Bishop Unified School District
Minutes of the Board of Trustees Meeting
Regular Meeting • January 19, 2023 • 6:00 pm

PUBLIC NOTICE: Please be advised that the Board Meeting will be conducting its meeting in person in the Carl Lind Board Room on the Bishop Union High School Campus (301 N. Fowler Street), and via Zoom. Board Members will participate in person, and via videoconference, accessible to the public:

Public Board Meeting Virtual Participation Information:

- **Join by Phone [listen; audio only]:**
  Dial the following phone number and enter the meeting ID when prompted:

  Phone number: **669-900-9128**
  Meeting ID: 984 2455 5900
  Participant ID: Press # (No Participant ID required for public)

- **Join by Computer, Smartphone, or Tablet [listen/view only; audio and video]:**
  Join the meeting using provided link to the virtual meeting:

https://inyocoe.zoom.us/j/98424555900?pwd=ZGVXZ2FiZFM0WFpadHdXMUJGWlk2QT09

- **Public Comment:**
  Use the "Raise Hand" function

Individuals who require special accommodations, including, but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

Members of the public are encouraged to attend Board meetings and address the Board concerning any item on the agenda within the Board's jurisdiction. A person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. (BB 9323)

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: Bishop Unified School District Office – 656 W. Pine Street, Bishop, CA 93514

Closed Session - 6:00 pm in the District Office Conference Room

1.0 CONFERENCE WITH LEGAL COUNSEL – Existing Litigation (Government Code Section 54956.9 (d)(1)). Name of Case: Education Audit Panel, Office of Administrative Hearings Case No. 2022110185

Open Session and Adjournment to Closed Session –

ACTION: A motion to approve Item 1.0 Settlement Offer was made by Kathy Zack, seconded by Dr. Claudia Moya-Tanner. One opposed no abstention, and the motion carried by 3-1. (J. Nicholson opposed).

6:30 PM – Open Session

2.0 **CALL TO ORDER** – 6:32 pm
Present: Steve Elia, Dr. Claudia Moya-Tanner, Kathy Zack, Josh Nicholson, and Katie Kolker
Absent: Virginia Figueroa

3.0 FLAG SALUTE – Led by Josh Nicholson

4.0 ADOPT the January 19, 2023 AGENDA - Please note Item 8.3 was moved up on the agenda before item 5.0

ACTION: A motion to approve was made by Kathy Zack, seconded by Josh Nicholson. None opposed no abstention, and the motion carried by 4-0.

5.0 RECOGNITION

The Board likes to take this time each month to recognize and say thank you to those among our student body, community, and staff who have "gone the extra mile" for our students and/or the schools in our district.

5.1 Thank you to community members and agencies who have assisted the BUSD MOT Department in detecting and responding to a gas leak on the BES campus during our big winter rain storms.

5.2 Thank you to the following local businesses for their generous donations to Bishop Elementary's Art in the Sky Project: Rock Creek Lodge, Inc., $200, Bishop Paiute Tribal Council $500, and Inyo County Probation Department $1,000.

5.3 On behalf of Bishop Elementary School we would like to thank Bishop Vet for purchasing one book for every student who needed assistance paying for a book at the Book Fair.

5.4 Thank you to the BES Book Fair Volunteers. They were able to help raise over $20,000.00.

5.5 Thank you to the Inyo Council for the Arts for hosting an Art Day for TK-1st grades. Students had a great time creating fun art activities.

Board President, Steve Elia recognize Martin Luther King Day, and the great impact he had on our nation.

3rd-grade teacher, Mrs. McLaren thanked the Inyo County Sheriff's Department and the Bishop Police Department for bringing in their police dogs, the students enjoyed it.

6.0 PUBLIC COMMENT - Items of Interest not Addressed on the Formal Agenda:

This time is set aside at each meeting for members of the audience to speak to the Board regarding questions or issues, not on the agenda. No action may be taken, but items may be placed on a future agenda. Please limit public comments to two minutes per speaker.

A staff member spoke about how the schools need healing. She humbly asks everyone to look at what is happening and help create a safe place and asks the school board to accept the land acknowledgment.
Another staff member shared concerns about facilities and asked the board to come and visit to see them.

