Bishop Unified School District

SCHOOL BOARD RESPONSIBILITIES

1. Set Direction 2. Establish the Structure 3. Demonstrate Support
4. Ensure Accountability 5. Demonstrate Community Leadership

Mission Statement 7.1

The Bishop Unified School Governance Team, as representatives of our community, is committed to providing the best education to all students ensuring they reach their full potential.

Governance Team Priorities 2018-2019

1. **Raise academic performance levels K-12 and maintain a balanced curriculum**
2. **Support and monitor annual academic growth through regular review of LCAP metric, assessment and California School Dashboard data**
3. **Ensure positive student engagement, morale and school connectedness**
4. **Provide safe and secure campuses**
5. **Recruit, retain and value a dedicated teaching staff**
6. **Maintain fiscal solvency**

Addressing the Board

There are many different ways individuals may choose to address the Board. Those who wish to request an agenda item may do so by submitting the request in writing, along with supporting documents and information, to the Superintendent at least eight school days prior to a scheduled meeting date. Those wishing to address items on the agenda may do so when recognized by the Board President near the beginning of the meeting or when the President requests public comments when the item is being considered. For matters not on the agenda, there is an opportunity for individuals to address the Board when the Board President requests comments from the public near the beginning of the meeting. The Board shall not take action on such items at that meeting.

Minutes of the Board of Trustees Meeting
Regular Meeting • December 20, 2018 • 6:30 pm
Carl Lind Board Room – Bishop Union High School

Individuals who require special accommodations, including, but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

Members of the public are encouraged to attend Board meetings and address the Board concerning any item on the agenda within the Board's jurisdiction. A person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. (BB 9323)

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: Bishop Unified School District Office – 301 N Fowler Street, Bishop, CA 93514

1.0 CALL TO ORDER

After determining that a quorum was present, the December 20, 2018 meeting of the BUSD Board of Trustees was called to order by President Trina Orrill at 6:34pm.
BOARD OF TRUSTEES PRESENT: Trina Orrill, Kathy Zack, Josh Nicholson, Taylor Ludwick, Steve Elia and Student ASB Representative Sofi Hernandez.

2.0 FLAG SALUTE

Flag Salute was led by Josh Nicholson

3.0 PRESENTATION

Superintendent Barry Simpson will recognize outgoing Board Members, Kathy Zack and Joshua Nicholson.

Comments for Josh Nicholson:

Barry Simpson read a letter expressing his appreciation for Josh's service
Taylor Ludwick - Respect for his ability to voice his opinions in a great way
Steve Elia –Brought wellness for open discussion and made sure all voices were heard
Trina Orrill – Appreciates his commitment to the district/students and his ability to focus on respect and passion when voicing his opinions.

Comments for Kathy Zack:

Barry Simpson read a letter expressing his appreciation for Kathy's service.
Taylor Ludwick – Expressed his respect for Kathy and he hopes to immolate her and she leaves big shoes to fill.
Josh Nicholson – Appreciates that they could celebrate their differences and admires her attention to detail and outstanding service
Steve Elia – Admires her ability to dive head first into difficult conversations.
Trina Orrill – Admires her leadership and knowledge and she's greatly appreciated.

Stacy Van Nest on behalf of BTA – thanked both members for their dedication and gave them both gift cards.
Barry Simpson presented Josh with an engraved watch.
Barry Simpson presented Kathy with a leather tote and an engraved silver leaf pendant

4.0 ACTION ITEM

Each year on or about December 15th, the Board is required to conduct a reorganizational meeting before a public audience for the purpose of swearing in new Board members, if any, electing new officers, and appointing a Secretary to the Board

4.1 Reading of the Oath and swearing in Taylor Ludwick, Claudia Moya Tanner, and Virginia Figueroa as new members of the Board of Trustees for the Bishop Unified School District. Term ending November 2022.
Taylor Ludwick, Claudia Moya-Tanner and Virginia Figueroa were sworn into office by Administrative Assistant Kristin Carr

4.2 Election of New officers of the Board.

- President
  Trina Orrill nominated incumbent Taylor Ludwick/ motion carried 5-0
- Vice President
  Taylor Ludwick nominated Steve Elia / motion carried 5-0
- Clerk
  Taylor Ludwick nominated Trina Orrill / motion carried 5-0

5.0 RECOGNITION

The Board likes to take this time each month to recognize and say thank you to those among our student body, community and staff who have "gone the extra mile" for our students and/or the schools in our district.

