WAKEFIELD COMMUNITY SCHOOL
BOARD MINUTES
January 09, 2017

The Board of Education Regular January Meeting convened in open and public session on January 09, 2017 at 7:00 PM in the Boardroom at the Wakefield Community Schools, 802 Highland Street, Wakefield, NE.

Vice President Borg informed the group of the Open Meetings Act posted in the boardroom and accessible to all members of the public as required by law. All board members had received notice of the meeting and the meeting notice had been published/posted in a timely manner prior to the meeting date.

Attendance Taken at 7:00 PM:
Present Board Members: Karen Borg, Bree Brown, Ben Donner, Julie Rose, Mark Victor
Absent Board Members: Tim Bebee

Also in attendance: Superintendent Bejot, Elementary Principal Wulf, Secondary Principal Heitz, Recording Secretary Gothier, Board Elect Shannon Johnson, Board Elect Arianne Conley and Lori Harding

Excuse Board Member Absences
Motion Passed: To excuse Tim Bebee passed with a motion by Victor and a second by Rose.
Yes: Borg, Brown, Donner, Rose, Victor
No: None
Absent: Bebee

Approval of Agenda
Motion Passed: To approve the agenda as modified passed with a motion by Victor and a second by Brown.
Yes: Borg, Brown, Donner, Rose, Victor
No: None
Absent: Bebee

Awards and Special Recognition
The following fall athletes were recognized: All Conference Volleyball: Savannah Nelson and Megan Borg. Honorable Mention: Jessica Borg and Guilia Ballarini. All District Football: Luke Walsh, Moises Barboza, Daniel Nuno, Ben Klein, and Isaac Camerena. Honorable Mention: Israel Gardea, Noah Lamprecht, Solomon Peitz

Recognition of Visitors/Communication from the Public
WEA
Guidance Counselor Lori Harding shared with the board how she works with the students. She also showed features of the John Baylor ACT Prep website students and staff are using to prepare for the ACT.

Reports
Superintendent Report
Administrators are continuing to field test the new teacher evaluation instrument. Our proposed evaluation instrument is following the Charlotte Danielson Frameworks model of effective instruction. The four broad domains of the model are: Domain 1: Planning and Preparation, Domain 2: Classroom Environment, Domain 3: Instruction and Domain 4: Professional Responsibilities. The teacher evaluation team has reviewed and modified the rubrics which identify levels of teaching performance under each domain. The Framework is designed to provide conversations among educational professionals as they seek to improve

their skills in the area of instruction and learning. This model is designed to be reflective on an individual's instruction and is a foundation of a school's or district's professional development and teacher evaluation process.

The Extra-Curricular Team met twice last week. We had considerable discussion on how effective coaching focuses on developing high levels of trust between the coaches, their team, parents, and the school. This is an area of improvement for all our coaches and school. The team identified/proposed the four cornerstones of Wakefield Extra-curricular activities which are: 1) A team-first attitude, 2) Being a fearless competitor, 3) Integrity, and 4) people of Grit. All of these components are underpinned that the coaches, teachers and leadership are leading these areas by their example.

Wakefield Elementary has ten Professional Development School (PDS) students and three student teachers from Wayne State this spring semester.

We have scheduled a board retreat on Wednesday, January 24, 2017 at ESU #1, at 7:00 pm.

Board Committees
Public & Personnel Relations
The Personnel & Public Relations team meeting with the Wakefield Teachers Association that was scheduled for Wednesday January 4, 2017 was cancelled due to the broken water main. Once the 2017 committee is established, a new meeting date needs to be set.

Discussion and Action Items
Consent Agenda
Motion Passed: To approve the Consent Agenda passed with a motion by Rose and a second by Brown.
Yes: Borg, Brown, Donner, Rose, Victor
No: None
Absent: Bebee
Bills were reviewed by the Finance Committee and approved as follow: General: $236,796.98; Lunch: $18,337.88; Employee Benefit: $252.00; QCPUF: $117,976.27; Payroll: $188,127.68; Activities: $10,820.91

Adjourn Sine Die and Elect School Board Officers for the 2017 calendar year.
This motion is required to end the 2016 school board term indefinitely and begin a new school board term for 2017.
Motion Passed: To adjourn Sine die and elect school board officers for the 2017 calendar year passed with a motion by Brown and a second by Donner.
Yes: Borg, Brown, Donner, Rose, Victor
No: None
Absent: Bebee

Administer the oath of office to newly elected board of education members

Election of 2017 Board President, Vice-President, and Secretary
Opened floor for President nominations. To close nominations for President passed with a motion by Brown and a second by Donner.
Yes: Borg, Brown, Conley, Donner, Johnson, Victor
No: None
Karen Borg elected President

Opened floor for Vice-President nominations. To close nominations for Vice-President passed with a

motion by Brown and a second by Donner.
Yes: Borg, Brown, Conley, Donner, Johnson, Victor
No: None
Mark Victor elected Vice-President

