Bishop Unified School District
Minutes of the Board of Trustees Meeting
Regular Meeting • Monday, December 12, 2022 • 6:30 pm

PUBLIC NOTICE: Please be advised that the Board Meeting will be conducting its meeting in person in the Carl Lind Board Room on the Bishop Union High School Campus (301 N. Fowler Street), and via Zoom. Board Members will participate in person, and via videoconference, accessible to the public:

Public Board Meeting Virtual Participation Information:

- **Join by Phone [listen; audio only]:**

Dial the following phone number and enter the meeting ID when prompted:

Phone number: **669-900-9128**
Meeting ID: 984 2455 5900
Participant ID: Press # (No Participant ID required for public)

- **Join by Computer, Smartphone, or Tablet [listen/view only; audio and video]:**

Join the meeting using provided link to the virtual meeting:

https://inyocoe.zoom.us/j/98424555900?pwd=ZGVXZ2FiZFM0WFpadHdXMUJGWlk2QT09

- **Public Comment:**

Use the "Raise Hand" function

Individuals who require special accommodations, including, but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

Members of the public are encouraged to attend Board meetings and address the Board concerning any item on the agenda within the Board's jurisdiction. A person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. (BB 9323)

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: Bishop Unified School District Office – 656 W. Pine Street, Bishop, CA 93514

1.0 CALL TO ORDER – 6:30 pm

2.0 FLAG SALUTE – Led by Dr. Taylor Ludwick

3.0 ACTION ITEM – Board Reorganization

Each year on or about December 15th, the Board is required to conduct a reorganizational meeting before a public audience for the purpose of swearing in new Board members, if any, electing new officers, and appointing a Secretary to the Board.

3.1 Reading of the Oath and swearing in Dr. Claudia Moya-Tanner, Virginia Figueroa, and Joshua Nicholson as new members of the Board of Trustees for the Bishop Unified School District. Term ending December 2026.

Bishop Unified School District

SCHOOL BOARD RESPONSIBILITIES

1. Set Direction 2. Establish the Structure 3. Demonstrate Support
4. Ensure Accountability 5. Demonstrate Community Leadership

Mission Statement

The Bishop Unified School Governance Team, as representatives of our community, is committed to providing the best education to all students ensuring they reach their full potential.

Governance Team Priorities 2021-2022

1. **Raise academic performance levels K-12 and maintain a balanced curriculum**
2. **Support and monitor annual academic growth through regular review of LCAP metric, assessment, and California School Dashboard data**
3. **Ensure positive student engagement, morale, and school connectedness**
4. **Provide safe and secure campuses**
5. **Recruit, retain, and value a dedicated teaching staff**
6. **Maintain fiscal solvency**

Addressing the Board

There are many different ways individuals may choose to address the Board. Those who wish to request an agenda item may do so by submitting the request in writing, along with supporting documents and information, to the Superintendent at least eight school days prior to a scheduled meeting date. Those wishing to address items on the agenda may do so when recognized by the Board President near the beginning of the meeting or when the President requests public comments when the item is being considered. For matters not on the agenda, there is an opportunity for individuals to address the Board when the Board President requests comments from the public near the beginning of the meeting. The Board shall not take action on such items at that meeting.

3.2 Election of New Officers of the Board -

Virginia Figueroa nominated Steve Elia for Board President, Dr. Claudia Moya-Tanner seconded the nomination for Steve Elia, motion carries 4-1 (Josh Nicholson opposed).
Dr. Claudia Moya-Tanner nominated Virginia Figueroa for Board Vice President, Kathy Zack seconded the nomination for Virginia Figueroa, motion carries 4-1 (Josh Nicholson opposed).
Kathy Zack nominated Dr. Claudia Moya-Tanner for Board Clerk, Virginia Figueroa seconded the nomination for Dr. Claudia Moya-Tanner, motion carries 5-0.

- President – Steve Elia
- Vice President – Virginia Figueroa
- Clerk – Dr. Claudia Moya-Tanner

The Newly Elected Board President will preside over the remainder of the meeting

3.2 Appointment of Superintendent Katherine Kolker as Secretary of the Board

ACTION: A motion to approve was made by Kathy Zack, seconded by Virginia Figueroa. None opposed no abstention, and the motion carried by 5-0.

4.0 ADOPT the December 12, 2022 AGENDA

ACTION: A motion to approve was made by Dr. Claudia Moya-Tanner, seconded by Kathy Zack. None opposed no abstention, and the motion carried by 5-0.

5.0 RECOGNITION

The Board likes to take this time each month to recognize and say thank you to those among our student body, community, and staff who have "gone the extra mile" for our students and/or the schools in our district.

