Instruction Committee Agenda
School Department Board Room #2
June 20, 2024
6:00 PM

AGENDA

1. Pledge of Allegiance

2. Approval of May 16, 2024 Instruction Minutes

3. End of Year School Data Presentations:
    - Elementary Schools
    - Rochester Middle School
    - Spaulding High School
    - Bud Carlson Academy

4. Field Trips
    - 2023-2024 field trip wrap up
    - 2024-2025 SHS student trip proposals

5. 5-Year Plan

6. Public Comment – *Publicly communicating false statements about people that defame them could subject the speaker to both criminal and civil liability in the state of New Hampshire. In that vein, statements made at public input or at public hearings are not immune from potential consequences for their words. Furthermore, the fact that the public body does not prevent these statements from being made does not excuse or endorse those statements; it just means that the public body, in this case the School Board, both recognizes and respects the right to free speech enshrined in the First Amendment to our Constitution.*

7. Other

8. Adjournment

Committee Members:

Sandy Keans, Chair
Matthew Pappas, Vice Chair
Kelli Allen
Paul Cormier
Karen Stokes
Eric White

Instruction Committee Minutes
School Department Board Room #2
May 16, 2024
6:30 PM

DRAFT

Members Present	Members Absent	Also Present
Ms. Sandy Keans, Chair	Mr. Erik White	Dr. Alison Bryant
Mr. Matthew Pappas		Mrs. Kim Perkins
Ms. Kelli Allen		Guests & Public
Mr. Paul Cormier		
Mrs. Karen Stokes		

Ms. Keans called the meeting to order at 7:00 p.m. with a quorum present.

Approval of Minutes
Ms. Allen moved, second by Mr. Pappas, to approve the minutes of the April 25, 2024 Instruction Committee meeting. The motion passed unanimously.

Field Trips
Reviewed
Discussion ensued in regards to the timing of receiving the field trips.

CKLA Update
Mrs. Heidi Zollman, Elementary CIA Coach, shared an overview of Amplify - Core Knowledge Language Arts (CKLA)
Topics discussed:

- Comprehensive System to Support Every Student
- Comprehensive system in action
- Program structure
- Kindergarten – 2nd Grade
- 3rd – 5th Grade Integrated Strand
- RSD: CKLA Implementation 2020-2024
- Goals for Implementation
- Additional Resources
- Zones of Growth by Grade – Rochester
- Making connections year by year
- Knowledge rich chapter books created to engage and motivate
- Resources

Discussion ensued. The Committee would like to see more of a data trend within the cohorts themselves.

RMS Math Update
Ms. Kathy Cotton, MS/HS CIA Coach, and Sara Keller Toussaint, RMS 6th Math Teacher and Curriculum Advisor for Gr 6, shared an update of Rochester Middle School Math.
Topics discussed:

- RSD Middle School Math Timeline
- RSD Math Committee – Program Reviews
- Math Pilots: Reveal Mathematics and Ready Classroom Mathematics
- All Math Teachers will be piloting both programs – Reveal the first half and Ready the second half
- Goal: Decision on new math program made by May 2025

- Resources

Discussion ensued in regards to cost, curriculum, implementation, materials and process/instruction.

WiFi / CIC Update

Mr. Don Demars, IT Operations Manager and Mr. Phil Reid, PC Technician, addressed questions and concerns from the April Instruction Committee meeting in regards to wifi

- Cell Phone Receptions
    - Cell phone reception is poor in a lot of locations at the High School and Tech Center due to building construction
    - Cell phone reception on the school grounds is not ideal, but it is present and seems adequate for most tasks
    - Mr. Demars has contacted Verizon about better cell reception in the building
        - Verizon-specific Cell Repeater information was shared
        - Multi-carrier Cell Repeater information was shared
- WiFi Connectivity for Users
    - Curriculum
    - Connectivity
    - Solution for the balance of this school year
- Cell Phone coverage around the High School area

Discussion ensued.

- The splash page has since been removed and we are back to using wifi password. Wifi calling must be turned on in order to use.
- Access points throughout the building in curriculum spaces
- Adding two more access points near the gym
- Adding another channel pros/cons
- Network usage
- Digital Learning Specialists
- Multi-carrier solutions
- Pursue other carriers
- Education and communication to staff/students in the future

Mr. Demars and Mr. Reid also discussed the Multi Factor Authentication (MFA)

- What is it?
- What we are doing
- How it works
- **Reasons for making MFA Mandatory**
- Security Concerns
- MFA Enrollment
    - In February, CIC advised this committee that we were enabling staff to set up MFA but did not make if mandatory
    - Since then, only 100 users have set this up
    - We need to make this mandatory district-wide in order to properly protect our staff and students
- Enforcement
    - They would like to enforce MFA on staff accounts starting July 1
- Alternative to Cell Phone

Discussion ensued

Mr. Pappas moved, second by Ms. Allen, to ask the full board to set the MFA deadline for staff accounts for July 1, 2024. The motion carried unanimously.

Discussion ensued in regards to desktop computers, Chromebooks and Microsoft Windows 10. Pros/Cons

5-Year Plan
Dr. Bryant, Assistant Superintendent, recommended to hold on the 5-Year Plan until the Strategic Planning Committee presents a video in June.

Ms. Allen moved, second by Mr. Pappas, to table 5-Year Plan until we watch the video in June. The motion carried unanimously.

Public Comment - None

Other - None

Adjournment
Ms. Allen moved, second by Mrs. Stokes, to adjourn at 8:52 p.m. The motion passed unanimously.

Respectfully submitted,

Ms. Sandy Keans, Chair

Elementary School Presentations

Instruction Committee

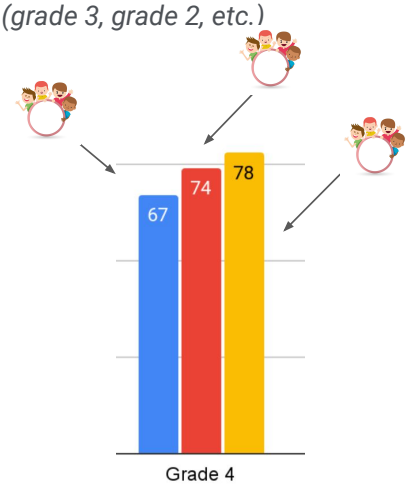
June 20, 2024

Data Overview

What is Cohort Data?

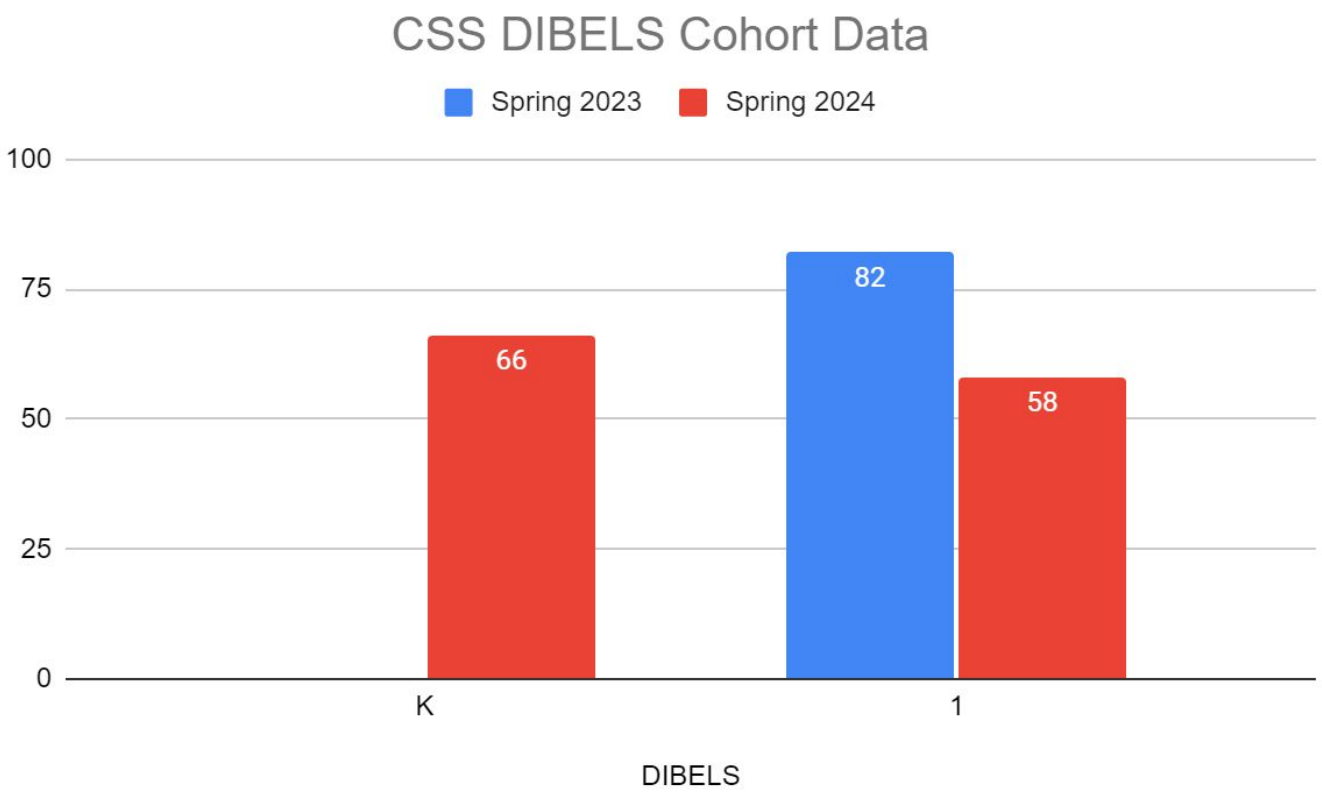
This ***cohort*** data set will show groups of students with their progress over time.

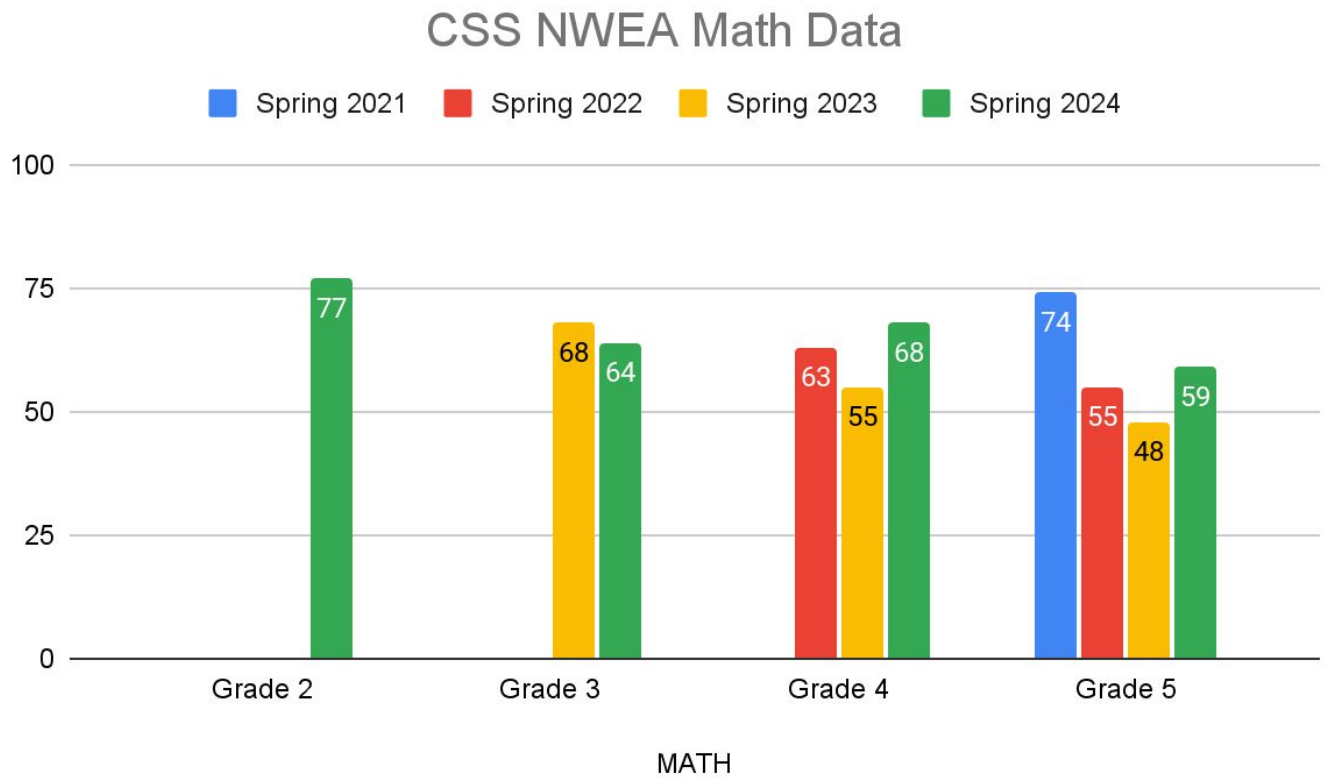
Example: *If you are looking at grade 4 data, the prior percentages are based on how* ***the same group of students*** performed *in previous years (grade 3, grade 2, etc.)*

