

**CITY SCHOOL DISTRICT OF THE CITY OF NORWICH
BOARD OF EDUCATION
FEBRUARY 11, 2026 - REGULAR MEETING MINUTES**

The Regular Meeting of the Board of Education of the City School District of the City of Norwich, in the County of Chenango, State of New York, was held at the District Office Conference Room, 89 Midland Drive, Norwich, New York, in said District on Wednesday, February 11, 2026.

PRESENT: Mrs. Karen Sastri, Vice-President; Mrs. Kisten Giglio; Mrs. Julia Miller; Mr. Richard O'Hara; Mr. Brian Reid; Mr. Scott Ryan, Superintendent; Mrs. Amanda Tuller, Director of Human Resources; and Mrs. Pamela Salvati, Assistant District Clerk. **ALSO:** Alivia Burrell and Emma Urgo - Student Board Members.

ABSENT: Mr. Christopher Olds, President; Mrs. Melissa Beers; and Mr. Todd Griffin, Assistant Superintendent for Business.

Mrs. Karen Sastri, Vice-President, called the meeting to order at 6:00 p.m. Pledge of Allegiance was recited by the Board.

1. **MINUTES** – Upon the recommendation by the Superintendent and on a motion by Mrs. Miller, seconded by Mr. Reid and carried 5-0, the Board of Education adopted the minutes from the January 14, 2026, Regular Meeting of the Board of Education.
2. **PUBLIC COMMENT** – Charlie Wightman shared his concerns regarding the athletic program and the age of the students on the varsity teams.
3. **EXECUTIVE SESSION -**

Mrs. Sastri asked for a motion to go into Executive Session. On a motion by Mr. Reid, seconded by Mr. O'Hara and carried 5-0, the Board went into Executive Session at 6:09 p.m. to discuss legal matters.

On a motion by Mrs. Miller, seconded by Mr. Reid and carried 5-0, the Board ended Executive Session and returned to the Regular Meeting at 6:28 p.m.

4. **DISCUSSION ITEM** – Recap of Legislative Breakfast on Saturday Feb. 7th -
Mr. Ryan asked the student members to share their experience and thoughts regarding their recent attendance at the Legislative Breakfast. Mrs. Giglio, Alivia Burrell & Emma Urgo shared their thoughts and experience.

1. **SUPERINTENDENT UPDATES –**

a. **Mid-Year Instructional & Achievement Review – Presentation attached**

- i. NWEA/i-Ready winter benchmarking and trends
- ii. January Regents review and 6-12 MTSS interventions for striving learners

b. **Initial Governor's Run review – Information attached**

2. **DISCUSSION ITEM** – (Information is attached.)

- Surplus of Flanagan Field Update – Mr. Ryan shared updates related to the proposed Flanagan Field Housing Project and asked the Board for approval to place a proposition - transfer of ownership on the May ballot for voter approval. Board members were in agreement.
- Hillcrest – Mr. Ryan asked the Board to authorize the sale of the Hillcrest Property to the Chenango Greenway and approve a proposition to be on the May ballot for voter approval.
- Guernsey Memorial Library updates.
- NBT Bank Branch at the High School.
- Transportation Center – Mr. Ryan shared a handout providing information on a possible new location. An additional NYSED review will be required before final steps can be taken. The Board approved the submission of a project request to NYSED.
- DCMO BOCES Regional 2026-2027 Calendar was shared with the Board.

3. **CONSENT ITEMS** – Upon the recommendation of the Superintendent and on a motion by Mrs. Miller, seconded by Mr. Reid and carried 5-0, the Board of Education approved the following Consent Items:

- *February 2026 Special Education & Pre-School Special Education Report*
- *January 2026 Claims Audit Report*

- *January 2026 Budget Transfer Report*
- *January 2026 Income & Expense Report*
- *December 2025 and January 2026 Treasurer's Reports*