5.1 The Board would like to thank Linda Rogers for the donation of two El Pinion year books from 1921 and 1923. Items such as this are priceless pieces of BUSD history. (enclosure)

Barry added appreciation to the community for the out poor of generosity and donating $10,000 in gift cards to Butte County fire victims that will be distributed by the Butte County School Superintendent.
Principal Gretchen Skrotzki made note that gloves were donated as well

6.0 PUBLIC Concerning Items of Interest not Addressed on the Formal Agenda:

This time is set aside at each meeting for members of the audience to speak to the Board regarding questions or issues not on the agenda. No action may be taken, but items may be placed on a future agenda.

Parent Susan Tonelli expressed concerns regarding the use and placement policy of the Community Day School at Bishop Union High School. All sites will provide state compliant policy and placement procedures. Susan also provided the board with reading materials regarding this issue.

7.0 PUBLIC HEARING

The Board has requested a Public Hearing to meet posting requirements and receive input on the following agenda items**:**

7.1 Disclosure of Annual Financial Report dated June 30, 2018 Bishop Unified School District, posted 12.10.2018 (enclosure)

7.2 Indian Policies and Procedures Under Federal Impact Aide, posted 12.10.2018 (enclosure)

Tribal representative Shawn Bengocia agreed that it is a good policy and we need to see that it is followed.

No further comment / hearing closed.

8.0 REPORTS AND PRESENTATIONS

8.1 ASB President Report – Danica Thornburg

Tomorrow is the last day of finals.
Drive-in movie night is January 25th – guests will view "Surf's Up"
"Man of the Year" competition – January 30th

8.2 BES Kingfisher Video

8.3 Randy Cook and Carissa Devine – BSC Programs and Development

Postponed until January Board Meeting

8.4 Administration Reports (enclosures)

8.4.1 Dr. Gretchen Skrotzki/Garrett Carr Bishop Elementary School Principal

Trina Orril asked that an explanation regarding number of Title 1 teacher's be on a future agenda.
Class size reduction:
Teacher Jessica Sharkey expressed that with the current number of students in some classrooms it's making it difficult to keep discipline issues under control and meeting the needs of other students.
GS said Mrs. Carter may increase the number of student pull-outs during the day to decrease class size numbers.
GS will provide class sizes for all grades.
Will look into the possibility of adding a morning classroom aide or a temporary teacher. Noticing higher numbers in behavioral issues – County supported behavioral specialists are amazing, very helpful and an absolute necessity. Currently the behavioral specialists are only seeing students with Individual Education Plans – Barry and BES Admin will work on this.
AVID/Mindfulness & Trauma Training has been helpful

8.4.2 Patrick Twomey/Derek Moisant, Home Street Middle School Principal

PT reported that the recent lockdown drill during "passing period" went well but speaker system is inadequate. Suggested adding a strobe light to the system for a visual. All students were safe and in a classroom or office within one minute.
Taylor Ludwick asked if the mentor groups are still being successful. PT commented that momentum has decreased but still working on the concept.
Trina Orrill would like to see the after school program be written and affective by next year.

8.4.3 Katie Kolker, Palisade Glacier High School Principal

Working with Toiyabe and Northstar for counseling needs. Having a hard time finding qualified specialists

8.4.4 Randy Cook/Dave Kalk, Bishop Union High School Principal
Discussion took place regarding CTE funding/credits
A meeting to discuss the AP World History class recruitment and pacing guide for 2 sections is scheduled to take place after Christmas break.

8.5 Barry Simpson, BUSD Superintendent

8.5.1 Enrollment/ADA
Enrollment is 1983 and ADA is 1881.06 @ 94.85%

8.5.2 AVID Leadership Training
Principal's met with AVID District Leadership Trainer, Denise Wren as part of a pilot program. Training was outstanding and another day is planned in February.

8.5.3 California School Dashboard
District and school Accountability Dashboard is available at the CE website.

8.5.4 Workplace Violence Training/Future Training
School Safety Committee attended county-wide workplace violence training on December 7th. Most of presentation covered things we already have in place at BUSD (which made us feel good). There is still a need for a training to empower staff and students to protect themselves. We are working with Jon Himelhoch to present training during the staff development day on March 4th.

8.5.5 Board Administrative Workshop
Will be scheduling a Board/Administrative Workshop soon

8.5.6 Other

9.0 BOARD MEMBERS

This item is included to allow all Board members to report about various matters involving the District and/or to request any items for future agendas. There will be no Board discussion except to ask questions, and no action will be taken unless listed as a subsequent agenda item.