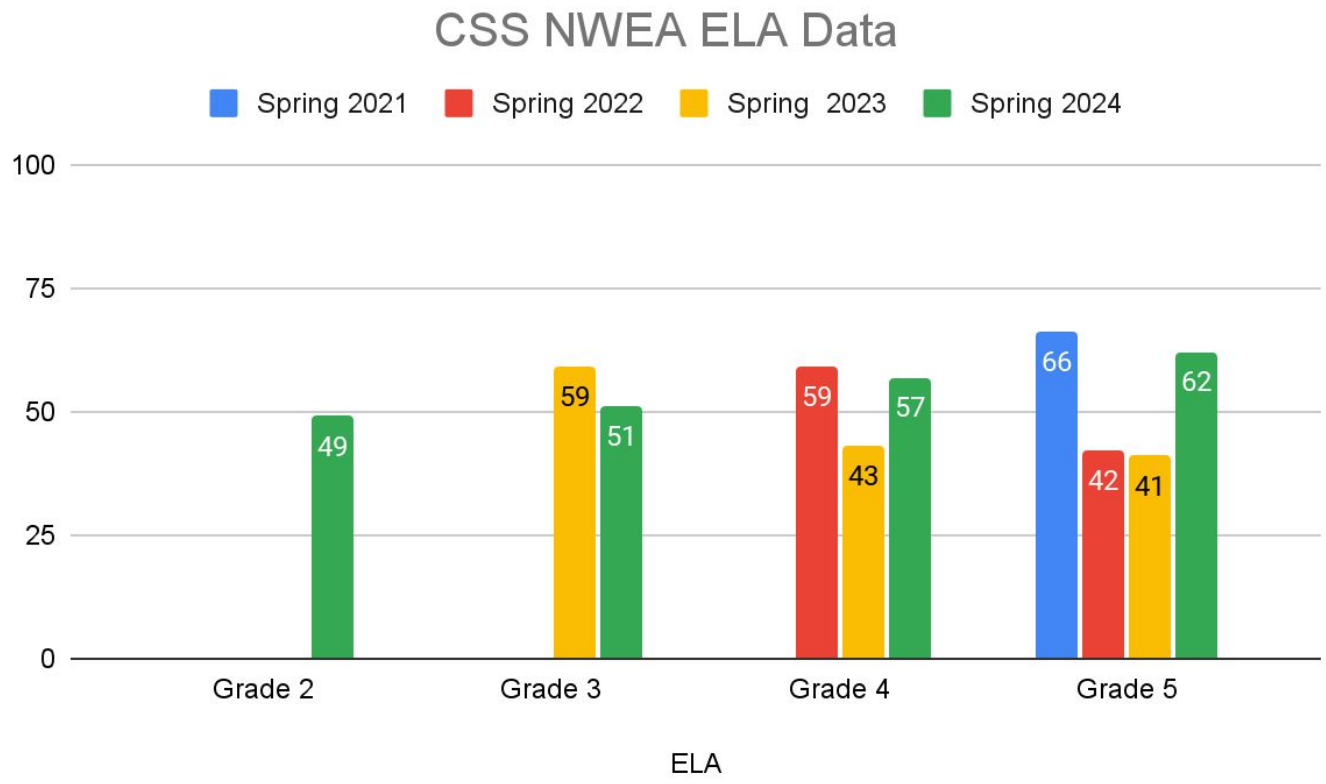




Cohort data follows the ***same students*** throughout the years!

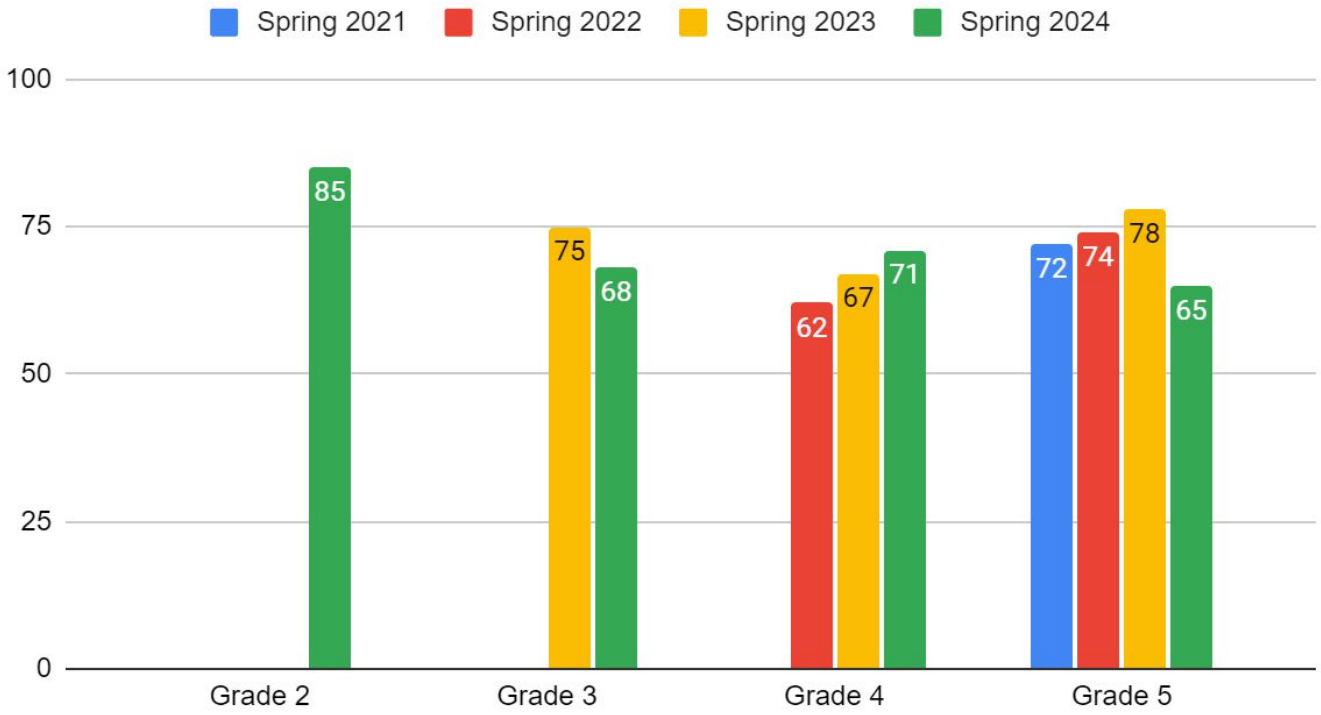

CSS DIBELS Cohort Data
Spring 2023
Spring 2024
100
75
50
25
0
66
82
58
K
1
DIBELS


CSS NWEA Math Data
Spring 2021
Spring 2022
Spring 2023
Spring 2024
100
75
50
25
0
77
68
64
63
55
68
74
55
48
59
Grade 2
Grade 3
Grade 4
Grade 5
MATH

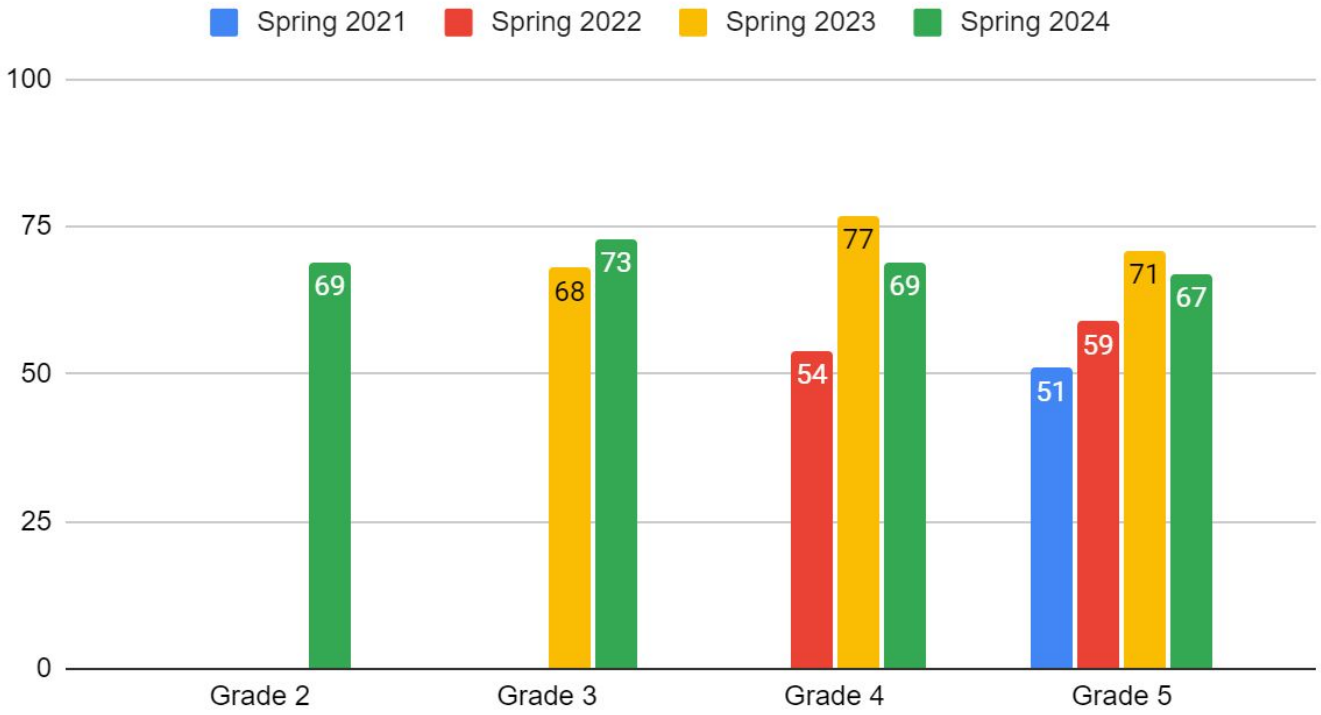

CSS NWEA ELA Data
Spring 2021
Spring 2022
Spring 2023
Spring 2024
100
75
50
25
0
49
59
51
59
43
57
66
42
41
62
Grade 2
Grade 3
Grade 4
Grade 5
ELA

