Elkton School District #34
Regular Meeting Minutes
1/13/2025

Board Members Present: Randi Smith, Cheryl Flick, Doug Byle, Lindsey Baker, Candy Weatherly, Roger Holcomb and Sarah Wood

Staff Members Present: Andy Boe, Sam Tupou, Edwina Miller, Brian Kruse, Melissa Whitley

Community Present: Lindsey Lockhart (via Zoom), Mike Souza, Jeremy Lockhart (staff), Braden Groth (staff)

Meeting called to order at 7:00 p.m.

Flag Salute

Acceptance of Agenda

Student Reports

Jasmine Parsons, 12th Grade – ASB President

- Review of holiday activities
- District Food Drive

Class of 2025 Senior Trip Presentation – Astraya Bell, Katelynn Kruse

- Distribution of material outlining the proposed trip
- Hayden, Idaho – Overview of attractions
- Departure Thursday, May 22nd return Monday, May 26th.
- Currently $6,288 in account. Review of approximate expenses
- Airbnb 3123 E Garwood Rd, Hayden, ID
- Chaperone Lindsey Lockhart, Rob Buell, Jeremy Lockhart.
- Drivers: Rob Buell and Jeremy Lockhart
    - Roger Holcomb asks is 5/26 Memorial Day?
    - Mr. Lockhart – Yes, I believe it is.
    - Roger Holcomb asks how many are going?
    - Astraya Bell – 14 students and 3 adults.
    - Cheryl Flick – Will it be warm enough to swim?
    - Astraya Bell – We hope so.
    - Roger Holcomb – It's a 10 hour drive?
    - Astraya Bell – 8 ½ - 10.
    - Jeremy Lockhart– It's around Coeur d'Lane – Spokane is close.
    - Sarah Wood– It's a long drive
    - Roger Holcomb – Not as long as what you've been considering.
        - Katelynn Kruse– Regarding transportation. Since we have 3 educational stops in our trip, would the school be willing to pay for our transportation for the trip?
        - Roger Holcomb - What were the 3 educational stops?
        - Astraya Bell – The Columbia Gorge Discovery Center, Big Red Barn and the Bird Aviation Museum and Invention Center.
        - Andy Boe – That's a board decision. The 3 things do qualify. Are they all on the

same day?
        - Astraya Bell states one is on the way up and the other two are on the same day.
        - Roger Holcomb asks is it cheaper to do a mini bus and a van or a big bus?
        - Andy Boe states you would have to pay for a driver and the cost of the big bus.
        - Edwina Miller states you should take a van for small trips while on the senior trip.
        - Sarah Billings asks is there precedent when the school has covered transportation for a senior trip?
        - Andy Boe states that the school can get reimbursement for trips that are educational.
        - Edwina Miller shares at least 70%.
        - Andy Boe I think it does qualify.
        - Doug Byle states that Sarah's question is valid.
        - Edwina Miller states they don't pay per mile but they pay for the fuel.
        - Andy Boe shares that part of the mileage cost of a vehicle is the fuel. Part is the wear and tear of the vehicle. We can probably pay one of those things.
        - Doug Byle shares that we will have to discuss it as a board.
    - Andy Boe you are looking for …
    - Jeremy Lockhart is request to move forward with the planning and booking.
    - Andy Boe - So you are looking for consensus.

A motion is made by Candy Weatherly and seconded by Randi Smith to give permission to the Class of 2025 to move forward with the senior trip to Hayden, Idaho as presented. The motion carries 7:0 with yes votes by Randi Smith, Cheryl Flick, Doug Byle, Lindsey Baker, Candy Weatherly, Roger Holcomb and Sarah Wood.

