MILFORD BOARD OF EDUCATION BUSINESS MEETING
Parsons Board Room
70 West River Street
Milford, CT 06460

August 25, 2025
7:00 - 9:00 p.m.

Live Streamed on YouTube
MGAT Edu Link on YouTube
Available on Optimum and Frontier Government Access Channels

The Public Comment portion of our agenda gives members of the public the opportunity to comment on matters that pertain to the Board of Education. Please keep in mind that the structure of our meeting does not allow for two-way dialogue during public comment or to answer questions, and we ask that you keep your comments limited to 3 minutes.

Citizens who only want to watch the meeting have the option to access the YouTube live stream: MGAT Edu Link on YouTube or one of the cable Government Access Channels.

Agenda

I. Call to Order

II. Roll Call

III. Public Comment

Public Comment
Speakers may offer objective comments about school operations and programs. The Board encourages speakers not to express personal complaints or defamatory comments about the Milford Board of Education personnel or any person associated with the Milford Public School System. Security issues and matters relating to negotiations/grievances will not be permitted. Consistent with the principles of the Federal Education Right to Privacy Act, discussion of students is prohibited absent parental waiver. Public comment does not allow for two-way conversation between speakers and the Board. We welcome and appreciate your comments and opinions and all will be taken into consideration. Please note our meetings are televised and live-streamed on YouTube. We ask that you state your name and address for the record and limit your comments to three minutes.

IV. Chair's Report

V. Superintendent's Report
- A. Introduction of New Administrators - Dr. Anna M. Cutaia
  1. Thomas Zenowitz, Director of Pupil Personnel Services
  2. Kimberly Vigil, Associate Director of Talent Management & Development
  3. Annamaria Simonelli, Principal of Calf Pen Meadow Elementary School
  4. Lisa Swanson, Principal of East Shore Middle School
  5. Stephanie Quarato, Instructional Supervisor of STEM PK-5
  6. Adam Apicella, Instructional Supervisor of STEM 6-12
- B. Food Service Financials Report - Mrs. Eileen Faustich
- C. Instructional Highlight: Summer Curriculum & Professional Learning Update - Mr. Steve Autieri
- D. Family Resource Center Grant (Action Requested) - Mr. Autieri
- E. Preliminary Enrollment Report - Dr. Cutaia
- F. Disbursement Report - Mr. Sean Brennan
- G. Talent Management and Development Report - Ms. Wendy Kopazna

Any individual with a disability who needs special assistance to participate in the meeting, should contact the Assistant Superintendent of Business and Operations at 783-3405, as soon as possible.

VI. Consent Agenda Items - Minutes for Consideration

A. Consideration of Minutes

1. July 14, 2025 Business Meeting
2. August 13, 2025 Special Meeting

VII. Board Comment

VIII. Adjournment

Any individual with a disability who needs special assistance to participate in the meeting, should contact the Assistant Superintendent of Business and Operations at 783-3405, as soon as possible.

MILFORD BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: August 25, 2025

Prepared By: Eileen Faustich **Presented By:** Eileen Faustich

Attachments: Food Service Financial Report July 1, 2024 to June 30, 2025 (1 page)

Subject: Food Service Financial Report

Connection to Milford Public Schools Commitments: Commitment #8: We are committed to operational excellence that ensures Milford Public Schools invests in the newest and most advanced practices to ensure relevant and progressive educational opportunities for all students.

Background: In accordance with EL-7.9 (Financial Administration), attached for your review is the Milford Board of Education Food Services 2024-2025 Financial Report, which includes information through June 30, 2025.

Status: A brief explanation of the food service financial status report for the 2024-2025 school year will be shared with the Board.

RECOMMENDATION: No action, for information purposes only.

Recommended by the Superintendent: _____

Agenda Item # _____

2024-2025	JUL.-SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUN.	SUMMARY
RECEIPTS RECEIVED & PROJ. REIMBURSEMENTS	$166,473	$153,069	$137,100	$112,875	$120,420	$122,444	$142,816	$100,873	$123,325	$47,742	$1,227,136
MISC. INCOME	$9,386	$4,840	$5,530	43.75	$715	$520	$105	$412	$1,406	$7,580	$30,539
FEDERAL GRANTS- STAR Funds	$1,953	$2,241	$1,845	$1,433	$1,879	$1,616	$1,921	$1,694	$1,989	$596	$17,167
STATE GRANTS-HFC, State Match, Breakfast,							$36,261	$22,065		$42,174	$100,500
FEDERAL REIMBURSEMENT -MEALS	$120,273	$129,848	$105,939	$88,184	$114,885	$100,300	$117,443	$96,069	$125,434	$39,091	$1,037,466
FEDERAL LOCAL FOOD INCENTIVE PROGRAM							3,115			9,320	12,435
FUND BALANCE PLANNED EXPENSES			52,930			13,321					66,251
TOTAL PROJECTED RECEIPTS	$298,085	$289,999	$303,343	$202,535	$237,900	$238,202	$301,661	$221,112	$252,154	$146,503	$2,491,494
DISBURSEMENTS											
COST OF FOOD USED	$142,189	$118,760	$107,438	$82,796	$119,901	$107,998	$121,638	$106,404	$140,344	$40,026	$1,084,620
COST OF SUPPLIES USED	$14,272	$10,362	$8,693	$7,384	$8,831	$8,881	$8,078	$11,028	$7,295	$3,072	$88,648
OTHER COSTS	$51,743	$5,603	$60,149	$3,337	$2,152	$15,939	$681	$12,299	$2,099	$661	$154,663
COST OF LABOR	$250,402	$159,812	$145,135	$121,742	$150,497	$128,919	$145,621	$126,482	$160,017	$31,384	$1,393,808
TOTAL OPERATING COST	$458,607	$294,537	$321,416	$215,260	$281,381	$261,737	$276,018	$256,213	$309,755	$75,143	$2,721,739
PROJECTED NET PROFIT(LOSS)	-$160,522	-$4,538	-$18,072	-$12,725	-$43,481	-$23,535	$25,643	-$35,101	-$57,602	$71,360	-$230,245
YEAR TO DATE P&L BY MONTH	-$160,522	-$165,060	-$183,132	-$195,857	-$239,338	-$262,873	-$237,231	-$272,331	-$329,933	-$258,572	