5.1 Thank you to BEST Foundation for their generous donation of $33,479.70 to Bishop Elementary School and Home Street Middle School.

5.2 Thank you Altrusa International Foundation of Eastern Sierra for their donation of $2,500 to support the Bishop Elementary School 2022 Battle of the Books. The Battle of the Books added new titles to their book rotation this year and this donation is being used to purchase over 250 books to be used in Bishop Elementary classrooms, the Bishop Elementary School Library and to be sure the titles are available at the Inyo County Free Library.

Superintendent Kolker and Principal Kalk thanked everyone who helped clean up the HS gym which flooded over the weekend.

6.0 PUBLIC COMMENT - Items of Interest not Addressed on the Formal Agenda:

This time is set aside at each meeting for members of the audience to speak to the Board regarding questions or issues, not on the agenda. No action may be taken, but items may be placed on a future agenda. Please limit public comments to two minutes per speaker.

A BUSD staff member wanted to thank community members who came to help with cleaning up the West Gym floor after the roof leaked on it. They also shared their concerns regarding the facilities.
Another staff member shared they have lots of Tier I support, but they are needing more behavioral and mental health support for students.
A community member shared the board should look out for students, not what the state of California wants.
Another community member shared that back in April 2021, the board shared there were COVID funds, and perhaps that money should be used for the student's mental health issues; these kids have been affected the past two years.

7.0 BOARD MEMBERS

This item is included to allow all Board members to report about various matters involving the District and/or to request any items for future agendas. There will be no Board discussion except to ask questions, and no action will be taken unless listed as a subsequent agenda item.

7.1 Next Regular Board Meeting - Thursday, January 19, 2023, at 6:30 pm, In-Person will be held in the Carl Lind Board Room, and via Zoom Webinar/Teleconference

Trustee Nicholson shared that parents and families have felt that they weren't being heard.
Mr. Nicholson also shared that he made a classroom visit to Ms. Kress, and he wanted to send a shout-out to her and that her class was very well run.
Mr. Nicholson would like to see more school safety, he has proposed a couple of training programs to the board. Mr. Elia feels we have robust safety procedures in place. Over the years, Mr. Nicholson has continuously requested to have school safety on the agenda.
Mr. Nicholson also made a request that the board consider meetings be recorded and archived.

8.0 REPORTS AND PRESENTATIONS

8.1 Barry Simpson, Inyo County Superintendent of Schools – County Superintendent, Barry Simpson offered any support he can provide to the Board and District. Mr. Simpson congratulated the three BUSD Board Members on the election. He's here to offer and pay for board trainings for all Inyo County school districts. This is a great time to do it, great school districts do these types of things.

8.2 ASB President Report – ~~Kate Anderson~~ – Madi Benniger – Madi shared that the final exams begin this week and the first semester ends Friday, December 16th. The faculty are providing after-school tutoring in the library for English and Math students. Athletics for Winter have started, and boys and girls basketball and soccer have started practicing. ASB is in the beginning stages of planning its 2023 Prom.

8.3 BUHS Student Senate Report – Georgia Gastelum – Georgia shared that as the semester comes to an end they are putting all efforts into their Wellness Workshops. Several community members are open to leading some workshops, which include nutritionists, sound therapists, yoga instructors, animal therapists, and life coaches.

8.4 Administration Reports – Single Plan for Student Achievement (SPSA) (enclosures)

8.4.1 Dr. Gretchen Skrotzki/Adam Routt, Bishop Elementary School – Dr. Skrotzki said that BES has great teachers that work so hard, and try to meet everyone's needs. Dr. Skrotzki and Mr. Routt shared that BES has 860 kids and they are seeing an increase in student behavior issues. The Dual Immersion Program will hold its Winter Traditions performance next week.

8.4.2 Derek Moisant/Dr. Anthony Hughes, Home Street Middle School - Mr. Moisant went over his SPSA Goal 1, HSMS Teachers will provide high-quality instruction to increase student achievement and close performance gaps for all students. Mr. Elwell, our ELD and Spanish teacher, has made a significant impact on our EL reclassification rate. Goal 2, including SEL (Social Emotional Learning) in class. Final goal 3, establishing a culture of data-driven continuous improvement to assess and ensure positive student outcomes (including AVID strategies).

8.4.3 Dave Kalk/Bob Church, Bishop Union High School – Mr. Kalk sent a shout-out to the BUHS Fashion Club, they made 70 stockings for the Bishop Care Center. Mr. Kalk also shared that there's been an increase in students using Zin pouches (not tobacco, but it's nicotine and comes in different flavors). BUHS works with Karen Kong (Inyo County Office of Education Tobacco Coordinator) as part of their alternative to suspension program. Principal Kalk shared that kids do better if they are connected to the school. His goal is to have kids on campus where they feel connected and want to be here.

