand hygiene, and social distancing is still mandated.

8.2.2 Summer School and Summer Meal Schedule – Superintendent Kolker wants to remind everyone that we are offering free meals this summer, and the information is on our website. Lastly, The biggest travesty is if we learn nothing from last year. – John Hattie.

9.0 CONSENT AGENDA

Items included on the consent agenda may be approved by a single vote of the Board; any items which warrant further discussion may be separated for discussion and/or approval.

9.1 Approval, Minutes of the Regular Board Meeting, May 20, 2021 (enclosure)

9.2 Approval, Minutes of the Special Board Meeting, June 7, 2021 (enclosure)

9.3 Approval, First Year Probationary Contract, Alyssa Riggins, 100% FTE, Teacher at Bishop Elementary School for the 2021-2022 School Year

9.4 Approval, First Year Probationary Contract, Ana Whitmore, 100% FTE, Dual Teacher at Bishop Elementary School for the 2021-2022 School Year

9.5 Approval, First Year Probationary Contract, Laura Wiegers, 100% FTE, K-12 District/County-Wide School Nurse for the 2021-2022 school year

9.6 Approval, PINCO representatives, Robert Nielsen and Rochelle Young for BUSD for the 2021-2022 School Year (enclosure)

9.7 Approval, Assignment of the following certificated employee to provide instruction in PE at Bishop Union High School in accordance with Education Code 44258.7, Teacher Consent Form for the 2020-2021 school year (enclosure).

Laurence Blocker Jr.

9.8 Approval, CIF School Representatives to Leagues 2021-2022(enclosure)

9.9 Approval, Designation of Surplus Equipment (enclosure)

9.10 Approval and Ratification, Routine Personnel Matters

Hires/Transfers/Offers of Employment 2021-2022

Autumn Tyerman / Certificated / BUHS Resource Teacher (replacing L. Blocker)
Anwylyd Blakey / Certificated / BES Temp. 2nd Grade Teacher / new
Lindsey Watt-Gonzalez / Certificated / BES Temp. 2nd Grade Teacher / new
Debbie Davis / Certificated / BES Temp 2nd Grade Teacher / new

RESIGNATION/CLOSE FILE/PROMOTION 2021-2022

LouAnne Lovelace / Classified / BES Paraprofessional Title 1 / Retiring June 2021

9.11 Approval, 2021/2022 Inter-District Transfers

(Confidential Documents in District Office)

Student AEF, Kinder / ESUSD to BUSD	new
Student AEG, 5th Grade / ESUSD to BUSD	renewal
Student AEH, 3rd Grade / ESUSD to BUSD	renewal
Student AEI, Kinder / RVJESD to BUSD	new
Student AEJ, 4th Grade / ESUSD to BUSD	renewal
Student AEK, 4th Grade / ESUSD to BUSD	renewal
Student AEL, Kinder / ESUSD to BUSD	new
Student AEM, 1st Grade / RVJESD to BUSD	new
Student AEN, 10th Grade / BPUSD to BUSD	new
Student AEO, 9th Grade / BPUSD to BUSD	new
Student AEP, 9th Grade / BPUSD to BUSD	new
*Student AER, 8th Grade / BPUSD to BUSD	renewal

2020/2021 Inter-District Transfers

Student AEQ, 6th Grade / BPUSD to BUSD	new
*Student AER, 7th Grade / BPUSD to BUSD	new
Student AES, 6th Grade / BPUSD to BUSD	new

*INDICATES IDT FOR TWO DIFFERENT FISCAL YEARS

ACTION: A motion to approve was made by Dr. Taylor Ludwick, seconded by Virginia Figueroa. None opposed, no abstention and the motion carried by 5-0

10.0 DISCUSSION/APPROVAL ITEMS:

10.1 Discussion/Approval, Honors World History Curriculum Adoption (enclosure) –

Kathy Zack shared that she feels Mrs. Greene knows what she's talking about since she's been using it for 3 years.