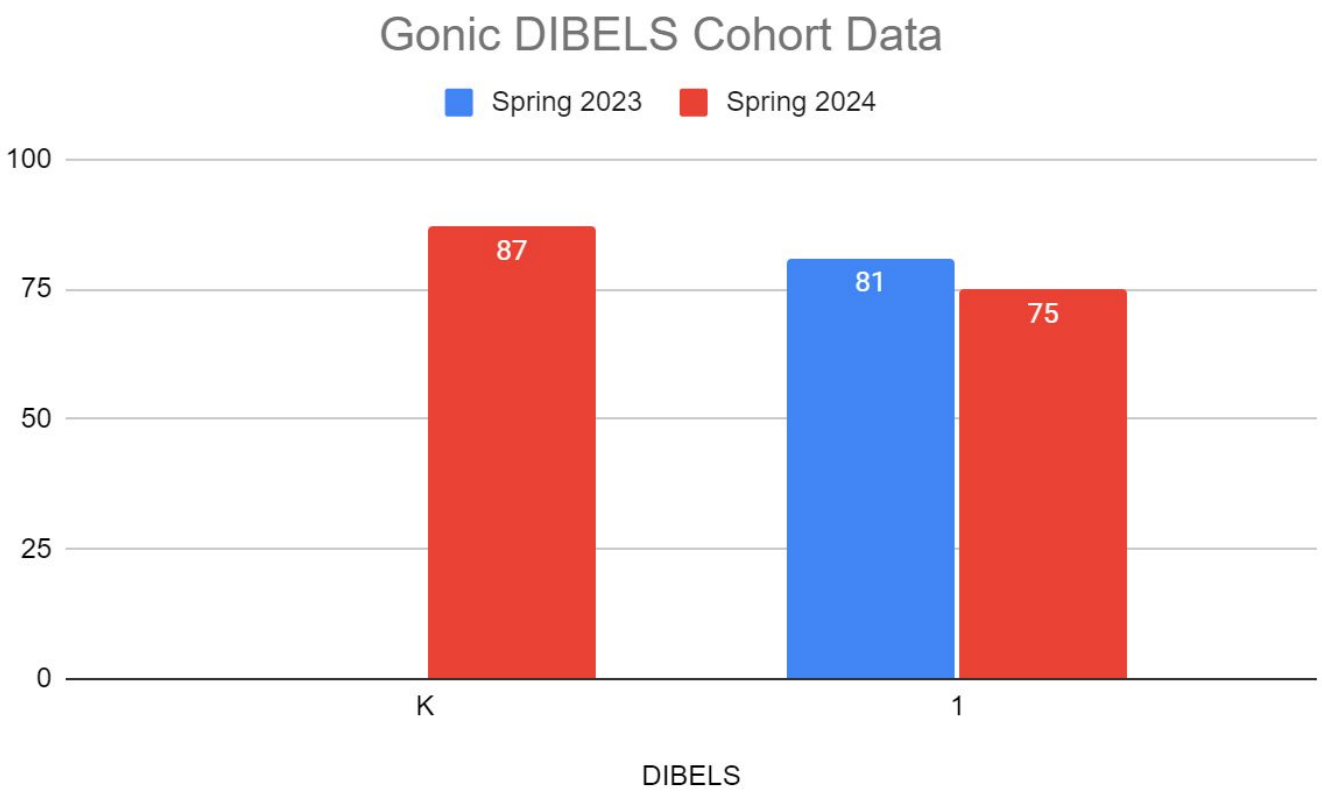

ERS DIBELS DATA
Spring 2023
Spring 2024
100
75
50
25
0
58
94
57
K
1

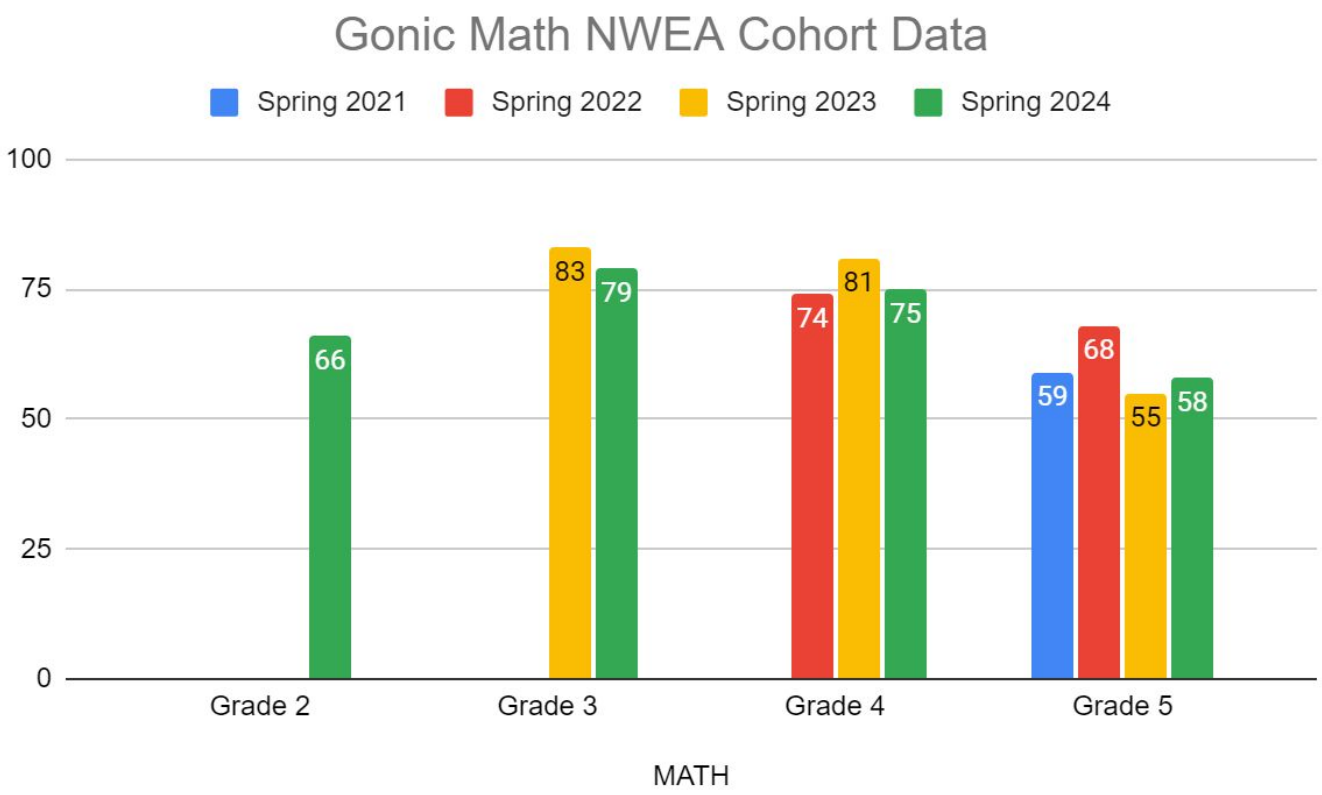
ERS NWEA ELA

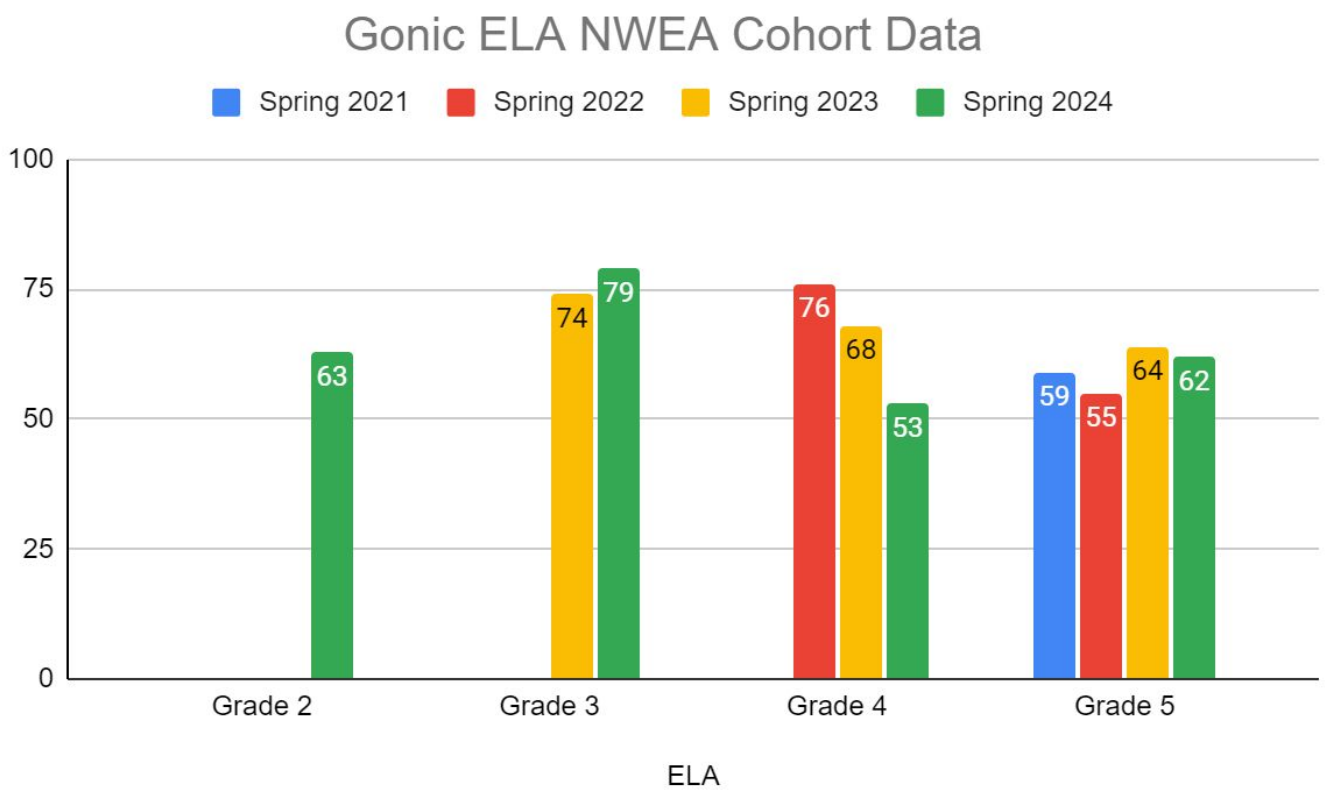


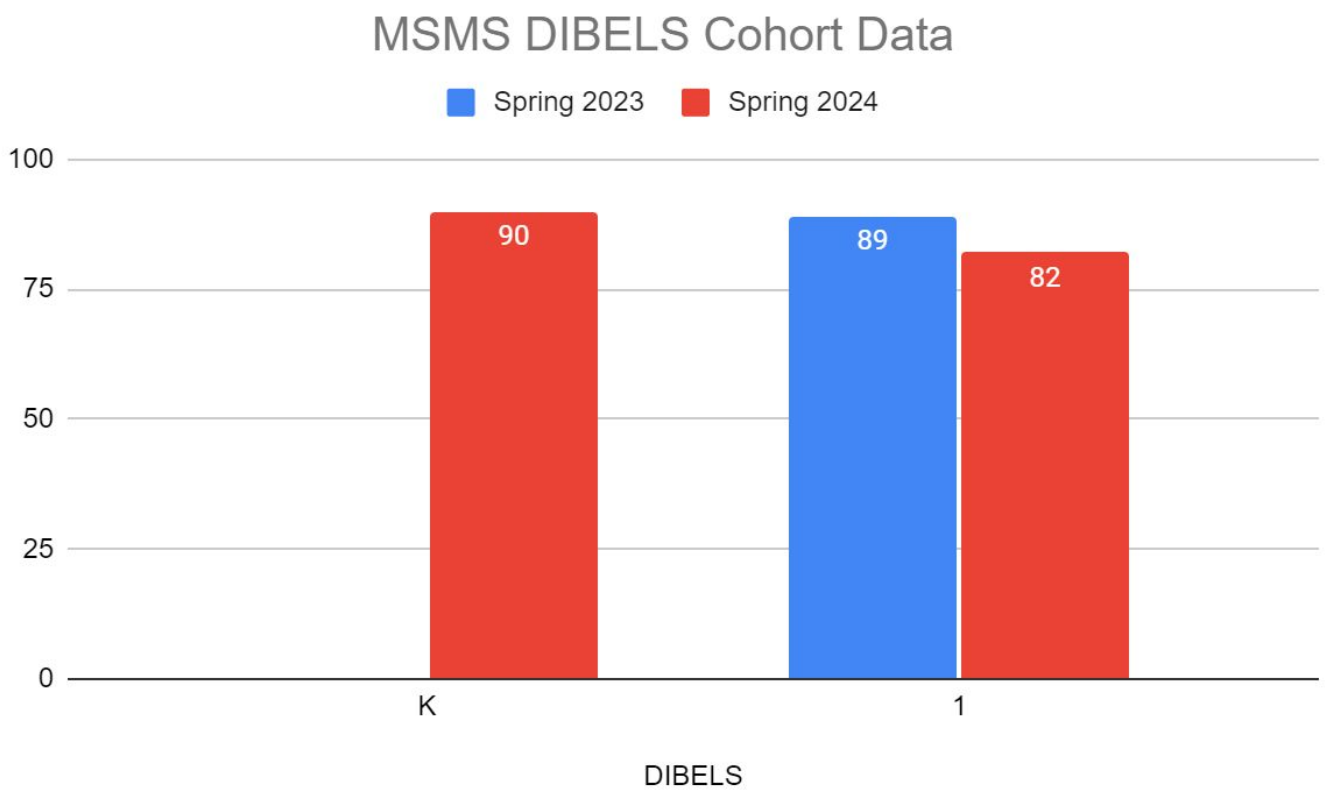
ERS NWEA MATH

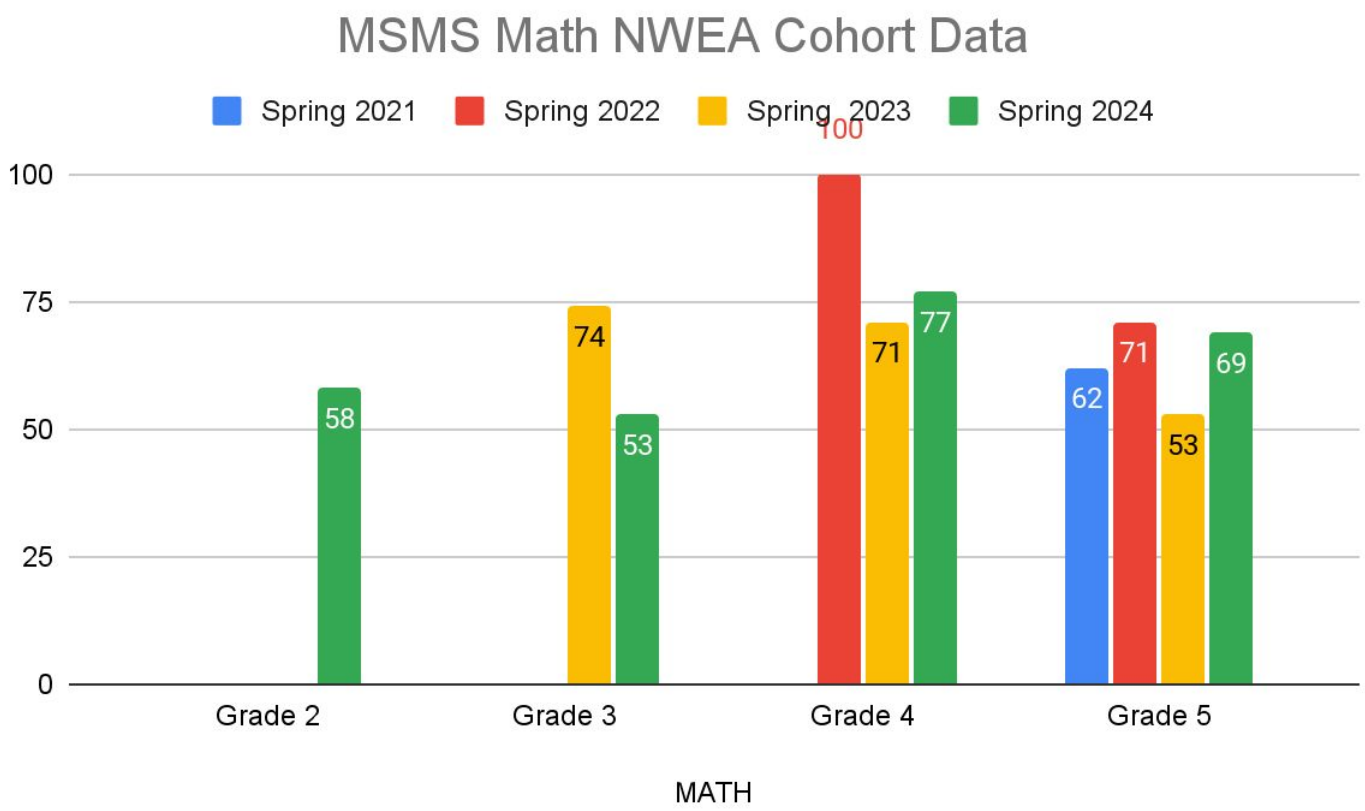



Gonic DIBELS Cohort Data
Spring 2023
Spring 2024
100
75
50
25
0
87
81
75
K
1
DIBELS

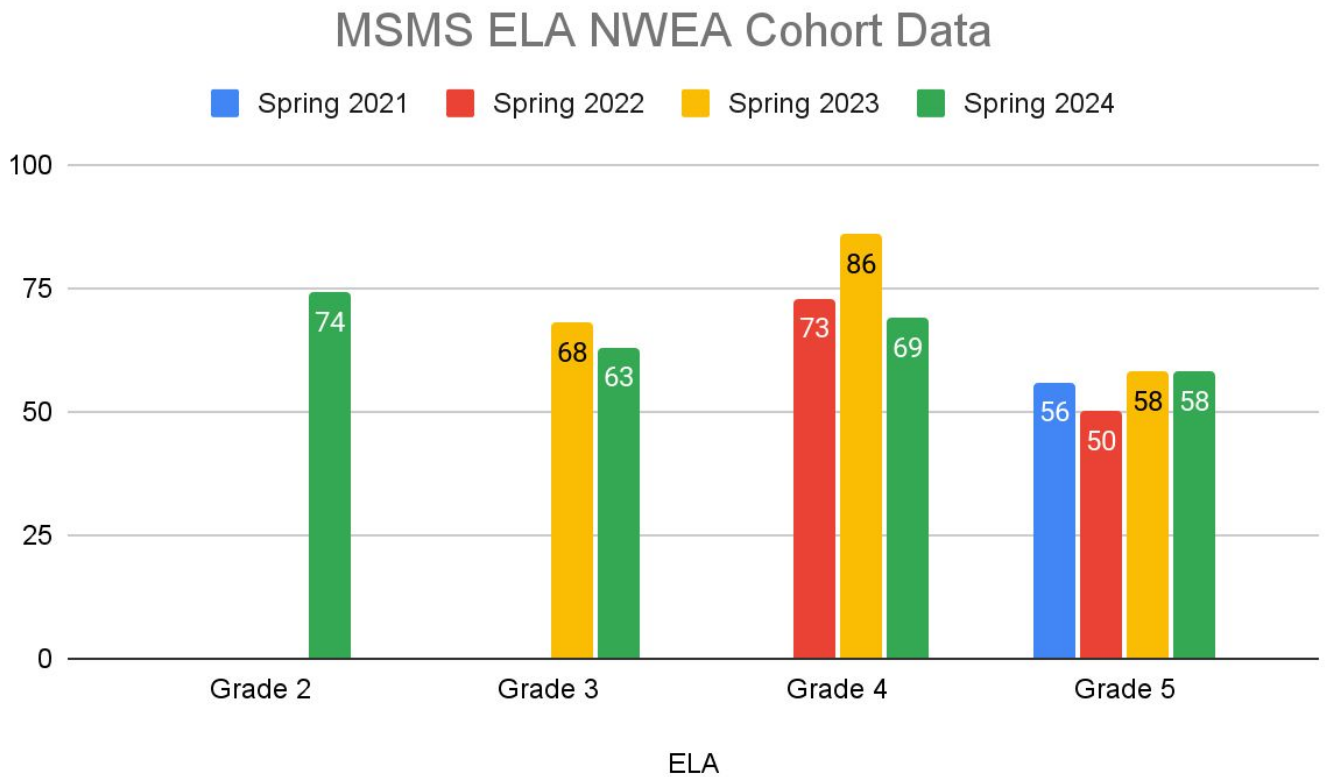

Gonic Math NWEA Cohort Data
Spring 2021
Spring 2022
Spring 2023
Spring 2024
100