Second and third senior trip proposal presentation by Meah Saddler

- Review of trip planned to Coachella and Palm Springs, CA
- Redwood Forest lunch stop
- Night at hotel in San Francisco
- Arrive at Coachella, Los Angeles, Santa Monica Pier
- Palm Springs
- Depart and drive back to Elkton straight through
    - Edwina Miller – How many drivers are you considering?
    - Meah Saddler – 2.
    - Roger Holcomb - With the distance may need 4.
    - Randi Smith – What is the budget?
    - Meah Saddler – We are right around budget.
    - Sarah Wood - Is Coachella a place or a music festival?
    - Meah Saddler - It's a place.
    - Meah Saddler shares $1,000 budgeted for food. Housing $633 hotel and house is $2946. Activities $700 including the zoo and it's free to walk around Palm Springs. Budgeted extra money for escape room, gas, etc. Total $6094.
    - Edwina Miller - How much for the hotel and how many rooms?
    - Jeremy Lockhart – 5 or 6. It was a cheap hotel.
    - Sarah Wood - How much was the Airbnb?
    - Andy Boe - $2946.
    - Sarah Wood - The whole area is on fire.
    - Doug Byle – I would like the address of the hotel in San Francisco
- Roger Holcomb - I'm confused. I thought, I didn't realize we had 3 options. Do you guys –
- Sarah Wood – Is the class split?
- Meah Saddler - There were some people who had different plans and we thought we'd see what you guys thought and then see what we wanted to do.
- Doug Byle stated as Candy said it's the earliest it's been brought to us and she was congratulating

you guys. So, do you want to say anything about the other one?

Senior trip plan 3

Bend. Activities: Lava caves, escape room, trampoline park. Review of daily activities. Lava River Cave, Bowling, Swimming. House is located on a golf course, and they have a rec center with pool and hot tub, mini golf, pickle ball. Puzzle Effect Escape Rooms. Depart, stopping in Sisters and arrive back in Elkton.

- Cheryl Flick - What's the money on that one look like?
- Meah Saddler – One of the students in the class has a friend who will provide the house for free. That will save a lot of money. Total $2,826. With that extra money we will eat more meals out plus souvenir money distributed to students.
- Astraya Bell – Any questions about Bend?
- Roger Holcomb - What are you wanting from us? You want us to make the decision for you?
- Astraya Bell - We're looking for your point of view and what is more realistic.
- Andy Boe - The Board has voted on one to go ahead. I suppose you can vote on the second one and tell them to come back with their final pick.
- Roger Holcomb - If I were a senior, I think I would like the first option but that is up to your class. It looked like a good mix of everything.
- Candy Weatherly - But it's your trip.
- Sarah Wood - How are you making the decisions?
- Jeremy Lockhart – The whole class is good with whatever it ends up being. There are some strong feelings one way or the other.
- Doug Byle - Are there such strong feelings that some may not go?
- Jeremy Lockhart – No.
- Sarah Wood - I think the trip to Palm Springs is lofty and can lead to some disappointments. Although it's sunny and there are pools.
- Sarah Wood – It's a long time and a long drive and if the idea is to go to California you can find a lot of things to do in San Fransisco. I agree with Roger, your first presentation is a healthy mix.
- Lindsey Baker - I would like to have you guys come back with a consensus and we can react to that. I don't think it's up to us.
- Doug Byle - Then do we need to rescind our vote?
- Candy Weatherly - We can make a vote to accept the second two choices.
- Doug Byle - We're not saying any of the three wouldn't work.
- Andy Boe – From the district perspective and recent travel of the basketball team to southern California, our all in number is closer to $11,500 that we fundraised. The worry and expense is the fuel. I think you're missing the price of the food. I really worry about the driving piece of it and needing to drill down those numbers. We were around $5/gallon on average.
- Roger Holcomb - What was your educational thing in Palm Springs?
- Meah Saddler - The Redwoods and the Zoo.
- Doug Byle - We're questioning the educational one on that. You haven't sold us on the educational one on that.
- Roger Holcomb - What do we need to do?
- Andy Boe - Give them consensus and direction. I don't think you need to vote. I think they're saying to you, you need to make a decision and present us with a firmed up plan.
- Roger Holcomb - And we will have a few more questions/reservations on the Palm Springs.
- Candy Weatherly - I think you need to take into consideration the amount of time traveling back and forth. When you have that discussion throw that in the mix. All sounds good but you are going to be in a vehicle.
- Astraya Bell - All of your feedback is helpful, thank you.
- Doug Byle - And you guys did a very good job with the presentation.

