WAKEFIELD COMMUNITY SCHOOL
BOARD OF EDUCATION REGULAR MEETING
MONDAY, SEPTEMBER 17, 2018 7:15 PM

The Board of Education Regular Meeting convened in open and public session on Monday, September 17, 2018 at 7:15 PM in Library at 802 Highland Street, Wakefield, NE 68784.

President Borg informed the group of the Open Meetings Act posted in the room and accessible to all members of the public as required by law. All board members had received notice of the meeting and the meeting notice had been published/posted in a timely manner prior to the meeting date.

ATTENDANCE TAKEN AT 7:20 PM:
Present: Karen Borg, Bree Brown, Arianne Conley, Ben Donner, Shannon Johnson, and Mark Victor.
Present: 6, Absent: 0.

Also in attendance: Superintendent Bejot, Elementary Principal Wulf, Secondary Principal Heitz, Recording Secretary Gothier and several community members

APPROVAL OF AGENDA

Motion to approve the agenda passed with a motion by Johnson and a second by Donner.
Yea: Borg, Brown, Conley, Donner, Johnson, Victor
Nay: None
Yea: 6, Nay: 0

REPORTS
ELEMENTARY PRINCIPAL REPORT

- During our opening days meetings and our September early out session, all elementary certified staff were trained in Kagan Cooperative Learning Structures. Kagan structures are used to promote active engagement and cooperative learning among students.
- We have purchased a new K-1 reading intervention to use in addition to Leveled Literacy Intervention (LLI). Early Intervention in Reading (EIR) will be used in grades K-1 in a targeted fashion at this point.
- Our EL staff have been utilizing Reading Mastery with our newcomer and higher need EL students. We implemented this intervention last year and have seen some great growth for our kids
- Grandparents/Very Important Person (GPD/VIP) Day will be held on September 21st from 10:30 until 2:00. Our guests will be invited into the classrooms to observe classroom activities and spend time with their student. Following the scheduled days activities, our guests are given the option to watch and observe our Homecoming festivities.
- Current Enrollment as of 9/12/18:

Preschool (3yr): 40 Students - 2 on waiting list	3rd Grade: 34 Students
Preschool (4yr): 40 Students	4th Grade: 35 Students
Kindergarten: 42 Students	5th Grade: 38 Students
1st Grade: 32 Students	6th Grade: 27 Students
2nd Grade: 44 Students	**Total Enrollment: 332**

SECONDARY PRINCIPAL REPORT

- The 7-12 teachers have begun a book study on “Make Just One Change; Teach Students to Ask Their Own Questions.”
- At our Sep. 10 meeting, we repeated the “sticker activity” to find out which kids had positive relationships with the teachers
- Similar to last year, we are doing the following for students on a case-by-case basis: a) required After School Program, b) require students to use their Wednesday Trojan Time to visit with the teacher for the class they are failing, and c) require students to stay until 3:45 on our scheduled 2:00 dismissal days.
- Our annual Athlete/Parent meetings took place the first full week of school. Other than a handful of families who made appointments with me, all parents/guardians of volleyball and football players were present at one of the meetings.

- Current Enrollment as of 9/12/18:

7th Grade - 33 Students	10th Grade - 45 Students
8th Grade - 39 Students	11th Grade - 32 Students
9th Grade - 31 Students	12th Grade - 27 Students
	Total Enrollment: 207

SUPERINTENDENT REPORT

- This fall the Career and Technical Education department will be working on developing a grant application from NDE for reVision activities to improve student college and career technical education. Grant awards can be up to $50,000 depending upon the activities aligned to our approved plan submitted last spring. We are looking to offer increased job shadowing, new aligned course offerings, possible course offering through Wayne State College as well as career learning opportunities in conjunction with Wayne Community Schools.
- New uniforms have arrived for both girls basketball and volleyball.
- Friday morning the elementary and high school held "Walk or Ride a Bike to School Day."
- Drug Education courses have been set with Mrs. Allie Mussel from Heartland Counseling Services in South Sioux City. Drug education will occur in grades six and nine beginning Tuesday and Thursdays starting September 25th. The Freshman course will conclude on October 11th and the 6th grade courses will conclude on October 25th . Drug education is designed to help our students understand the risks associated with utilizing drugs along with helping students deal with peer pressures related to social settings.
- Teachers, para-educators, administrative staff, transportation and nutrition all received CPR, AED and choking procedures at Monday's early out in-service.

BOARD COMMITTEE REPORTS

BUSINESS & FINANCE

The Business & Finance Committee met on Wednesday, August 29th to pay final bills for the 2017-18 fiscal year and to review the 2018-19 proposed Budget. The committee will have recommendations later in the meeting.

PUBLIC & PERSONNEL RELATIONS

The Public and Personnel Committee met twice this past month. The first meeting was to review with Mr. Bejot his evaluation. The team also met with the WEA on September 13th to discuss any issues of concern. The team discussed the importance of having teachers present to the board and the benefits of hearing from our staff by the board.