ACTION: A motion to approve was made by Kathy Zack, seconded by Steve Elia. None opposed, no abstention and the motion carried by 5-0

10.2 Discussion, Proposed Local Control Accountability Plan (LCAP) (enclosure) –

ACTION: A motion to open the discussion was made by Dr. Taylor Ludwick, seconded by Kathy Zack. No action was taken.

Superintendent, Katie Kolker stated that there are three main goals:
1. Provide high quality instruction to increase student achievement and close performance gaps for all students.
2. Provide a positive school environment that fosters student engagement and connectedness. Provide integrated student support services that will increase school attendance and address Social Emotional Learning (SEL) that supports student engagement, including whether students attend school or are chronically absent, and highlights school climate and connectedness.
3. Establish a culture of data-driven continuous improvement to assess and ensure positive student outcomes. Provide multiple avenues for advancement/success utilizing the MTSS framework districtwide; cultivating a growth mindset for students and staff; providing high quality professional development targeted to best meet student and staff needs.

Kathy Zack thanked Superintendent Kolker for doing this very exhausting task.
Dr. Claudia Moya-Tanner shared that she had read most of it, as it was easy to follow, and realistic.
Steve Elia thanked Katie, he shared it's an amazing process too and its' nice to see the vision we are setting for the next three years.

10.3 Discussion, Proposed Budget for 2021-2022 School Year (enclosure)

ACTION: A motion to open the discussion was made by Kathy Zack, seconded by Steve Elia. No action was taken.

Dr. Claudia Moya-Tanner thanked CBO, Midge Milici for her hard work on the budget.
Midge Milici stated, the budget is straight forward, a lot of money in there, and as we all know, we have quite a bit of money from state and federal resources. This is a nice problem to have considering things we haven't been able to do for a while. We are looking at making some modernization updates to the 45 year old BUHS main building. We are also looking at the math buildings as well since there are no filters in the math building.
Kathy Zack asked how quickly can these things be fixed? Mrs. Milici wasn't sure, but tomorrow she would be discussing once the item is approved.
Dr. Taylor Ludwick asked if the reserves goes from 21% down to 17% for now? Mrs. Milici said we have no idea next year what our ADA will look like, and keeping lower class sizes for a couple of years and offering much needed programs is worth the deficit.
Kathy Zack thanked Midge Milici for her fantastic job on the budget.

10.4 Discussion/Approval, Modernization of the Heating & Cooling Systems at BUHS (enclosure) –

Midge Milici share that normally on construction projects we need to go out to bid, but due to short timeline, the pandemic emergency Ed Code allows for this. If the board passes with unanimous vote, Inyo County Superintendent can give us permission. I've already talked to Barry Simpson, ICOE, Superintendent, and he said he'd approve this if the board decides to move forward.
Kathy Zack feels that with fire season upon us, she'd like to have good ventilation in this building.
Dr. Taylor Ludwick feels this is the right way to go, but wants to make sure we are doing this the right way and this process is air tight, we're not doing an RFP. Midge Milici assured Dr. Ludwick that yes, she's talked with county officials and Curt Van Nest (Bishop Heating and Plumbing) who knows these units better than anyone else in the community. The third floor in the main building reached 80-90 degrees during finals week. We've been piecing it together for years, and making parts. Some of serial numbers dates back to 1962, and thirty classrooms are tied to one unit.

ACTION: A motion to approve was made by Virginia Figueroa, seconded by Dr. Taylor Ludwick. None opposed, no abstention and the motion carried by 5-0

10.5 Discussion/Approval, Resolution 20-21-06, GASB 84 Establishing Fund 08 (enclosure) – CBO, Midge Milici shared that the GASB governmental standards board, nationwide organization, oversees government spending. The committee decided ASB funds should be ran through the districts since the funds were in schools control, and they had to be accounted for in our audit. Once a year, Mrs. Milici will take all statements, come up with what the assets are in our ASB accounts and enter the amount as one line item.

