WAKEFIELD COMMUNITY SCHOOL
BOARD OF EDUCATION REGULAR MEETING
WEDNESDAY, SEPTEMBER 13, 2017 7:15 PM

The Board of Education Regular Meeting convened in open and public session on August 14, 2017 at 7:15 PM in the High School Computer Lab at the Wakefield Community Schools, 802 Highland Street, Wakefield, NE.

President Borg informed the group of the Open Meetings Act posted in the room and accessible to all members of the public as required by law. All board members had received notice of the meeting and the meeting notice had been published/posted in a timely manner prior to the meeting date.

ATTENDANCE TAKEN AT 7:17 PM:
Present Board Members: Karen Borg, Bree Brown, Arianne Conley, Ben Donner, Shannon Johnson, and Mark Victor
Absent Board Member: None
Present: 6, Absent: 0.

Also in attendance: Elementary Principal Wulf, Secondary Principal Heitz, Recording Secretary Gothier and Dr. Craig Pease from WSC.

APPROVAL OF AGENDA
Motion to approve the agenda passed with a motion by Donner and a second by Victor.
Yea: Borg, Brown, Conley, Donner, Johnson, Victor
Nay: None

REPORTS
ELEMENTARY PRINCIPAL REPORT
- We continue to modify the way that ELL services are delivered this year with the addition of a ½ time teacher. Mrs. Montoya and Mrs. Cliff are working to diligently ensure that all students are getting the appropriate supports that are required.
- During the first 2 weeks of school, Mrs. Manz benchmarked all students in grades 1-3 and any new students who moved into Wakefield. Mr. Galles has completed benchmarking on students in grades 4-6.
- Wakefield Elementary School continues our partnership with Wayne State College on their Professional Development School (PDS). This program places college education majors the semester before their student teaching, in our classrooms for ½ of the day.
- We have begun our first round of MAP assessments. Students in grades K-2, which are completed, will take the test 3 times during the school year. Students in grades 4-6 will take the test 2 times this year.
- We will be posting an advertisement for a paraprofessional position to take over for a para who is leaving in the next few months.

SECONDARY PRINCIPAL REPORT
- During our opening meetings, as well as during our 2:00 dismissal meeting, the teachers began learning about the new teacher evaluation system. We have also discussed "College, Career, and Civic Ready," and what that means for Wakefield students.
- As a result of some discussion at the summer data retreat, we have decided to key in on our weekly "down list" and some different interventions. We all agreed that a large portion of the students who get failing grades are due to lack of homework completion. We will now, on a case-by-case basis: a) required After School Program, b) require students to use their Wednesday Trojan Time to visit with the teacher for the class they are failing, and c) require students to stay until 3:45 on our scheduled 2:00 dismissal days.
- Our annual Athlete/Parent meetings took place the first full week of school, this time including parents of jr. high students. Other than a handful of families who made appointments with me, all

parents/guardians of volleyball and football players were present at one of the meetings.

- Current Enrollment as of Sept 6

GRADE LEVEL	NUMBER
7TH GRADE	35
8TH GRADE	26
9TH GRADE	45
10TH GRADE	33
11TH GRADE	24
12TH GRADE	37
TOTAL	**200**

SUPERINTENDENT REPORT

- A census was taken as of Friday, September 8th

GRADE LEVEL	2016-2017	2017-2018
3 YR OLD PRESCHOOL	28	27
4 YR OLD PRESCHOOL	31	34
K-6	229	228
7-12	197	200
TOTAL	**487**	**489**

- I am working on a new contract for the district's photocopiers. Thus far, three companies are working on bids. I plan to invite a fourth company to bid the copier contract.
- I am excited to inform you about our upcoming student and parent education program called "Screenagers." This educational activity involves a professionally produced movie discussing children and families utilization of digital screen time. The student assemblies is scheduled for September 21, 2017 followed by a showing for all parents in the main gym at 7:00 pm. This documentary is produced by Dr. Delaney Ruston M.D. Screenagers is about the impact of the digital age on children and how to help families minimize harmful effects and help families find balance. We will provide child care and Spanish interpretation. The movie comes with Spanish subtitles to help parents.

BOARD COMMITTEE REPORTS

BUSINESS & FINANCE

The committee met on August 29 to review final August bills. The team also reviewed the proposed 2017-18 school budget. An action item will be presented later in the meeting.

SCHOOL IMPROVEMENT & STRATEGIC PLANNING

October 11th has been set for the annual Board of Education Retreat at ESU #1 at 5:00pm.

DISCUSSION AND ACTION ITEMS

CONSENT AGENDA

Motion to approve the Consent Agenda passed with a motion by Conley and a second by Johnson.

Yea: Borg, Brown, Conley, Donner, Johnson, Victor
Nay: None
Yea: 6, Nay: 0

Bills were reviewed by the Finance Committee and approved as follow: General: $327,842.63; Lunch: $21,426.51; Depreciation: $10,321.12; Payroll: $182,266.21; Activities: $3,207.49

DISCUSS AND TAKE APPROPRIATE ACTION ON AN OPTION ENROLLMENT REQUEST FOR A MINOR STUDENT OF MS. LETICIA ROMERO-GONZALEZ.

Motion to approve option enrollment request passed with a motion by Victor and a second by Conley.

