Williston Basin School District #7
820 E Broadway
PO Box 1407
Williston, ND 58802
(701)572-1580
WillistonSchools.org

School Board Application Packet

Includes:

- Statement of Candidacy
- School Board Application Form
- Statement of Interests (SFN 10172)
- Campaign Disclosure Statement (SFN 53970)*

**SFN 53970 is provided as a courtesy and is not required to file for candidacy. However, it must be filed with the North Dakota Secretary of State's office. For more information: www.sos.nd.gov/elections/campaign-finance*

Following the resignation of school board director Jeremy Brenner in March 2026, the Williston Basin School District #7 School Board has voted to appoint a qualified individual to fill the position through June 30, 2027. The remaining two years of the term, from July 1, 2027, through June 30, 2029, will be filled through the regular election process.

There will not be a public voting process for this appointment; the school board will make the appointment.

Community members interested in being considered are encouraged to submit the required documents by the deadline below.

Submission Deadline:
All submissions must be received by 4:00 PM CST on Monday, May 4, 2026.

Selection Timeline:
- May 5, 2026: Submitted applications will be provided to board members for review.
- May 6, 2026, at 12:00 PM: The board will hold a special meeting to appoint the new school board member. The appointed individual will begin service immediately.

Next Regular Board Meeting
- **May 11, 2026, at 5:30 PM:** The appointed individual will attend the meeting as a board member.

Appointed Term:
May 6, 2026 through June 30, 2027

Submit Documents to:
Mike Arnold, Business Manager
820 E Broadway
P.O. Box 1407
Williston, ND 58802
michael.arnold@willistonschools.org

For any questions regarding the application process, please contact Mike Arnold.

WILLISTON BASIN SCHOOL DISTRICT #7

Affidavit of Candidacy for Position on the School Board

State of North Dakota
County of Williams

I, the undersigned, being duly sworn, depose and say that I reside in the Williston Basin School District #7 and the State of North Dakota; that I am a candidate for a position on the School Board; and that I hereby request to have my name considered for appointment of the May 2026 School Board Director Position.

Legal Name: _____

Preferred Name: _____

Home Address: _____

City, State, Zip: _____ , _____ _____

Mailing Address: _____

City, State, Zip: _____ , _____ _____

Phone Number: _____

Position sought: School Board Director, March 6, 2026 through June 30, 2027 – At Large (Appointed)

_____ _____

Signature of Candidate Date

This form, along with School Board Application and SFN 10172 "Statement of Interests" must be delivered to Mike Arnold, Business Manager, Williston Basin School District #7 prior to 4:00 p.m. CST on May 4, 2026. These documents, completed, dated, and signed, may be returned in person at 820 E Broadway, via mail to PO Box 1407, Williston, ND 58802, or via email to michael.arnold@willistonschools.org.

Filed in the office of the Business Manager on: _____

Received by: _____

SCHOOL BOARD APPLICATION FORM

Please complete, date, and sign the following documents ***no later than 4:00 PM CST on May 4, 2026***

- Statement of Interests (SFN 10172)
- Affidavit of Candidacy
- School Board Application Form

Return completed documents to **Mike Arnold**, Williston Basin School District # 7:

In person	*Via Mail*	*Online*
820 E Broadway Williston, ND 58801	P.O. Box 1407 Williston, ND 58802	michael.arnold@willistonschools.org

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Page 3 provides additional room for extended answers if necessary.

1. Why are you interested in serving on the Williston Basin School District #7 School Board?

2. Describe your experience and involvement with Williston Basin School District #7.

3. Do you have children who attend(ed) Williston Basin School District #7?

4. What educational, professional, or civic experiences have you had that would contribute to your performance as a member of the Williston Basin School District #7 School Board?

5. What interests, skills, and abilities would you bring that would benefit the Williston Basin School District #7 School Board?

6. What do you consider to be three of the most pressing issues facing the Williston Basin School District #7 School Board?

7. School/College Area of Study

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

By signing this application, I am swearing that, at the time of my appointment, I am a qualified North Dakota elector, meaning that I am:

- A U.S. Citizen
- At least 18 years old on the day of the election
- A North Dakota resident
- A resident in the school district for at least the past 30 days

Any person who is a qualified elector of this state is qualified to be a member of the school board in the district in which the person resides (NDCC 15.1-07-14).