Superintendent Report

- New laws have come into place that directly affect the board including streaming and presentation of public meetings but we are there. Also, the Equity Committee, which will be part of the Site Council. We are working on developing that and it will also serve as our Wellness Committee. Sam is heading those efforts up and gathering those people to have those meetings and we appreciate that from him.
- The legislative session begins next week. Funding is a top priority. The governor has proposed an increase which roughly keeps up with the cost of operations. There is a proposal to split funding 50/50 in the biennium.
- The governor scrapped the accountability framework and presented her own plan. There is a lot to be decided over this legislative session. Corporate Activity Tax and Marijuana Tax is generating a lot of dollars. I will update you next meeting.
- We received a resignation from our Special Education teacher, Ruth Dixon, and we currently have a long-term sub in place.
- We did purchase some items for the weight room out of the Ford Wellness Grant. There are two stationary bikes in place, and we are purchasing some other equipment.
- Transportation - Brian is going to give us some updates. The new bus we purchased will arrive in March. There are some things around inspections, and we are working on having all of our buses in compliance.
- Middle school girls have their jamboree this Saturday and boys and girls are both competing.
- East Coast Travel Chaperone. East coast travel chaperone pay we discussed at a previous meeting. There are 40 total travelers on the trip. We currently have 1 certified chaperone. We are looking for another chaperone to cover. There are 15 total children. 25 Adult/community members. 5 students with no chaperone traveling – 3 girls 2 boys. Departure is Monday, 4/28 and return is Monday 5/5. There are a total of 5 days missed. The cost of the district is $8,000 for 2 people. Sub pay is around $4,000. We will need to choose another chaperone, and we plan to offer that to one of our traveling staff members first.
    - Roger Holcomb - I missed the November meeting. Is this a school function or not?
    - Andy Boe - By way we've done it in the past it is a school function. It firmly lands in our prevue to provide chaperones for the trip. It doesn't have to be that way in the future. The insurance companies do not feel it is a huge liability or risk to us as long as people are noticed.
    - Cheryl Flick - Is there a financial impact to the school?
    - Andy Boe - It's $8,000.
    - Sarah - It's $4,000.
    - Edwina Miller - We have to pay the sub and if they went on the trip and they weren't paid, they took non paid days, it will cost us for the subs. If we pay for them, it will be $8,000.
    - Doug Byle - If we're paying for teachers then it would be $4,000.
    - Doug Byle – I would like to see it pushed to the Booster for next time. I don't like the way it's set up.
    - Andy Boe – The dollars flow through the school and that's the nexus we can't break. We're on the hook for this.
    - Andy Boe – That's where we're out. As far as professional development goes we've spent to send people on trips, New Orleans, etc., and it costs a lot of money to do those trips.
    - Candy Weatherly – I can understand the certified chaperones.
    - Edwina Miller – It's the certified chaperones that we are figuring.
    - Cheryl Flick - I think that's the question, is that we expect them to supervise and perform a job, do we pay for that as if they were here at work doing a job.
    - Doug Byle – The two, yes, but not the 3 other ones.
    - Edwina Miller - The only ones we are talking about is the two certified chaperones.
    - Andy Boe - If it comes down to a classified it will cost less money.
    - Lindsey Baker – I think it's already been established we need 2 chaperones and we need to pay for them to go.

- Roger Holcomb – What is the impact of having 3 more teachers go?
- Melissa Whitley – Explanation of who is traveling.
- Roger Holcomb – We need a motion?
- Andy Boe to pay wages for 2 chaperones traveling on the DC trip.

A motion is made by Sarah Wood and seconded by Candy Weatherly to fund the substitutes and time spent for two certified employee chaperones to attend the East Coast travel April 28-May5, 2025. The motion carries 7:0 with yes votes by Randi Smith, Cheryl Flick, Doug Byle, Lindsey Baker, Candy Weatherly, Roger Holcomb and Sarah Wood.