STRATEGIC PLANNING

The School Improvement & Strategic Planning met on August 22nd to work on the board retreat, which is scheduled for the Wednesday, September 19th at ESU #1 starting at 6:00 pm. Mrs. Rhonda Jindra is facilitating the meeting.

DISCUSSION AND ACTION ITEMS

CONSENT AGENDA

Motion to approve the Consent Agenda passed with a motion by Donner and a second by Conley.

Yea: Borg, Brown, Conley, Donner, Johnson, Victor

Nay: None

Yea: 6, Nay: 0

Bills were reviewed by the Finance Committee and approved as follow: General: $355,805.36; Employee Benefit: $98.00; Lunch: $22,887.63; Student Fee: $136.95; Payroll: $206,201.95; Activities: $7,077.76.

DISCUSS ADDING GIRLS SOFTBALL FOR THE UPCOMING 2019-2020 SEASON.

Mike Mogus and Ryan Ekberg addressed the board with the support of several parents and students regarding the possibility of adding girls softball to our extra-curricular activities program.

DISCUSS AND TAKE APPROPRIATE ACTION ON OPTION ENROLLMENT APPLICATIONS.

Mrs. Elena Gonzalez is requesting option enrollment for her four minor children. Mrs. Alejandra Nuno and Mrs. Maria Tapia Reyes are also making applications for their minor child to continue attending Wakefield Community School. All children have attended Wakefield Schools more than two consecutive years, so under statute 79-240 are automatically accepted with applications submitted to the district.

Motion to approve option enrollments as presented passed with a motion by Victor and a second by Brown.

Yea: Borg, Brown, Conley, Donner, Johnson, Victor
Nay: None
Yea: 6, Nay: 0

DISCUSS AND TAKE APPROPRIATE ACTION TO MODIFY THE 2018-19 SCHOOL CALENDAR.

The school calendar a controlled by the board of education. Our calendar currently has October 29th scheduled for a full day of in-service which is volleyball sub-districts.

Motion to approve the teacher in-service day be moved to Friday November 2, 2018 passed with a motion by Conley and a second by Johnson.

Yea: Borg, Brown, Conley, Donner, Johnson, Victor
Nay: None
Yea: 6, Nay: 0

DISCUSS AND TAKE APPROPRIATE ACTION ON THE 2018-2019 BUDGET WITH CONSIDERATION FOR THE FOLLOWING FUNDS: GENERAL, DEPRECIATION, EMPLOYEE BENEFITS, CONTINGENCY, ACTIVITIES, SPECIAL BUILDING, BOND, SCHOOL NUTRITION, QUALIFIED CAPITAL PURCHASE, COOPERATIVE AND STUDENT FEE FUNDS.

FUNDS	Actual Disbursements & Transfers 2016-2017 (1)	Actual/Estimated Disbursements & Transfers 2017-2018 (2)	Budgeted Disbursements & Transfers 2018-2019 (3)	Necessary Cash Reserve (4)	Total Available Resources Before Property Taxes (5)	Fee and Delinquent Tax Allowance (6)	Total Personal and Real Property Tax Requirement (7)
General	$ 5,718,669.00	$ 5,877,446.00	$ 7,504,295.00	$ 1,414,812.00	$ 4,273,444.00	$ 46,925.84	$ 4,692,588.84
Depreciation	$ 36,589.00	$ 79,625.00	$ 735,216.00		$ 735,216.00		
Employee Benefit	$ 4,880.00	$ 988.00	$ 34,803.00	$ -	$ 34,803.00		
Contingency	$ -	$ -	$ -		$ -		
Activities	$ 155,691.00	$ 135,989.00	$ 232,119.00	$ -	$ 232,119.00		
School Nutrition	$ 274,056.00	$ 265,238.00	$ 378,679.00	$ -	$ 378,679.00		
Bond	$ -	$ -	$ 38,775.00	$ -	$ 38,775.00	$ -	$ -
Special Building	$ -	$ 5,000.00	$ 752,523.00		$ 679,170.00	$ 740.94	$ 74,093.94
Qualified Capital Purpose Undertaking	$ 117,977.00	$ 117,976.00	$ 228,982.00	$ 58,988.00	$ 177,943.00	$ 1,111.38	$ 111,138.38
Cooperative	$ -	$ -	$ -	$ -	$ -		
Student Fee	$ 7,959.00	$ 4,072.00	$ 34,549.00	$ -	$ 34,549.00		
	$ -	$ -	$ -	$ -	$ -		
TOTALS	$ 6,315,821.00	$ 6,486,334.00	$ 9,939,941.00	$ 1,473,800.00	$ 6,584,698.00	$ 48,778.16	$ 4,877,821.16

Total Personal and Real Property Tax Requirement For Bonds
$ -

Total Personal and Real Property Tax Requirement for ALL Other
$ 4,877,821.16

Motion to adopt the 2018-2019 budget as presented passed with a motion by Donner and a second by Victor.

