HCS Houma Christian School
Home of the Warriors

A ministry of Living Word Church

Mission Statement

Designed with a purpose,
Fearfully and wonderfully made,
We will pursue academic excellence, harmonious culture, and a personal relationship with Jesus Christ.

HIGH SCHOOL HANDBOOK
2026-2027

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Houma Christian School
Statement of Faith

1. **We believe in one God eternally existing as one essence and three distinct persons: God the Father, God the Son and God the Holy Spirit. Each person is fully, equally and eternally God, yet there is one God. Each person has precisely the same nature and attributes and is worthy of precisely the same worship, honor and praise. The entire Christian faith is bound together with the confession of God's Trinitarian nature.**
2. **We believe the Scriptures, the 66 books of the Old and New Testaments, are the inspired Word of God and are, therefore, without error in their original writings. These writings alone constitute the verbally inspired Word of God, which is utterly authoritative and free from error. The Scripture is sufficient for all that God requires for us to believe and do.**
3. **God made humanity—male and female—in His own image (Gen. 1:27-30). Set apart as His image bearers, every human being is sacred. All men and all women, bearing the image of God, are meant to represent God in His creation (1 Cor. 10:31). God declares the created order to be very good. The genders of Adam and Eve were established by God and defined by their physiological sex at creation. Subsequent to creation, God determines the gender of all other humans by their physiological sex at the time of birth. Thus, all attempts to redefine human sexuality beyond the physiological male-female distinction (whether framed biologically or culturally) and all attempts to change one's birth gender are sinful rebellion against our Creator. Adam and Eve were made to complement each other in a one-flesh union in the covenant of marriage that establishes the only God-ordained pattern of sexual relations for men and women.**
4. **Through the temptation of Satan, humanity transgressed the command of God and fell from their original holiness and righteousness (Gen. 3). Now the entire human race inherits a corrupt nature that is opposed to God and His law (Rom. 3:9-20). Therefore, all humans are under condemnation.**
5. **According to Scripture, everyone is guilty of sin: There is no man who does not sin (1 Kings 8:46). That doesn't mean we're incapable of performing acts of human kindness. But we're utterly incapable of understanding, loving or pleasing God on our own (Rom.3:10-12). Romans 10:9 says, "If you confess with your mouth Jesus as Lord, and believe in your heart that God raised Him from the dead, you shall be saved." Even though God's justice demands death for sin, His love has provided a Savior who paid the penalty and died for sinners (1 Pet. 3:18).**
6. **The consummation of all things includes the future, physical, visible, personal and glorious return of Jesus Christ; the resurrection of the dead and the glorification of those alive in Christ; the judgment of the just and the unjust; and the fulfillment of Christ's kingdom in the new heavens and the new earth.**

STATEMENT OF PHILOSOPHY

Houma Christian School admits students of any race, color, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded to or made available to its students. Houma Christian School does not discriminate on the basis of race, color, national or ethnic origin in the administration of its educational policies, admissions policies, athletic and other school-administered programs. Houma Christian School is a part of the ministry of Living Word Church, a non-denominational Christian Church dedicated to the propagation of the gospel of Jesus Christ. Admission to Houma Christian School is not now and will never be solely based on membership in or participation in the ministry of Living Word Church.

Houma Christian School has been established to provide an academically excellent Christian education undergirded by a faith in God and in the Bible. The curriculum and its related activities are planned to meet the needs of students desiring a quality education in a Christian environment.

A quality education is based on traditional, fundamental discipline with emphasis placed on sound habits, skills, and attitudes. The whole child must be considered by providing guidance in learning to respect and relate to others, to accept responsibility, to establish sound moral and spiritual values, and to use individual talents and abilities to the glory of God.

A Christian environment can be obtained by comprehensive spiritual training which will provide for the developing of full Christian personalities on the premises given by God in the Scriptures; teaching of all courses of study in a Christian atmosphere, giving a reason for being, based upon a Christian view of God and the world, establishing absolute values based on Scriptural principles, and preparing Christian young people for effective service to God and to the community.

Houma Christian School is staffed with an alert, well -trained Christian faculty who takes pleasure in teaching, displaying genuine interest in the students, and working in harmony with each other. Students are provided an avenue of participation collectively under the leadership of a student council and individually through freedom to offer suggestions for the improvement of any program. The administration works creatively and professionally with both groups, recognizing that the faculty is members of the professional team, that students are most directly involved in their own development, and that all prosper most effectively in a harmonious relationship in which all share responsibility for the successful culmination of the school's program.

Houma Christian School is dedicated to the fullest possible development of each student committed to its care by striving to provide opportunities whereby the student can develop his or her individual potential. Houma Christian School aspires to help each student establish a personal relationship with Jesus Christ, cultivate a loyalty to democratic principles, develop a well-integrated personality that is spiritually alert, morally sound, emotionally and intellectually mature.

History of Houma Christian School

Houma Christian School was founded by Pastor Rene Monette. Pastor Monette had a desire to offer a Christian education to the people of Houma, Louisiana. After noticing a school sign in Texas, Pastor Monette mentioned to his wife, Vicki, that if he ever opened a school, he would name it Houma Christian School. From there, God placed a desire on Pastor Monette's heart. Houma Christian School was founded in 1984.

Table of Contents

Click on the title or section.