2023-2024	JUL.-SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUN.	SUMMARY
RECEIPTS RECEIVED & PROJ. REIMBURSEMENTS											
CASH & CREDIT CARD RECEIPTS	$135,347	$147,532	$128,601	$121,866	$112,832	$117,441	$127,134	$110,968	$129,423	$42,190	$1,173,334
MISC. INCOME	$735	$6,470	$10,159	$456	$237	$330	$6,736	$2,783	$2,897	$6,119	$36,922
FEDERAL GRANT	$23,938	$33,168	$32,400	$156,065	$29,083	$26,961	$29,070	$26,357	$34,484	$8,539	$400,065
STATE REIMBURSEMENT		$8,489						$24,413	$45,990	$34,479	$113,371
FEDERAL REIMBURSEMENT EMERGENCY FEEDING SS	$114,928	$129,747	$116,059	$98,338	$115,505	$112,173	$115,369	$106,565	$135,950	$34,746	$1,079,380
TOTAL PROJECTED RECEIPTS	274,948	325,406	287,219	376,725	257656.72	256,905	278,309	271,086	348,743	126,073	2,803,071
DISBURSEMENTS											
COST OF FOOD USED	$176,748	153,696	$130,718	$101,004	$125,814	$138,153	$123,421	$108,653	$152,476	$46,949	$1,257,632
COST OF SUPPLIES USED	$16,503	$16,123	$12,466	$8,003	$9,299	$9,330	$9,052	$11,028	$7,295	$2,859	$101,162
OTHER COSTS	$90,357	$11,331	$11,720	$3,693	$11,844	$4,013	$4,013	$3,020	$2,098	$138,196	$283,587
COST OF LABOR	$241,616	$148,551	$138,059	$139,074	$134,725	$138,614	$138,614	$123,661	$152,321	$48,076	$1,402,576
TOTAL OPERATING COST	$525,224	$329,701	$292,964	$251,774	$281,682	$290,110	$274,633	$244,637	$325,496	$228,736	$3,044,957
PROJECTED NET PROFIT(LOSS)	-$250,276	-$4,295	-$5,745	$124,951	-$24,026	-$33,206	$3,676	$26,449	$23,247	-$102,663	-$241,886
YEAR TO DATE P&L BY MONTH	(250,276)	(254,571)	(260,315)	(135,365)	(159,390)	(192,596)	(188,920)	(162,471)	(139,223)	(241,886)	

2024-2025	JUL.-SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUN.	SUMMARY
# OPERATING DAYS	23	22	18	15	21	17	20	16	21	8	181
# OF YEAR TO DATE OPERATING DAYS	23	45	63	78	99	116	136	152	173	181	
# BREAKFASTS SERVED	13,226	15,363	12,930	10,431	13,470	11,137	14,151	11,768	15,775	4,625	122,876
# YEAR TO DATE BREAKFASTS SERVED	13,226	28,589	41,519	51,950	65,420	76,557	90,708	102,476	118,251	122,876	
# TYPE A LUNCHES SERVED	55,964	55,741	46,523	38,875	49,678	43,130	50,214	39,884	52,048	16,651	448,708
# YEAR TO DATE TYPE A LUNCHES SERVED	55,964.00	111,705.00	158,228.00	197,103.00	246,781.00	289,911.00	340,125.00	380,009.00	432,057.00	448,708.00	
FOOD COST PER DOLLAR EARNED	0.48	0.41	0.35	0.41	0.50	0.45	0.40	0.48	0.56	0.27	0.44
LABOR COST PER DOLLAR EARNED	0.84	0.55	0.48	0.60	0.63	0.54	0.48	0.57	0.63	0.21	0.56
OTHER COST PER DOLLAR EARNED	0.22	0.06	0.23	0.05	0.05	0.10	0.03	0.11	0.04	0.03	0.10
PROFIT(LOSS) PER DOLLAR EARNED	(1)	(0)	(0)	(0)	(0)	(0)	0	(0)	(0)	0	(0)
# HOLIDAYS PAID	2.00	1.00	1.00	1.00	2.00	1.00	0.00	1.00	1.00		10.00
# PAYROLLS	7.00	2.00	2.00	2.00	2.00	2.00	3.00	2.00	2.00	2.00	26.00

2023-2024	JUL.-SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUN.	SUMMARY
# OPERATING DAYS	21	22	19	16	20	18	19	17	22	7	181
# OF YEAR TO DATE OPERATING DAYS	21	43	62	78	98	116	135	152	174	181	
# BREAKFASTS SERVED	18,067	24,639	24,086	19,905	20,003	20,581	22,260	20,387	26,781	6,565	203,274
# YEAR TO DATE BREAKFASTS SERVED	18,067	42,706	66,792	86,697	106,700	127,281	149,541	169,928	196,709	203,274	
# TYPE A LUNCHES SERVED	51,581	56,530	50,217	42,122	49,364	48,195	49,237	44,906	56,279	14,898	463,329
# YEAR TO DATE TYPE A LUNCHES SERVED	51,581.00	108,111.00	158,328.00	200,450.00	249,814.00	298,009.00	347,246.00	392,152.00	448,431.00	463,329.00	
FOOD COST PER DOLLAR EARNED	0.64	0.47	0.46	0.27	0.49	0.54	0.44	0.40	0.44	0.37	0.45
LABOR COST PER DOLLAR EARNED	0.88	0.46	0.48	0.37	0.52	0.54	0.50	0.46	0.45	0.33	0.50
OTHER COST PER DOLLAR EARNED	0.39	0.08	0.08	0.03	0.08	0.05	0.05	0.05	0.04	1.11	0.14
PROFIT(LOSS) PER DOLLAR EARNED	(1)	(0)	(0)	0	(0)	(0)	0	0	0	(1)	(0)
# HOLIDAYS PAID	2.00	1.00	1.00	1.00	2.00	1.00	0.00	1.00	1.00		10.00
# PAYROLLS	7	2	2	2	2	2	3	2	2	2	26

MILFORD BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: August 25, 2025

Prepared By: Mr. Steven Autieri **Presented By:** Mr. Steven Autieri

Subject: Instructional Highlight: Summer Curriculum & Professional Learning

Attachments: N/A

Connection to District Commitments:
#4: We are committed to consistently engineering, supporting, and celebrating high-quality instruction that engages all learners in cultivating scholarship, personal development, citizenship, creativity, and innovation.
#6: We are committed to engineering a professional learning system that is responsive to the needs of our adult learners and will support high quality instruction. Our aim is to build and support ongoing collaborative relationships that encourage risk taking designed to improve instructional practices.
#7: We are committed to curricula that are rooted in high-quality learning experiences, are aligned to prioritized standards, and are grounded in Milford's Vision of the Learner. All learners will engage in authentic experiences that are embedded in scholarship, personal development, citizenship, creativity, and innovation.

Background: The Instructional Division continues to prioritize opportunities for educators to engage in curriculum and assessment development during the summer months aligned to our long-range Milford Public Schools Curriculum Revision Calendar which provides a timeline for the pace of curriculum writing and revision.