8.4.4 Patrick Twomey, Alternative Education, (Palisade Glacier High School, Keith Bright, and Bishop Independent Study) - Mr. Twomey shared that students enrolled in the Alternative Education Program earn credits, then earn their diploma and he's seeing that students are wanting to come to school.

8.5 Katie Kolker, BUSD Superintendent

8.5.1 School Safety Night for Parents, December 13, 2022 – Superintendent Kolker shared that Bishop Police Chief Standridge and School Resource Officer Peek held School Safety Night for BUSD parents and community members and covered several topics (Emergency Response, School and Law Enforcement Collaboration, Run Hide Fight Protocols, Fentanyl & Opioid Reversal, Preventing Crime on Campus, and Traffic Issues).

8.5.2 Rams Club After School Program (ELOP) – Superintendent Kolker shared that BUSD is currently serving grades TK-5, but by Fall 2023 we will be serving grades TK-6. Students who attend the RAMS Club are having a 9-hour school day, which includes 3 meals, and transportation to and from school is also provided. There will be new hours starting January 2023.

8.5.3 Avenues for Tribal Recognition, Acknowledgment, and Representation - Mrs. Kolker shared that she intends to reach out to Debbie Reese, founder of American Indian in Children's Literature to see if she would work with us and look at our curriculum. Superintendent Kolker will continue to look into the land acknowledgment and various other avenues for tribal collaboration, acknowledgment, and representation and report back to the board.

9.0 CONSENT AGENDA

Items included on the consent agenda may be approved by a single vote of the Board; any items which warrant further discussion may be separated for discussion and/or approval.

9.1 Approval, Minutes of the Regular Board Meeting, November 14, 2022 (enclosure)

9.2 Job Description for the District ASB, Volunteer, and Classified Hiring Specialist (enclosure)

ACTION: A motion to approve was made by Kathy Zack, seconded by Virginia Figueroa. One opposed, no abstention, and the motion carried by 4-1. J. Nicholson voted to oppose 9.1

10.0 DISCUSSION/APPROVAL ITEMS:

10.1 Discussion/Approval, Revise District Travel Policy (enclosure) – The revised policy reflects the removal of receipts for meals.

ACTION: A motion to approve was made by Josh Nicholson, seconded by Kathy Zack. None opposed, no abstention, and the motion carried by 5-0.

10.2 Discussion/Approval, 2022-2023 Native American Policies, and Procedures Under Federal Impact Aid (IPP) (enclosure) – Superintendent Kolker shared that we review these policies and procedures annually and that the parent advisory committee has not approved them yet because they are in the midst of a new board. Changes might need to be made if the PAC request changes.

ACTION: A motion to approve was made by Dr. Claudia Moya-Tanner, seconded by Virginia Figueroa. None opposed, no abstention, and the motion carried by 5-0.

10.3 Discussion/Approval, 2022/2023 First Interim Report (enclosure) – The Board of Trustees thanked CBO, Stephanie Fritz, and recognized this is one of the hardest of years to complete. CBO, Stephanie Fritz shared that current maintenance contracts and curriculum contracts are underway, and BUSD is planning to spend 800K this year to get building and projects going and that the district has allocated $500 per grade level so teachers aren't paying for supplemental materials out of their pocket.

ACTION: A motion to approve was made by Kathy Zack, seconded by Dr. Claudia Moya-Tanner. One opposed, no abstentions, and the motion carried by 4-1. J. Nicholson voted to oppose 10.3.

10.4 Approval, Site SPSA Reports (enclosures are in Item 8.4)
- 10.4.1 Dr. Gretchen Skrotzki/Adam Routt, Bishop Elementary School
- 10.4.2 Derek Moisant/Dr. Anthony Hughes, Home Street Middle School
- 10.4.3 Dave Kalk/Bob Church, Bishop Union High School
- 10.4.4 Patrick Twomey, Alternative Education (Palisade Glacier High School, Keith Bright, and Bishop Independent Study)

ACTION: A motion to approve was made by Kathy Zack, seconded by Josh Nicholson. None opposed no abstention, and the motion carried by 5-0.

10.5 Discussion/Approval, Revise/New Policies/Regulations/Exhibits/Bylaws-2022/2023 (enclosure available at the District Office), (Second Reading).

