Bishop Unified School District
Minutes of the Board of Trustees Meeting
Regular Meeting • February 23, 2023 • 6:30 pm

PUBLIC NOTICE: Please be advised that the Board Meeting will be conducting its meeting in person in the Carl Lind Board Room on the Bishop Union High School Campus (301 N. Fowler Street), and via Zoom. Board Members will participate in person, and via videoconference, accessible to the public:

Public Board Meeting Virtual Participation Information:

- **Join by Phone [listen; audio only]:**
  Dial the following phone number and enter the meeting ID when prompted:

  Phone number: **669-900-9128**
  Meeting ID: 984 2455 5900
  Participant ID: Press # (No Participant ID required for public)

- **Join by Computer, Smartphone, or Tablet [listen/view only; audio and video]:**
  Join the meeting using provided link to the virtual meeting:

https://inyocoe.zoom.us/j/98424555900?pwd=ZGVXZ2FiZFM0WFpadHdXMUJGWlk2QT09

- **Public Comment:**
  Use the "Raise Hand" function

Individuals who require special accommodations, including, but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

Members of the public are encouraged to attend Board meetings and address the Board concerning any item on the agenda within the Board's jurisdiction. A person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. (BB 9323)

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: Bishop Unified School District Office – 656 W. Pine Street, Bishop, CA 93514

1.0 CALL TO ORDER – 6:33 pm

2.0 FLAG SALUTE – Led by HSMS Robotics Club

3.0 ADOPT the February 23, 2023 AGENDA

ACTION: A motion to approve was made by Kathy Zack, seconded by Dr. Claudia Moya-Tanner. None opposed no abstention, and the motion carried by 5-0.

MOVED 8.3 to before 4.0

4.0 RECOGNITION

The Board likes to take this time each month to recognize and say thank you to those among our student body, community, and staff who have "gone the extra mile" for our students and/or the schools in our district.

Board President, Steve Elia shared that Bee Ladinig passed away last week, a long-time English teacher and Assistant Principal, and she was always committed to excellence and high standards. She will be missed but her legacy lives on, thank you, Bee.

5.1 On behalf of Bishop Elementary School we would like to thank the following for their generous donations to the Art for the Sky Project; UPS, Laughing Parrot Productions, High Country Lumber, Altrusa, and Sunrise Rotary.

5.2 The board would like to thank Jeremy Sedillo, "Mr. J", for transforming the BES library into a space that is welcoming to both students and staff and promotes positive attitudes about books and reading.
Kathy Zack thanked the principals for organizing their campus tours for the board.
Superintendent, Katie Kolker wants to give gratitude and thank the community for all their support for student athletics.

6.0 PUBLIC COMMENT - Items of Interest not Addressed on the Formal Agenda:

This time is set aside at each meeting for members of the audience to speak to the Board regarding questions or issues, not on the agenda. No action may be taken, but items may be placed on a future agenda. Please limit public comments to two minutes per speaker.

A 4th-grade student shared, "every time I go to the library I just love it, especially the Harry Potter section."

7.0 BOARD MEMBERS

This item is included to allow all Board members to report about various matters involving the District and/or to request any items for future agendas. There will be no Board discussion except to ask questions, and no action will be taken unless listed as a subsequent agenda item.

7.1 Next Regular Board Meeting - Thursday, March 16, 2023, at 6:30 pm, In-Person will be held in the Carl Lind Board Room, and via Zoom Webinar/Teleconference
Mr. Nicholson asked if it was possible to adjust March's meeting so he can be here in person. The other board members had scheduling conflicts that don't work with moving the meeting, so we'll keep the 16th of March.
Mr. Nicholson thanked the teachers for classroom visits, please know he's there to just learn.

8.0 REPORTS AND PRESENTATIONS

8.1 ASB President Report – Kate Anderson – Kate shared that the students are preparing for the quarter to end by retaking testing and turning in missing assignments. ASB will be holding Prom at Whiskey Creek on May 13th this year.

8.2 BUHS Student Senate Report – ~~Karen Rivas~~ Georgia Gastelum - Georgia shared the latest Student Wellness survey results. She also shared that they are planning Wellness Wednesdays to help with coping skills with the BUHS Guidance Department.