Table of Contents **4**

Academic Policies **6**

Homework 6

Lockers 6

Exams 6

Communication with Parents 7

Grading Scale 7

Honor Rolls for Each Nine Weeks 7

End-of-Year Honor Rolls 8

High School Classification Requirements 8

Promotional Requirements for Seventh and Eighth Grade 8

Grade Point Average Amendments 9

HCS Valedictorian/Salutatorian Requirements **9**

Academic 9

Character 9

HCS Honor Graduate Requirements 10

Blended 10

Senior Fees 10

Leadership 10

Make-Up Work 10

Dual Enrollment 10

Warrior Accommodation Program 11

Issuance of Textbooks 11

Arrivals and Dismissals **11**

Arrival to School 11

Student Drivers 11

Dismissal from School 11

Dismissal Rules 12

Tardies to School 12

Tardies to Class 12

Attendance **12**

Student Photo Identification Cards 12

Policies Concerning Absences 12

Student Check-Out 13

College Visits 13

Student Behavior **13**

Discipline 13

School Detention, Suspensions, and Expulsion 13

In-School Detention 13

After-School Detention 13

Saturday Detention 14

Suspension....14
Expulsion....14
Bullying....15
Cheating/Plagiarism....16
Drugs, Alcohol, Vapes, and Tobacco....16
Cell Phones & Smart Technology....17
Racially Discriminatory Acts or Remarks....18
Married Students....18
Gum Rules....18
Media....18
Reciting the Pledge of Allegiance....18
HCS High School Uniform Policy for the 2026-2027 School Year....19
Dress Standards....20
Hair....20
Formal Dress Rules....20
Warrior Day Dress Down Expectations....21
Lunch....21
Lunch Times....22
Ordering Lunches....22
Medical....22
Medication Policy:....22
Guidelines for Sick Students:....23
Students may return to or be present at school when they:....24
Emergency Closing of School....24
Visitors and Volunteers....24
School Security....24
Returning HCS Students....25
Withdrawal from HCS....25

Academic Policies

Houma Christian School is a state-approved institution that follows all regulations per the Louisiana Department of Education's Bulletin 741 for private schools.

Homework

1. Students are required to do their own homework. Homework is given to provide the student an opportunity to practice/study subject material.
2. All homework is subject to grading.
3. High school tests will be made available for students to check out if needed.
4. Students who are caught sharing answers on a written homework assignment without permission of the assigning teacher will receive a '0' on the assignment.
5. High school students should check Google Classroom for assignments when they are absent.

*Parents are **not** allowed to bring a child's homework, classwork, projects, etc. to school during the school day. Students will not be allowed to call home for homework, classwork, projects, etc.
Note: *Parents may drop off supplies needed for after-school events during the school day. Students can pick up these items as they are on their way to dismissal.*

Lockers

1. All high school students will be charged a $20.00 locker rental fee for the school year.
2. Once assigned a locker, students may not change lockers.
3. Students are not allowed to permanently attach anything to his/her locker, either on the inside or the outside.
4. Please use care when using your lockers and report any broken parts to the office.

Exams

Students in grades 9-12 will take a midterm and a final exam. 8B will have midterm and final exams in Algebra I and Physical Science. Midterm exams will average into the second nine weeks as a cumulative test grade, and final exams will average into the fourth nine weeks as a cumulative test grade.

Students in grades 9-12 may be exempt from the midterm/final after meeting the following criteria:

1. Have completed and returned all homework for the course on time, taken all tests, and completed all makeup work.
2. Have earned an "A" for the two quarters of the current semester.
3. Have no out-of-school suspensions.
4. Must not have excessive absences. Students should not have more than 5 unexcused absences per semester.
5. Students must take midterm and final exams in the following classes:
   Calculus, English IV H, Biology II (No exemptions)

**It is imperative that students are present at school during midterm and final exams. Only illnesses and pre-approved emergency absences will be excused for make-up exams. If students purposely miss exam days for unacceptable reasons, they will receive an "F" on their exam.

Communication with Parents

The school seeks to be in continuous contact with parents of students in order to keep the parents informed of the students' academic progress. Parental support is needed and valued; therefore, the school seeks to work closely with the home.

Every parent should visit the Houma Christian School website or school App and should click on the JCampus direct link to sign into the Student Progress Center. JCampus is a communication tool for teachers, students, and parents that works in conjunction with the school's electronic grading system. Any and all correspondence is password protected in a secure site. JCampus is the only gradebook that Houma Christian School utilizes. Report cards will be sent home 2 times a year (midterm and end of year). All report cards for each nine weeks can be viewed in the Student Progress Center in JCampus.

Houma Christian School uses the **HCS App** as the official source for school communication. Through the app, parents, students, teachers, coaches, and administrators can access important information in one convenient location. Communication between teachers, coaches, parents, and students will take place through **Rooms**, a feature within the HCS App powered by Apptegy. Using Rooms allows all school-related communication to remain organized, secure, and easily accessible within a single platform. Teachers will establish scheduled office hours during which they will review and respond to parent messages. Please allow up to **48 hours** for a response during regular school days. Messages received on weekends, holidays, or school breaks may be answered on the next school business day. By housing communication within the HCS App, we are able to provide a simple, consistent, and efficient way for families and school personnel to stay connected.

In addition to communicating with teachers through the HCS App, parents may also email teachers or contact the school office and leave a message with the secretary. The teacher will return the call as soon as possible.

Grading Scale

A = 90-100
B = 80 - 89
C = 70 - 79
D = 60 - 69
F = 59 or below

Honor Rolls for Each Nine Weeks

Houma Christian School maintains the following criteria for achieving Honor Roll each nine weeks.