- Andy Boe - The last thing that I have is the Local Service Plan for the Douglas ESD we need to present as a school district.
- Primarily our use on page 1 is Autism Evaluation and Support. We are currently a magnet program at the grade school with 3 students coming to us from Sutherlin, Yoncalla and one is ours. The need was necessitated from our school district, and they are bringing kids to us, and it is very cool. ESD is supporting us with this. They helped us find an employee to run this program and multiple other things to support that. We do not use many items from Child Find or Health Needs Supports, we have a health coordinator at the grade school. We do receive special education and supports, which is the school psychologist for evaluations and testing for programming. We have special education coordination for our one student at the grade school and some occupational therapy. We also receive speech and language therapy one day per week. That is the bulk of what we receive from the ESD. Technology supports are provided by the ESD, and we are receiving services remotely. School improvement services we get some here and there. We don't get a lot of human services, and we do have the courier. Page 3 is the listing of contracts held by the federal government. They do manage that for us. Page 4 talks about more of their federal programs and a lot of those dollars are flowing through. Student Investment Account, all of those things you see, come to us as a very small piece that we can get from them if we so choose. There are other contracted services on page 5. We do not engage in very many of these. The big service is Regional ESD Teacher, and that person is located in our building now providing autism specialist services. They are at our site right now. The back is the breakdown of the survey results of important/least important. The IT piece is a big component. Any questions about what the ESD does or does not provide? It is my recommendation that the board accepts.

A motion is made by Candy Weatherly and seconded by Sarah Wood to accept the 2025-2026 Douglas Education Service District Local Service Plan. The motion carries 7:0 with yes votes by Randi Smith, Cheryl Flick, Doug Byle, Lindsey Baker, Candy Weatherly, Roger Holcomb and Sarah Wood.

Principal Report – Sam Tupou

If you know of any parent or community member that would be beneficial to have on one of our committees please let me know so I can reach out. Jasmine took my report and gave the ASB reporting piece. If you have any questions, let me know. Thank you for supporting the trip to DC and Jeremy as a social studies teacher I know his mind as a social studies teacher is going to be blown and it is going to make him a richer teacher as far as bringing information from DC. Thank you, Randi for being the middle school girls basketball coach.

A motion is made to accept the Consent Agenda by Candy Weatherly and is seconded by Doug Byle. The motion carries 7:0 with yes votes by Randi Smith, Cheryl Flick, Doug Byle, Lindsey Baker, Candy Weatherly, Roger Holcomb and Sarah Wood.

Buildings and Maintenance – Brian Kruse

- Will begin work on the fields for the spring sports.
- We will begin upgrades in the bus barn soon with concrete work in the work bays. Electrical upgrades. Better lighting.

- Brook Baker serviced some used busses over the break. Oil sampling showed signs of internal wear on one bus – possible piston wear. We will do more sampling over spring break.
- As Andy said, delivery of the new bus will be mid to late March.
- Western did some warranty work on the new buses over break and new black out kits will be provided for the mini-buses.
- One of the mini vans hit a deer right before break. We have parts coming and Mast Brothers will do the work on that.

Policy First Read

AC – Nondiscrimination and Civil Rights, Required
AC-AR(1) – Discrimination or Civil Rights Complaint Procedure, Required
AC-AR(2) – Sex-Based Discrimination Under Title IX, Highly Recommended, *New*
GBN/JBA – Sexual Harassment, Required
GBN/JBA-AR(1) – Sexual Harassment Complaint Procedures, Delete
GBN/JBA-AR(2) – Federal Law (Title IX) Sexual Harassment Procedure, Delete
GCBDA/GDBDA – Family and Medical Leave * (Version 1), Highly Recommended
GCBDA/GDBDA-AR(1) – Family and Medical Leave * (Version 1), Highly Recommended
GCBDA/GDBDA – Family Leave * (Version 2), Highly Recommended
GCBDA/GDBDA-AR(1) – Family Leave * (Version 2), Highly Recommended
GCBDC/GDBDC – Domestic Violence, Harassment, Sexual Assault, Bias, or Stalking Leave (Safe Leave) *, Highly Recommended
GCBDC/GDBDC-AR – Request for Domestic Violence, Harassment, Sexual Assault, Bias, or Stalking Leave, Highly Recommended
GCBDD/GDBDD – Sick Time *, Highly Recommended
GCBDF/GDBDF – Paid Family and Medical Leave Insurance * (Version 1), Highly Recommended
GCBDF/GDBDF-AR – Paid Family and Medical Leave Insurance (PFMLI), Highly Recommended
IIA - Instructional Materials**, Highly Recommended, *New*
IIA-AR(1) - Instructional Materials, Optional, *New*
IIA-AR(2) - Reconsideration of Core Instructional Materials, Optional, *New*
IIA-AR(3) - Reconsideration of Supplemental Instructional Materials, Optional, *New*
IIA-AR(4) - Reconsideration of School or Classroom Library Materials, Optional, *New*
IIA-AR(5) - Request for Reconsideration of Instructional or Library Materials Form, Optional, *New*
IIA-AR(6) - Independent Adoption of Core Instructional Materials, Optional, *New*
IKF - Graduation Requirements**, Required
IKFB - Graduation Exercises, Optional
IKJ – Artificial Intelligence, Optional, *New*
JBA/GBN – Sexual Harassment, Required
JBA/GBN-AR(1) – Sexual Harassment Complaint Procedures, Delete
JBA/GBN-AR(2) – Federal Law (Title IX) Sexual Harassment Procedure, Delete
JECA - Admission of Resident Students**, Highly Recommended
JFE – Pregnant and/or Parenting Students**, Required
JFE-AR – Individualized Plan for Pregnant and/or Parenting Students, Optional
JHCD - Medications**/*, Required, *New*
JHCD-AR - Medications**/*, Required, *New*
JHCD/JHCDA - Medications**/*, Delete
JHCD/JHCDA-AR - Medications**/*, Delete