8.3 HSMS Robotics – Joslyn Hernandez & HSMS Robotic Club Students – Mrs. Hernandez and her students shared the robot that they had coded and had it move around the course. The class has a vision for future Robotics, an Innovation project (design process, research, and presentation), and a Robot Game (successful completion of the course).

8.4 Vaping Cessation and Alternatives to Suspension – Karen Kong, Tobacco-Use Prevention Education (TUPE) Coordinator – Mrs. Kong shared that some students can't make it from breakfast to lunch without a vape. She shared that the program is set up differently for each time the student is caught. Mrs. Kong also shared that she is not there to make them quit, she is there to help them understand why and how to help them. Tobacco is out of their systems within 3 weeks, the craving is not gone (the brain is telling them they need it) it's emotions. It comes down to coping skills and trying to deal with emotions in their head.

8.5 Administration Reports – (enclosures)

8.5.1 Dr. Gretchen Skrotzki/Adam Routt, Bishop Elementary School – Dr. Skrotzki congratulated Becky Rosen on Family Math Night, they had a great turnout. BES is looking at doing a Literacy Night in April. A discussion about the Art in the Sky project and some of the feedback regarding the presenter's approach to Global Warming. The BES Administration and Superintendent Kolker assured the board that they would review presentation content prior to the students attending presentations like this in the future.

8.5.2 Derek Moisant/Dr. Anthony Hughes, Home Street Middle School – Dr. Hughes shared cameras are being installed in the areas that are needed. Dr. Hughes shared that they had the best staff meeting, educators helping each other, and what they learned from the conference.

8.5.3 Dave Kalk, Bishop Union High School – Mr. Kalk's report shared his LCAP Goals, WASC critical areas for improvement, 2023 Senior end-of-year events, Drama Club production, and an update on BUHS facilities.

8.5.4 Patrick Twomey, Alternative Education, (Palisade Glacier High School, Keith Bright, and Bishop Independent Study) – Mr. Twomey's report shared the field trip to Manzanar, recent graduates, and results from Empathy Interviews.

8.6 Katie Kolker, BUSD Superintendent

8.6.1 March 3rd Professional Development Day – Mrs.Kolker shared that all Certificated Staff Members would be attending the PLC Reboot conference on Friday, March 3rd.

8.6.2 CalKIDS Program – Superintendent Kolker shared the CalKids savings program available in California to all newborns and public school students.

8.6.3 Facilities – Superintendent Kolker would like to move forward with BES modular, and we would need board approval, and she'd be requesting a special meeting next week to present the design and proposed modular. The Modular would be about 2 million, and 1 million of the funds would be ESSR III monies. She also shared we have applied for an SCE Grant for an Electric Vehicle Structure, and we were approved for 3 electric charging stations.

The board recommends moving forward that Katie will look into the costs, etc if buses break down and need towing, etc.

9.0 CONSENT AGENDA

Items included on the consent agenda may be approved by a single vote of the Board; any items which warrant further discussion may be separated for discussion and/or approval.

9.1 Approval, Minutes of the Regular Board Meeting, January 19, 2023 (enclosure)

9.2 Approval, Sport/Academic Trips

9.2.1 BUHS / Baseball / Yerington, NV / March 3, 2023
9.2.2 BUHS / Softball / Yerington, NV / March 3, 2023
9.2.3 BUHS / Dance Team / USA Camp / UC Santa Barbara, CA / July 28-31, 2023
9.2.4 BUHS / AVID / Visiting Various College Campuses Trip / April 11-14, 2023
9.2.5 BUHS / Senior Class / Grad Nite / Magic Mountain / June 2-3, 2023
9.2.6 HSMS / Music in the Parks @ Univeral Studios / Hollywood, CA / May 19-21, 2023

9.3 Approval, 2022/2023 Inter-District Transfers
(Confidential Documents in District Office)

Student AHM, 3rd Grade / BUSD to BPUSD	new
Student AHN, 12th Grade / BUSD to BPUSD	new
Student AHO, 12th Grade / BPUSD to BUSD	new

9.4 Approval and Ratification, Routine Personnel Matters
Hires/Transfers/Offers of Employment 2022-2023
Heather Burke / Classified / Substitute / BUSD