Yea: Borg, Brown, Conley, Donner, Johnson, Victor
Nay: None
Yea: 6, Nay: 0

DISCUSS AND TAKE APPROPRIATE ACTION ON THE 2017-2018 BUDGET WITH CONSIDERATION FOR THE FOLLOWING FUNDS: GENERAL, DEPRECIATION, EMPLOYEE BENEFITS, CONTINGENCY, ACTIVITIES, SPECIAL BUILDING, BOND, SCHOOL LUNCH, QUALIFIED CAPITAL PURCHASE, COOPERATIVE AND STUDENT FEE FUNDS.

The district's property valuation decreased by -0.45% this year, which translates to one cent of tax generating $49,830 as compared to one cent last year generating $50,055 in taxes. Wakefield Community School is an equalized school district. This year equalization state aid increased to $499,159 from the prior year of $116,212. The district's net option funding decreased by $30,000 and allocated income tax funds decreased by $6,554.

During the 2017-18 state aid will be $569,402 and for the 2016-17 year state aid was $240,407. This represents an increase of $328,993 in state aid.

This budget has a reduction of 0.5 cents in the Qualified Capital Purpose Undertaking Fund (QCPUF) for the upcoming year setting the levy at 0.022727 cents which will generate an estimated $113,250 toward our debt payments for the energy conservation project. This represents a decrease of one-quarter cents. The Special Building Fund remains the same at the 1.5 cents amount, which will generate approximately $74,745 for new projects. The Special Building Fund monies is in anticipation of constructing a bus barn facility and wrestling practice area.

The general fund tax levy will increase under this proposed budget by $0.014566 cents. The overall levy assessment will increase by $0.012042 which is approximately 1.25 cents. The proposed levy is $0.994472 cents.

Motion to adopt the 2017-2018 budget as presented passed with a motion by Victor and a second by Donner.

Yea: Borg, Brown, Conley, Donner, Johnson, Victor
Nay: None
Yea: 6, Nay: 0

DISCUSS AND TAKE APPROPRIATE ACTION ON THE DISTRICT PROPERTY TAX REQUEST(S) FOR THE 2017-2018 SCHOOL FISCAL YEAR.

The tax request for the general fund is $4,766,705. The Special Building Fund request is $75,500 and the Qualified Capital Purpose Undertaking Fund for K-12 is $113,250. Total Personal and Real Property Tax request is $4,955,456 Failure to adopt the levy request would result in the County Assessor's taxing at last year's rates in each of the fund areas.

	2016-2017 BUDGET INFORMATION		2017-2018 BUDGET INFORMATION	
FUND	2016-17 PROPERTY TAX REQUEST	2016 TAX RATE	2017-18 PROPOSED PROPERTY TAX REQUEST	PROPOSED 2017 TAX RATE
GENERAL FUND	4,715,365.61	0.942027	4,766,705.00	0.956593
BOND FUND	0.00	0.00	0.00	0.00
SPECIAL BLDG	75,841.41	0.015151	75,500.00	0.015152
QCPUF	126,402.02	0.025252	113,250.50	0.022727
TOTAL	**4,917,609.04**	**0.982430**	**4,955,455.50**	**0.994472**

Motion to adopt the new property tax request for the 2017-2018 year passed with a motion by Brown and a second by Johnson.

Yea: Borg, Brown, Conley, Donner, Johnson, Victor
Nay: None
Yea: 6, Nay: 0

DISCUSS 2016-17 ACT SCORE RESULTS.
The National ACT exam serves as a measure of college readiness to attend a four year college or university. This report reflects students that took the ACT outside the state ACT assessment. A total of 22 junior/seniors participated in the ACT exam last year having a school composite score of 20.5. The composite score declined 0.6 tenths from the 2016 year and is below the state composite score of 21.4. Please be aware that our scores can vary greatly with the small number of students taking the exam.

DISCUSS AND TAKE APPROPRIATE ACTION TO DECLARE SURPLUS PROPERTY.
Items to be declared surplus property:

- Ed Mark Level 1 & 2 reading series. (special education)
- Assortment of Hand power tools: 4 drills, 2 circular saws, small belt sander and orbital sander.
- 1 - 24: RCA TV
- 1 - Toshiba DVD/VHS player/recorder
- 1 - Epison Perfecta Scanner
- 7 - Computer carrying cases
- 1 - Hp 6730B Laptop computer, Windows 97
- 1 - Cabinet - Rex's office
- 2 - IBR surge protectors
- 1 - 3 COM switch & 3 face plates
- 2 - Kitchen open cabinet/cart
- 2 - Student lunch tables
- 55 - high school student desks
- 1 - cart
- 60+ elementary chairs

Motion to approve the items listed above as surplus property passed with a motion by Donner and a second by Victor.

Yea: Borg, Brown, Conley, Donner, Johnson, Victor
Nay: None
Yea: 6, Nay: 0

DISCUSS THE REVISED PRESENTATION ON THE POSSIBLE WAKEFIELD - ALLEN GIRLS VOLLEYBALL AND BASKETBALL AGREEMENT.

UPCOMING DATES AND TIMES
Public & Personnel Relations Committee Meeting - September 27 at 5:30pm
Board Retreat at ESU #1 - October 11 at 5:00pm
Regular Board Meeting - Tuesday, October 17 at 7:00pm

ADJOURNMENT
Motion to adjourn the meeting at 8:19pm passed with a motion by Donner and a second by Johnson.

Yea: Borg, Brown, Conley, Donner, Johnson, Victor
Nay: None
Yea: 6, Nay: 0

Bree Brown, Secretary

Becky Gothier, Recording Secretary