75
50
25
0
66
83
79
74
81
75
59
68
55
58
Grade 2
Grade 3
Grade 4
Grade 5
MATH


Gonic ELA NWEA Cohort Data
Spring 2021
Spring 2022
Spring 2023
Spring 2024
100
75
50
25
0
63
74
79
76
68
53
59
55
64
62
Grade 2
Grade 3
Grade 4
Grade 5
ELA


MSMS DIBELS Cohort Data
Spring 2023
Spring 2024
100
75
50
25
0
90
89
82
K
1
DIBELS

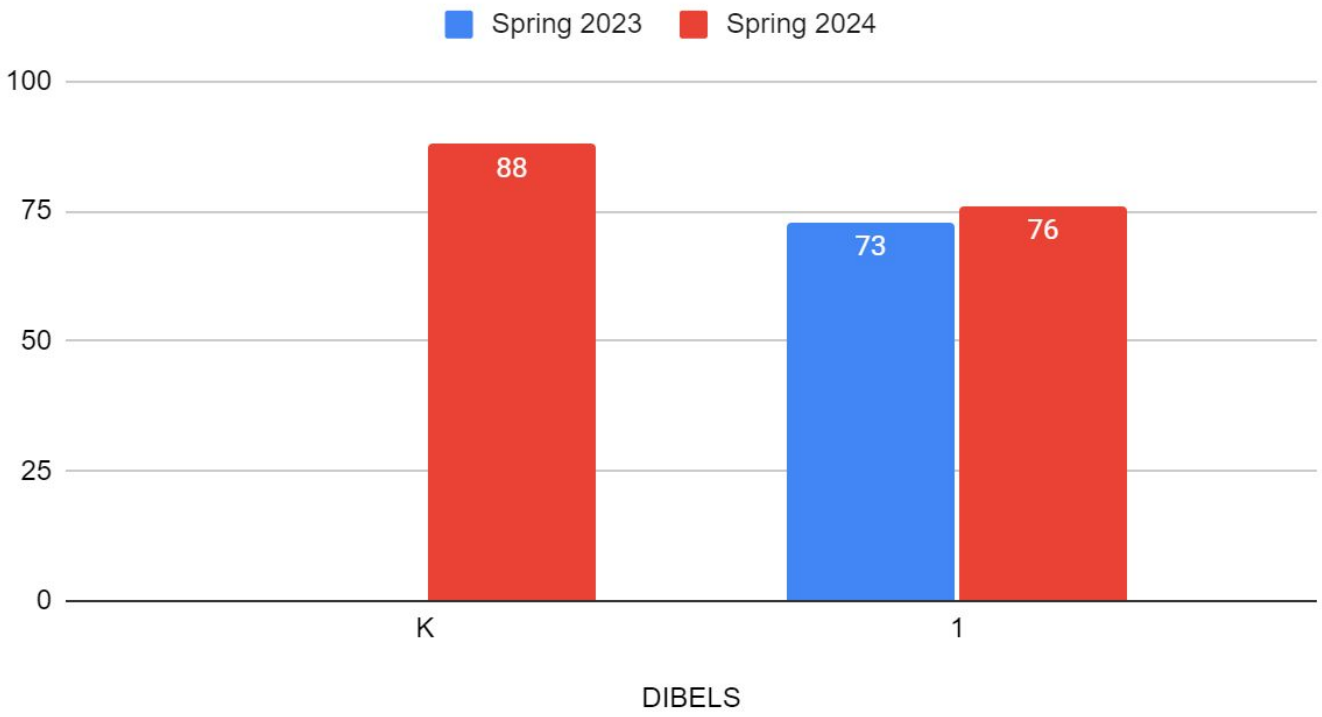

MSMS Math NWEA Cohort Data
Spring 2021
Spring 2022
Spring 2023
Spring 2024
100
75
50
25
0
58
74
53
100
71
77
62
71
53
69
Grade 2
Grade 3
Grade 4
Grade 5