In addition to the regular core curriculum work that was accomplished this summer, the Office of Teaching & Learning held several professional learning workshops for educators. At the pinnacle was the delivery of HQI Live! Season 6. The institute featured a 6-day professional learning series in which our MPS teachers had the opportunity to view live instruction of a unit and debrief the guest teachers' intentional planning and intentional instructional moves through the HQI model. HQI Live! Season 6 featured connections to our themes of belonging, consistency, and coherence. New this season, educators engaged in professional learning networks in the afternoon on specific topics from the HQI model. The summer also featured our second annual K-12 Literacy Summit with a focus on 6-12 applied vocabulary, reading, and writing, and connections for instructional coaching.

Status: Mr. Autieri will provide a review of curriculum work and professional learning from the summer of 2025..

RECOMMENDATION: For informational purposes only. No action is needed.

Recommended by the Superintendent: _____

Agenda Item # _____

MILFORD BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting on: August 25, 2025

Presented By: Mr. Steven Autieri

Subject: CSDE Grant Award to Milford Family Resource Center

Attachment: N/A

Connection to Milford Public Schools Commitments:

#2 - We are committed to expanding and strengthening our relationships within the Milford community at large by recognizing that strong partnerships between our schools, families, and community stakeholders increase opportunities for student success.

Background: Since 1994, the Milford Family Resource Center (MFRC) has offered a variety of opportunities and services to the Milford community. Opportunities include playgroup sessions, family workshops, individual support/coaching, support with school based processes, and home visits. Services provided by the Family Resource Center primarily focus on establishing a continuum of care by connecting families to organizations or community groups within Milford that further support and strengthen the healthy growth and development of children and their families.

The MFRC is located at Pumpkin Delight School. The MFRC is currently staffed by one program coordinator and one full time staff member. The MFRC is a member of the Connecticut Family Resource Center Alliance which utilizes the *Parents as Teachers* curricula.

Status: The Connecticut State Department of Education currently requires all Family Resource Centers to reapply for the Family Resource grant. The Connecticut State Department of Education has allocated $111,363.00 to the Milford Public Schools for the fiscal year 2025-2026. As a program of the Milford Public Schools, the State Department of Education requires that the Milford Board of Education approve acceptance of the grant.

RECOMMENDATION: That the Board of Education approve the CSDE Grant for the Milford Family Resource Center in the amount of $111,363.00 for the fiscal year 2025-2026.

Recommended by the Superintendent:_____

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MILFORD BOARD OF EDUCATION
AGENGA ITEM

For Consideration by the Board of Education at the Meeting of: August 25, 2025

Prepared By: Dr. Anna Cutaia **Presented By:** Dr. Anna Cutaia

Subject: Preliminary Enrollment Report

Attachment: Preliminary Enrollment Report as of August 25, 2025

Connection to Milford Public Schools Commitments: #9- We are committed to operational excellence that ensures Milford Public Schools invests in the newest and most advanced practices to ensure relevant and progressive educational opportunities for all students.

Background: Each year in November/December, we develop an enrollment projection for our proposed budget based on historical and current school year data. We update that projection throughout the budget process. The purpose of the projection is to determine staffing, particularly at the elementary school levels.

Status: The attached Preliminary Enrollment Report will be discussed Monday night.

RECOMMENDATION: N/A - For informational purposes.

Recommended by the Superintendent: _____

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2025-2026								NUMBER OF	AVERAGE	PRE-K
Enrollment Report as of 8/21/2025 9:00 A.M.							TOTAL	CLASSROOM	CLASS	
	K	**1**	**2**	**3**	**4**	**5**	**STUDENTS**	**STAFF**	**SIZE**	
CALF PEN	35	42	50	42	46	54	**269**			
Staff for 25-26	2	3	3	2	2	3		**15**	**17.9**	
avg. class size	*17.5*	*14.0*	*16.7*	*21.0*	*23.0*	*18.0*				
J.F. KENNEDY	40	39	44	38	47	39	**247**			29
Staff for 25-26	3	2	3	2	3	2		**15**	**16.5**	
avg. class size	*13.3*	*19.5*	*14.7*	*19.0*	*15.7*	*19.5*				
LIVE OAKS	41	33	25	49	41	31	**220**			58
Staff for 25-26	3	2	2	3	2	2		**14**	**15.7**	
avg. class size	*13.7*	*16.5*	*12.5*	*16.3*	*20.5*	*15.5*				
MATHEWSON	53	53	62	57	50	61	**336**			
Staff for 25-26	3	3	4	3	3	3		**19**	**17.7**	
avg. class size	*17.7*	*17.7*	*15.5*	*19.0*	*16.7*	*20.3*				
MEADOWSIDE	47	48	49	40	48	39	**271**			
Staff for 25-26	3	3	3	2	3	2		**16**	**16.9**	
avg. class size	*15.7*	*16.0*	*16.3*	*20.0*	*16.0*	*19.5*				
ORANGE AVE.	57	66	69	66	62	67	**387**			34
Staff for 25-26	3	4	4	3	3	4		**21**	**18.4**	
avg. class size	*19.0*	*16.5*	*17.3*	*22.0*	*20.7*	*16.8*				
ORCHARD HILLS	52	54	65	56	54	58	**339**			
Staff for 25-26	3	3	4	3	3	3		**19**	**17.8**	
avg. class size	*17.3*	*18.0*	*16.3*	*18.7*	*18.0*	*19.3*				
PUMPKIN DELIGHT	27	25	32	36	28	30	**178**			84
Staff for 25-26	2	2	2	2	2	2		**12**	**14.8**	
avg. class size	*13.5*	*12.5*	*16.0*	*18.0*	*14.0*	*15.0*				
Average Class Size by Grade	16.0	16.4	15.8	19.2	17.9	18.0	**2247**	**131**	**17.2**	**205**
Number of Classes	22	22	25	20	21	21				
TOTAL ELEMENTARY	**352**	**360**	**396**	**384**	**376**	**379**			**Total Elementary**	**2452**

	6	**7**	**8**	**Total**
East Shore	121	97	123	341
Harborside	126	133	157	416
West Shore	135	136	127	398
Grade Totals	382	366	407	

Total Middle School **1155**

	9	**10**	**11**	**12**	**Total**
LAW	203	177	193	193	766
FORAN	159	177	181	189	706
The Academy	1	5	12	12	30
Parsons Programs	0	0	0	10	10
Grade Totals	363	359	386	404	

Total High School **1512**

District Total Enrollment **5119**

MILFORD BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: August 25, 2025

Prepared By: Mr. Sean Brennan **Presented By:** Mr. Sean Brennan

Attachments: Cash Disbursements over $1,500 for the Month of July 2025 (4 pages)

Subject: Disbursement Report

Connection to Milford Public Schools Commitments: Commitment #9: We are committed to operational excellence that ensures Milford Public Schools invests in the newest and most advanced practices to ensure relevant and progressive educational opportunities for all students.