7.0 BOARD MEMBERS

This item is included to allow all Board members to report about various matters involving the District and/or to request any items for future agendas. There will be no Board discussion except to ask questions, and no action will be taken unless listed as a subsequent agenda item.

7.1 Next Regular Board Meeting - Thursday, February 23, 2023, at 6:30 pm, In-Person will be held in the Carl Lind Board Room, and via Zoom Webinar/Teleconference

Mr. Nicholson shared that he's been visiting classrooms, and he appreciates the invites he has been receiving. He plans on seeing every classroom in the next four years. Teacher please know he's not there to evaluate, he's there to learn.

8.0 REPORTS AND PRESENTATIONS

8.1 ASB President Report – Kate Anderson – Kate shared how the Winter sports teams are doing, and the Spring sports are starting their pre-season. ASB is working hard and beginning to plan Prom. Kate had one suggestion to make iReady better, to help students understand their scores, and suggests teachers have more intervention.

8.2 BUHS Student Senate Report – ~~Georgia Gastelum~~ – Karen Rivas, Student Senate Secretary attended and presented the Student Senate report. The Student Senate continues to support their peers, they are still holding check-ins and getting a feel for how their fellow peers are doing. This semester they are planning on hosting Wellness Wednesdays.

8.3 Dual Immersion Program & English Learner Master Plan – Jordan Rose, Bilingual Coordinator (enclosure) - Several current and past Dual students presented Kindergarten Dual Language Teacher, Mr. Kevin Sprague was in the first Dual Language class at BUSD, is now teaching, help students feel they belong.
Mr. Rose shared the Dual Master Plan (the presentation can be found on the website, item 8.3 in the Board Enclosures).

8.4 Administration Reports – (enclosures)

8.4.1 Dr. Gretchen Skrotzki/Adam Routt, Bishop Elementary School – Dr. Skrotzki and Mr. Routt shared that Sharron Dunn was on campus and they met with all grade levels. There was a discussion with the Board of Trustees regarding fencing at BES, and the gates that lead into the campus. Dr. Skrotzki's report covered LCAP Goals and how they are meeting those goals, a summary of MOY Acadience Data, and shared pictures of students and their hard work.

8.4.2 Derek Moisant/Dr. Anthony Hughes, Home Street Middle School – Mr. Moistant and Dr. Hughes shared that HSMS Student Body held their Winter Dance, and it was phenomenal. Mr. Moisant thanked ASB Advisor, Jen Batcheller, and Tim Maloney for their hard work with the dance. Mr. Moisant's report covered Attendance and iReady results. Mr. Moisant and the Board of Trustees discussed absenteeism. Superintendent, Kolker shared this is an issue in schools across the state.

8.4.3 Dave Kalk/Bob Church, Bishop Union High School – Mr. Kalk's report shared LCAP Goals and how they are meeting those goals, Attendance Data, Facilities/Issues and damages from the rain, and the BUHS School Dashboard Data. Mr. Kalk and the Board discussed pathways offered to students at BUHS because not every student needs to go to college. Mr. Kalk wanted to thank Bishop Paiute Tribe and Lone Pine for opening up their gyms to us.

8.4.4 Patrick Twomey, Alternative Education, (Palisade Glacier High School, Keith Bright, and Bishop Independent Study) – Mr. Twomey shared that the Palisade campus had some leaks and snow. Mr. Twomey's report shared that they just finished Block 3 and had that data showing showed credit earnings jumped back up above their 6-year average. The students had a busy block, they went to the Getty Museum in L.A., they had First Aid Training, Narcan training, and Thanksgiving style meal that was building community. They had their 1st graduate last Friday, and a few more are in a week or two, things are going well.

8.5 Katie Kolker, BUSD Superintendent

8.5.1 District Parent Advisory Council – Superindent Kolker shared that there are new requirements that two students and a parent/guardian of a student with special needs need to be on the committee. The first meeting will be held in February 2023.

8.5.2 Student Safety: Behavior and Mental Health Supports – Mrs.Kolker shared that BUSD has 5 counselors (4 site-specific, 1 Tier II/Behavioral) two of which were added two years ago due to the need for increased support. We also have 3 Behavioral Aides, 7 Liaisons (Native American & Hispanic), 2 Guidance Technicians, 2 School Psychologists (one added this year), and our School Resource Officer. Inyo County Probation mentors and works with students all across the campus and offer small groups.

