"Excellence in Education"

Elkton School District #34
739 River Road
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Elkton, OR 97436
Phone (541) 584-2228
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Elkton Charter School
Grades K-8
15656 State Hwy 38
PO Box 390
Elkton, OR 97436
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Elkton Charter School
Grades 9-12
739 River Road
PO Box 390
Elkton, OR 97436
(541) 584-2228 ext. 1

Andy Boe, Superintendent - Ext. 226

Edwina Miller, Business Manager – Ext. 213

ELKTON SCHOOL DISTRICT

REGULAR BOARD MEETING
HIGH SCHOOL LIBRARY
MONDAY, JULY 08, 2024
Meeting will be held in person and is also available virtually by accessing
www.elkton.k12.or.us and choose "Public Meeting Portal"
or www.zoom.us meeting i.d. 860 9918 9129 Passcode: Elkton1
7:00 P.M. REGULAR BOARD MEETING

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Agenda

1.0 PRELIMINARY BUSINESS

1.1 Call to Order - Flag Salute – Roger Holcomb

1.2 Review and Acceptance of Agenda

1.3 Regular Board Meeting/ Work Session August 12, 2024 5:00 p.m.

1.4 Organization of the Board/District for 2024-2025 (Board Policy BC-BCA)

A. Election of Chair

MOTION that _____ be elected chair of the Elkton School District #34 Board of Directors for the 2024-2025 fiscal year effective July 1, 2024. (ORS 332.005(2), 332.040)

B. Election of Vice-Chair

MOTION that _____ be elected vice-chair of the Elkton School District #34 Board of Directors for the 2024-2025 fiscal year effective July 1, 2024. (ORS 332.005(2), 332.040)

1.5 Public Input

1.6 Chairman's Report

- Budget Committee Vacancies0

1.7 Superintendent's Report

2.0 INTRODUCTION AND COMMENTS OF SPECIAL GUESTS AND REPRESENTATIVES

3.0 CONSENT AGENDA

The following procedures for the consent agenda are established by Policy. The Superintendent recommends adoption by single consent motion the following listed items which are identified on the agenda by a double asterisk: Any of these items may be removed from the consent agenda by the Director notifying the Superintendent at least 24 hours prior to the meeting that the Director will request that the item be considered separately and as regularly listed on the agenda. Items that remain on the consent agenda will be acted upon following the "Preliminary Business."

The affected individuals, organizations, or institutions shall be notified that the item has been removed from the consent agenda and informed of the approximate time for consideration. Persons who request an opportunity to address the Board prior to action shall be granted up to 15 minutes for such presentations.

If a Director requests the removal of an item at the meeting without prior notification, that item will be considered at the next regular meeting.

** 3.1 Approval of Minutes

MOTION to accept the minutes of the following meeting:

June 10, 2024 Special Meeting/Budget Hearing
June 10, 2024 Regular Meeting

** 3.2 Payment of Claims against the District

MOTION that the Board accept the financial reports on Food Services, Vending, Student Body Accounts and District Accounts and FURTHER RESOLVED that the Board approve the payment of claims as made or as scheduled to be made on the check ledger of accounts to be paid reports dated June 30, 2024.

** 3.3 Organization of the District for 2024-2025

A. **MOTION** that Andy Boe is appointed District Budget Officer (ORS 294.331) and District Clerk for the 2024-2025 fiscal year. (ORS 332.515)

B. **MOTION** that Edwina Miller is appointed Business Manager and Deputy Clerk for the 2024-2025 fiscal year;

C. **MOTION** that Andy Boe is designated as the District's Representative and be authorized to administer the following programs and funds:

Elementary School Grades K-8
High School Grades 9-12
District Special Education (PL 91-142)
Title I, Title I A-D, Title II A-D, Title IV, Title V, IDEA, Reap Flex
Transportation – including educational materials and district's policy and procedures on the misuse of alcohol and use of controlled substances for transportation personnel. (GBEDA)
Budget – District, High School and Grade School
Board Communications

Maintenance/Custodial Services
Food Service
Drug-Free Schools and Communities Act of 1986
ADA Compliance Officer
Sexual Harassment Compliance Officer (GBN/JBA)
All other State, Federal and Private Programs not otherwise identified in this or the previous resolutions.