MATH

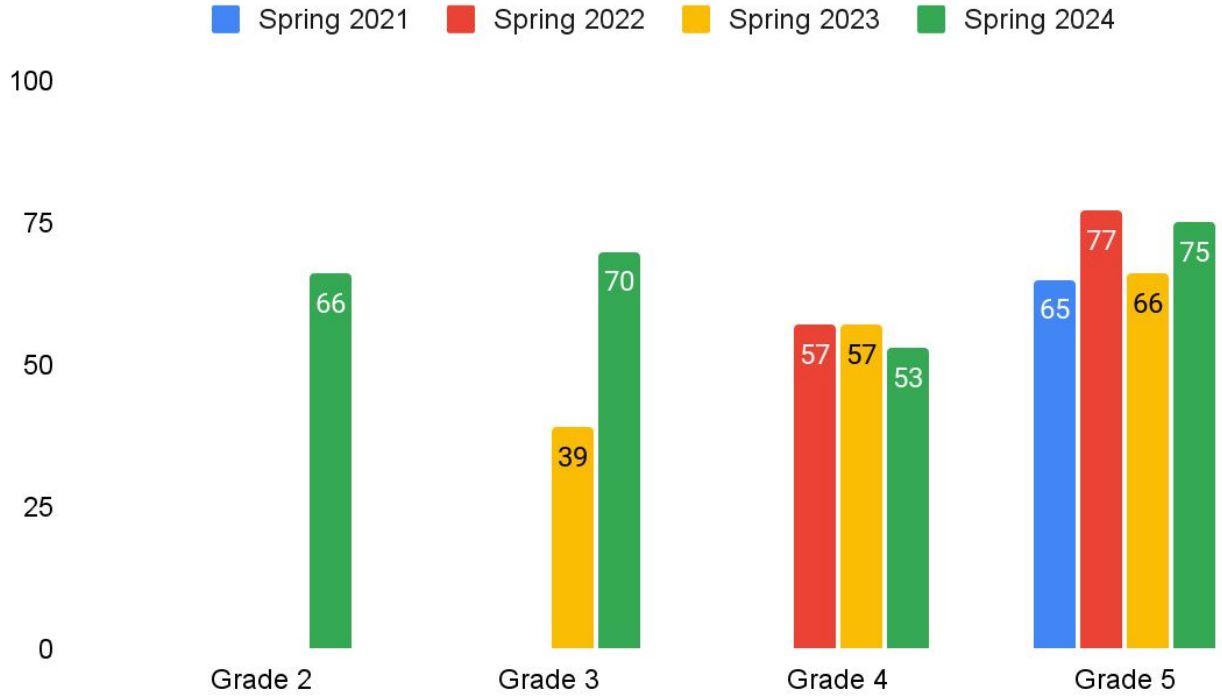

MSMS ELA NWEA Cohort Data
Spring 2021
Spring 2022
Spring 2023
Spring 2024
100
75
50
25
0
74
68
63
73
86
69
56
50
58
58
Grade 2
Grade 3
Grade 4
Grade 5