<u>September 2022:</u>

BP 3515.3	OMIT, District Police/Security Department
AR 3515.3	OMIT, District Police/Security Department
BP 4118	Dismissal/Suspension/Disciplinary Action
AR 4118	Dismissal/Suspension/Disciplinary Action
BP 4119.1	Civil and Legal Rights
BP 4219.1	Civil and Legal Rights
BP 4319.1	Civil and Legal Rights
BP 4140	Bargaining Units
BP 4240	Bargaining Units
BP 4340	Bargaining Units
AR 4161.2	Personal Leaves
AR 4261.2	Personal Leaves
AR 4361.2	Personal Leaves
AR 4161.5	Military Leave
AR 4261.5	Military Leave
AR 4361.5	Military Leave
BP 4216	Probationary/Permanent Status
BP 4218	Dismissal/Suspension/Disciplinary Action

AR 4218	Dismissal/Suspension/Disciplinary Action
BP 4218.1	Dismissal/Suspension/Disciplinary Action (Merit System)
BP 6146.1	High School Graduation Requirements
AR 6146.1	High School Graduation Requirements
BP 6158	Independent Study
AR 6158	Independent Study
BP 6164.2	Guidance/Counseling Services
BP 6178	Career Technical Education
AP 6178	Career Technical Education
BP 6200	Adult Education
AR 6200	Adult Education
BP 7110	Facilities Master Plan
BP 7150	Site Selection and Development
AR 7150	Site Selection and Development
BB 9100	Organization

October 2022:

BP 6146.1	High School Graduation Requirements
BP 6178	Career Technical Education

Mr. Nicholson shared that some of these policies are fine, but others are not agreeable. He supports CTE students, for example, the BUHS Auto Shop Program. Katie said this is referring to Art classes being A-G compliant, not Ag or Auto Shop, and that it shouldn't affect our students graduating or transferring at BUHS.

ACTION: A motion to approve was made by Kathy Zack, seconded by Virginia Figueroa. One opposed (J. Nicholson), no abstention, and the motion carried by 4-1. J. Nicholson voted to oppose 10.5.

11.0 CLOSED SESSION

11.1 Personnel Matters (Government Code 12945.2)
11.1.1 Request from a classified staff member for Family Medical Leave Act during the 2022-2023 school year. (enclosure)
11.1.2 Request from a classified staff member for Family Medical Leave Act during the 2022-2023 school year. (enclosure)

11.2 Liability Claim (confidential enclosure)
11.2.01 Claimant: T.T. – Agency Claimed Against BUSD, #22-23-01
11.2.02 Claimant: T.T. – Agency Claimed Against BUSD, #22-23-02
11.2.03 Claimant: L.J. – Agency Claimed Against BUSD, #22-23-03

11.3 Conference with District Labor Negotiator (Government Code Section 54957.6) Bishop Unified School District's Teachers' Association (CTA/BTA) and Bishop Unified School District's Classified Bargaining Unit (CSEA) District Negotiator: Katie Kolker, Superintendent.

11.4 Discuss Progress Towards Superintendent Goals

12.0 RECONVENE TO OPEN SESSION

12.1 Report out of Closed Session

ACTION: A motion was made by Josh Nicholson and seconded by Dr. Claudia Moya-Tanner to take action on item 11.1.1 in Closed Session. The vote to approve the request was: 5 in favor and 0 opposed.

ACTION: A motion was made by Josh Nicholson and seconded by Dr. Claudia Moya-Tanner to take action on item 11.1.2 in Closed Session. The vote to approve the request was: 5 in favor and 0 opposed.

ACTION: A motion was made by Josh Nicholson and seconded by Dr. Claudia Moya-Tanner to take action on item 11.2.01 in Closed Session. The vote to approve the claim was: 1 in favor and 4 opposed. J. Nicholson voted in favor of 11.2.01. The claim was not approved.

ACTION: A motion was made by Josh Nicholson and seconded by Dr. Claudia Moya-Tanner to take action on item 11.2.02 in Closed Session. The vote to approve the claim was: 1 in favor and 4 opposed. J. Nicholson voted in favor of 11.2.02. The claim was not approved.

ACTION: A motion was made by Josh Nicholson and seconded by Dr. Claudia Moya-Tanner to take action on item 11.2.03 in Closed Session. The vote to approve the claim was: 1 in favor and 4 opposed. J. Nicholson voted in favor of 11.2.03. The claim was not approved.

13.0 ADJOURNMENT – 10:20 pm

Steve Elia, President — 1/19/23 Date

Dr. Claudia Moya-Tanner, Clerk — 1/19/23 Date

Respectfully Submitted by:
Marnie Casteel
BUSD Administrative Assistant