GBNAA/JHFF - Suspected Sexual Conduct with Students and Reporting Requirements *, Required
GCAA - Standards for Competent and Ethical Performance of Oregon Educators, Optional
JHFF/GBNAA - Suspected Sexual Conduct with Students and Reporting Requirements *, Required

Personnel

A motion is made by Lindsey Baker and seconded by Doug Byle to accept the resignation of Ruth Dixon, acceptance of Randi Smith as Middle School Girls Basketball Coach, and to hire Precious Firestone as a full time Preschool Instructional Assistant. The motion carries 6:0:1 with yes votes by Cheryl Flick, Doug Byle, Lindsey Baker, Candy Weatherly, Roger Holcomb and Sarah Wood. Randi Smith abstained from voting.

Financial/District Reports – Edwina Miller

- The Nutritional Admin Audit had a few findings and they've been corrected and submitted.
- The Procurement Audit had a couple of findings and that is being corrected.

- Our 2023-2024 audit has been received and distributed to all board members for review. Our auditor is available to answer any questions that you may have. Receipts in the general fund decreased by $252,000 and after transfers was only approximately $70,000 more than the revenue. I had one finding and I had put $653 in state funds instead of federal funds and that was my one finding. If there are any questions at all or find something you want to know more about, please let me know and I will get with Vickie, and we will get answers to you. I have 3 hard bound copies if you would like to review one. It's a necessity and has been turned into the state along with actuals and the audit.
- I did the estimated membership, it was due last Friday. That is how we are funded for the state school fund. It is an estimate that we will receive funding on in the next year. We go in with the enrollment numbers and adjust. I went in with a few more than we had last year. We increased in our property taxes. We do have the high cost disability now. It's a strange formula.
- Review of the Cash Flow Projection Sheet. In previous years we had a larger amount of property taxes paid in December, but this year most came in in November. I think that's a good thing. Not a lot of changes. We received our flow through from the ESD. Everything has been status quo. Miscellaneous we had a Saif refund, and the Saif audit was good.
    - Sarah Wood asks what is CNP state match?
    - Edwina Miller states that is child nutrition. It has to come out of the state fund and put into our food services which is the fund 299 and it's just a journal entry.

A motion is made by Doug Byle and is seconded by Candy Weatherly to accept the 2023-2024 audit and to accept the donations and grants as presented. The motion carries 7:0 with yes votes by Randi Smith, Cheryl Flick, Doug Byle, Lindsey Baker, Candy Weatherly, Roger Holcomb and Sarah Wood.

EXECUTIVE SESSION ORS 102.660(2)(d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations. Entered into at 8:50 p.m.

Regular session is resumed at 9:42 p.m.

Next board meeting will be held on Monday, February 10, 2025 at 7:00 p.m.

Meeting is adjourned at 9:42 p.m.