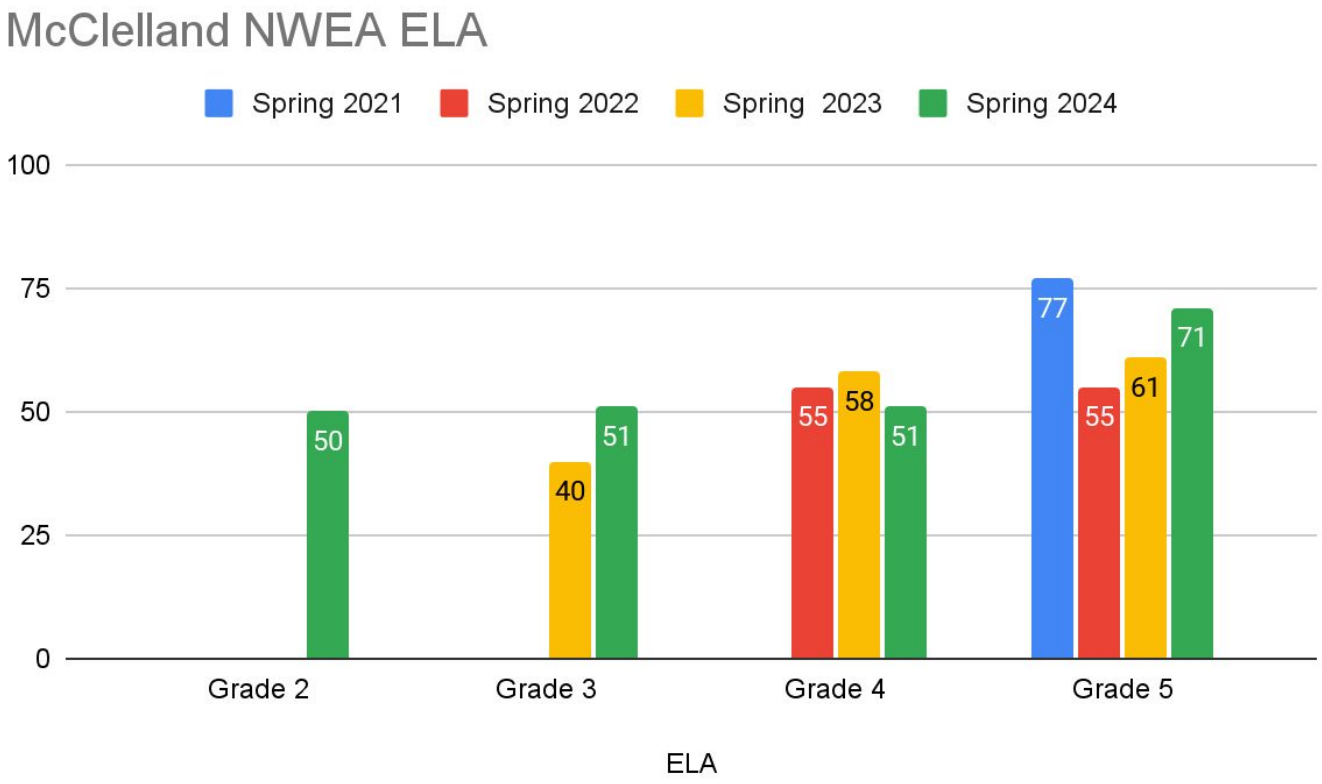
ELA

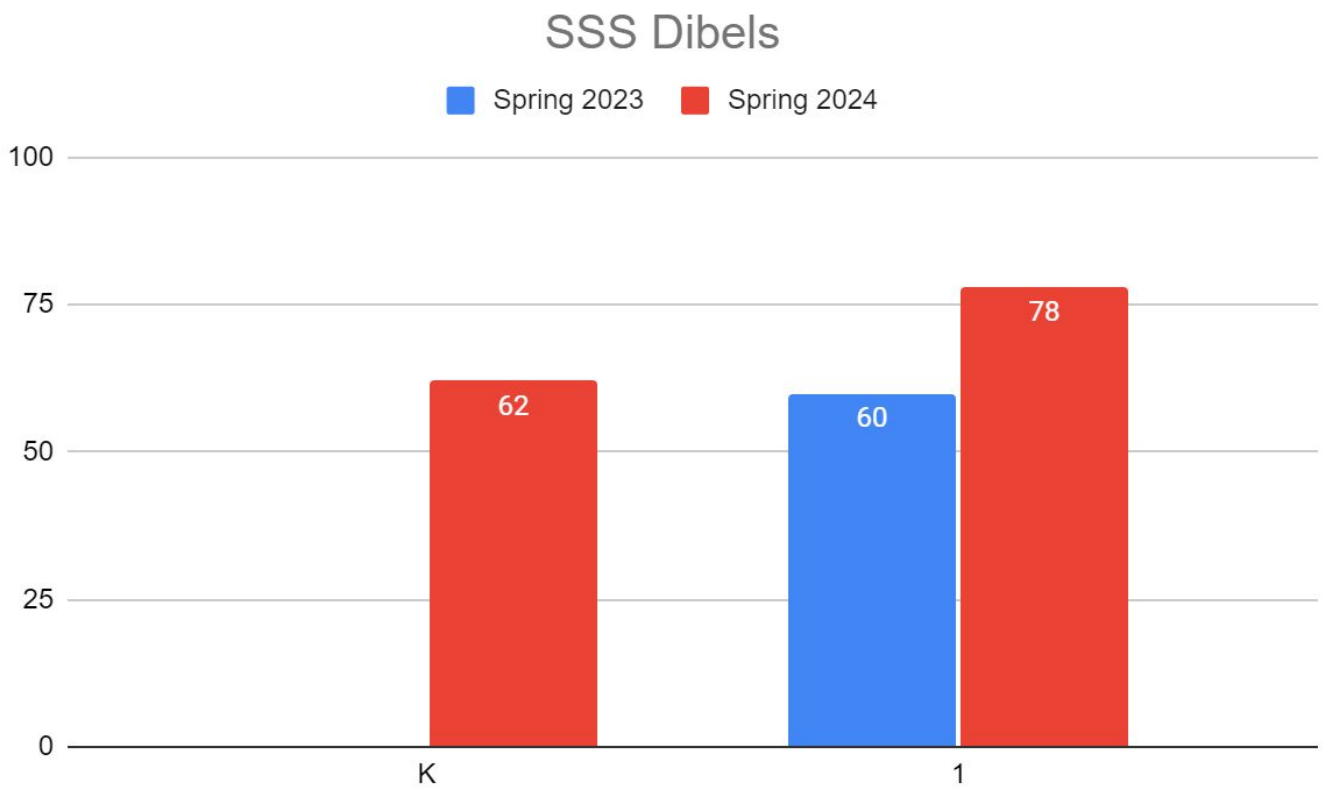
McClelland DIBELS

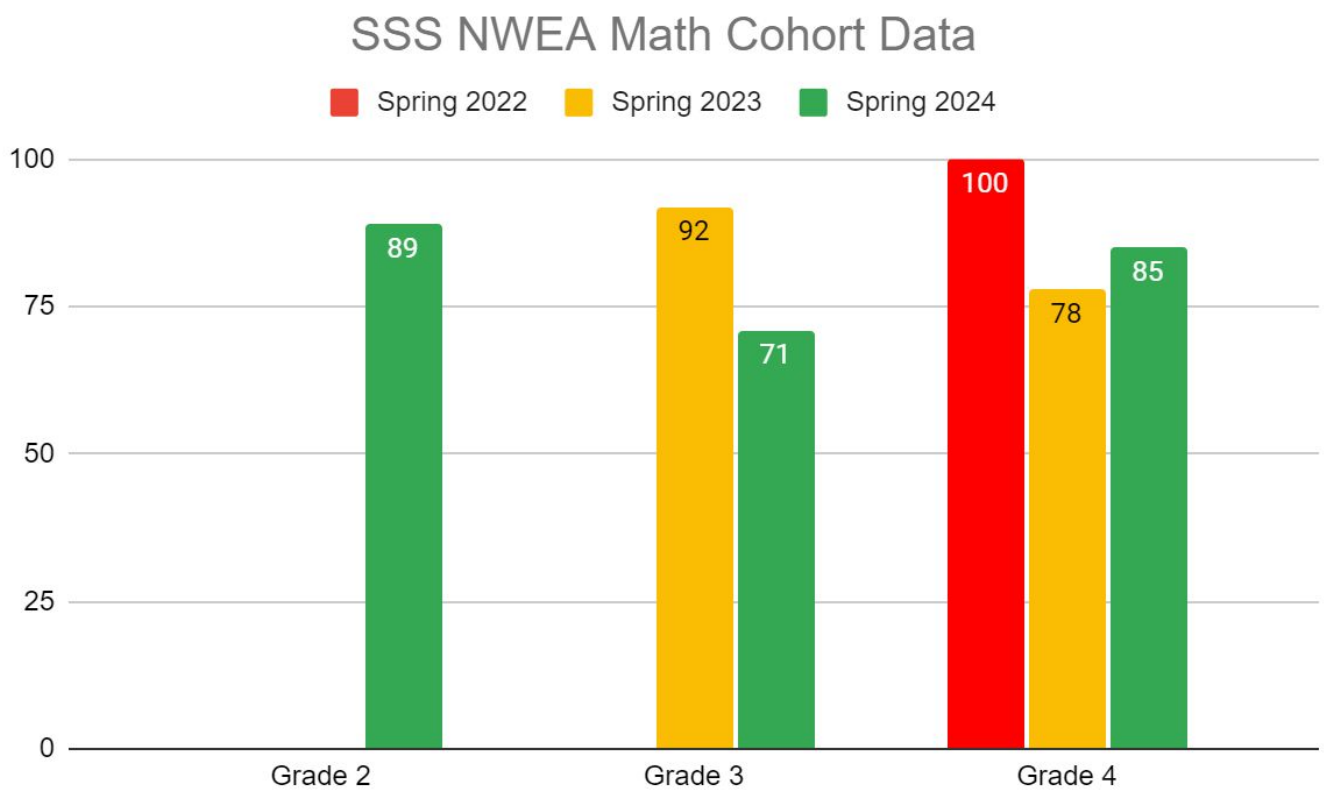


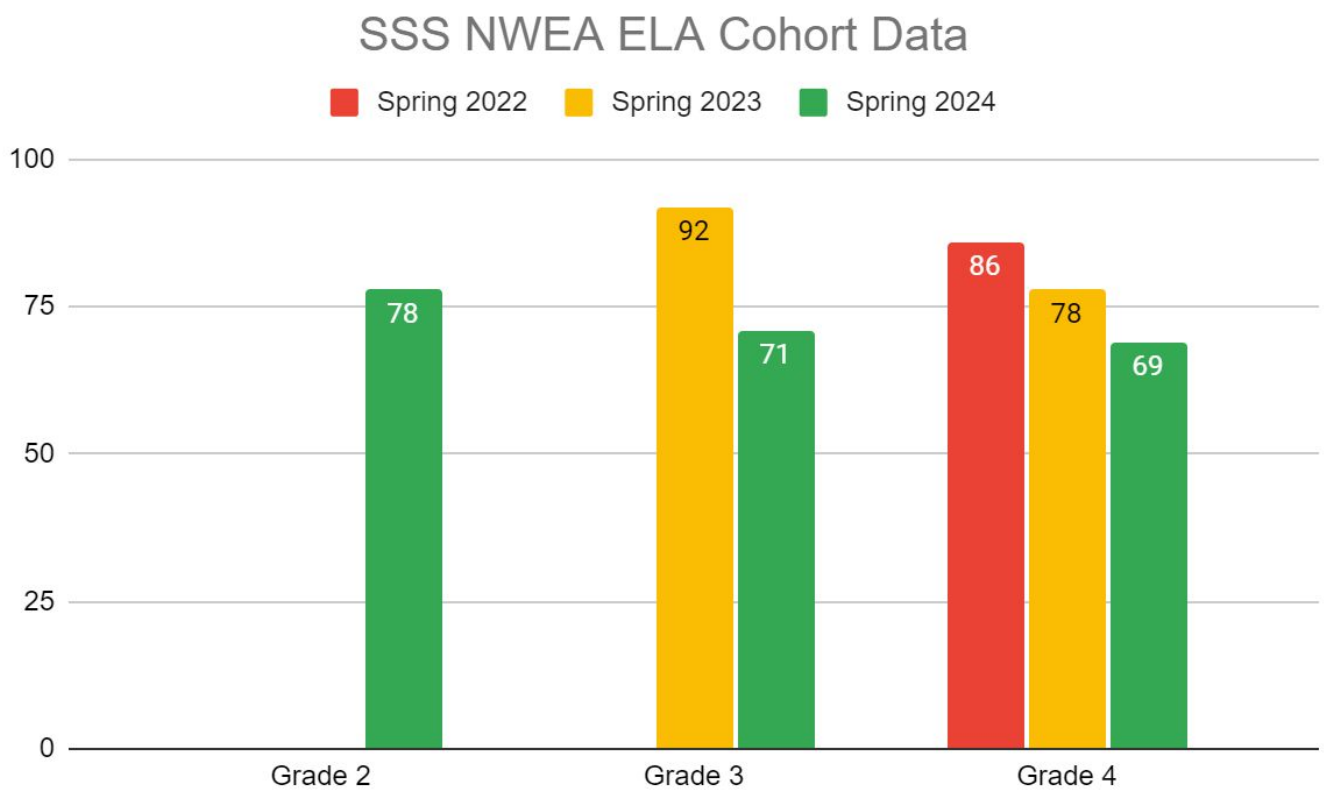
McClelland NWEA Math



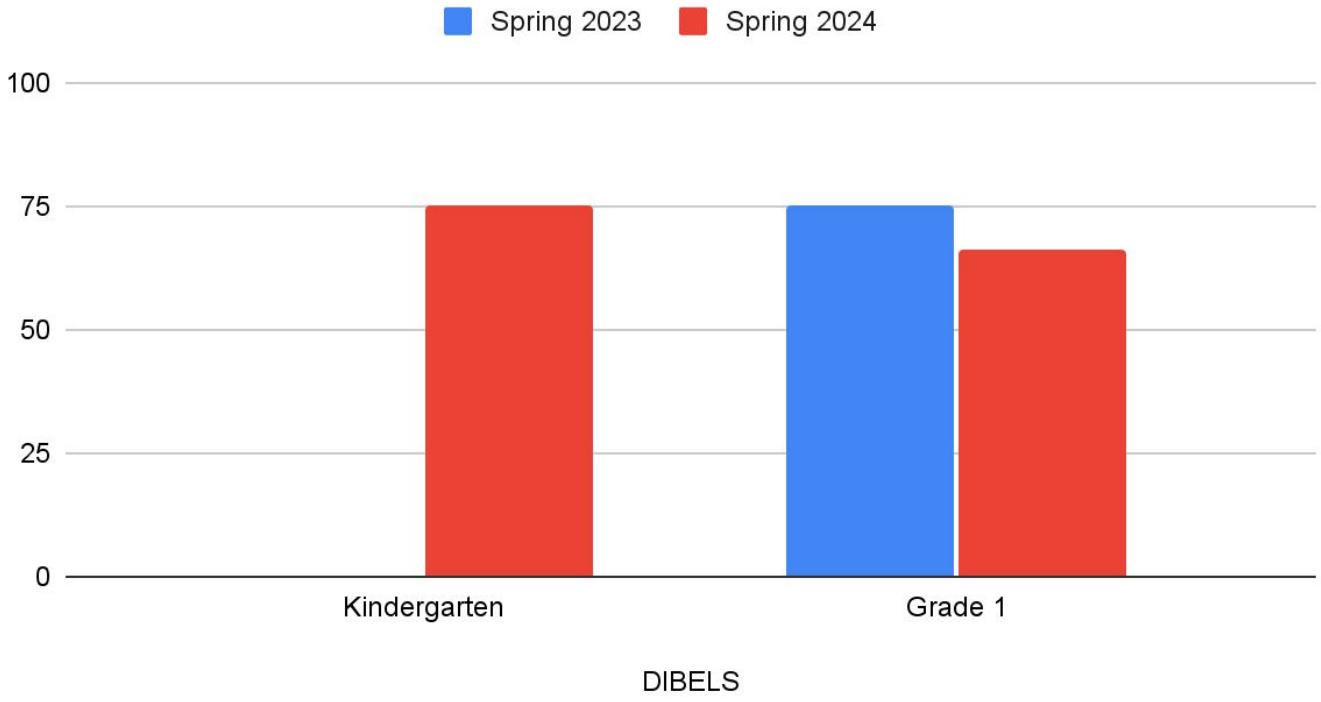

McClelland NWEA ELA
Spring 2021
Spring 2022
Spring 2023
Spring 2024
100
75
50
25
0
50
40
51
55
58
51
77
55
61
71
Grade 2
Grade 3
Grade 4
Grade 5
ELA


SSS Dibels
Spring 2023
Spring 2024
100
75
50
25
0
62
60
78
K
1

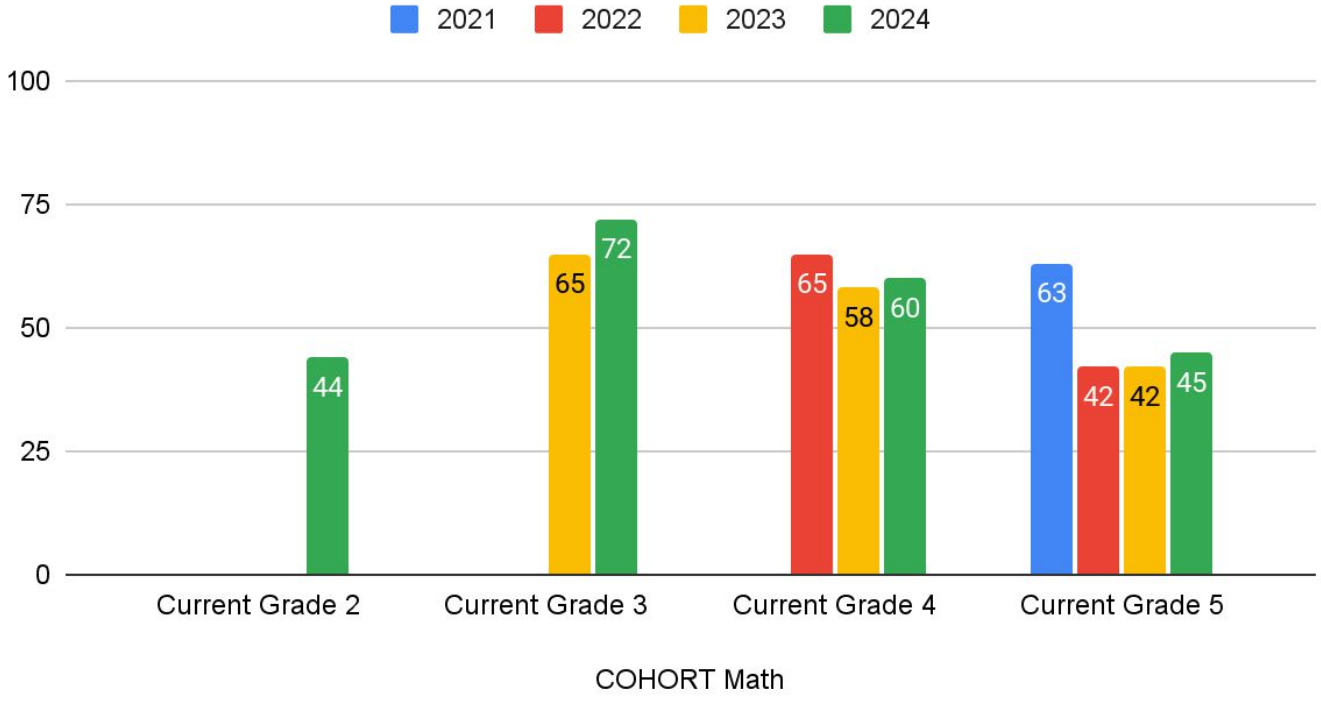

SSS NWEA Math Cohort Data
Spring 2022
Spring 2023
Spring 2024
100
75
50
25
0
89
92
71
100
78
85
Grade 2
Grade 3
Grade 4

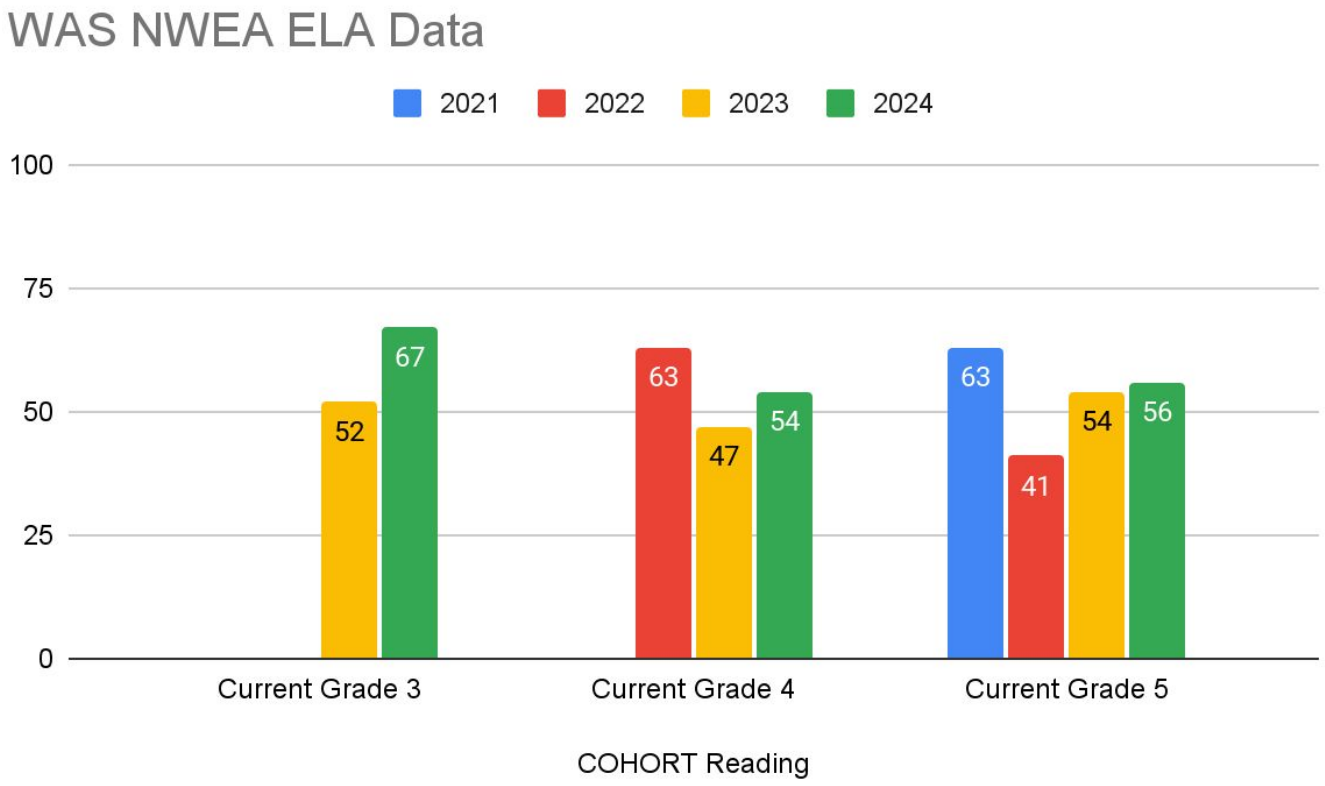

SSS NWEA ELA Cohort Data
Spring 2022
Spring 2023
Spring 2024
100
75
50
25
0
78
92
71
86
78
69
Grade 2
Grade 3
Grade 4