Opened floor for Secretary nominations: To close nominations for Secretary passed with a motion by Donner and a second by Conley.
Yes: Borg, Brown, Conley, Donner, Johnson, Victor
No: None
Bree Brown elected Secretary

Appoint Board Members for the 2017 calendar year to board committees.
Each committee consists of three board members. The board has traditionally appointed each board member a committee chairperson position and then appoint two additional committee members. Every board member will be on three committees.
Motion Passed: To approve Board Committee members for the 2017 calendar passed with a motion by Donner and a second by Brown.
Yes: Borg, Brown, Conley, Donner, Johnson, Victor
No: None

Policy Committee Karen Borg - Chairman Arianne Conley Ben Donner	**Buildings and Grounds/Transportation** Ben Donner - Chairman Mark Victor Karen Borg
Business and Finance Mark Victor - Chairman Shannon Johnson Bree Brown	**Curriculum/Americanism/Technology** Shannon Johnson - Chairman Arianne Conley Ben Donner
Personnel and Public Relations Bree Brown - Chairman Karen Borg Mark Victor	**School Improvement and Strategic Planning** Arianne Conley - Chairman Shannon Johnson Bree Brown

Discuss and take appropriate action authorizing Board Officers, Superintendent and Treasurer to sign checks for the General Fund; Contingency Fund; Depreciation Fund; Special Building Fund; Employee Benefit Fund; Bond Fund; Cooperative Fund and Qualified Capital Purpose Undertaking Fund.
This action authorizes the Board Officers, Superintendent and Treasurer to sign checks for all the funds. Multiple people need to be able to sign checks in the event someone is unable to fulfill the role.
Motion Passed: To approve the board officers, superintendent and treasurer to sign checks for all funds passed with a motion by Victor and a second by Johnson.
Yes: Borg, Brown, Conley, Donner, Johnson, Victor
No: None

Review and sign the Code of Conduct document as written by the Nebraska Association of School Boards.

Review and sign a Potential conflict of Interest Statement as required by the Nebraska

Accountability and Disclosure Act.
All board members having a potential conflict of interest need to sign the document which is kept on file. A potential conflict of interest exists if you or your immediate family does business with Wakefield Community School.

Discuss and take appropriate action to designate an official depository of official district funds.
Motion Passed: To approve the Iowa-Nebraska State Bank of Wakefield as the official district depository passed with a motion by Donner and a second by Conley.
Yes: Borg, Brown, Conley, Donner, Johnson, Victor
No: None

Discuss and take appropriate action designating an official news publication for the school district.
Motion Passed: To approve the Wakefield Republican as our official news publication passed with a motion by Brown and a second by Johnson.
Yes: Borg, Brown, Conley, Donner, Johnson, Victor
No: None

Discuss and take appropriate action to designate a law firm(s) who is authorized to provide the school district with legal counsel.
Motion Passed: To approve KSB School Law as the district's legal counsel passed with a motion by Victor and a second by Johnson.
Yes: Borg, Brown, Conley, Donner, Johnson, Victor
No: None

Discuss and take appropriate action to appoint a board member to the District Wellness Team.
The District Wellness Team has continued to develop our comprehensive wellness program which includes requirements from the USDA, and NDE. Our team consists of teachers, parents, student, administrators, and now requires a board member on the team.
Motion Passed: To appoint Arianne Conley to the District Wellness team passed with a motion by Brown and a second by Johnson.
Yes: Borg, Brown, Conley, Donner, Johnson, Victor
No: None

Discuss and take appropriate action to approve Mr. Efren Godinez as a volunteer assistant wrestling coach for 2016-17 season.
Mr. Burenheide is requesting that Efren serve as a volunteer wrestling coach for the rest of the school year. Efren is a Wakefield graduate and a four year member of the wrestling team.
Motion Passed: To approve Efren Godinez as a volunteer Assistant Wrestling Coach for the 2016-17 season passed with a motion by Conley and a second by Donner.
Yes: Borg, Brown, Conley, Donner, Johnson, Victor
No: None

Discuss and take appropriate action to extend the Superintendent's contract.
The board has completed the superintendent's performance evaluation. This extension would be for the 2018-2019 school year. Additional compensation and benefits will be determined at a later date.
Motion Passed: To extend the Superintendent Bejot's contract for the 2018-19 school year passed with a motion by Brown and a second by Donner.
Yes: Borg, Brown, Conley, Donner, Johnson, Victor
No: None

Discuss and clarify items from Superintendent's evaluation.

Upcoming Dates and Times

The Board will hold a work session on January 27 at 7:00 PM at ESU#1.
The Personnel and Public Relations Committee will meet with WEA for negotiations on January 18.
The next regular board meeting will be Monday, February 17, 2017 at 7:00 PM.

Adjournment

Motion Passed: To adjourn the meeting at 9:20 PM passed with a motion by Victor and a second by Brown.

Yes: Borg, Brown, Conley, Donner, Johnson, Victor
No: None

Bree Brown, Secretary

Becky Gothier, Recording Secretary