_____
Print Name

_____ _____
Signature of Candidate Date

To be completed by a school official

Received by: _____

Date: _____ Time: _____

This page provides additional room for extended answers if necessary.

STATEMENT OF INTERESTS

SECRETARY OF STATE
SFN 10172 (01-2024)

Secretary of State
State of North Dakota
600 E Boulevard Ave Dept 108
Bismarck ND 58505-0500
Telephone: (701) 328-2900
Toll-Free: (800) 352-0867
Fax: (701) 328-3413
Email: soselect@nd.gov
Website: Vote.ND.Gov

References to the Statement of Interests are found in North Dakota Century Code, Chapter 16.1-09.

FILING REQUIREMENTS FOR STATEMENT OF INTERESTS

1. Every candidate for elective office shall file a Statement of Interests with the appropriate filing officer with whom the candidate filed his/her Certificate of Endorsement (SFN 17196) or Petition/Certificate of Nomination (SFN 02704).
   a. Candidates for President and Vice President of the United States shall file with the Secretary of State either a Statement of Interests as required by Chapter 16.1-09 of the North Dakota Century Code or a copy of the personal disclosure statement required by the Federal Election Commission.
   b. Candidates for US Senate and US House of Representatives shall with the Secretary of State or a copy of the personal disclosure statement required by the Federal Election Commission.
   c. Candidates for statewide, legislative, or judicial office shall file with the Secretary of State.
   d. Candidates for Garrison Conservancy, Soil Conservation, or county offices shall file with the County Auditor in their county of residency.
   e. Candidates for city offices shall file with the City Auditor.
   f. Candidates for school district offices shall file with the School Business Manager of the school district.

   The Statement of Interest must be filed at the same time a Petition/Certificate of Nomination or Certificate of Endorsement is filed.

   Candidates filing a Statement of Interests for the primary election need not re-file for the general election.
2. Every person appointed by the Governor to a state agency, board, bureau, commission, department, or occupation or professional licensing board must file a Statement of Interests with the Secretary of State no later than the announcement of the appointment.
3. When to File: Every candidate for elective office must file a Statement of Interests with the appropriate filing officer at the same time as filing his/her Certificate of Endorsement (SFN 17196) or Petition/Certificate of Nomination (SFN 02704) and Affidavit of Candidacy (SFN 02703). Appointees of the Governor shall file a Statement of Interests no later than the announcement of the appointment.

SPECIAL NOTES: Items B, C, and D of this form have limited space for listing items. If you need more space, attach additional sheets in the same format and clearly identify which of the three items (B, C, or D) the additional sheet continues. Attach the additional sheets to this form. Use an "X" to indicate the "interest" relationship for (a) yourself or (b) your spouse. You are not required to list dollar amounts or the nature of the work performed in Items B, C, or D.

ASSISTANCE: Questions regarding the Statement of Interests may be directed to the Elections Unit of the Secretary of State's office at (701) 328-4146 or (800) 352-0867 (option 6), or the appropriate filing officer.

Name of candidate or appointee		Telephone number	
Spouse's name	Non-government email address (required)		
Address	City	State	ZIP code
Office which candidate is seeking (include district number, if applicable)	**OR**	Position to which appointed	

ITEM A - PRINCIPAL OCCUPATION: The occupations listed are those defined on the North Dakota state income tax return. Check only one category for the principal source of income for yourself, and only one for your spouse. Please mark and complete the box labeled "Other" if you or your spouse's occupation is not listed.

Name of business or employer

PRINCIPAL OCCUPATION/SOURCE OF INCOME (check one)

☐ Farmer ☐ Military ☐ Investor or retired ☐ Clerical and sales ☐ Government employee
☐ Business owner ☐ Laborer ☐ Professional ☐ Craftsman ☐ Student
☐ Other _____

Spouse's name of business or employer

SPOUSE'S PRINCIPAL OCCUPATION/SOURCE OF INCOME (check one)

☐ Farmer ☐ Military ☐ Investor or retired ☐ Clerical and sales ☐ Government employee
☐ Business owner ☐ Laborer ☐ Professional ☐ Craftsman ☐ Student
☐ Other _____

ITEM B - List by name each business or trust that is NOT the principal source of income, in which you and/or your spouse have a financial interest. Include any of the following that apply:

1. Any business or trust in which you and/or your spouse own a legal or equitable interest.
2. Any business or trust in which you and/or your spouse have investments. Include the name of the business or trust of which you have stocks, mutual funds, bonds, debentures, or debt obligations of corporations and/or municipal corporations. Financial interests that are contained in diversified portfolios need only be mentioned by the brokerage establishment it is with.
3. Any business or trust from which you and/or your spouse receive compensation.
4. Any business or trust paying you and/or your spouse a fee or commission for professional or consulting services. Include those public agencies from which you and/or your spouse received a fee or commission. Attorneys and others who list their principal occupation as "professional" are not required to list clients.
5. Public agencies (state or local) to which you and/or your spouse sold goods or services.