WAS DIBELS Cohort Data



WAS NWEA Math Data





Elementary Team

iReady Math Training + Coaching: Teachers/Administrators

CKLA Coaching Days: Teachers/Administrators

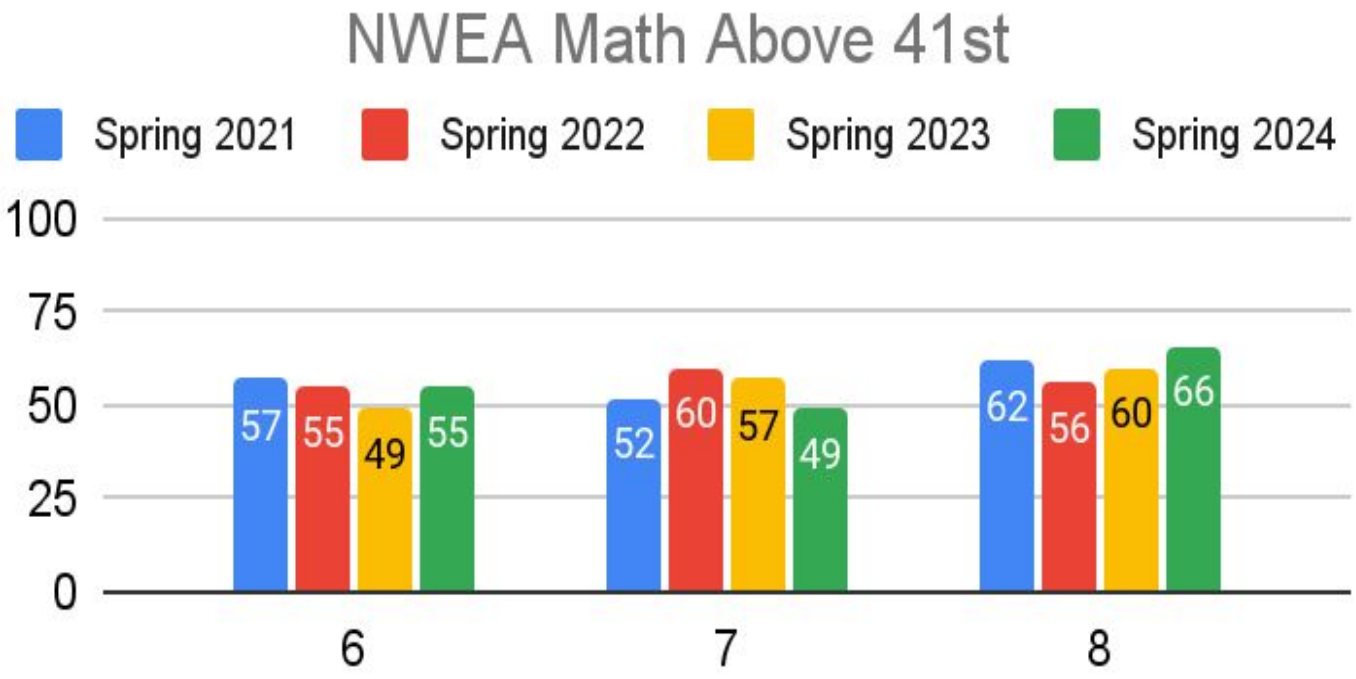
Alignment of Faculty Meeting Dates within schools to increase Professional Learning time for staff