1. **"A" Honor Roll** – All "A's" in all subjects
2. **"AB" Honor Roll** – All "A's" and "B's" in all subjects

End-of-Year Honor Rolls

Students who display outstanding academic excellence will be recognized annually as follows:

1. **Faculty List –** To qualify for the Faculty List, a student must have all "A's" & "B's" on the report card in academics for all four nine weeks.
2. **Principal's List –** To qualify for the Principal's List a student must have all "A's" on the report card in academics for all four nine weeks.

High School Classification Requirements

To be a sophomore (10th grade), 6 credits must be completed before the fall semester.
To be a junior (11th grade), 12 credits must be completed before the fall semester.
To be a senior (12th grade), 18 credits must be completed before the fall semester.

If a high school senior fails a course during the first 1/2 of the school year, the student will be required to take a credit recovery course through Edgenuity beginning in January. The cost of the online course shall be paid by the student. The student will attend an added class period on campus until the course is completed. Students must sign a contract agreeing that they will complete the credit recovery course in full by May 1st of the school year in order to graduate with their respective class.

High School students who fail more than one subject may forfeit their class placement.

High school students that fail a course must take a credit recovery course through Edgenuity over the summer. This course must be completed with a passing grade before the end of July to remain enrolled for the next school year. Students will not be allowed to have more than two credit recovery Edgenuity credits in the same subject over their years in 7th-12th grades. (7th & 8th grade students that fail Math, Reading, or English must take a credit recovery course through Edgenuity over the summer.)

Promotional Requirements for Seventh and Eighth Grade

In order to be promoted, students in grades 7-8 must meet the following criteria:

1. Pass 4 out of 5 major subjects
   Major subjects: English, reading, math, science, social studies
2. Meet expected minimum attendance requirements
3. 7th & 8th grade students that fail Math, Reading, or English must take a credit recovery course through Edgenuity over the summer.

Note: A quality point average of not less than 1, with a corresponding mark of absolute D, is required as a passing mark for the grading period.

Grade Point Average Amendments

The Board of Elementary and Secondary Education has amended the grade point average calculation for the TOPS award in the state of Louisiana. In response to this update, Houma Christian is updating its quality points awarded for different classes. Students who are enrolled in an honors class, advanced placement class, or participating in dual enrollment with a local college may earn more than a 4.0 for an A. The grading scales are listed below.

Regular Classes	Honors Classes	Advanced Placement and Dual Enrollment English III H, English IV H, Calculus H US History H, World History H
A–4.0	A–4.5	A–5.0
B–3.0	B–3.5	B–4.0
C–2.0	C–2.5	C–3.0
D–1.0	D–1.5	D–2.0
F–0.0	F–0.0	F–0.0

HCS Valedictorian/Salutatorian Requirements

The Houma Christian School Valedictorian and/or Salutatorian will exemplify the virtues and characteristics that are embodied in our school mission statement and philosophy. While the valedictorian and salutatorian will demonstrate high academic standards, they will also model high moral and spiritual behavior that is in line with the Godly principles that serve as the foundation of our school. Below is a list of the requirements for Houma Christian School Valedictorian/Salutatorian:

Academic

- Must have a final "A" in all courses from 9th-12th grades
- If no student meets this standard, the selection will be based on the student with the fewest non-"A" final grades. In this case, the weight of each grade below an "A" will be considered in the decision. Lower grades (such as "C" or "D") will carry more negative weight than higher ones (such as a "B").
- Must be enrolled in the highest core offering (honors track)
- Must take the following classes:
    - Calculus
    - English IV Honors
    - World History Honors
    - AP Biology (if offered)
- Student transcripts that are tied for valedictorian will be further differentiated by the highest number of "A"s in each nine weeks for all courses. The student with the highest number of "A"s in all of the nine weeks will be the valedictorian.
- Student transcripts that are tied for salutatorian will be further differentiated by the highest number of "A"s in each nine weeks for all courses. The student with the highest number of "A"s in all of the nine weeks will be the salutatorian.

Character

- Students admitted on Redemptive Policy during or after ninth grade will be ineligible.
- Students with more than one suspension in their junior year or senior year will be ineligible.

- Students must have attended a state-approved traditional public or private school as a full-time junior and senior student.

HCS Honor Graduate Requirements

- Students must have taken at least (6) offered honors courses
- Must be in honors classes at least 11th and 12th grade years. A student cannot opt out of honors classes and still be an honor graduate. Students must take English IV Honors, World History Honors, and Calculus Honors or a college level Dual Enrollment Math during their senior year.
- Overall GPA must be 3.7 or higher
- Must follow the same Character Expectations as Valedictorian and Salutatorian (listed above)

Blended

Blended students will follow all of the requirements listed above to qualify as Blended Honor Graduates, Blended Salutatorian, and Blended Valedictorian. Blended Honor Graduates will be placed in order of GPA with the traditional students on stage at graduation.

Senior Fees

Seniors must have all financial accounts paid in full by May 10th.
(These accounts are including but not limited to: tuition, incidentals, lunch, senior fees, etc.)

Leadership

Team members must maintain at least an overall 2.0 average in order to participate. Eligibility will be reviewed on every report card. Any suspension shall result in losing leadership positions (club officers and sport captains) and the opportunity to be recognized on Homecoming Court, Spirit Court, and Prom Court.

Make-Up Work

Students with absences will be allowed to make-up work within five days of the student's return to school. Make-up tests in grades 7-12 will be completed after school on Thursdays. If the student receives an incomplete on a report card, the work must be completed within two weeks from the end of the grading period or the "I" will automatically become an "F". Student athletes jeopardize their eligibility with the LHSAA if they have “I”s on their report cards. Please see Coach Chuck for any questions about grades and eligibility.