Background: The administration provides a listing of all expenditures over $1,500.00 per vendor to the Board of Education for the previous month for their review. This list also provides expenditures from both State and Federal Funds.

Status: Cash Disbursement Report has been compiled for the month of July 2025 and is attached for the Board's review.

RECOMMENDATION: None – for informational purposes only.

Recommended by the Superintendent:_____

Agenda Item # _____

G/F CASH DISBURSEMENTS FOR JULY 2025 OVER $1,500

FY	NO.	VENDOR	AMOUNT	DESCRIPTION	ACCT
26	246086	UNUM LIFE INSURANCE COMPANY	1,938.82	LONG TERM DISABILITY INSURANCE PREMUIM-JULY 2025	2002
26	245939	BD OF ED RETIREE	1,775.70	MEDICARE REIMBURSEMENT	2006
26	246025	BD OF ED RETIREE	1,913.40	MEDICARE REIMBURSEMENT	2006
26	246028	BD OF ED RETIREE	2,723.50	MEDICARE REIMBURSEMENT	2006
26	246034	BD OF ED RETIREE	6,708.00	MEDICARE REIMBURSEMENT	2006
26	246054	ANTHEM BLUE CROSS/BLUE SHIELD	177,558.04	HEALTH INSURANCE PREMIUMS-OVER 65-JULY 2025	2006
26	246055	BESTCO HARTFORD	45,066.00	HEALTH INSURANCE PREMIUMS-OVER 65-JULY & AUG 2025	2006
25	246003	KAPLAN, MICHAEL D MD	3,200.00	SP ED EVALUATION SERVICES-JULY 2025	3232
25	245909	BRIDGES INC	6,313.98	MENTAL HEALTH SERVICES-JL,WS-MAY-JUNE 2025	3235
26	245968	BRIDGES INC	1,668.84	MENTAL HEALTH SERVICES-JL,WS-JUNE 2025	3235
26	245982	MICHELLE RAGOZZINE & ASSOCIATES LLC	3,806.25	SP ED BCBA CONSULTATION & REPORT-1 STDNT-MAY-JULY 2025	3238
26	245965	BERCHEM MOSES PC	30,000.00	RETAINER FEE PAYMENT-1 OF 4-2025-2026	3302
26	246172	BERCHEM MOSES PC	14,000.50	LEGAL SERVICES-HR,SP ED-JUNE 2025	3302
26	245986	OMNI DATA LLC	104,120.40	SECURITY CAMERA MANAGEMENT-MAINTENANCE 2025-2026	3305
26	246201	OMNI DATA LLC	17,304.00	HONEYWELL PANIC BUTTON MONITORING-MAINTENANCE 2025-2026	3305
26	245975	CONNECTICUT BUSINESS SYSTEMS	3,563.00	PRINTER PROGRAM DESK TOP PRINTERS-JULY 2025	3306
26	245987	OMNI DATA LLC	19,350.00	AGREEMENT-T SUBSCRIPTION-2025-2026-BIDS	3306
26	246134	XEROX FINANCIAL SERVICES	21,850.00	COPIER LEASE-07/04-08/03/25	3306
26	245976	E-RATE FIRST LLC	6,279.91	USF PRG E-RATE,ECF PRG ECF- FILING SVC-2025-2026	3308,5401
25	245935	UNITED ILLUMINATING CO	2,168.74	ELECTRICITY-FORAN-MAY 2025	4100
25	246094	GREENPOINT ENERGY LLC	3,992.52	PHOTOVOTAIC SOLAR POWER-JF-JUNE 2025	4100
26	245994	TAX COLLECTOR	35,106.24	SEWER TAX 2025-2026	4102
25	246009	REGIONAL WATER AUTHORITY	3,478.67	WATER CHARGE-DISTRICT SCHOOLS-JUNE 2025	4102
26	245964	APPTEGY INC	25,666.00	THRILLSHARE MEDIA ENGAGE SUBSCRIPTION-DISTRICT	4200
26	245977	EFMLA, INC	2,295.00	ANNUAL EFMLA SUBSCRIPTION-2025-2026	4200
26	245991	SECURLY INC	57,732.00	MOBIL DEVICE MANAGEMENT RENEWAL-2025-2026-DIST	4200
25	246014	SWAN ASSOCIATES INC.	22,780.00	VRF INSPECTION AGREEMENT-WS,ES-JUL 2025-JUNE 2026	4200
26	246067	JOHNSON CONTROLS INC	12,994.50	FORAN CHILER CS PSA-YR 1 OF 3 YR CONTRACT-JULY 25-DEC 25	4200
26	246074	OPERATIONSHERO, INC.	17,657.00	HEROHQ WORK ORDER SOLUTION, INVENTORY HQ PARTS SOLUTION, EVENTHQ MGMNT SOLUTION -MAINT	4200
26	246076	RED ROVER TECHNOLOGIES LLC	31,500.00	RED ROVER SUBSCRIPTION -ABSENCE MANAGEMENT & HIRING-HR	4200
26	246079	SHI INTERNATIONAL CORP	35,848.00	INSIGHTIDR ADVANCED SUBSCRPT,IVM-SUB SUBCRPT-BIDS-2025-2026	4200
26	246082	SQUARE 9 SOFTWORKS	4,740.04	SOFTWARE ASSURANCE RENEWAL-BIDS-2025-2026	4200
26	246130	SHI INTERNATIONAL CORP	13,152.35	ADOBE K-12 DISTRICT LICENSES-BIDS-2025-2026	4200
26	246193	KONE BROOKLYN	13,250.52	ELEVATOR SERVICE CONTRACT-JL,WS-2025-2026	4200
26	246195	MARCIA BRENNER ASSOCIATES LLC	11,800.00	REPORT CREATOR PLUGIN FOR POWERSCHOOL SIS-BIDS	4200
26	246203	POWERSCHOOL GROUP LLC	46,445.49	LIC & SUBSCRPT FOR STUDENT DATA BASE-25-26	4200
26	246204	POWERSCHOOL GROUP LLC	26,867.70	LIC & SUBSCRPT FOR STUDENT DATA BASE-25-26	4200
26	246205	POWERSCHOOL GROUP LLC	48,559.40	LIC & SUBSCRPT FOR STUDENT DATA BASE-25-26	4200
26	246207	POWERSCHOOL GROUP LLC	33,296.20	LIC & SUBSCRPT FOR STUDENT DATA BASE-25-26	4200
26	246206	POWERSCHOOL GROUP LLC	26,235.25	LIC & SUBSCRPT FOR STUDENT DATA BASE-25-26	4200,6902
25	245998	ARROW-LINE PAINTING LLC	6,225.00	PARKING LOT MARKINGS-WS & LAW	4300
25	245999	BOBCAT OF CONNECTICUT	3,256.63	REPAIRS TO BOBCAT-FORAN	4302
26	246169	A & S AUTO SERVICE	3,892.20	MAINTENANCE VEHICLE REPAIRS-2025-2026	4302
25	246012	STAR SUPPLY COMPANY	28,818.42	LAW MEDIA CENTER UNIT #1 & LAW MEDIA UNIT # 2	4303,4304
25	246006	NEW ENGLAND YANKEE CONSTRUCTION LLC	9,895.00	REMOVAL OF TILE & MASTIC IN CUSTODIAL ROOM AND CUSTODIAL CLOSET-LO	4304
26	246073	NEW ENGLAND YANKEE CONSTRUCTION LLC	5,280.00	REMOVAL OF TILE & MASTIC IN CUSTODIAL CLOSET AND SUPPLY CLOSET-LO	4304
25	246095	INDIVIDUAL DESIGN LANDSCAPING LLC	19,483.75	DRAINAGE IMPROVEMENTS-CP	4305
25	245934	TREASURER, CITY OF MILFORD	7,640.25	FUEL-BUSES,MAINT VEHICLES-JUNE 2025	4306,5107

