

Victoria Independent School District-Job Description

Job Title/Position:		Department/Campus:	Supervised By/Reports To:	
CTE Teacher: Ag Equipment Design & Fabrication		Assigned Campus	Principal	
Pay Scale:	Pay Grade:	Employment Term (days):	FLSA Exemption Status:	Date Revised:
Teacher	Based on Experience	220	Exempt	June 2023

Primary Purpose:

Provide students with appropriate learning activities and experiences designed to help them fulfill their potential for intellectual, emotional, physical, and social growth.

Enable students to develop competencies and skills to function successfully in society.

Qualification Guidelines:

Education/Certifications/Experience:

Bachelor's degree from accredited university

Valid Texas Teaching certificate with required endorsements for subject and level assigned

Letter of Acceptance from Educator Prep Program and ability to obtain Intern Certification within one year for subject and level assigned

Or

Two or more years of full-time wage-earning experience in the Welding or Agricultural Equipment Design & Fabrication industry with industry certifications or licensure

And

Welding Inspector VT Level II (preferred)

Experience in certifying students in American Welding Society certifications (preferred)

Special Knowledge/Skills/Abilities:

General knowledge of curriculum and instruction

Capitalizes students' interests to engage students to become independent learners

Strong organizational, communication, and interpersonal skills

Knowledge of subjects assigned

Uses information about individual student to make learning more meaningful and relevant

Supervisory Responsibilities:

Supervise assigned teacher aide(s)

Mental/Physical/Environmental Demands:

Tools/Equipment Used: Standard office equipment including personal computer and peripherals

Posture: Frequent sitting/bending/stooping, pushing/pulling, and twisting

Motion: Repetitive hand motions including frequent keyboarding and use of mouse; occasional reaching

Lifting: Occasional light lifting and carrying (less than 15 pounds); frequent moving of small equipment

Environment: May work prolonged or irregular hours; occasional districtwide travel

The above statements describe the general function of this position but are not an exhaustive, all-inclusive list of responsibilities, duties, skills or working conditions assigned to or required by this position. All Victoria ISD employees are expected to maintain an extreme degree of confidentiality by adhering to the Family Educational Rights and Privacy Act (FERPA) for student information. The Victoria Independent School District is an equal opportunity educational provider and does not discriminate against any person on the basis of race, color, national origin, sex, religion, disability, or age for admission, treatment, or participation in its educational programs, services and activities, or employment. For information regarding Title IX compliance, please email human.resources@visd.net or contact the HR Executive Director at 361.788.9228.

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Mental Demands: Work with frequent interruptions, maintain emotional control under stress

Major Responsibilities and Duties:

Instructional Strategies

1. Oversee Supervised Agricultural Experience Program (SAEP), including assisting students in selecting and managing projects and supervising school farm as assigned.
2. Serve as advisor to local Future Farmers of America (FFA) chapter, including planning and conducting leadership, citizenship, cooperative, career development, and competitive activities for students and local, regional, and state level.
3. Assist with planning and delivery of adult education and community programs relating to agricultural science and technology.
4. Develop and implement lesson plans that fulfill the requirements of district's curriculum program and show written evidence of preparation as required.
5. Prepare lessons that reflect accommodations for differences in student learning styles.
6. Present subject matter according to guidelines established by Texas Education Agency, board policies, and administrative regulations.
7. Plan and use appropriate instructional and learning strategies, activities, materials, and equipment that reflect understanding of the learning styles and needs of students assigned.
8. Conduct assessment of student learning styles and use results to plan instructional activities.
9. Work cooperatively with special education teachers to modify curricula as needed for special education students according to guidelines established in Individual Education Plans (IEP).
10. Work with other members of staff to determine instructional goals, objectives, and methods according to district requirements.
11. Plan and supervise assignments of teacher aides(s) and volunteer(s).
12. Use technology to strengthen the teaching/learning process.

Student Growth and Development

13. Help students analyze and improve study methods and habits.
14. Conduct ongoing assessment of student achievement through formal and informal testing.
15. Assume responsibility for extracurricular activities as assigned. Sponsor outside activities approved by the campus principal.
16. Be a positive role model for students, support mission of school district.

Classroom Management and Organization

17. Create classroom environment conducive to learning and appropriate for the physical, social, and

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emotional development of students.

18. Manage student behavior in accordance with Student Code of Conduct and Student Handbook.
19. Accompany and supervise students at all off-campus activities including contests, workshops, and field trips associated with the agricultural science program and FFA.
20. Oversee process of maintaining facilities and equipment including school farm.
21. Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
22. Assist in selection of books, equipment, and other instructional materials.

Communication

23. Establish and maintain open of communication by conducting conferences with parents, students, principals, and teachers.
24. Use effective communication skills to present information accurately and clearly.

Professional Growth and Development

25. Participate in professional development activities to improve job-related skills.
26. Keep informed of and comply with state, district, and school regulations and policies for classroom teachers.
27. Compile, maintain, and file all physical and computerized reports, records, and other documents required.
28. Participate in faculty meetings and serve on staff committees as required.
29. Perform other duties as assigned.

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