Franklin Township Board of Education Minutes
Regular Meeting – May 16, 2012

TIME AND PLACE: The regular meeting of the Board of Education was held on May 16, 2012 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School All Purpose Room, 52 Asbury-Broadway Road, Washington, NJ 07882.

CALL TO ORDER: School Board President, Jeannene Butler called the meeting to order at 7:08 p.m.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, at the Star Gazette, and was published in the Express Times on May 14, 2012.

FLAG SALUTE: Pledge of Allegiance and a moment of silence.

PRESENT:
Jeannene Butler (Board President)
Jean Hansen (Vice President)
Elizabeth Ames
Rudy DiGilio
Janice di Maio
Michael Fama
Renee Hart (arrived 7:25 p.m.)

ABSENT:
Mark Fitzsimmons
Stacy Roth

DISTRICT ADMINISTRATORS PRESENT:
Matthew Eagleburger, Chief School Administrator / Principal
Heather A. Spitzer, School Business Administrator / Board Secretary

RECOGNITION OF PUBLIC: Sarah Payne, Tanya Kilhullen, Nicole Kilhullen, Paige Butler, Mrs. Wester, Mrs. Hudock, Mrs. Wachter, Pete Wachter, Cole Wachter, Mrs. Dillon, Mrs. Orr,

Action 11-183 **MOTION**
Moved by E. Ames seconded by J. di Maio, that:

The Franklin Township Board of Education approved the Regular Meeting Minutes of April 25, 2012, as amended. This motion was ADOPTED as follows: ayes 5; nays, 0; abstain, 1, (R. DiGilio.)

STAFF/STUDENT PRESENTATION:

1. *Recognition of Teacher of the Year, Johanna Wachter. Mr. Eagleburger presented Mrs. Wachter with the teacher of the year award, cake was served.*
2. *Girl Scout Students Nicole Kilhullen and Paige Butler presented the Girl Scout Troop Garden Project.*

Renee Hart arrived at 7:25 pm

PUBLIC INPUT ON AGENDA ITEMS: *None.*

CHIEF SCHOOL ADMINISTRATOR'S REPORT:

1. *June Calendar*
2. *Gettysburg Trip*
3. *Fun Fair*

COMMITTEE REPORTS:

1. **Program, Curriculum, Instruction, & Technology – J. di Maio:**
   - **a.** *National Writing Project – Staff Presentation*
   - **b.** *Focused Enrichment BSI/Special Education Instruction*
2. **Policy – J. di Maio:**
   - **a.** *Policy Alert #196*
3. **Legislation:**
   - **a. Franklin Township Committee Representative – S. Payne:**
     - *Solar Project on the Brandywine Property approved and will hear response within the next year .*
   - **b. Franklin Township PTA Representative – J. di Maio:**
     - *Staff Appreciation Week*
     - *Restructuring PTA to include room parents*
     - *June election of Officers*
   - **c. Franklin Twp. Land Use Board Representative- R. Hart:**
     - *Solar Discussion*
   - **d. Legislative Representative – J. Hansen:**
     - *Named members of the Anti-Bullying Task Force*
   - **e. NJSBA Board Delegate – S. *Roth:*** *None.*
   - **f. NJASA Representative – M. Eagleburger:**
     - *Teacher Evaluation system to be implemented in the 12/13 school year. Cluster will use same model.*
   - ***g.*** **Warren Hills Regional School District Representative – Vacant:**
     - *April 17, 2012*
   - ***h.*** **Warren County School Boards Representative – E. Ames:**

- *Board of Directors Meeting 5/17/12*
- *Marie Bilyk retiring as executive director*
- *Saturday is delegate assembly*

4. **Building and Grounds and Transportation & Cafeteria: *M. Fama*:**
   - *Need replacement water softener, estimated to cost $5,000*
   - *Manhole covers and collars for caps on well*
   - *Windows complete in APR*
   - *Café meeting tentatively set for 5/17/12*
   - *PTA Library plan in progress*
   - *Girl Scouts – Explore option for school garden*
5. **Finance – J. Butler:**
   - *Water Softener replacement $5,000, with or without salt*
   - *Replacement collars for septic approximately $600*
   - *Girl Scout garden – no money from school*
   - *Audit – Second week of June*
   - *Supplies for next year, furniture & computers to be ordered soon*
   - *SMARTBoard training in NYC at a cost of $1,800.00 plus travel*
6. **Personnel – J. Butler:**
   - *Staff Assignments*
   - *Custodial Staff*
   - *Secretary Contract*
   - *Communication Survey*
   - *Kindergarten substitute for Maternity leave for the remainder of the year.*
   - *Employees "RICED": Matthew Eagleburger, Gerard Kilduff, Karen Wester*

FINANCIAL REPORT:

Action 11-184 **MOTION**

Moved by R. Di Gilio seconded by E. Ames, that:

The Franklin Township Board of Education approved the March 2012 Line-item appropriation transfers as recommended by the Chief School Administrator

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

Action 11-185 **MOTION**

Moved by J. Hansen and seconded by E. Ames, that:

The Franklin Township Board of Education approved the March 2012 Payroll and FICA as follows:

March 2012 Net Payroll	*$ 167,318.02*
March 2012 Agency	*$ 92,195.14*
March 2012 Board Share FICA	*$ 19,427.09*
TOTAL PAYROLL MARCH 2012	***$ 278,940.25***

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

BOARD SECRETARY AND TREASURER'S REPORT:
Action 11-186 **RESOLUTION**
Moved by R. Di Gilio and seconded M. Fama, that:

The Franklin Township Board of Education approved the Board Secretary and Treasurer's Report:

BE IT RESOLVED that the Franklin Township Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Franklin Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the Month(s) of March 2012; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

ON A ROLL CALL VOTE, the resolution was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0

CORRESPONDENCE: *None.*

PUBLIC INPUT PRIOR TO BOARD ACTION:

1. *Mrs. Payne suggested the following*
    a. *Evaluate food policy in classrooms*
    b. *National Writing Project – Writing samples sent home to parents to see progress*

GENERAL INFORMATION-RELATED ITEMS: *None.*

PROGRAM, CURRICULUM, INSTRUCTION & TECHNOLOGY-RELATED ITEMS:
Action 11-187 **MOTION**
Moved by R. Di Gilio and seconded R. Hart, that:

The Franklin Township Board of Education approved the following block of Program, Curriculum, Instruction & Technology related-items;

1. *Smartboard Certified Trainer training for Karen Wester on June 26-28 in NYC at a cost of $1,799.00 plus travel, as recommended by the Chief School Administrator*
2. *Staff Development experiences and travel expenses reimbursed as recommended by the Chief School Administrator.*

ON A ROLL CALL VOTE, the resolution was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

POLICY-RELATED ITEMS: *None.*

LEGISLATION-RELATED ITEMS: *None*

BUILDING & GROUNDS AND TRANSPORTATION AND CAFETERIA-RELATED ITEMS:

Action 11-188 **MOTION**

Moved by R. Di Gilio and seconded by J. di Maio, that:

The Franklin Township Board of Education approved the following block of Buildings & Grounds & Transportation & Cafeteria-related items:

1. *Purchase of a new water softener at a cost not to exceed $5,000, upon recommendation from the Building and Grounds Committee.*

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes 7; nays, 0; abstain, 0.

FINANCE-RELATED ITEMS:

Action 11-189 **MOTION**

Moved by M. Fama and seconded by R. Hart, that:

The Franklin Township Board of Education approved the following block of Finance--related items:

1. *Void and reissue the following stale checks:*

Check Number	*Vendor*	*Amount*
15313	*Mr. & Mrs. Flaherty*	*$15.40*
16201	*Mr. & Mrs. Smith*	*$25.00*
16564	*Gerard Kilduff*	*$5.51*
29026	*Melissa Rosado*	*$289.07*
29699	*Theresa Steinhardt*	*$38.37*
29987	*Jonathan Powers*	*$26.18*

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes 7; nays, 0; abstain, 0.

Action 11-190 **MOTION**

Moved by R. Hart and seconded by R. Di Gilio, that:

The Franklin Township Board of Education approved to enter Executive Session at 8:14 p.m. for reasons of legal discussion, negotiations, and personnel, information to be released at a date, not yet determined.

This motion was ADOPTED as follows: ayes 7; nays, 0; abstain, 0.

Action 11-191 **MOTION**
Moved by R. Di Gilio and seconded by R. Hart, that:

The Franklin Township Board of Education approved to reconvene Public Session at 9:15 pm.

This motion was ADOPTED as follows: ayes 7; nays, 0; abstain, 0.

PERSONNEL-RELATED ITEMS:
Action 11-192 **MOTION**
Moved by R. Di Gilio and seconded by M. Fama, that:

The Franklin Township Board of Education approved the following block of Personnel-related items:

1. *Hiring the following summer staff as recommended by the Chief School Administrator*
    a. *Teacher, Laila Southard for $2,021.79*
    b. *Paraprofessionals, Karen Chiu for $1,191.87, Donna Herzer for $877.80, Nancy Griffin for $1,232.72, and Jessica Whiffen for $1,232.72; and*
    c. *Speech Therapist, Terri Goretti for $816.00; and*
2. *Disability leave for Sandy Siroky though June 30, 2012*

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

Action 11-193 **MOTION**
Moved by J. Hansen and seconded by J. di Maio, that:

The Franklin Township Board of Education approved the May 2012 bill list in the amount of $108,552.78.

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

Action 11-194 **MOTION**
Moved by E. Ames seconded by J. di Maio, that:

The Franklin Township Board of Education approved the Executive Session minutes of April 25, 2012, as amended. This motion was ADOPTED as follows: ayes 6; nays, 0; abstain, 1. (M. Fama)

NEW BUSINESS:
Action 11-195 **MOTION**
Moved by E. Ames seconded by J. di Maio, that:

The Franklin Township Board of Education approved the Girl Scout Garden pending material approvals by the Building and Grounds Committee and District Administration.

This motion was ADOPTED as follows: ayes 6; nays, 0; abstain, 1. (J. Butler)

Action 11-196 **MOTION**
Moved by M. Fama and seconded by R. Hart, that:

The Franklin Township Board of Education adjourned the meeting at 9:32 p.m. This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

Respectfully submitted,

Heather A. Spitzer
Board Secretary / School Business Administrator

Board President: _____
Jeannene Butler