Teachers will assist students in making up work. Extended illnesses may be granted additional time and accommodations upon administrative request.

Assignments at Houma Christian School are not optional. Students who do not complete their assignments will be subject to disciplinary action.

Dual Enrollment

The Dual Enrollment Program is designed to provide opportunities for students to earn college credit through dual enrollment at Fletcher, Nicholls State University, or LSU-E. Students may also prepare for CLEP tests through Modern States or through the completion of courses.

Warrior Accommodation Program

The Warrior Accommodation Program (WAP) exists to provide minor accommodations to students in need. This program is ancillary and requires an additional fee. Students who qualify receive additional academic and testing accommodations as deemed necessary by the WAP team.

Issuance of Textbooks

Students will be issued textbooks with the condition recorded at the beginning of each course and are responsible for their upkeep. Textbooks that are lost or damaged will be charged to the students' FACTS account.

Arrivals and Dismissals

Arrival to School

1. High school students are expected to be at school prior to the first bell which rings at 7:22 am.
2. High school students should not arrive at school before 7:10 am unless enrolled in before care which starts at 6:50 am.
3. All non-driving high school students are to be dropped off in front of the gym.
4. Licensed high school students may drive their own vehicle to school with an HCS parking permit.

Student Drivers

Cost: $25.00 per year

Parking Permit Procedures:

Students are to apply for a parking permit through the office *before* driving on campus.

1. Permits must be displayed on the driver's side front windshield at all times.
2. Driving privileges may be temporarily suspended or permanently revoked for reckless driving, excessive unexcused tardies to school, or failure to follow parking rules.
3. Seniors will be offered parking spots first, then juniors, then sophomores if there are available spots. Permits will be issued on a first-response basis.

Dismissal from School

1. High school dismissal is at 2:25 pm.
2. High school students should not remain at school past 2:35 pm unless they have practice or an extracurricular activity.
3. High school students who are waiting for an elementary sibling to be dismissed will not be charged for aftercare. These students will wait in the sanctuary for elementary students to be dismissed to the gym.
4. Please make arrangements for your child's ride home before the child comes to school in the morning.
5. Students are not allowed to be checked out by anyone that is not authorized by the parent on the student's emergency card.

6. When HCS has a home game, practice or any after school activities, siblings of the students participating in the events are not allowed to stay after school unsupervised. Parents must secure a ride home for them, or they will be assigned to aftercare and charged a fee.

Dismissal Rules

1. Remain in vehicles.
2. Form 6 lines to pick up students after school.
3. Please do not block traffic flow during dismissal. Pull up all the way to the front of the lane before loading the child.
4. State law states that drivers cannot be on the phone in school zones unless calling in an emergency.

Tardies to School

High school students who arrive after 7:22 am are late to school. High school students will be allowed to sign themselves into school. *There will be a $25.00 fine on the fourth, eighth, and every fourth subsequent late arrival.*

The following consequences will be issued for unexcused late arrivals by student drivers.
(Providing a doctor's excuse will excuse a tardy.)

- 4th tardy: Warning
- 8th tardy: Thursday Detention
- 12th tardy: Saturday School
- 13th tardy: Stay-Out Letter-until parent conference is held with administration. Student driving privileges may be affected by tardies to school

Tardies to Class

High school students who arrive to class after the tardy bell will report to the office for a tardy slip. Multiple unexcused tardies to class in a nine weeks will result in disciplinary consequences.

Attendance

Student Photo Identification Cards

All HCS students, staff, and support personnel will be issued photo identification (ID) cards. Student ID cards are also a free season pass into every HCS sport home game with the exception of football games and playoff games.

Policies Concerning Absences

Failure of a student to attend school will be considered an absence. Each absence will be considered excused or unexcused. An absence is considered "excused" if it involves illness as documented by a physician, court excuses, or a death in the family. These excuses must be turned in within 3 days of the student returning to school, or the absence will become an unexcused absence. Excuses should be sent to the homeroom teacher or the front office.

Parents are asked to schedule doctor and dental appointments so as not to conflict with class time. After 10 unexcused absences, the Child Welfare and Attendance office will be notified that the student is truant. The child may have to forfeit all course work completed during the term if they do not attend

the minimum number of required days. An attendance hearing must be conducted for any student at HCS having 10 or more unexcused absences.

Student Check-Out

Parents must come to the office to check-out a student. Absences for high school students are calculated per class for exemptions and promotions.

If the student is to be checked-out by someone other than an authorized person on the emergency card, a note of consent from the parent must be emailed or brought to the office before the student will be allowed to leave. This is to ensure your child's safety.

If parents email the front office to allow a high school student to check out during the day, this email must be received by 7:30 am. If it is not received by that time, the student will have to be checked out by a parent.

College Visits

Seniors are allowed college visitation days during the school year. The senior student should provide verification of the visit from the university upon his/her return to school in order to be excused for a college visit.

Student Behavior

Discipline

Students are expected to conduct themselves as responsible citizens at all times. The students will show respect for the rights and property of others, and display attitudes and actions expected of Christian young ladies and gentlemen. A disciplinary tracking form along with a schedule of consequences will be used to communicate with parents.

Students are held to a high moral code both in school and outside of school and may be disciplined for inappropriate behavior outside of school premises and operating hours.