RESIGNATION/CLOSE FILE/PROMOTION 2022-2023
Michelle Martinez / Certificated / BUSD TIER II Behavioral Counselor / Resigned
Sarah Raley / Classified / Assistant Health Clerk / BUSD / Resigned

9.5 Approval, Quarterly Report of the Williams Uniform Complaints (enclosure)

9.6 Approval, Confidential, Campus Supervisor Job Description (enclosure)

9.7 Approval, License Agreement with Cingular Wireless PCS, LLC (Enclosure)

9.8 Approval, Assignment of the following certificated employee to provide instruction at Bishop Union High School in accordance with Education Code 44263, Teacher Consent Form for the 2022-2023 school year (enclosure).

Corinne Quintana	AP Psychology

9.9 Approval, Consent to Teach of the following certificated employee(s) to provide instruction in departmentalized classes/grades 8 & below at Bishop Unified School District in accordance with Education Code 44256(b) Departmentalized, Committee on Assignment for the 2022-2023 school year.

Paul Elwell	English and History/Social Science

Josh Nicholson pulled 9.2.4, 9.5 and 9.7:
9.2.4 – Questions about the campuses visited on the AVID trip.
9.5 – Questions about Facilities and needed repairs.
9.7 – PGHS will be a hub for ATT, and PGHS could call out in an emergency.

ACTION: A motion to approve was made by Virginia Figueroa, seconded by Dr. Claudia Moya-Tanner. One opposed 9.5, no abstention, and the motion carried by 4-1. Josh Nicholson Opposed 9.5

10.0 DISCUSSION/APPROVAL ITEMS:

10.1 Discussion/Approval, Request for Allowance of Attendance due to Emergency Conditions (Form J-13A) (enclosure) – Superintendent Kolker shared the J-13A form which excuses BUSD from making up the 3 non-attendance days missed due to the gas leak.

ACTION: A motion to approve was made by Kathy Zack, seconded by Virginia Figueroa. None opposed no abstention, and the motion carried by 5-0.

10.2 Discussion/Approval, 2023/2024 School Calendar (enclosure) – After discussing the pros and cons of the two calendar drafts, and listening to teacher input, draft 1 was adopted.

ACTION: A motion to approve Draft 1 was made by Dr. Claudia Moya-Tanner, seconded by Kathy Zack. None opposed no abstention, and the motion carried by 5-0.

10.3 Discussion/Approval, Recording, and Archiving School Board Meetings – The BUHS Student Senate shared they would not have a problem having the board meetings recorded. The I.T. Department shared that they can make happen, and with zoom. Superintendent Kolker shared that legal counsel doesn't have any concerns with recording the board meetings. The meetings can be archived in the cloud. The board discussed how long the archive recording would be stored in the cloud, and they discussed storing it for at least 30 days after the board meetings.

ACTION: A motion to approve was made by Claudia Moya-Tanner, seconded by Kathy Zack. None opposed no abstention, and the motion carried by 5-0.

10.4 Discussion/Approval, Student Organizations and Equal Access (AR 6145.5) – Revise Policy to Allow Student Meetings During the Lunch Period. – Superintendent Kolker shared that this would be making sure the policy is in line with current practice.

ACTION: A motion to approve was made by Kathy Zack, seconded by Virginia Figueroa. None opposed no abstention, and the motion carried by 5-0.

10.5 Discussion/Approval, Establish the CBEST as the "locally determined academic assessment" for Paraprofessional Qualification per CA Ed Code 45330 and AR 4222: Teacher Aides/Paraprofessionals (enclosure) - Superintendent Kolker said currently under ed code you have to have two years of schooling (AA), but there is an option for school staff to take the CBEST and if they pass they can be moved to the Para Professional pay scale and they can move up on the salary schedule if approved.

ACTION: A motion to approve was made by Kathy Zack, seconded by Dr. Claudia Moya-Tanner. None opposed no abstention, and the motion carried by 5-0.

10.6 Discussion/Approval, Revise/New Policies/Regulations/Exhibits/Bylaws-2022/2023 (enclosure available at the District Office), (Second Reading).