BUSINESS NAME OR TRUST NAME (include city and state where located)	SELF	SPOUSE
EXAMPLE: Make Me A Lot of Money Investment Co. (Mutual Funds) Bismarck, ND	**X**	**X**

ITEM C - List the associations or institutions with which you and/or your spouse are closely associated, or serve as a director or officer of, AND which may be affected by legislative action (for legislative candidates) or action of the officeholder of the office to which you are a candidate or appointee.

1. List organizations and associations and note the capacity of your and/or your spouse's relationship such as "member," "board of directors," "consultant," etc.
2. Place an "X" to indicate the interested party.

ASSOCIATION OR INSTITUTION	CAPACITY	SELF	SPOUSE

ITEM D - Identify by name any **business office, business directorship, or fiduciary relationship** that you and/or your spouse have held in the preceding calendar year.

1. Fiduciary means acting as a guardian, trustee, executor, administrator, or conservator for any person, whether individual or corporate. Specify the capacity of the relationship of you and/or your spouse for any of the listed businesses, trusts and/or fiduciary relationships, such as "director," "executor," "trustee," etc.
2. Place an "X" to indicate the interested party.

ASSOCIATION OR INSTITUTION	CAPACITY	SELF	SPOUSE

I, the undersigned, declare this Statement of Interests has been examined by me and to the best of my knowledge is a true, correct, and complete statement of my financial interests. I understand any intentional violation of the law requiring the filing of this statement shall result in my being deprived of my appointment or assuming the duties of the elective office.

Signature of candidate or appointee	Date

CAMPAIGN DISCLOSURE STATEMENT
COUNTY, CITY, OR SCHOOL BOARD CANDIDATES

SECRETARY OF STATE
SFN 53970 (08-2023)

Secretary of State
State of North Dakota
600 E Boulevard Avenue Dept 108
Bismarck ND 58505-0500
Telephone: (701) 328-4146
Toll-free: (800) 352-0867, option 6
Fax: (701) 328-3413
Website: Vote.ND.Gov

SEE PAGE 2 FOR REPORTING REQUIREMENTS AND INSTRUCTIONS

Campaign disclosure reporting requirements are found in North Dakota Century Code Chapter 16.1-08.1.

Section A

Name of candidate seeking or holding office			
Office candidate is seeking or currently holding			
Candidate address (street address or post office box)	City	State	ZIP code
Name of person completing this statement		Daytime telephone number	

Section B

TYPE OF STATEMENT	ELECTION DATE	STATEMENT DUE DATE	REPORTING PERIOD
☐ PRE-PRIMARY ELECTION	N/A	32 days before the election	January 1 through 40 days before the election
☒ PRE-GENERAL ELECTION	6/10/2025		
☐ PRE-SPECIAL ELECTION	N/A		
☐ YEAR-END		January 31 of each year	Entire calendar year
☐ 48-HOUR	N/A	Within 48 hours if a contribution in excess of $500 is received within 39 days before the election	39-day period before the election
☐ AMENDED (also mark applicable statement being amended above)			

Section C (This section does not apply to 48-hour statements.)

Total of all contributions received in excess of $200 (contribution detail begins on page 3)	☐ No reportable contributions for reporting period ☐ No reportable contributions since last statement filed	$
Total of all contributions received of $200 or less		$

Section D (This section only applies to year-end statements.)

EXPENDITURE CATEGORY	TOTAL
Advertising	$
Campaign loan repayment	$
Operations	$
Travel	$
Miscellaneous	$

Section E

I certify that I have examined this campaign disclosure statement, including any attached addenda for filing with this statement, and to the best of my knowledge, it is true, correct, and complete.	
Signature	Date

REPORTING REQUIREMENTS

A candidate for a county, city (in cities with a resident population of 5,000 or more), or school board (in school districts with a fall enrollment of 1,000 students or more) office, is required by law to file a statement of contributions, known as a Campaign Disclosure Statement (SFN 53970).