School Detention, Suspensions, and Expulsion

School or classroom discipline begins with verbal correction; punish work, infractions, etc. Sometimes, because of the continued misbehavior or because of the severity of the infraction the following actions may be taken: in-school detention, after-school detention, Saturday detention, suspension, or expulsion.

In-School Detention

This detention will be served during lunch.

After-School Detention

High school students will serve after-school detention on Thursdays from 2:30-3:30. The student reports to the detention room to write high school school rules and reflect on ways to improve behavior.

Saturday Detention

This detention will be served from 8:00 am-10:00 am. The student reports to school in full uniform to write high school rules and reflect on ways to improve behavior.

Suspension

The administrator has at all times the authority to suspend a student. The length of suspension will be 1-5 days as determined by the administrator. After serving a suspension, the student may be required to be counseled by school personnel.

The following acts **may** result in suspension of the student:

- Using cell phone on campus
- Cursing
- Cheating/Forgery
- Fighting
- Disrespect for authority
- Continued deliberate disobedience
- Lying to a staff member
- Harassment
- Inappropriate Social Media Posts
- PDA (Public Display of Affection)
- Racial comments
- Serious breach of conduct either on or off campus

Expulsion

The following acts **shall** result in an expulsion of the student:

- Felony conviction of federal, state, or city law
- Possession, use, or sales of drugs, tobacco products, vapes, or alcoholic beverages
- Possession of a weapon or instrument that could be used as a weapon
- Battery/assault
- Confirmed bullying
- On the third suspension in the same school year (In lieu of the third suspension, parents and students may choose to participate in the school's Redemptive Discipline Program.)

Students who are expelled from Houma Christian School are not eligible for readmission.

The following acts **may** result in an expulsion of the student:

- Involvement in a break-in or vandalism of any property
- Sexual misconduct
- Inappropriate Social Media Posts
- Racial comments
- Fighting
- Serious breach of conduct either on or off campus
- Other behaviors that interrupt the instructional process and/or school environment

Before any expulsion is imposed, the principal or designee shall inform the student of the specific misconduct alleged and the basis for the allegation. The student shall be given an opportunity to respond and present his or her account of the circumstances.

The principal or designee shall notify the student's parent or legal guardian of the recommendation for expulsion. Upon such recommendation, the Head of School or designee shall conduct a hearing within fifteen (15) school days to review the facts, consider relevant information, and determine whether the student's conduct warrants expulsion.

The student's teacher(s) may attend the hearing and provide relevant information. Until the hearing is held, the student shall remain suspended but shall have access to class assignments and the opportunity to earn academic credit.

Following the hearing, the Head of School or designee shall notify the parent or legal guardian of the decision. If it is determined that the student's conduct warrants disciplinary action, the Head of School or designee shall decide whether expulsion, withdrawal from Houma Christian School, or another appropriate disciplinary measure is warranted.

Administration has a moral and legal responsibility to maintain suitable standards within the school, to assure the welfare and health of all students. It is essential that a pregnant student report her pregnancy to the administration as soon as there is confirmation of the pregnancy.

Bullying

Bullying occurs when a person or group is intimidated, frightened, excluded, belittled, or hurt by a pattern of behaviors directed at them by others.

The following ongoing may constitute types of bullying:

- Physical aggression including hitting, punching, kicking
- Teasing or verbal abuse including putdowns, insults, name calling or racial/sexual remarks
- Intentional exclusion from activities or friendship groups
- The setting up of humiliating experiences
- Damaging a person’s property/possessions or taking them without permission
- Threatening gestures, actions, or words
- Written/verbal/electronic messages that contain threats, putdowns, gossip, or slandering
- Cyber-bullying through Facebook or other electronic and social media means
- Coerce, harass, intimidate, or maliciously disseminate or sell any video or still image of another person that was created by artificial intelligence (AI).

Students being bullied should report it to staff, parents, or another adult. Students who are aware of bullying should report it to the teacher.

All reports of bullying will be taken seriously and thoroughly investigated. Parents or guardians of all students involved will be notified when a report is received and will be informed of the investigation's outcome. If an investigation determines that bullying has occurred, the offending student will be expelled from Houma Christian School, and the incident will be referred to law enforcement.

Cheating/Plagiarism

Cheating and plagiarism are serious offenses. These actions involve taking information from another source and presenting it as one's own information. Cheating is defined as copying homework, handing in another's work, plagiarism in research papers and compositions, and unauthorized assistance on tests or quizzes. Papers generated by ChatGPT or other means of artificial intelligence will fall under the consequences of plagiarism.

If it is determined that a student has cheated on a test or exam, the following consequences will be given:

1st offense - One-day suspension (40-F on the test or exam)
2nd offense - Two-day suspension (40-F on the test or exam)
3rd offense - Redemptive Discipline Program or Expulsion

If it is determined that a student has plagiarized a major writing assignment, the following consequences will be given:

1st Offense – Saturday Detention
(Grade dropped by 10 points and must rewrite the paper)
2nd Offense – One-day suspension
(40-F on the assignment and must rewrite the paper)
3rd Offense – Two-day suspension
(40-F on the assignment and must rewrite the paper)
4th Offense- Redemptive Discipline Program or Expulsion

If it is determined that a student has plagiarized and/or cheated on a quiz or minor writing assignment, the following consequences will be given:

1st offense - Saturday School (0-F on quiz or assignment)
2nd offense - Suspension (0-F on quiz or assignment)

Drugs, Alcohol, Vapes, and Tobacco

Total abstinence and absence (use or possession) from any tobacco product, smokeless tobacco, or marijuana product in any form, or any smoking object/device including, but not limited to, electronic cigarettes, advanced personal vaporizers, vape pens, vape mods and similar devices, alcoholic beverages, non-prescribed use of drugs or inhalants is expected of all students at all times. (Twenty-four hours per day - seven days per week.) Students are not allowed to possess or take any medicine or prescribed drugs unless administered by the school nurse. Any violation of these policies will be dealt with severely including suspension and possible expulsion, depending on circumstances.