26	246084	TORRCO	2,202.36	MAINTENANCE SUPPLIES-2025-2026	4307
26	246120	HOME DEPOT	1,967.88	MAINTENANCE SUPPLIES-2025-2026	4307
25	245912	GRAINGER DIVISION OF W.W.GRAINGER, INC.	2,576.34	END OF YEAR CUSTODIAL SUPPLIES-MAINT	4308
26	246119	HILLYARD-NEW ENGLAND	6,433.20	CUSTODIAL SUPPLIES-2025-26	4308
26	246188	HILLYARD-NEW ENGLAND	4,867.70	CUSTODIAL SUPPLIES-2025-26	4308
25	245926	R & E REALTY ASSOCIATES LIMITED	7,931.00	MONTHLY RENTAL FEE-MAINTENANCE-JULY 2025	4410
25	246008	R & E REALTY ASSOCIATES LIMITED	7,931.00	MONTHLY RENTAL FEE-MAINTENANCE-AUG 2025	4410
25	245997	ACES AREA COOPERATIVE EDUC. SERVICE	7,455.00	SP ED TRANSPORTATION-MAY 2025	5100
25	245918	LASSE'S LIVERY	11,287.00	SP ED TRANSPORTATION-JUNE 2025	5100,5101,5102,5103
25	245932	STS TRANSPORTATION LLC	25,708.00	SP ED TRANSPORTATION-MAY-JUNE 2025	5100,5101,5102,5103
25	245910	CAROL'S DESTINATION TRANSPORT SVS LLC	11,020.00	SP ED TRANSPORTATION-JUNE 2025	5100,5101,5103
25	246000	COORDINATED TRANSPORTATION SOLUTIONS, IN	20,820.00	SP ED TRANSPORTATION-JUNE 2025	5100,5102,5103
26	246122	JD TRANSPORTATION	1,920.00	SP ED TRANSPORTATION-JUNE 2025	5100,5103
25	245925	QUALITY TRANSPORTATION SERVICES LLC	2,750.00	SP ED TRANSPORTATION-JUNE 2025	5102
25	246013	STS TRANSPORTATION LLC	1,870.00	SP ED TRANSPORTATION-JUNE 2025	5103
25	245904	ACRISURE NE PARTNERS INSURANCE SVC, LLC	2,775.00	CONSULTING FEE-FINAL PYMNT-2024-2025	5200
26	245974	CONN INTERLOCAL RISK MANAGEMENT AGENCY	127,409.07	LAP INSURANCE PREM PYMNT 1 OF 4-2025-2026	5200
26	245973	CONN INTERLOCAL RISK MANAGEMENT AGENCY	1,626.00	LAP CLAIM PAYMENT-JUNE 2025	5202
26	245969	CABLEVISION LIGHTPATH LLC	5,262.50	ETHERNET SERVICE-DISTRICT-JULY 2025	5401
26	245985	NEXTIVA INC.	15,626.58	CLOUD BASED PHONE SERVICE-JULY 2025	5401
26	246065	FRONTIER COMMUNICATIONS	7,207.32	TELEPHONE SERVICE-203/783-3500-JULY 2025	5401
26	246115	FRONTIER COMMUNICATIONS	1,660.00	INTERNET SERVICE-203/196-6482-JULY 2025	5401
26	245972	CES-COOPERATIVE EDUCATIONAL SERVICES	16,083.00	SP ED ESY TUITION-1 STDNT-2025 & 1 STDNT-SUMMER 2025	5600
25	245929	0106 SPECIALIZED EDUCATION OF CT, INC	16,387.04	SP ED TUITION-3 STDNTS-JUNE 2025	5600,5601
25	245915	JUSTICE RESOURCE INSTITUTE, INC.	2,605.02	SP ED TUITION-1 STDNT-JUNE 2025	5601
25	245937	YALE UNIVERSITY TREASURY SERVICES	29,664.00	SP ED TUITION-9 STDNTS-JUNE 2025	5601
26	245978	GREENWICH EDUCATION GROUP LLC	8,400.00	SP ED ESY TUITION-1 STDNT-JULY 2025	5601
26	245979	HOPE ACADEMY	10,071.81	SP ED ESY TUITION-2 STDNTS-JUNE 2025	5601
26	245981	MELIORA ACADEMY, INC	73,345.00	SP ED ESY TUITION-2 STDNTS-07/07/25-08/22/25	5601
26	245983	MILESTONES BEHAVIORAL SVS/DBA CCCD INC	133,376.10	SP ED ESY TUITION-7 STDNTS-07/01/25-08/08/25	5601
26	245992	SOUTHPORT SCHOOLS, INC THE	91,790.00	SP ED TUITION-2 STDNTS-PYMNT 1 OF 2-2025-2026	5601
26	246121	HOPE ACADEMY	11,270.90	SP ED ESY TUITION-2 STDNTS-JULY 2025	5601
26	246177	BOY'S & GIRL'S VILLAGE, INC	1,686.00	SP ED ESY TUITION-3 STDNTS-JUNE 2025	5601
26	246190	HUBBARD DAY NORTH	6,020.00	SP ED TUITION-1 STDNT-JUNE 2025	5601
25	246093	BOWMAN SIGNS LLC	2,550.00	ALUM SIGNS-C/O	6100
25	246142	CT WINDOW FILM AND TINTING	16,058.21	SECURITY FILM-PD,JFK,MEAD,MATH,OA,CP,OH,LO	6100
25	245905	AMAZON.CAPITAL SERVICES	7,134.34	NON/INS SUP- B/O,ES,I/D,ACAD,JFK,LO,MATH,OA,PD,BIDS	6100,6110
25	245930	STAPLES CONTRACT & COMMERCIAL LLC	4,206.38	NON/INS SUP- HS,JL,ACAD,I/D	6100,6110
25	246011	STAPLES CONTRACT & COMMERCIAL LLC	6,344.80	NON/INS SUP- WS,ES,JFK,LO,MATH,OA,MEAD,B/O	6100,6110
26	246106	AMAZON.CAPITAL SERVICES	1,808.57	NON/INS SUP- JL,HS,C/O	6100,6110
25	246007	ODP BUSINESS SOLUTIONS LLC-ACCT#36054426	1,748.53	INS SUP- OA, MEAD, MATH, JFK,OH	6110
25	246017	W B MASON COMPANY	2,386.40	INS SUP- FORAN	6110
25	246097	STAPLES CONTRACT & COMMERCIAL LLC	1,796.79	INS SUP-OH	6110
26	246214	ZANER-BLOSER, INC.	9,698.48	INS SUP-I/D	6110
26	246178	BMI	2,870.84	BROADCAST MUSIC RENEWAL-DISTRICT SCHLS-25-26	6902
26	246182	DELTAMATH SOLUTIONS, INC	2,844.00	DELTAMATH PLUS DISTRICTWIDE LICENSE FOR ALL 6-12 TEACHERS/STDNTS-2025-2026	6902
26	246210	SCREENCASTIFY LLC	6,432.00	EDUCATOR PRO SITEWIDE ANNUAL LICENSE-07/18/25-07/18/26	6902
26	246083	TAMCO CAPITAL CORP	2,012.00	VIDEO SURVEILLANCE SERVER LEASE-AUG 2025	7350
26	246118	HEWLETT-PACKARD FINANCIAL SERVICES	82,017.33	COMPUTER LEASE-ELEMENTARY SCHOOLS-AUG 2025-JULY 2026	7350
26	245971	CASBO	1,835.00	MEMBERSHIP DUES-2025-2026	8100
26	246057	CAS	5,245.00	CAS-CIAC ANNUAL MEMBERSHIP & CAAD MEMBERSHIP- 2025-2026	8100