The statement must include the name and mailing address of all contributors who contributed in excess of $200 in the aggregate during the reporting period, the aggregated amount of the contributions from each listed contributor, and the date the most recent contribution was received from that contributor.

A year-end statement must be filed each year even if the candidate received no contributions during the year or any reportable contributions in excess of $200.

When a statement is filed, please note the options in Section C (i.e., “No reportable contributions for reporting period” and “No reportable contributions since last statement filed").

TYPES OF REPORTABLE CONTRIBUTIONS:

A gift, transfer, conveyance, provision, receipt, subscription, loan, advance, deposit of money, or anything of value, made for the purpose of influencing the nomination for election, or election, of any person to public office or aiding or opposing the circulation or passage of a statewide initiative or referendum petition or measure.

The term also means a contract, promise, or agreement, express or implied, whether or not legally enforceable, to make a contribution for any of the above purposes.

The term includes funds received by a candidate for public office or a political party or committee, which are transferred or signed over to that candidate, party, or committee from another candidate, party, or political committee or other source.

The term "anything of value" includes any good or service of more than a nominal value. The term "nominal value" means the cost, price, or worth of the good or service is trivial, token, or of no appreciable value. The term "contribution" does not include:

1. A loan of money from a bank or other lending institution made in the regular course of business.
2. Time spent by volunteer campaign or political party workers.
3. Money or anything of value received for commercial transactions, including rents, advertising, or sponsorships made as a part of a fair market value bargained-for exchange.
4. Money or anything of value received for anything other than a political purpose.
5. Products or services for which the actual cost or fair market value are reimbursed by a payment of money.
6. An independent expenditure.
7. The value of advertising paid by a political party, multicandidate political committee, or caucus which is in support of a candidate.
8. In-kind contributions from a candidate to the candidate's campaign.

INSTRUCTIONS FOR CAMPAIGN DISCLOSURE STATEMENT

SECTION A: Provide the full name of the candidate, the office the candidate is seeking or currently holding, and the address of the candidate. Also provide the name and daytime telephone number of the person completing the statement.

SECTION B: Indicate whether the statement is a pre-primary, pre-general, pre-special, year-end, 48-hour, or amended statement by checking the appropriate box(es). Unless a year-end statement, also provide the election date.

SECTION C: Provide the total of all contributions received in excess of $200. If no reportable contributions were received for the reporting period or no additional reportable contributions were received since the last statement was filed, indicate such by checking the appropriate box.

SECTION D: This section only applies to year-end statements. Provide the total of all expenditures made during the calendar year, separated into the expenditure categories listed.

SECTION E: The person completing the statement must certify that the information contained in the statement is true, correct, and complete by signing and dating the campaign disclosure statement.

SCHEDULE #1 - Contributions received in excess of $200: Provide the name and mailing address of each contributor; the total amount of the contribution; and the date the last contributed amount was received. Contributions made separately by different persons from joint accounts are considered separate contributions for reporting purposes.

FILING INSTRUCTIONS: Campaign Disclosure statements are deemed properly filed when deposited with or delivered to the appropriate filing officer within the prescribed time. A statement that is mailed is deemed properly filed when it is postmarked and directed to the appropriate filing officer within the prescribed time. If a statement is not received by the filing officer, a duplicate of the statement must be promptly filed upon notice by the filing officer of its nonreceipt.

WHERE TO FILE:

County candidates: County Auditor in the candidate's county of residence

City candidates: City Auditor in the candidate's city of residence

School board candidates: School Business Manager in the candidate's school district

SFN 53970 (08-2023)

SCHEDULE #1 - Contributions received in excess of $200 **Attach additional pages, if necessary.**

NUMBER	CONTRIBUTOR NAME	MAILING ADDRESS	CITY STATE ZIP	TOTAL OF CONTRIBUTIONS	DATE OF MOST RECENT CONTRIBUTION
EXAMPLE	JOHN DOE	100 1ST AVENUE	BISMARCK ND 58501	$ 250.00	3/15/2017
1				$	
2				$	
3				$	
4				$	
5				$	
6				$	
7				$	
8				$	
9				$	
10				$	
11				$	
12				$	
13				$	
14				$	
15				$	
16				$	
17				$	
18				$	