RECOMMENDED Descriptor Code: FAB

SCHOOL ASSIGNMENT

The Superintendent shall establish, and the Board shall approve, attendance boundaries for each district school.

Students shall attend the school to which they are assigned; however, the Board authorizes the Superintendent to grant or deny requests for individuals to attend schools outside of their designated attendance areas after consideration of the following criteria:

1. The change appears to be in the best interests of the student and the District.
2. No bus route will be extended beyond its normal run.
3. Principals of both schools involved approve of the change.
4. The transfer will not create overcrowding.

The Superintendent reserves the authority to transfer students from the assigned school to a different school when enrollment must be balanced because of classroom space requirements or class size. Transfer decisions shall comply with 20 U.S.C. 1703.

Residency Determination in Shared Custody Situations

For purposes of school assignment and boundary determination, when parents or legal guardians share joint physical custody on a 50/50 basis and reside in different attendance boundaries, placement shall be based on the residential address of the parent or legal guardian who completes the student's enrollment forms.

The District reserves the right to request documentation verifying residency and custody arrangements when necessary. False or misleading information provided for purposes of enrollment may result in reassignment of the student to the appropriate boundary school.

Employee Elementary School Attendance Option

In recognition of the District's commitment to supporting employees and promoting family engagement within our schools, employees of the District may request that their elementary-aged child attend the elementary school in which the employee works or another District elementary school of their choosing.

Such requests shall:

1. Be submitted using the district-approved form.
2. Be subject to space availability and classroom capacity.
3. Not result in the creation of additional sections or staff.
4. Not require the extension or modification of existing bus routes.

When determining if the requests will be approved, the Superintendent will base those decisions on the following priorities:

1. Boundary Students – students residing within the established boundary of the school.
2. In-House Staff – Children of employees assigned to work at the requested school.
3. District Employees – Children of WBSD7 and/or WILMAC employees requesting placement at a school other than their boundary school.

Extracurricular Eligibility

The District shall comply with all North Dakota High School Activities Association (NDHSAA) regulations regarding transfer students' eligibility for NDHSAA-sponsored programs and events.

End of Williston Basin School District #7 Administrative Policy FAB ..... Amended: 03/02/2026