Yea: Borg, Brown, Conley, Donner, Johnson, Victor
Nay: None
Yea: 6, Nay: 0

DISCUSS AND TAKE APPROPRIATE ACTION ON THE DISTRICT PROPERTY TAX REQUEST(S) FOR THE 2018-2019 SCHOOL FISCAL YEAR.

	2017/18 Budget Information			*2018/19 Budget Information*	
Fund	2017-2018 Property Tax Request	2017 Tax Rate	Property Tax Rate (2017-2018 Request **Divided By** 2018 Valuation)	2018-2019 Proposed Property Tax Request	Proposed 2018 Tax Rate
General Fund	4,766,705.00	0.956593	0.974759	4,692,588.84	0.959603
Bond Fund(s) K - 12		0.000000	0.000000	-	0.000000
Bond Fund(s) K - 8		0.000000	0.000000		0.000000
Bond Fund(s) 9 - 12		0.000000	0.000000		0.000000
Bond Fund _____		0.000000	0.000000		0.000000
Special Building Fund	75,500.00	0.015152	0.015439	74,093.94	0.015152
Qualified Capital Purpose Undertaking Fund K - 12	113,250.50	0.022727	0.023159	111,138.38	0.022727
Qualified Capital Purpose Undertaking Fund K - 8		0.000000	0.000000		0.000000
Qualified Capital Purpose Undertaking Fund 9 - 12		0.000000	0.000000		0.000000
Total	4,955,455.50	0.994472	1.013357	4,877,821.16	0.997482

Motion to adopt the new property tax request for the 2018-2019 year passed with a motion by Brown and a second by Victor.

Yea: Borg, Brown, Conley, Donner, Johnson, Victor
Nay: None
Yea: 6, Nay: 0

DISCUSS AND TAKE APPROPRIATE ACTION TO DECLARE SURPLUS PROPERTY.

- Growing Light
- 99 Elementary chairs
- Choir Robes
- Upright Piano
- 63 High School Student Desks
- 1 large projector cabinet
- 1 Wood lathe
- 4 Cabinets on Wheels
- 5 Blue Tooth iPad Keyboards (not functional)

Motion to approve the items listed as surplus property passed with a motion by Donner and a second by Conley.

Yea: Borg, Brown, Conley, Donner, Johnson, Victor
Nay: None
Yea: 6, Nay: 0

DISCUSS AND TAKE APPROPRIATE ACTION ON DISTRICT SURVEILLANCE SYSTEM.

DSN Security has donated a 18 camera server to Wakefield Community School to help us see the newer digital cameras. Area schools have made the move from analog cameras to digital 4 megapixel dome cameras with infrared.

Our current servers/recorders are out of date and need upgrading. We propose purchasing two additional servers/recorders with 16 cameras and 8 Terabyte storage capacity and replacing all 37 analog cameras. We will need purchase three 38-40" flat screen televisions for the project.

The project is a component of our school safety plan and is on the board tiered project improvements. Having quality surveillance equipment is essential to our school's safety and security. The anticipated cost of the project is $17,170.

Motion to table the purchase of a surveillance system from DSN Security until the October meeting passed with a motion by Brown and a second by Johnson.

Yea: Borg, Brown, Conley, Donner, Johnson, Victor
Nay: None
Yea: 6, Nay: 0

DISCUSS AND TAKE APPROPRIATE ACTION ON A RESOLUTION ON SCHOOL DISTRICT STANDARDS FOR ACCEPTANCE OR REJECTION OF OPTION ENROLLMENT APPLICATIONS.

Currently Wakefield Community School has 541 students Pre-K - 12 grade. Enrollment grades K - 12, which this resolution addresses is 461 students. This year we are up 54 students across all grades. When we wrote the initial resolution we did not anticipate the student growth numbers we are experiencing. The administrators met discussing our current limits on full class numbers for option enrollment purposes.

Motion to table the revision of the Resolution on Option Enrollment Applications passed with a motion by Donner and a second by Conley.

Yea: Borg, Brown, Conley, Donner, Johnson, Victor
Nay: None
Yea: 6, Nay: 0

UPCOMING DATES AND TIMES

- Board Retreat and Allen Cooperative Meeting - Wednesday, September 19
- Regular Board Meeting - Wednesday, October 10 at 5:30pm
- Personnel Meeting - Tuesday, October 16 at 5:00pm

ADJOURNMENT

Motion to adjourn the meeting at 9:02pm passed with a motion by Donner and a second by Johnson.

Yea: Borg, Brown, Conley, Donner, Johnson, Victor
Nay: None
Yea: 6, Nay: 0

Bree Brown, Secretary

Becky Gothier, Recording Secretary