

SULLIVAN COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD OF EDUCATION MINUTES

March 9, 2026

The regular meeting of the Board of Education of Sullivan Community Unit School District No. 300 of Moultrie, Shelby, and Coles Counties, Illinois was duly called and held on March 9, 2026, at 6:30 p.m., at the Sullivan High School Unit Office Conference Room within the boundaries of said District.

The President appointed Justin Florey as Secretary Pro Tem.

President White called the meeting to order at 6:30 p.m.

Roll Call – Present: Booker, Florey, Green, Horn, Wildman, White

Roll Call – Absent: Grooms

Citizens Non-Agenda Items: None

Informational Items: National Honor Society members updated the Board on National Honor Society and National English Honor Society activities.

Hearing: The President opened discussion on updates to the district cell phone policy. After discussion, the hearing was closed.

Consent Agenda: **Motion by Green, seconded by Wildman, to approve the following items on Consent Agenda:**

Minutes of the February 10, 2026 regular meeting.

Authorized district bills totaling \$185,180.94; activity fund expenses; and, the treasurer's report.

Designated First Community Bank of Moultrie County as funds depository.

Approved a Resolution authorizing Superintendent Walk to prepare the FY26 Amended Budget and post required notices.

Authorized employment of summer workers.

Agreed to adopt and abide by the constitution and by-laws of the IHSA and IESA for the 2026-2027 school year and remit required dues.

Upon roll call, all voted yea.

Principals' Reports:

Building principals gave their monthly reports.

Action Items:

Approval of Job Descriptions for Executive Secretary & Food Service Director; Kitchen Supervisor; Cook; and, Cafeteria Cashier – Green moved that the Board approve the job descriptions for Executive Secretary & Food Service Director; Kitchen Supervisor; Cook; and, Cafeteria Cashier as presented. Second by Wildman. On roll call, all voted yea.

Approval of the 2026-2027 School Calendar and tentative 2027-2028 School Calendar – Florey moved that the Board approve the 2026-2027 school calendar and 2027-2028 tentative school calendar as presented. Second by Green. On roll call, all voted yea.

Closed Session – Wildman moved that the Board enter closed session to discuss appointment, employment, compensation, discipline, performance or dismissal of specific employees; collective negotiations matters; Superintendent's evaluation; student discipline; matters related to individual students; litigation; and minutes of meetings lawfully closed pursuant to Statutes Sections 5 ILCS 120/2 [c] 1, 2, 9, 10, 11, 14. Second by Booker. Upon roll call, all voted yea. The Board entered closed session at 7:10 p.m.

Horn moved that the Board adjourn from closed session and approve closed session minutes of February 10, 2026 regular at 8:05 p.m. Seconded by Wildman. Upon roll call, all voted yea.

Personnel Report – Florey moved that the Board approve the personnel report as presented. Second by Green. On roll call, all voted yea.

<u>Resignations</u>	<u>Position</u>	<u>Effective</u>
Christy Molzen	JV Volleyball Coach	03/09/2026
Melissa Haegen	Colorguard Sponsor	03/09/2026
Briana Schuette	SES Special Education Teacher	03/09/2026

<u>New Hires</u>	<u>Position</u>	<u>Effective</u>	<u>Ed./Exp.</u>
Jaidyn Julius	High School Resource Teacher	07/01/2026	BS+0, 0

Transfer of Employment

Becky Batman	Executive Secretary & Food Service Director	03/15/2026
Staci Huckstep	Kitchen Supervisor	03/15/2026
Melanie Byers	Kitchen Supervisor	03/15/2026

Approval of the Pay Incentive for Food Service Staff –
Florey moved that the Board approve the \$1.00 per hour wage increase for staff members who obtain a valid Food Service Sanitation License at the request of administration as presented. Second by Booker. On roll call, all voted yea.

Approval of Sick Leave Loan – Wildman moved that the sick leave loan of 15 days from Lori Kirk, High School Resource Teacher, to Julia Parish, High School English Teacher, pursuant to the district's sick leave donation policy. Second by Green. On roll call, all voted yea.

Superintendent's Report: Superintendent Walk gave his monthly report.

Adjournment: Being no further business before the Board at this time, there was a motion made by Green, and seconded by Horn, to adjourn at 8:16 p.m. On roll call, all voted yea.

Jeff White, President

Justin Florey, Secretary Pro Tem