D. **MOTION** that Brian Kruse is appointed as Safety Officer.

E. **MOTION** that the district maintain accounts at the Drain Branch of U.S. Bank for the following:
General Fund
EHS Student Body Fund
EGS Student Body Fund
Skyline League Account

F. **MOTION** that the Oregon Local Government Investment Pool be named a District depository. and that the District Clerk invest the District's idle funds with the Local Government Investment Pool in fiscal year 2024-2025.

G. **MOTION** that Andy Boe is designated as custodian of funds (ORS 329.441 and 328.445), that two signatures, Andy Boe, Edwina Miller, and/or Melissa Whitley be required on all district checks.

H. **MOTION** that crime coverage purchased through PACE will provide $100,000 coverage to each school employee, board member and volunteer (ORS 332.525)

I. **MOTION** that Andy Boe is authorized to contract for supplies, equipment, and services. make purchases through the Douglas County Education Service District; and make purchases from and through state and federal agencies.

J. **MOTION** that the News Review of Roseburg, Oregon, is designated as the official newspaper for publishing legal notices and that the bulletin boards at the Elkton Post Office and River Banks Speedy Mart in Wells Creek be used to post the legal notices of school board meetings.

K. **MOTION** that the Regular Meetings of the District Board of the School Directors be held on Mondays in the high school library, 739 River Road, Elkton, Oregon as follows:

August 12, 2024 (5:00 pm)

September 9, 2024	February 10, 2025
October 14, 2024	March 10, 2025
November 12, 2024	April 14, 2025
December 9, 2024	May 12, 2025
January 13, 2025	June 9, 2025

Be it further resolved that meetings commence at 7:00 p.m.

L. Reimbursement rates for Travel Expense
The Board annually sets the District's travel expense reimbursement rates.

MOTION that the mileage, meal and lodging reimbursement rates for employees, board members and others traveling on behalf of the district shall be as follows:

Mileage (if school vehicle is not available)	$.67 /mile.
• Breakfast	$7.00
• Lunch	$11.00
• Dinner	$18.00
• Hotel/Motel (Exceptions for Key City List)	Amount to be approved by superintendent

Meal costs in connection with a workshop/conference are allowed at actual cost. $106.00 per day allowance to cover meals and lodging with receipts required prior to reimbursement.

M. School Lunch/Breakfast Program

The Elkton School District participates in the National School Lunch and Breakfast program and must annually enact a resolution to this regard. It is recommended that the following resolution be adopted:

MOTION that the Elkton Grade School and the Elkton High School participate in the National School Lunch and Breakfast Program for the 2023-2024 school year, that the Parent or Guardian Letter for Free and Reduced-Price Meals, the 2023-2024 Confidential Application for Free and Reduced-Priced Meals and Special Milk Program and the Eligibility Notification Letter be approved for use, that Melissa Whitley be appointed Eligibility Officer for the grade school and the high school, and that Andy Boe be appointed Fair Hearings Officer for the district.

Be it FURTHER RESOLVED, that the District will participate in the Community Eligibility Provision allowing for free meals for all students during the 2024-2025 school year. 2024-2025 meal prices be as follows:

Adult breakfast	$2.75
Adult lunch	$4.75
Ala Carte Milk	$ .30
Ala Carte Juice	$ .30

N. Fees

MOTION to approve the following fees for the 2023-2024 school year:

High School Student Body Card	$10.00
High School PE/Towel Fee	$10.00
High School Shop Fee	$10.00
Grade School PE/Towel/Locker Fee	$5.00
High School Yearbook	$40.00
High School Sports Participation Fee (Maximum $100.00/family per year)	$35.00 per sport
Grade School Sports Participation Fee	$15.00 per sport

4.0 CURRICULUM

5.0 STUDENTS

6.0 BUILDINGS AND MAINTENANCE

7.0 POLICY – August Meeting

8.0 CO-CURRICULAR ACTIVITIES

9.0 PERSONNEL

Head Cook – Alana Zieman
Food Service Assistant – Ruifan Zieman
Bus Driver
- Oscar Galeano
- Tammy Heikes
- Alvin Palmateer
- Phil Saladen
- Rod Wilgus
- Kara Wolfe

10.0 FINANCIAL / DISTRICT REPORTS

a. Business Manager's Report
b. Review Cash Flow Projection Sheet

11.0 EXECUTIVE SESSION ORS 102.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

12.0 COMING EVENTS – Regular Board Meeting/Planning Meeting August 12, 2024 at 5:00 p.m.

13.0 MATTERS FOR NEXT MEETING – 2024-2025 Goal Setting

14.0 ADJOURNMENT