HCS reserves the right to randomly drug test students and employees. HCS will randomly bring in police dogs for searches.

High school (7-12) parents must sign a permission/consent form for drug-testing for students to attend HCS. These tests will be random or done under suspicion due to drug-related behavior. If the results are positive, they will be verified. If verification returns positive, the student will be expelled from HCS.

Any violation of federal or state criminal laws committed on school property will be addressed and prosecuted in accordance with applicable law. School officials, teachers, and all Houma Christian School (HCS) employees are required to report such violations to school administration. Administration will then notify the appropriate law enforcement agency and cooperate fully with law enforcement and the prosecuting attorney's office throughout any investigation or prosecution.

Any student who distributes, sells, delivers, or otherwise provides a controlled dangerous substance, as defined by state law, to another student or any other individual while on school property shall be subject to expulsion in accordance with applicable state laws, regulations, and school policies.

Cell Phones & Smart Technology

The use of cell phones, smart watches, or other electronic devices, etc. during school hours is strictly prohibited.

Once students arrive on campus, all smart devices MUST be kept in lockers and/or vehicles and turned off during school hours. Smart watches cannot be worn during instructional time for any reason and are encouraged to be left at home. If a device goes off during school hours by ringing, vibrating, or is visible in any manner, the device will be confiscated and will be returned to the parent/guardian and the student will receive an administrative disciplinary consequence such as but not limited to out of school suspension, Saturday school, or detention. All confiscated devices can and will be reviewed by the administration. If confiscated devices show another student using a device during school hours, they will also be subjected to the same disciplinary action.
Consequences (7^{th}-12^{th}) will be issued based on individual infractions and will not be subjected and/or limited to the following as discretion is with the acting administrator.

Possession in class (not ringing or using)	Lunch Detention	1^{st} Offense
	Saturday School	2^{nd} Offense
	1 day Suspension	3^{rd} Offense
Ringing, notifications sound, in class	Saturday School	1^{st} Offense
	1 day Suspension	2^{nd} Offense
	Lose Phone Privilege	3^{rd} Offense
Using Phone During School Hours on Campus/Texting, Talking, Taking Pictures, Social Media	1 day Suspension	1^{st} Offense
Uploading pictures or videos of students may result in expulsion and/or probation	3 day Suspension	2^{nd} Offense
	Expulsion	3^{rd} Offense

Habitual offenses for cell phones may result in loss of phone privileges and/or expulsion from Houma Christian School. Parents need to strongly consider whether their child is responsible enough to have a cell phone at school. Parents and students must sign the form and return.

Racially Discriminatory Acts or Remarks

No student shall undertake, participate in, or support any action, verbal or otherwise, which is intended to harm, injure, harass, or insult any other student on the grounds of race, color, national or ethnic origin. Students violating this policy shall be subject to appropriate discipline, and repeated violations shall be grounds for dismissal.

Married Student

Married students may not attend school at HCS. Students who marry are classified by law as adults and no longer answer to their parents or guardians. HCS, as an institution, will deal only with students who are still responsible to parents or guardians.

Gum Rules

1. Students are not allowed to have or chew gum at school.
2. The consequence for chewing gum is a $25.00 fine for each offense.
3. Continuous gum chewing may result in after school detention or Saturday detention.

Media

All media (included, but not limited to magazines, newspapers, books, etc.) with material offensive to Christianity will not be allowed on the school grounds. Disciplinary action will depend on the content of the media.

Reciting the Pledge of Allegiance

The Pledge of Allegiance is an important component of our daily schedule at HCS. We believe that God and patriotism are seamlessly connected and interwoven together. All students of Houma Christian School are required to stand during the Pledge of Allegiance at any school function or event. Failure to do so will result in a disciplinary consequence.

HCS High School Uniform Policy for the 2026-2027 School Year

Uniforms and optional outerwear must be purchased from Jake's or Lands' End and include appropriate school logos. Every article of the uniform must have a logo with the exception of the girls' plaid. Plaid skirts are only available at Jake's.

GIRLS

1. **SKIRT:** Plaid skirt (Length: The skirt must touch the top of the knee.)
2. **SHIRTS:** Short or long-sleeved white oxford shirt or white or navy knit polo
3. **UNDERSHIRTS:** Solid white only
4. **SOCKS:** Gray, navy, black or white, solid color, ankle or crew socks only (No-show socks can't be worn.) Socks may have logos which are one of the school-approved sock colors.
5. **WINTER WEAR:** During winter months, girls may wear solid white, navy, gray, or black footed tights. No leggings.
6. **SHOES:** *Style options: Eastland Plainview, Eastland Classic II, Sperry Bluefish, Sperry Billfish 3 Eye, Sperry Surveyor K2 Eye, Sperry Lanyard.*

BOYS

1. **PANTS:** Gray only - Must be worn at the natural waistline. (Tom Sawyer brand offered at Jake's or Arctic Gray styles offered at Lands' End)
2. **SHIRTS:** Short or long-sleeved white oxford shirt or white or navy knit polo
3. **UNDERSHIRTS/T-SHIRTS:** Solid white only
4. **BELTS: Mandatory** - must be solid leather black or brown – no ornamental belt buckles
5. **SOCKS:** Gray, navy, black or white, solid color, ankle or crew socks only (No-show socks can't be worn.) Socks may have logos which are one of the school-approved sock colors.
6. **SHOES:** *Style options: Eastland Plainview, Eastland Classic II, Sperry Bluefish, Sperry Billfish 3 Eye, Sperry Surveyor K2 Eye, Sperry Lanyard.*

P.E. UNIFORMS: P.E. uniforms are purchased through HCS. Solid navy or gray sweatpants are optional for winter. Students may wear any style of tennis shoe.