26	246072	NEW ENGLAND ASSOCIATION OF SCHOOLS & COL	4,515.00	MEMBERSHIP DUES-2025-2026-JF	8100
26	246123	K & M LITERACY LLC	13,044.00	ON-SITE PROFESSIONAL DEVELOPMENT- MULTIPLE DAYS	8111
26	246125	LINDAMOOD BELL LEARNING PROCESSES	1,700.00	SP ED- SEEING STARS PUBLIC REGISTRATION FOR STAFF-08/04-08/05/25	8111
26	246109	BLANCHETTE SPORTING GOODS, INC	4,050.00	SPORTS SUPPLIES-JF	8205
26	246196	MEDCO SUPPLY COMPANY	4,003.61	MEDICAL SUPPLIES FOR TRAINER-JF	8205
26	246174	BLANCHETTE SPORTING GOODS, INC	7,605.00	SPORTS SUPPLIES & SPORTS UNIFORM-JF	8205,8207
26	246199	NIXON COMPANY INC	1,634.50	ATHLETIC AWARDS-JL	8208

GRANTS CASH DISBURSEMENTS FOR JULY 2025 OVER $1,500

FY	NO.	VENDOR	AMOUNT	DESCRIPTION	GRANT	ACCT
25	245996	AMAZON.CAPITAL SERVICES	2,199.15	INS SUP-SP ED	44	6110
25	246089	CENGAGE LEARNING INC	3,110.80	NATIONAL GEOGRAPHIC LEARNING MATERIALS-JL	65	6110
25	245903	MANUFACTURERS TRAINING GROUP LLC	4,000.00	TRAVEL & VISITATION TO LAW OR FORAN FOR PROVIDING TCHR TRAINING COURSE	88	3220

MILFORD BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: August 25, 2025

Prepared By: Ms. Kopazna **Presented By:** Ms. Kopazna

Attachments: Talent Management & Development Monthly Report for August 2025

Subject: Talent Management & Development Report

Connection to Milford Public Schools Commitments: Commitment #8: We are committed to attracting, recruiting, retaining, and fostering a diverse community of talented professionals.

Background: Each month the current listing of job postings, as well as all personnel changes for the month, are shared with the Board of Education. Included in the report are: Job Postings, Personnel Recommendations, Retirements/Resignations/Terminations and Stipend Appointments.

Status: Ms. Kopazna will discuss items in this report at the Board meeting.

RECOMMENDATION: This report is for informational purposes.

Recommended by the Superintendent:_____

Agenda Item

Job Postings:

TITLE	LOCATION	CLOSING DATE
Boys Assistant Soccer Coach	Joseph A. Foran High School	Until Filled
esports coach	Joseph A. Foran High School	Until Filled
Girls Basketball Assistant Coach	Jonathan Law High School	Until Filled
Head Coach Girls Cross Country	Joseph A. Foran High School	Until Filled
Lifeguard	Joseph A. Foran High School	Until Filled
Summer Athletic Coaching Positions	Milford Public Schools	Until Filled
Elem Humanities Instructional Coach	John F. Kennedy Elementary	Until Filled
Elem World Language (Spanish) Teacher	Milford Public Schools	Until Filled
Kindergarten Teacher	Live Oaks Elementary	Until Filled
Special Education Teacher	Calf Pen Meadow Elementary	Until Filled
.6 French Teacher	Joseph A. Foran High School	Until Filled
1.0 American Sign Language Teacher	Milford Public Schools	Until Filled
Grade 7/8 Science Teacher	West Shore Middle School	Until Filled
Middle School Spanish Teacher	Milford Public Schools	Until Filled
Payroll Processor	Parsons Complex	
.6 BCBA	Milford Public Schools	Until Filled
BCBA	Milford Public Schools	Until Filled
Certified Occupational Therapist Asst	Milford Public Schools	Until Filled
Early Start Milford Parent Ambassador	Milford Public Schools	Until Filled
Early Start Milford Program Liaison	Milford Public Schools	Until Filled
Long Term Sub Speech (SLP)	Orchard Hills Elementary	Until Filled
School Nurse / Public Health Nurse	Milford Public Schools	Until Filled
Building Substitute	Jonathan Law High School	Until Filled
Long Term Paraprofessional Substitute	Calf Pen Meadow Elementary	Until Filled
Long Term Pre-K Special Ed Teacher	John F. Kennedy Elementary	Until Filled
Long Term Special Ed Substitute Teacher	Meadowside Elementary	Until Filled
Long Term Substitute Art Teacher	Meadowside Elementary	Until Filled
Long Term Substitute Physical Therapist	Milford Public Schools	Until Filled