ACTION: A motion to approve was made by Dr. Taylor Ludwick, seconded by Kathy Zack. None opposed, no abstention and the motion carried by 5-0

10.6 Discussion/Approval, 2021-2022 Consolidated Application (ConApp) – CBO, Midge Milici shared that the annual ConApp is how we apply for federal funding, Title I, II, III and a small amount of Title IV that we sweep into Title I.

ACTION: A motion to approve was made by Kathy Zack, seconded by Virginia Figueroa. None opposed, no abstention and the motion carried by 5-0

10.7 Discussion/Approval, AR 5132, Dress Code (enclosure) –
Superintendent, Katie Kolker shed a little light on this item, as there has been conversations with students, Student Senate, and staff regarding an updated student dress code. What I'm bringing forward, is AR (Administrative Regulation), along with BUHS Principal, Dave Kalk, and Student Senate Representative, Clara Place. Clara Place thanked Mrs. Kolker, and Mr. Kalk for addressing the subject, and bringing attention to it this Spring. BUHS students want the dress code to be equable for all students, it's very minimal to actual dress code. The Senate shared the rational from the students' perspective, and asks to update the dress code in a manner that works for all genders and all body types.
Steve Elia asked if this represents all students? Clara said yes, that even the language and nuance addressing different body types, gender, and we feel this had been achieved and step in the right direction.
Mr. Kalk shared the input is from a number of teachers, students, and not representing any one group or club. It's been a great experience and we can all learn from it, being discrete, not belittle anyone, and not call out a student in front of other students. We need to train our staff to be aware of comments, even if they are not intended to be hurtful or belittle.
Dr. Taylor Ludwick thinks this is a step in the right direction, its written well and professional, but also seems like the policy could be manipulated.
Superintendent, Katie Kolker feels there was a grey area in the spring when staff didn't know what to do, old criteria vs new criteria.
Steve Elia is wondering if there is going to be a training for students and staff so they understand what happened last year. Mr. Kalk said yes, and they will find something to address these needs.
Superintendent Kolker shared that education for staff, students and parents will need to be shared before school starts. She also shared that each school site should have their own dress code policy that is age appropriate.
Dr. Claudia Moya-Tanner is glad students had big voice, and teachers and staff had voices too. She asked if parents and student council was included in the discussion? Mr. Kalk shared that they were not, but it was a very civil and respectful approach, and a moment to give students a voice, not thinking there's risk having them help us with this.
Superintendent Kolker shared that the template will be shared with the other sites to address their policy.
Kathy Zack feels this makes most sense, and letting each site do their own since they know what their site needs.
Dr. Claudia Moya-Tanner likes the ability to be more specific per site, i.e.: school farm would be different, just like kindergarten footwear will look different from another site.
Steve Elia likes having a template for other schools. He also hopes we can look at model of decision making and we are getting good at doing hard things, dress code is not an easy topic.

ACTION: A motion to approve was made by Steve Elia, seconded by Virginia Figueroa. None opposed, no abstention and the motion carried by 5-0

11.0 CLOSED SESSION

11.1 Personnel Matters (Government Code 54957)
11.1.2 Request from Certificated Staff Member for an Unpaid Leave of Absence for the 2021-2022 School Year (enclosure) -

11.2 Conference with District Labor Negotiator (Government Code Section 54957.6) Bishop Unified School District's Teachers' Association (CTA/BTA) and Bishop Unified School District's Classified Bargaining Unit (CSEA) District Negotiator: Katie Kolker, Superintendent.

11.3 Discuss Progress Towards Superintendent Goals

12.0 RECONVENE TO OPEN SESSION

12.1 Report out of Closed Session – 11.1.2 was approved 5-0 with the contingency to commit to returning in 2022-2023 by the January 2022 board meeting.

13.0 ADJOURNMENT – 8:31 pm

Claudia Moya-Tanner — 8/9/21

Dr. Claudia Moya-Tanner, President — Date

Taylor Ludwick — 8/9/21

Dr. Taylor Ludwick, Clerk — Date

Respectfully Submitted by:
Marnie Casteel
BUSD Administrative Assistant