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OPTIONAL ITEMS

SWEATERS: Must be purchased at Lands' End, with the Warriors outerwear shield logo on the left chest.

SWEATSHIRTS: Official HCS sweatshirts or hoodies with the WARRIORS logo will be sold at school. Sweatshirts must be worn over a uniform shirt.

JACKETS/COATS: Must be purchased at Jake's or Lands' End, with the Warriors outerwear shield logo on the left chest.

CLUB/SPORTS OUTERWEAR: Official HCS club/sport outerwear can be worn over a uniform shirt.



****Eastland Solstice shoes are also allowed.**

Dress Standards

1. No cut, slit in hem, or holes in the knees of pants.
2. Shirts for school typically are knit pullovers or cotton button-downs with collars. Shirts must be worn tucked in trousers or skirts at all times.
3. Regulations regarding haircuts, jewelry, makeup, etc. are as follows:
    a. Earrings are to be worn by girls only and should match. Girls are allowed to wear only two pairs of earrings at a time in the ear lobe only. Oversized jewelry is not permitted to be worn.
    b. Make-up: Make-up may be worn by girls in the 7th through 12th grade, but should not be excessive.
    c. No facial hair is allowed. Male students who come to school with facial hair will be given infractions. Parents will be called if this problem continues.
    d. No wraps or scarves on head.
4. Appropriate dress
    a. No crop tops, bare midriffs, short shorts, spaghetti-strap tank tops, nor tight-fitting clothes will be allowed on school property or at school functions on or off campus.
    b. Appropriate dress also applies to parents and visitors to HCS.
5. Skirts, dresses, and evening apparel worn at school events should be modest and no shorter than 4" above the knees. Disciplinary action may be taken when a student returns to school.

Tattoos are highly discouraged at HCS. All tattoos and body piercings shall not be visible.

Hair

High School Boys: Boys' hair cannot be lower than the eyebrow. Also, hair may not be longer than mid-ear or touch the collar. It must be neatly groomed at all times. Sideburns must be no lower than the ear lobe.

Girls and Boys:

- High school students in grades 7th - 12th that dye their hair must dye it a natural hair color. No extreme contrasting colors. All hair color is subject to the approval of the administration.
- Hairstyles for boys and girls should not draw undue attention. All hairstyles are subject to review by administration.

Formal Dress Rules

These rules apply to all students from HCS or other schools.

1. Strapless dresses must come up high on your chest, fit close to the chest, and show no cleavage. If it has a V-neck, the "v" must not go lower than 3 inches below the tracheotomy hole.

    a. This can be fixed with a piece of fabric and a sewing machine.
    b. If it doesn't fit to the chest, use body tape.
    c. If it doesn't stay up without tugging on it, sew straps on it.

2. All dresses must have backs that go up to the shoulder blades.

a. If backs are lace-up, fabric must be sewn in to cover it up.
b. No skin may show around the middle, front, back or sides.
c. Fabric may be sewn to fix this problem also.
d. All sewn in fabric or underlays cannot be nude in color.

3. Dresses can be no shorter than 4" above the knee.

4. Slits in long dresses must follow the same length as short dresses. You may stitch it up if it is too high.

5. For dresses with uneven hemlines, the short side must be regulation length.

6. No two-piece dresses allowed.

7. Absolutely no cleavage showing.

There will be someone posted outside the door to monitor dress issues.
You may be asked to wear a jacket or sweater if inappropriately dressed. Don't ruin your special night by breaking the rules.

Formal attire for boys would include slacks and a buttoned down dress shirt (no jeans). Tuxedos, suits, and ties are acceptable, but not mandatory.

Warrior Day Dress Down Expectations

All Houma Christian School students will have the option to dress down each Friday (Warrior Day). Students may pay $34 for the school year and dress down in a warrior or spirit shirt with any uniform bottom or blue jeans. This fundraiser supports Missions.

Students must adhere to the following if they choose to participate in Warrior Days:

- Wear any Warrior or spirit shirt purchased at Houma Christian School
- Wear blue jeans that are appropriate and not too tight. Pants should not have any holes. Only blue denim material is allowed.
- Leggings, jeggings, and capri pants are not allowed.
- Athletic shoes are allowed.
- Students may wear cowboy boots or dress-style boots on Fridays. Boots should complement the school's dress code and present a neat appearance. Work boots, hiking boots, and high-heeled boots are not allowed.
- All students may wear regulation uniform bottoms (pants, shorts, or skirts) with a spirit shirt.
- Students must wear school-colored socks on Warrior Days. (Socks do not have to show with jeans and tennis shoes on Warrior Days.)

Lunch

Lunch Times

PK	10:30-11:00
K-3rd, 6th	10:30-11:00
10th-12th	12:04-12:34
7th-9th	11:11-11:41
4th-5th	11:32-12:02

Ordering Lunches

Students have the following options for lunch:

- Order lunch from FACTS
- Bring lunch from home
- Purchase food from concessions

Students will not be permitted to call home for lunch or lunch money.
Parents are not allowed to drop off fast food or lunches during the school day.