Long Term Substitute Spanish Teacher	Jonathan Law High School	Until Filled
Middle School Building Substitute	Harborside Middle School	Until Filled
Bus Paraprofessionals	Milford Public Schools	Until Filled
Family Resource Center Part-Time	Pumpkin Delight Elementary	Until Filled
Food Service General Worker	Live Oaks Elementary	Until Filled
Food Service General Worker	Joseph A. Foran High School	Until Filled
Job Coach / PGTA Paraprofessional	Parsons Complex	Until Filled
Lunch Aide	Orchard Hills Elementary	Until Filled
On-Call Substitute Food Service Staff	Milford Public Schools	Until Filled
Paraprofessional	Calf Pen Meadow Elementary	Until Filled
Paraprofessional	East Shore Middle School	Until Filled
Paraprofessional	West Shore Middle School	Until Filled
Paraprofessional / Job Coach	Jonathan Law High School	Until Filled
PM Program Site Supervisor	The Academy	Until Filled
Special Education Paraprofessional	Joseph A. Foran High School	Until Filled
Special Education Paraprofessional	Orchard Hills Elementary	Until Filled
Math Tutors	Milford Public Schools	Until Filled
Tutor	Milford Public Schools	Until Filled

MBOE - Personnel Recommendations

Job	Department	Building	Last	First	Effective Date
Van Driver	PPS	District	Smith	Jamie	8/28/2025
Teacher	Music	Joseph A. Foran, The Academy	McNulty	Ian	8/25/2025
Building Substitute	Regular Programs	Jonathan Law	Daley	Carolyn	8/28/2025
Spanish Teacher	World Language	Jonathan Law	Morazzini	Margaret	8/25/2025
ESL Teacher	Adult Education	Joseph A. Foran	Stewart-Thelusca	Thalia	9/2/2025
Social Worker	PPS	The Academy	Sumner	Sara	8/25/2025
Building Substitute	Regular Programs	West Shore	McGannon	Michael	8/28/2025
Director	PPS	District	Zenowitz	Thomas	8/11/2025
Teacher	English	Harborside	Nichols	Kristen	8/25/2025
Special Education Teacher	PPS	West Shore	Haack	Samantha	8/25/2025
Psychologist	PPS	Calf Pen Meadow	Penna	Cody	8/25/2025
Building Substitute	Regular Programs	East Shore	Griesenauer	Ryne	8/28/52025
Paraprofessional	PPS	Harborside	Barclay	Tamoy	8/28/2025
Teacher	Library Media	The Academy, Pumpkin Delight	Forte	Rachel	8/25/2025
Teacher	Math	West Shore	Heshema	Caroline	8/25/2025
Spanish Teacher	World Language	Joseph A. Foran, Jonathan Law	Van	Jennifer	8/25/2025
Supervisor of STEM 6-12	Instructional Division	District	Apicella	Adam	8/25/2025
Speech Language Pathologist	PPS	John F. Kennedy	Dickson	Sophia	8/25/2025
Teacher	Regular Programs	Orchard Hills	Lynch	Riley	8/25/2025
Special Education Teacher	PPS	Joseph A. Foran	Kuryla	Thomas	8/25/2025
Paraprofessional	PPS	John F. Kennedy	Quick	Tiffany	8/28/2025
Teacher	Regular Programs	Meadowside	Mezzoni	Geri	8/25/2025
Counselor	PPS	Harborside	LeSieur	Elisabeth	8/25/2025

August 19, 2025

MBOE - Personnel Recommendations

Teacher	Regular Programs	Pumpkin Delight	Wright	Taylor	8/25/2025

MBOE - Retirements/Resignations/Terminations

Last	First	Job	Department	Building	Effective Date	Reason
Zeoli	Kathryn	General Worker	Food Services	Live Oaks	7/11/2025	Resignation
Vincent	Lisa	Kitchen Manager	Food Services	Live Oaks	9/1/2025	Resignation
Lagonigro	Shea	Occupational Therapist	PPS	Orchard Hills	7/17/2025	Resignation
Geaffary	Mallory	Special Education Teacher	PPS	Pumpkin Delight	6/30/2025	Resignation
Summers	Leigh	Special Education Teacher	PPS	Meadowside	6/30/2025	Resignation
McGinnis	Elise	Speech Language Pathologist	PPS	Live Oaks	8/23/2025	Resignation
Bogart	Claire	Social Worker	PPS	Meadowside	7/25/2025	Resignation
Falzarano	Kathryn	Special Education Teacher	PPS	John F. Kennedy, West Shore	7/28/2025	Resignation
Fameli	Alyssa	Substitute Teacher	Regular Programs	District	7/31/2025	Resignation
Luzietti	Vincent	Substitute Teacher	Regular Programs	District	7/29/2025	Resignation
Barker	Daniel Shane	Teacher	Music	East Shore, Harborside	12/31/2025	Resignation
Mundy	Anne	Substitute	Ready to Learn	Pumpkin Delight	8/5/2025	Resignation
Germanese	Mark	Paraprofessional	PPS	East Shore	8/5/2025	Resignation
Allen	Margaret	Kitchen Manager	Food Services	East Shore	8/7/2025	Resignation
Vincent	Lisa	Kitchen Manager	Food Services	Live Oaks	8/26/2025	Resignation
Fike	Patricia	Paraprofessional	PPS	West Shore	8/9/2025	Deceased
DePalma	Victoria	Teacher	English	Joseph A. Foran	8/8/2025	Resignation
Griffin	Katelyn	Paraprofessional	PPS	Parsons	8/11/2025	Resignation
Mason	Kirsten	Teacher	Science	West Shore	8/12/2025	Resignation
O'Neill	Shannon	Paraprofessional	PPS	Calf Pen Meadow	8/18/2025	Resignation
Ruocco	Brianna	Paraprofessional	PPS	Calf Pen Meadow	8/18/2025	Resignation