9.1 Next Regular Board Meeting – January 17, 2019 at 6:30 pm
Carl Lind Board Room / BUHS

Comments:
Request for staffing updates in January
Request for flowchart of behavioral intervention – invite Teresa Poirier

10.0 CONSENT AGENDA

Items included on the consent agenda may be approved by a single vote of the Board; any items which warrant further discussion may be separated for discussion and/or approval.

10.1 Approval, Minutes of the Regular Board Meeting, November 15, 2018 (enclosure)

10.2 Approval, Sport and Academic Trips (enclosures)

10.2.1 Robert Jellison – 2/1 – 2/2, 2019. Math Counts Competition, CSU Bakersfield
10.2.2 Sheri Sonke – 2/1 – 2/3, 2019. Drill Team/Color Guard, Arroyo HS, El Monte, CA

10.3 Approval and Ratification, Routine Personnel Matters
Hires/Transfers/Offers of Employment

Susanne Riso / Certificated Sub / BUSD
Tressa Gibbard / Certificated Sub / BUSD
Candice Drew / Classified / Food Service I (Replacing Marilyn Scott)
Guillermina Garcia Ruiz / Classified / EL Aide (Replacing Mary Hershdorfer)

ACTION: A motion to approve was made by S. Elia, seconded by T. Orrill. None opposed, no abstentions and the motion carried 5-0

11.0 ACTION/DISCUSSION ITEMS

11.1 Approval, 2018/19 First Interim Report, Bishop Unified School District, (enclosure)

ACTION: A motion to approve was made by T. Orrill, seconded by C. Moya-Tanner. None opposed, no abstentions and the motion carried 5-0

11.2 Approval, 2017/2018 Audit Response dated 12/12/2018. Bishop Unified School District (enclosure)

ACTION: A motion to approve was made by V. Figueroa, seconded by S. Elia. None opposed, no abstentions and the motion carried 5-0

Comment: Midge Milici thanked District Office staff and Lucy Terrasas for helping make the audit successful.

11.3 Approval, Acceptance of Annual Financial Report/Audit Certification, Bishop Unified School District (enclosure)

ACTION: A motion to approve was made by S. Elia, seconded by T.Orrill. None opposed, no abstentions and the motion carried 5-0

11.4 Approval, Indian Policy and Procedures BP 6141.6.1(a) (enclosure)

ACTION: A motion to approve was made by T. Orrill, seconded by V. Figueroa. None opposed, no abstentions and the motion carried 5-0

Comment: Steve Elia reminded group of need to follow policy as mentioned earlier by Shawn Bengocia

11.5 Approval, Temporary/Long-Term Substitute Glen Cokeley, 52.4% commencing January 7, 2019. First Grade Teacher for the Remainder of the 2018-2019 School Year Replacing Jennifer Giacomini (LOA) (enclosure)

ACTION: A motion to approve was made by V. Figueroa, seconded by S. Elia. None opposed, no abstentions and the motion carried 5-0

11.6 Approval, First Year Probationary Contract, Kylee French, Speech Language Pathologist for Bishop Unified School District (5^{th} – 12^{th} grade) for the 2018-2019 school year. (enclosure)

ACTION: A motion to approve was made by S. Elia, seconded by C. Moya-Tanner. None opposed, no abstentions and the motion carried 5-0

12.0 CLOSED SESSION – 8:23 pm

12.1 Conference with District Labor Negotiator (Government Code Section 54957.6) Bishop Unified School District's Teachers' Association (CTA/BTA) and Bishop Unified School District's Classified Bargaining Unit (CSEA) District Negotiator: Barry Simpson, Superintendent

12.2 Personnel Matters (Government Code 54957)

12.3 Discussion, Superintendent Search

12.4 The Superintendent has requested a Closed Session to Discuss Student Discipline Matters (Education Code 48900)

12.4.1 Stipulated Expulsion Agreement for Immediate Expulsion of Student "18-19-A"

12.4.2 Stipulated Expulsion Agreement for Immediate Expulsion of Student "18-19-B"

13.0 RECONVENE TO OPEN SESSION

13.1 Report out of closed session

ACTION: Items 12.4.1 and 12.4.2 were approved. None opposed, no abstentions and the motion carried 5-0

14.0 ADJOURNMENT – 8:45

_____ _____

Taylor Ludwick, President Date

_____ _____

Trina Orrill, Clerk Date

Respectfully Submitted by:
Kristin Carr
BUSD Administrative Assistant