Refund Policy for Lunches

As per our lunch policy, if a student is absent for three or more days and has a doctor's excuse, the student's account can be refunded for the lunches not eaten. (Parents should reach out to the finance office if this situation arises for the refund to be applied.)

Medical

Medication Policy:

1. Medications of any type, prescription or over-the-counter, are NOT to be in the student's possession at any time while on campus. This includes but is not limited to medication for acute conditions such as pain relievers, cough drops, homeopathic medications and essential oils. Possession of these medications on school property may result in suspension or expulsion.

2. Students who have life-threatening or potentially debilitating chronic conditions may be approved for self-carrying and self-administering their emergency medications. This requires physician recommendation and properly executed self-carry paperwork to be kept on file.

3. Parents of self-carry students may choose to keep a spare supply of medication in the nurse's office.

4. The school accepts no responsibility for ensuring self-administered medications are taken in the prescribed manner.

5. Any self-administered medication will be reported to the school nurse as soon as possible after the dose has been administered.

6. Medications kept at school due to a student's chronic medical condition require a properly executed, state approved written order/prescription by a certified medical healthcare provider per medication; a parental request to administer form; and a student health information form to be completed annually on or after July 1 of each school year for the current school year. These medications will be limited to those which cannot be administered before and/or after school hours or those which would be needed on an emergency basis.

7. It is the parent's/guardian's responsibility to supply the school with properly labeled, unexpired prescription medication and devices.

8. The initial dose of any medication cannot be administered at school.

9. Students who have medications kept at school may not deliver their own medications to the school or the school health office (see #1). These medications must be checked in and out by the parent or guardian with the school nurse or other authorized staff member.

10. The school specifically forbids and accepts no responsibility for students administering medications to each other. Student participation in these actions will result in suspension/expulsion.

11. Medications that are not FDA approved cannot be administered at school by the nurse, nor can they be self-administered. For consideration if liability issues are not a factor (such as prohibited by insurance).

Non-prescription medications to be given on an as needed basis for acute conditions do not require a written order/prescription from a certified healthcare provider. These medications do require written authorization by the parent and health Information form which have been completed for the current school year. Forms from previous school years will not be valid. If an eligible student requests over the counter medications, the parent/guardian will be contacted prior to administration to confirm that medication has not been administered prior to school and for final authorization.

Guidelines for Sick Students:

- Students should stay home when they
- Have fever $\geq$ 100.4 F.
- Have vomited within the last 24 hours.
- Have had 2 or more episodes of diarrhea within the last 24 hours.
- Have used fever or pain reducers, antidiarrheal or anti-vomiting medications within the last 24 hours.
- Are coughing, wheezing or have other respiratory conditions that disrupts their own or their classmates' learning.
- Have red, swollen eyes accompanied by yellow or green discharge.
- Have symptoms of any contagious disease.

- Have pain or fatigue that prevents learning (i.e. injury, headache, earache, body aches or stomachache).
- Have a new, undiagnosed rash or skin eruption (i.e. chicken pox, Indian fire, molluscum).
- Have untreated head lice or scabies.
- Have been advised by their healthcare provider to stay home.

Students may return to or be present at school when they:

- Only have minor cold symptoms and no fever.
- Have not needed pain medication or fever reducers, antidiarrheal or anti-vomiting medications in more than 24 hours.
- Have been prescribed antibiotics and 24 hours have passed since his/her first dose.
- Have been treated for lice or scabies. If head lice or scabies is discovered at school for the first time, they may complete the day at school. They may not return until treated.
- Have received the diagnosis for a new rash or skin eruption and are cleared by a licensed healthcare provider for school attendance. Draining lesions or other lesions that are infectious must be covered unless the healthcare provider advises otherwise.

*If a student experiences these symptoms while at school, parents will be called to come to pick up the student who is ill.

Emergency Closing of School

If the school closes or delays the start of school on any day because of bad weather, the announcement will be sent via school-wide parent text from HCS and will be posted on the school website/app. Also, please check with local media sources for emergency announcements about school closures.

During hurricane season the policy of Houma Christian School will be the same as that of the Terrebonne Parish Public School system unless notified otherwise.

Visitors and Volunteers

All visitors and volunteers must sign in at the school office and wear a visitors pass while on campus.

School Security

Houma Christian School takes school security very seriously and has implemented the following procedures:

1. Having a full-time school resource officer on campus
2. Having a single point of entry into the school
3. Securing a perimeter around the entire school with metal fencing
4. Maintaining a video surveillance system that visually monitors the entire campus
5. Training all staff members in security procedures and protocols
6. Utilizing metal detectors
7. Scheduling regular safety drills, such as fire drills, lockdown drills, and shelter in place drills

Returning HCS Students

Houma Christian School will send an electronic message to all current parents/guardians asking them to make a decision about the upcoming school year as to whether or not their child will return to HCS. If the parents/guardians choose for their child to return to HCS, a non-refundable registration fee will be charged to their FACTS account.

Withdrawal from HCS

1. Give the school a 24-hour notice.
2. Complete the Withdrawal Commitment Form.
3. Pay outstanding tuition, fines, or concessions fees.
4. Return all textbooks and library books.

In signing the Withdrawal Commitment Form, you are relinquishing your enrollment at Houma Christian School, and the place will be filled by another applicant.
All of the above listed must be fulfilled before records or student transcripts will be sent to the transferring school.