4. ACTION ITEM –

- School Purchasing Agent – Upon the recommendation of the Superintendent and on a motion by Mr. Reid, seconded by Mr. O'Hara and carried 5-0, the Board of Education appointed the Superintendent as a School Purchasing Agent for the 2025-2026 school year.
- School Purchasing Agent – Upon the recommendation of the Superintendent and on a motion by Mr. Reid, seconded by Mrs. Miller and carried 5-0, the Board of Education appointed the District Office Trainer be appointed as a School Purchasing Agent for the 2025-2026 school year.
- 2026-2027 Instructional Calendar – Upon the recommendation of the Superintendent and on a motion by Mrs. Miller, seconded by Mr. Reid and carried 5-0, the Board of Education approved the attached Instructional Calendar for the 2026-2027 school year for *First Reading*. (Information is attached.)
- Approval of Resolution: - Upon the recommendation of the Superintendent and on a motion by Mr. O'Hara, seconded by Mrs. Miller and carried 5-0, the Board of Education approved the attached Resolution to Rescind the acceptance of Community Angel Fund Donations. (Information is attached.)

5. SALARY RECOMMENDATIONS FOR PERSONNEL - Upon the recommendation of the Superintendent and on a motion by Mr. Reid, seconded by Mrs. Miller and carried 5-0, the Board of Education approved the following Instructional and Support Staff Salary Recommendations for Personnel:

INSTRUCTIONAL STAFF

APPOINTMENTS – END OF EMPLOYMENT

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Parsons, Angie	Teaching Assistant	Resignation	01/28/2026
Bennett, Gabrielle	PLT Lead SEAL Team 6-12	Resignation	02/03/2026
Manwarren, Cora	Teaching Assistant	Resignation	02/13/2026
Nicholas, Felicia	Speech Teacher	Retirement	06/30/2026

APPOINTMENT – REGULAR SUBSTITUTE TO PROBATIONARY

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Marango, Dallas	Teaching Assistant	01/31/2026

ANNUAL GRADUATE CREDIT INCREASE

<u>Name</u>	<u>Current Credits</u>	<u>Credit Increase</u>	<u>Total Credits</u>	<u>Effective</u>
Marks, Mackenzie	18	\$540 (9 Credits)	27	01/01/2026

APPOINTMENTS – EXTRA DUTY

<u>Name</u>	<u>Area</u>	<u>Bldg.</u>	<u>Stipend</u>	<u>Effective</u>
Gray, Kelly	Yearbook Advisor	MS/HS	\$2,290 (pro-rated)	02/03/2026 – 06/30/2026
Scrivener, Megan	PLT Lead SEAL Team 6-12	MS/HS	\$3,500 (pro-rated)	02/09/2026 – 06/30/2026

APPOINTMENTS – SUBSTITUTE

<u>Name</u>	<u>Effective</u>
Biefeldt, Lyla	01/19/2026
Bosworth, Sophia	01/21/2026
Evans, Zoe	01/26/2026

SUPPORT STAFF

APPOINTMENTS – END EMPLOYMENT

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
White, Melanie	Food Service Worker	Resignation	01/15/2026
Shroyer, Caitlin	School Bus Driver	Termination	02/12/2026

Zimmerman, Jason	Cleaner	Termination	02/12/2026
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APPOINTMENTS – 2025-2026 AFTER SCHOOL PROGRAM

Name	Area	Effective
Fry, Christina	Substitute Supervisor	Resigned – Never Started
Searfoss, Cameron	Substitute Supervisor	02/11/2026 – 06/30/2026

PAID LEAVE OF ABSENCE

Name	Position	Effective
Zimmerman, Jason	Cleaner	02/06/2026 – 02/11/2026

APPOINTMENTS – SUBSTITUTE

Name	Area	Effective
Winters, Douglas	School Bus Driver	01/15/2026
Oliver, TaylorAnn	Teacher Aide	01/19/2026
Biefeldt, Lyla	Teacher Aide	01/19/2026
Bosworth, Sophia	Teacher Aide	01/21/2026
Evans, Zoe	Teacher Aide	01/26/2026

With no further business, Mrs. Sastri asked for a motion to adjourn the Regular Meeting. Mrs. Miller made a motion to adjourn the meeting, seconded by Mr. Reid and carried 5-0, the Regular Meeting of the Board of Education was adjourned at 7:54 p.m.

Respectfully,

Pamela Salvati
Assistant District Clerk

PGS