8.5.3 Facilities and Maintenance – Superintendent Kolker shared that they are working on a Multi-Year Master Plan. The Recent storms have exacerbated the need for maintenance and improvements at all school sites throughout the county. BUSD has a bond that will expire in 2025.

8.5.4 Emergency Response Services – BUSD has collaborated with Cal OES, Inyo County Administration, Public Health, Environmental Health, City of Bishop Fire Department, and Inyo County Office of Education this winter due to the impact of the storms.

9.0 CONSENT AGENDA

Items included on the consent agenda may be approved by a single vote of the Board; any items which warrant further discussion may be separated for discussion and/or approval.

9.1 Approval, Minutes of the Regular Board Meeting, December 12, 2022 (enclosure)

9.2 Approval, Sport/Academic Trips

9.2.1 BUHS / State FFA CA. Water Issues Competition / Fresno, CA / February 3-4, 2023
9.2.2 BUHS / Cheer / Weber State Competition / Ogden, UT / February 3-4, 2023
9.2.3 BUHS / Dance Team / Coast Competition / Valencia, CA / February 24, 2023
9.2.4 BUHS / Dance Team / Sharp Competition / Baldwin Park, CA / March 16, 2023

9.3 Approval, 2022/2023 Inter-District Transfers
(Confidential Documents in District Office)
Student AHL, TK / BUSD to BUSD new

9.4 Approval and Ratification, Routine Personnel Matters
Hires/Transfers/Offers of Employment 2022-2023
Marlana Seitz / Classified Confidential / D. O. / Part-Time Classified Hiring/ASB/Volunteers / New Position
Ratsamy Nanthavongdouangsy / Classified / Cafeteria / FSW II / New 5-hour Position
Rebekah Zack / Classified / BES Yard Aide, Cafeteria Aide, Crossing Guard, ASP Floater / Replacing Saladin
Jessica Hodges / Classified / Substitute /
Berta Ortiz-Flores / Classified / Substitute /

RESIGNATION/CLOSE FILE/PROMOTION 2022-2023
Michael Saladin / Classified / / BES Yard Aide, Cafeteria Aide, Crossing Guard, ASP Lead
Brooke Winzenread / Classified / ASP Lead

9.5 Approval, BUHS 2022-2023 Spring Coaching Staff (enclosure)

9.6 Approval, Amber Kinney will be employed on the basis of a Provisional Internship Permit, Physical Education Teacher at Home Street Middle School (grades 6-8) the 2022-2023 School Year

ACTION: A motion to approve was made by Kathy Zack, seconded by Josh Nicholson. None opposed no abstention, and the motion carried by 4-0.

10.1 DISCUSSION/APPROVAL ITEMS:

10.1 Discussion/Approval, Resolution 22-23-05, Annual Accounting of Development Fees for 2021-2022 Fiscal Year for Capital Facilities Fund (enclosure)

ACTION: A motion to approve was made by Dr. Claudia Moya-Tanner, seconded by Kathy Zack. None opposed no abstention, and the motion carried by 4-0.

10.2 Discussion, Revise/New Policies/Regulations/Exhibits/Bylaws-2022/2023 (enclosure available at the District Office), (First Reading).
December 2022:

BP 0430	Comprehensive Local Pan for Special Education
AR 0430	Comprehensive Local Pan for Special Education
BP 0450	Comprehensive Safety Plan
AR 0450	Comprehensive Safety Plan
BP 0460	Local Control and Accountability Plan
AR 0460	Local Control and Accountability Plan
BP 3250	Transportation Fees
AR 3250	Transportation Fees
AR 3260	Fees and Charges
BP 3460	Financial Reports and Accountability
AR 3460	Financial Reports and Accountability
BP 3515	Campus Security
AR 3515	Campus Security
AR 3516.2	Bomb Threats
BP 3540	Transportation
BP 5131.7	Weapons and Dangerous Instrument
AR 5131.7	Weapons and Dangerous Instrument
AR 5141.3	Health Examinations
BP 5142	Safety
AR 5142	Safety
AR 5142.2	Safe Routes to School Program
BP 5148.2	Before/After School Programs
AR 5148.2	Before/After School Programs
BP 5148.3	Preschool/Early Childhood Education
AR 5148.3	Preschool/Early Childhood Education
AR 6164.4	Identification and Evaluation of Individuals for Special Education
BB 9220	Governing Board Elections
BB 9233	Filling Vacancies
BB 9323	Meeting Conduct