December 2022:

BP 0430	Comprehensive Local Pan for Special Education
AR 0430	Comprehensive Local Pan for Special Education
BP 0450	Comprehensive Safety Plan
AR 0450	Comprehensive Safety Plan
BP 0460	Local Control and Accountability Plan
AR 0460	Local Control and Accountability Plan
BP 3250	Transportation Fees
AR 3250	Transportation Fees
AR 3260	Fees and Charges
BP 3460	Financial Reports and Accountability
AR 3460	Financial Reports and Accountability
BP 3515	Campus Security
AR 3515	Campus Security
AR 3516.2	Bomb Threats
BP 3540	Transportation
BP 5131.7	Weapons and Dangerous Instrument
AR 5131.7	Weapons and Dangerous Instrument
AR 5141.3	Health Examinations

BP 5142	Safety
AR 5142	Safety
AR 5142.2	Safe Routes to School Program
BP 5148.2	Before/After School Programs
AR 5148.2	Before/After School Programs
BP 5148.3	Preschool/Early Childhood Education
AR 5148.3	Preschool/Early Childhood Education
AR 6164.4	Identification and Evaluation of Individuals for Special Education
BB 9220	Governing Board Elections
BB 9233	Filling Vacancies
BB 9323	Meeting Conduct

ACTION: A motion to approve was made by Kathy Zack, seconded by Virginia Figueroa. One opposed no abstention, and the motion carried by 4-1. Josh Nicholson opposed 10.6.

11.0 CLOSED SESSION

11.1 Personnel Matters (Government Code 12945.2) - Request from a Certificated Staff member for a Leave of Absence during the 2023-2024 school year. (enclosure)

ACTION: A motion to approve was made by Kathy Zack, seconded by Josh Nicholson. None opposed no abstention, and the motion carried by 5-0.

11.2 Personnel Matters (Government Code 12945.2) - Request from a Certificated Staff member to Release from Contract for the duration of the 2022-2023 school year. (enclosure)

ACTION: A motion to approve was made by Virginia Figueroa, seconded by Dr. Claudia Moya-Tanner. Two opposed no abstention, and the motion carried by 3-2. Opposed: Dr. Claudia Moya-Tanner and Josh Nicholson.

11.3 Conference with District Labor Negotiator (Government Code Section 54957.6) Bishop Unified School District's Teachers' Association (CTA/BTA) and Bishop Unified School District's Classified Bargaining Unit (CSEA) District Negotiator: Katie Kolker, Superintendent.

11.4 Discuss Progress Towards Superintendent Goals

12.0 RECONVENE TO OPEN SESSION

12.1 Report out of Closed Session

13.0 ADJOURNMENT – 10:45 pm

Steve Elia, President — 3/16/2023 Date

Dr. Claudia Moya-Tanner, Clerk — 4/20/2023 Date

Respectfully Submitted by:
Marnie Casteel
BUSD Administrative Assistant

Bishop Unified School District

SCHOOL BOARD RESPONSIBILITIES

1. Set Direction 2. Establish the Structure 3. Demonstrate Support
4. Ensure Accountability 5. Demonstrate Community Leadership

Mission Statement

The Bishop Unified School Governance Team, as representatives of our community, is committed to providing the best education to all students ensuring they reach their full potential.

Governance Team Priorities 2021-2022

1. **Raise academic performance levels K-12 and maintain a balanced curriculum**
2. **Support and monitor annual academic growth through regular review of LCAP metric, assessment, and California School Dashboard data**
3. **Ensure positive student engagement, morale, and school connectedness**
4. **Provide safe and secure campuses**
5. **Recruit, retain, and value a dedicated teaching staff**
6. **Maintain fiscal solvency**

Addressing the Board

There are many different ways individuals may choose to address the Board. Those who wish to request an agenda item may do so by submitting the request in writing, along with supporting documents and information, to the Superintendent at least eight school days prior to a scheduled meeting date. Those wishing to address items on the agenda may do so when recognized by the Board President near the beginning of the meeting or when the President requests public comments when the item is being considered. For matters not on the agenda, there is an opportunity for individuals to address the Board when the Board President requests comments from the public near the beginning of the meeting. The Board shall not take action on such items at that meeting.