Student Assistance Team Stipends 2025-2026

Elementary

Amount	School	Name of Employee(s)
$1,458.00	Calf Pen	Alesha Hubball
$1,458.00	John F. Kennedy	Darlene Koosa
$1,458.00	Live Oaks	Kristine Gentile
$1,458.00	Mathewson	Shannon Nichols
$1,458.00	Meadowside	Kristen Morin
$1,458.00	Orange Avenue	Shannon Saleski Danielle Montini Andria West Christy Davis Maryanne Locke
$1,458.00	Orchard Hills	Michele Dickson Christina Rozum Kristen Worzel Nikki Wayne Elena Mayorga
$1,458.00	Pumpkin Delight	Jen Hoerner Theresa Onofreo Elisa Pitoniak Meg Delmonte John Tavella

Middle School

Amount	School	Name of Employee(s)
$1,458.00	East Shore	Michelle Barile Bonnie Etense
$1,458.00	Harborside	Elyse Gaudio
$1,458.00	West Shore	Emily Morse

High School

Amount	School	Name of Employee(s)
$1,458.00	Foran	Greg Sember Chelsea Green
$1,458.00	Jonathan Law	Susanna Mello
$1,458.00	Academy	Elizabeth Chakraborty

UNAPPROVED

Milford Board of Education
Business Meeting and Live Streamed on YouTube
Meeting Minutes

July 14, 2025

Board members present:
Meghan Doyle
Susan Glennon (Board Chair)
Scott Firmender
Tracey Irby
Thomas Koba
Christina Prete
Michael Smith

Administration present:
Dr. Anna Cutaia
Steven Autieri
Sean Brennan
Louis Giancola

Board members absent:
Loren Mahler (excused)
Adam Scobie (excused)
Cindy Wolfe Boynton (excused)

I. CALL TO ORDER

Ms. Glennon called the board meeting to order at 7:00 p.m. in the Board of Education room at Parsons Government Center. By a roll call, seven Board members were present.

II. PUBLIC COMMENT

Deanarose Wight – 35 Wendy Road – She shared that she believes the district should offer The Sound School as another vocational agricultural school option.

Erin Pinsince – 27 Cedar Hill Road – She said that the Board should look at existing contracts for its vocational agriscience school offerings and consider investing more money in career development within Milford Public Schools instead of sending students out of district.

III. CHAIR'S REPORT

Ms. Glennon shared that the next regular business meeting will be August 25, 2025.

Ms. Glennon also shared that the Board will hold a special meeting in August to discuss the Request for Proposals for a consulting firm to assist in developing its Long-Range Facilities Plan, and asked board members to share their availability.

IV. SUPERINTENDENT'S REPORT

Instructional Highlight: Superintendent's Year in Review
Dr. Cutaia presented a slide show that included an overview of the work that was accomplished throughout the 2024-25 school year (Presentation on file). She also answered questions from the Board.

Vocational Agriscience Presentation
Mr. Autieri and Mr. Brennan presented information requested by the Board in April 2025 regarding Bridgeport Regional Aquaculture Science & Technology Education Center, Trumbull AgriScience & BioTechnology Center, and The Sound School, including the application process, programming, tuition, and transportation (Presentation on file).

Dr. Cutaia stated that the recommendation is to continue the district's partnership to allow students to access Bridgeport Aquaculture School and The Trumbull VoAg Center, and the Administration answered questions from the Board.

The Board discussed the possibility of allowing students to access The Sound School as a third option for vocational agriscience education.

The Board adjourned for a recess at 8:24 p.m.

The Board resumed the session at 8:37 p.m.

Mr. Smith motioned to add an action item to the agenda to vote on the addition of a partnership with The Sound School. Mr. Firmender seconded the motion.

Ms. Glennon clarified this was only to add the action item and needed a ⅔ majority to pass. The motion passed unanimously.

Mr. Smith made a motion to add The Sound School as a third vocational agriscience school option, effective for the upcoming 2025-26 school year. Mr. Firmender seconded the motion. By a roll call vote, the motion failed – 4 no (Doyle, Koba, Irby, Glennon), 3 yes (Prete, Smith, Firmender).

Proposed 2024-25 Final Budget Transfers
Mr. Brennan presented the final 2024-25 budget transfers to the Board. He provided the Board with details of accounts showing a deficit and those with surpluses, along with the reasons. He reiterated in most cases the surpluses were the result of the administration

implementing freezes in certain accounts in anticipation of deficits in other accounts. The Administration recommended transferring $615,135 to balance the budget.

Mrs. Prete made a motion that the Milford Board of Education approve the Administration's recommended 2024-25 budget transfers in the amount of $615,135 as presented. Mr. Firmender seconded. The motion passed unanimously.

Final Quarterly Budget Report for 2024-25
Mr. Brennan shared the final quarterly budget report with the Board. He highlighted the budget shortfalls and noted the transfers will balance the budget, and answered questions from the Board.

Disbursement Report
Mr. Brennan presented the Disbursement Report for June and answered questions from the Board.

Talent Management and Development Report
Dr. Cutaia presented the TMD Report for June and answered questions from the Board. Included in the report were the personnel changes, job postings, stipends, retirements, resignations, and terminations.

V. CONSENT AGENDA ITEMS

Mrs. Prete made a motion that the Milford Board of Education approve the Consent Agenda Items: Consideration of Minutes: June 9, 2025 Business Meeting, and the June 23, 2025 Special Meeting. The motion passed unanimously.

VI. BOARD COMMENT

There was no comment from the Board.

VII. ADJOURNMENT

Mr. Firmender made a motion to adjourn. It was seconded by Mrs. Prete. Seeing no objections, Ms. Glennon adjourned the meeting at 9:09 pm.

Recording Secretary: _____
Ms. Emily Flamme

Unapproved

Milford Board of Education
Special Meeting Minutes

August 13, 2025

Board members present:
Meghan Doyle
Susan Glennon (Board Chair)
Tracey Irby
Thomas Koba
Loren Mahler
Christina Prete
Adam Scobie
Mike Smith
Cindy Wolfe Boynton

Administration present:
Dr. Anna Cutaia
Steven Autieri
Sean Brennan

Board members absent:
Scott Firmender

Ms. Glennon called the meeting to order at 6:14 p.m. in the Parsons Complex Board Room.

Nine members were present.

Ms.Wolfe Boynton moved that the Milford Board of Education adjourn to executive session for the purpose of review of the submitted proposals under the RFP process, inviting Dr. Anna Cutaia and Mr. Sean Brennan into the session. Second by Ms. Prete. Seeing no objections Ms. Glennon called to enter executive session at 6:15 p.m.

Public session was reconvened at 8:29 p.m.

Ms. Wolfe Boynton moved for adjournment, second by Ms. Prete.

Seeing no objections Ms. Glennon adjourned the meeting at 8:30 p.m.

Corresponding Secretary: _____
Ms. Wolfe Boynton