10.3 Discussion/Approval, Graduation Ceremonies and Activities (BP 5127) (enclosure) – In the past board would approve the beading of graduation caps, and Superintendent Kolker would like the Site Principals and herself to have the authorization to approve the beading of graduation caps and stoles. The Board of Trustees feels this request is reasonable but should there be appeals or exceptions should be taken to the Board of Trustees. The Board would like to stick to the approval timeline no later than May 1st.

ACTION: A motion to approve was made by Dr. Claudia Moya-Tanner, seconded by Kathy Zack, with the revisions to the school Admin. None opposed no abstention, and the motion carried by 4-0.

10.4 Discussion/Approval, Recording, and Archiving School Board Meetings –

ACTION: A motion to discuss Item 10.4 was made by Josh Nicholson, seconded by Dr. Claudia Moya-Tanner. Item 10.4 was tabled.

After much discussion on the recording and archiving of future school board meetings, and the privacy of students that present and report to the board, the Board of Trustees has decided to table this item number and research the pros/cons and revisit this item at the February meeting.

11.0 CLOSED SESSION – 9:20

11.1 Personnel Matters (Government Code 12945.2) - Request from a Certificated Staff member for Catastrophic Leave during the 2022-2023 school year. (enclosure)

11.2 Personnel Matters (Government Code 12945.2) - Request from a Certificated Staff member for Family Medical Leave Act during the 2022-2023 school year. (enclosure)

11.3 Conference with District Labor Negotiator (Government Code Section 54957.6) Bishop Unified School District's Teachers' Association (CTA/BTA) and Bishop Unified School District's Classified Bargaining Unit (CSEA) District Negotiator: Katie Kolker, Superintendent.

11.4 Discuss Progress Towards Superintendent Goals

12.0 RECONVENE TO OPEN SESSION

12.1 Report out of Closed Session

ACTION: A motion to approve Item 11.1 was made by Josh Nicholson, seconded by Claudia Moya-Tanner. None opposed no abstention, and the motion carried by 4-0.

ACTION: A motion to approve Item 11.2 was made by Josh Nicholson, seconded by Claudia Moya-Tanner. None opposed no abstention, and the motion carried by 4-0.

13.0 ADJOURNMENT – 10:29 pm

Steve Elia, President — 2/23/23 Date

Dr. Claudia Moya-Tanner, Clerk — 2/23/23 Date

Respectfully Submitted by:
Marnie Casteel
BUSD Administrative Assistant

Bishop Unified School District

SCHOOL BOARD RESPONSIBILITIES

1. Set Direction 2. Establish the Structure 3. Demonstrate Support
4. Ensure Accountability 5. Demonstrate Community Leadership

Mission Statement

The Bishop Unified School Governance Team, as representatives of our community, is committed to providing the best education to all students ensuring they reach their full potential.

Governance Team Priorities 2021-2022

1. **Raise academic performance levels K-12 and maintain a balanced curriculum**
2. **Support and monitor annual academic growth through regular review of LCAP metric, assessment, and California School Dashboard data**
3. **Ensure positive student engagement, morale, and school connectedness**
4. **Provide safe and secure campuses**
5. **Recruit, retain, and value a dedicated teaching staff**
6. **Maintain fiscal solvency**

Addressing the Board

There are many different ways individuals may choose to address the Board. Those who wish to request an agenda item may do so by submitting the request in writing, along with supporting documents and information, to the Superintendent at least eight school days prior to a scheduled meeting date. Those wishing to address items on the agenda may do so when recognized by the Board President near the beginning of the meeting or when the President requests public comments when the item is being considered. For matters not on the agenda, there is an opportunity for individuals to address the Board when the Board President requests comments from the public near the beginning of the meeting. The Board shall not take action on such items at that meeting.