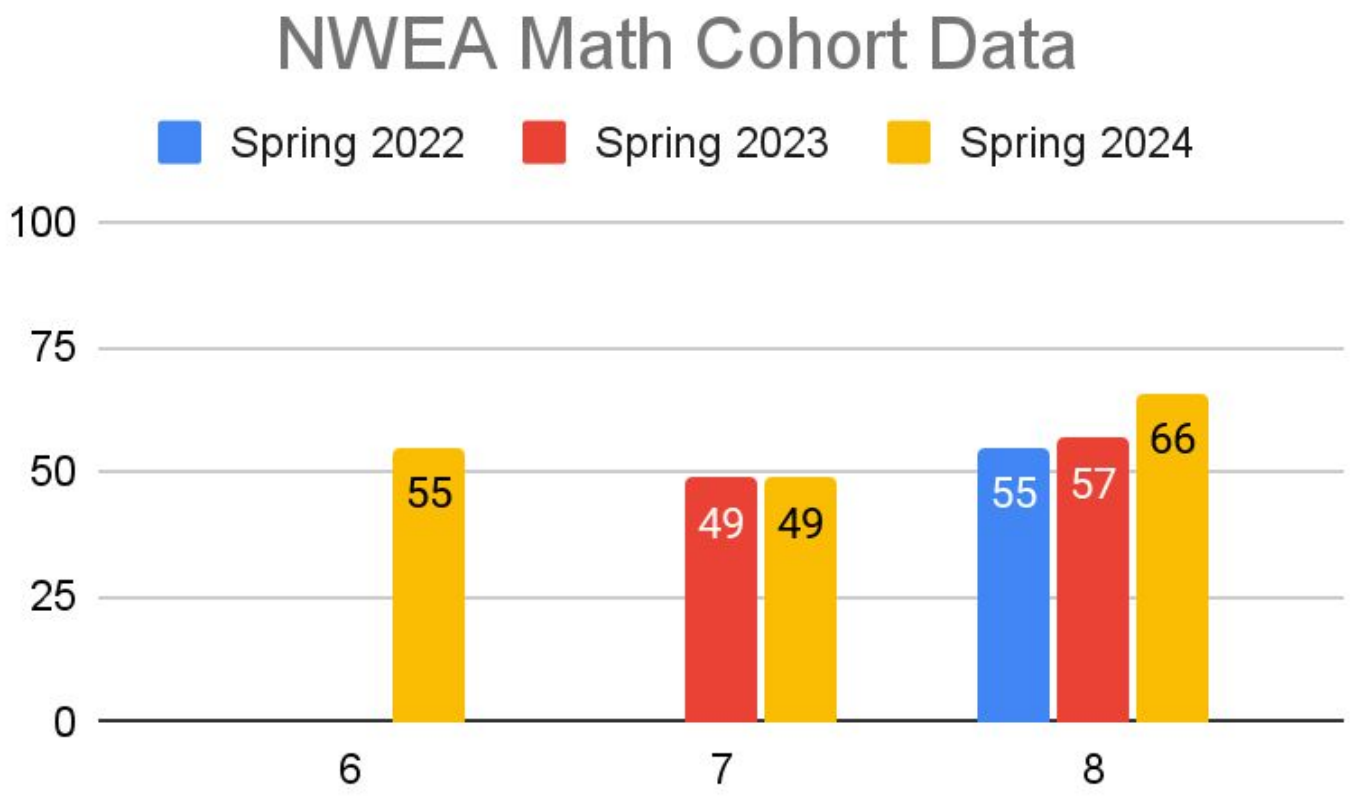


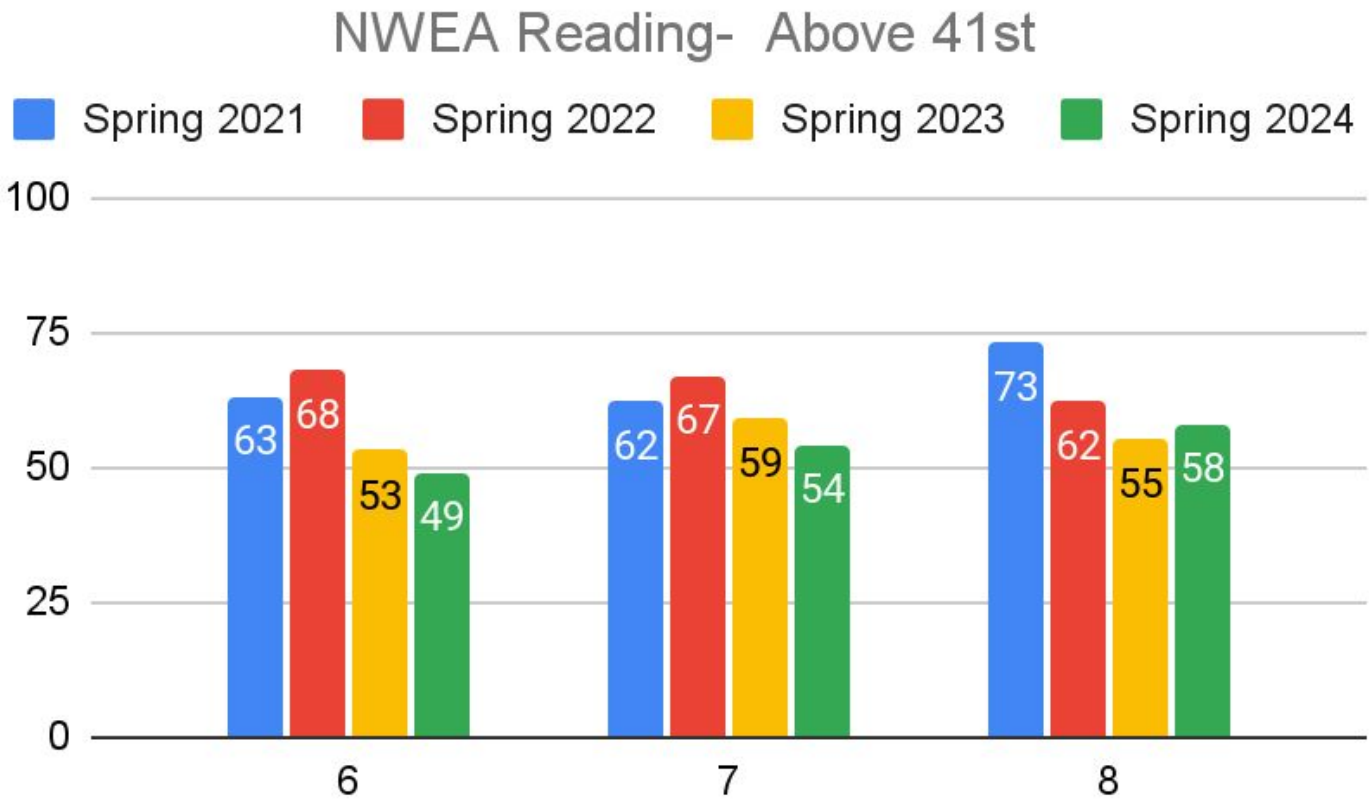
Middle School Presentation

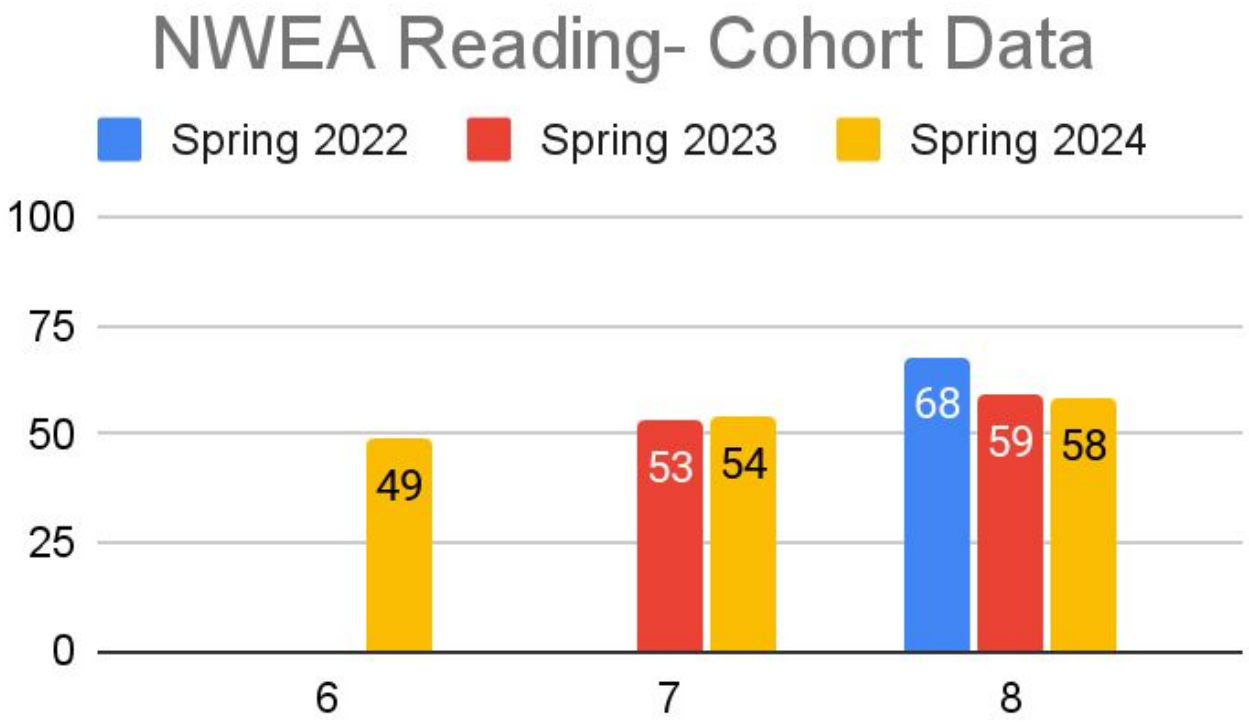
Instruction Committee

June 20, 2024




NWEA Math Cohort Data
Spring 2022
Spring 2023
Spring 2024
100
75
50
25
0
55
49
49
55
57
66
6
7
8


NWEA Reading- Above 41st
Spring 2021
Spring 2022
Spring 2023
Spring 2024
100
75
50
25
0
63
68
53
49
62
67
59
54
73
62
55
58
6
7
8



Academic Areas 2023-2024

- ❏ NELMS Goals of Instruction, Communication, and Safety
- ❏ NH SAS Modulars-ELA and Math



Looking Forward to Next Year

- ❏ Continue to Offer Tutoring and Saturday School
- ❏ Character Connections
- ❏ NH SAS Modulars- Math and ELA
- ❏ XELLO
- ❏ MTSS, NELMS, and Advisory SUMMER PD DAYS
- ❏ Math Interventionist





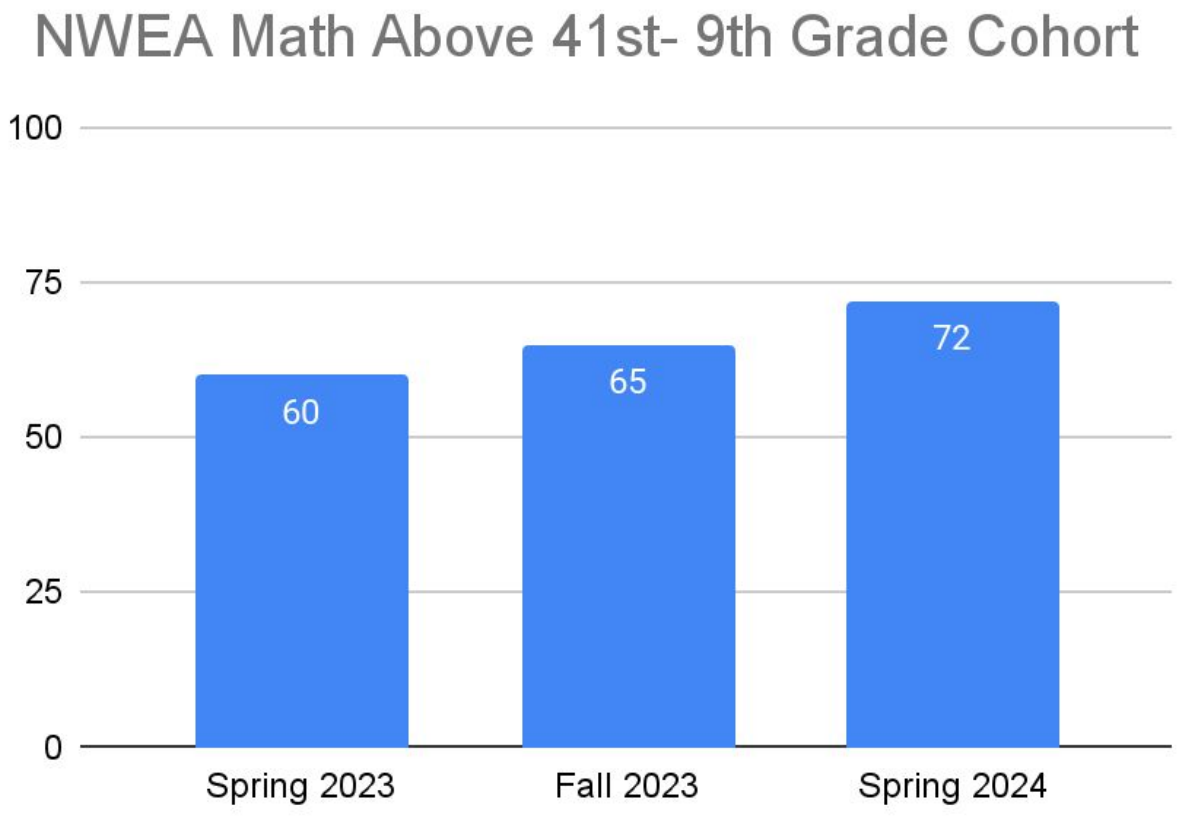


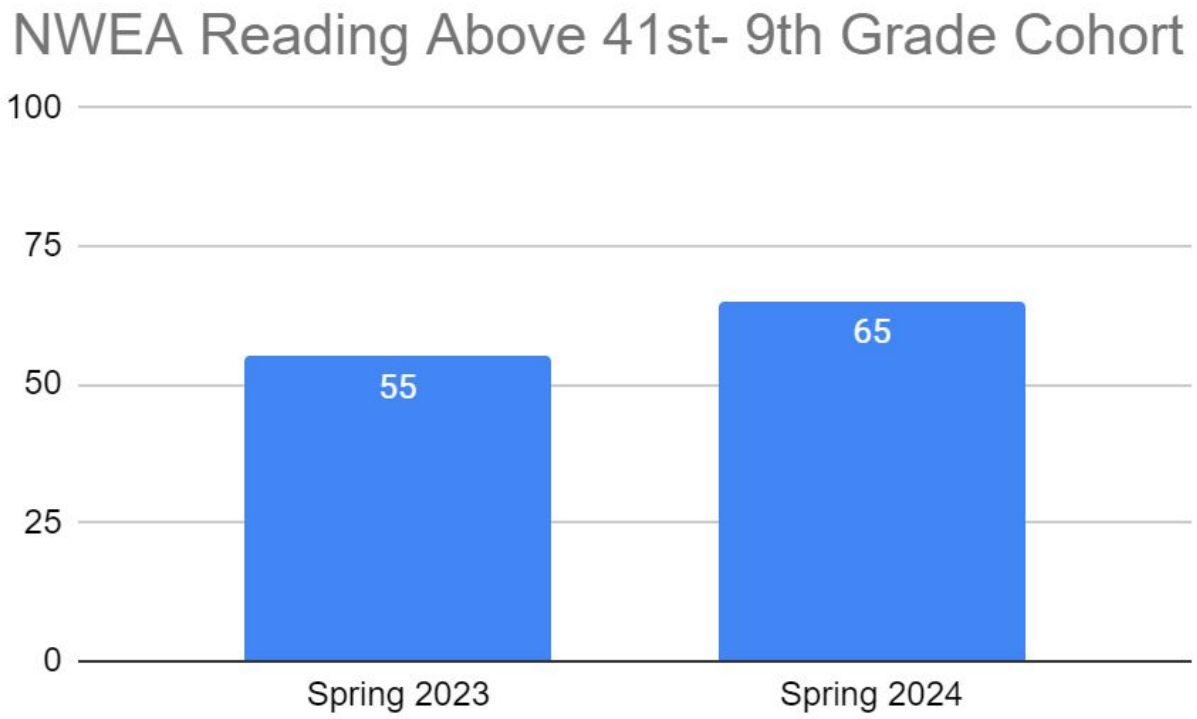


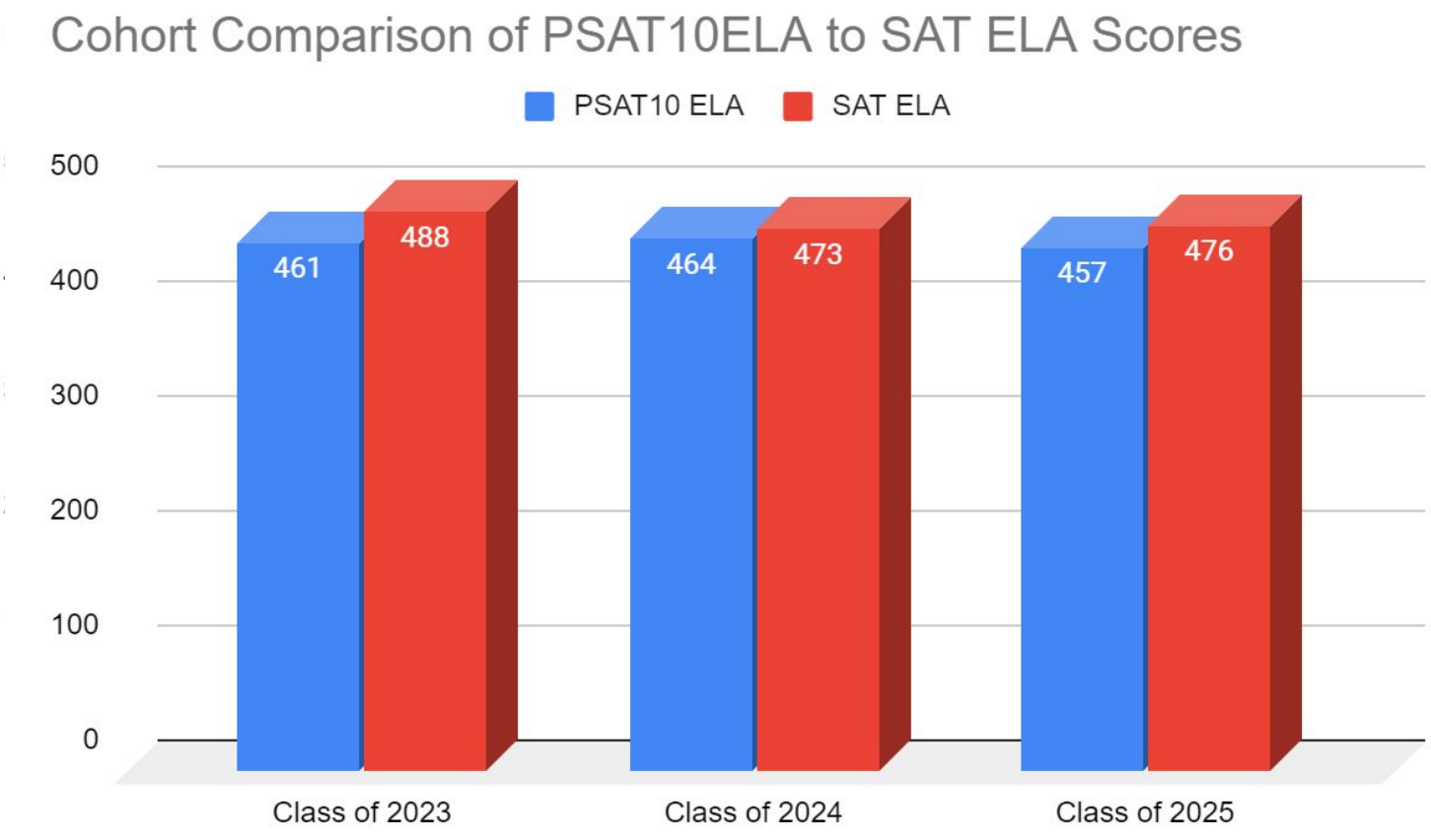
High School Presentation: Spaulding High School

Instruction Committee

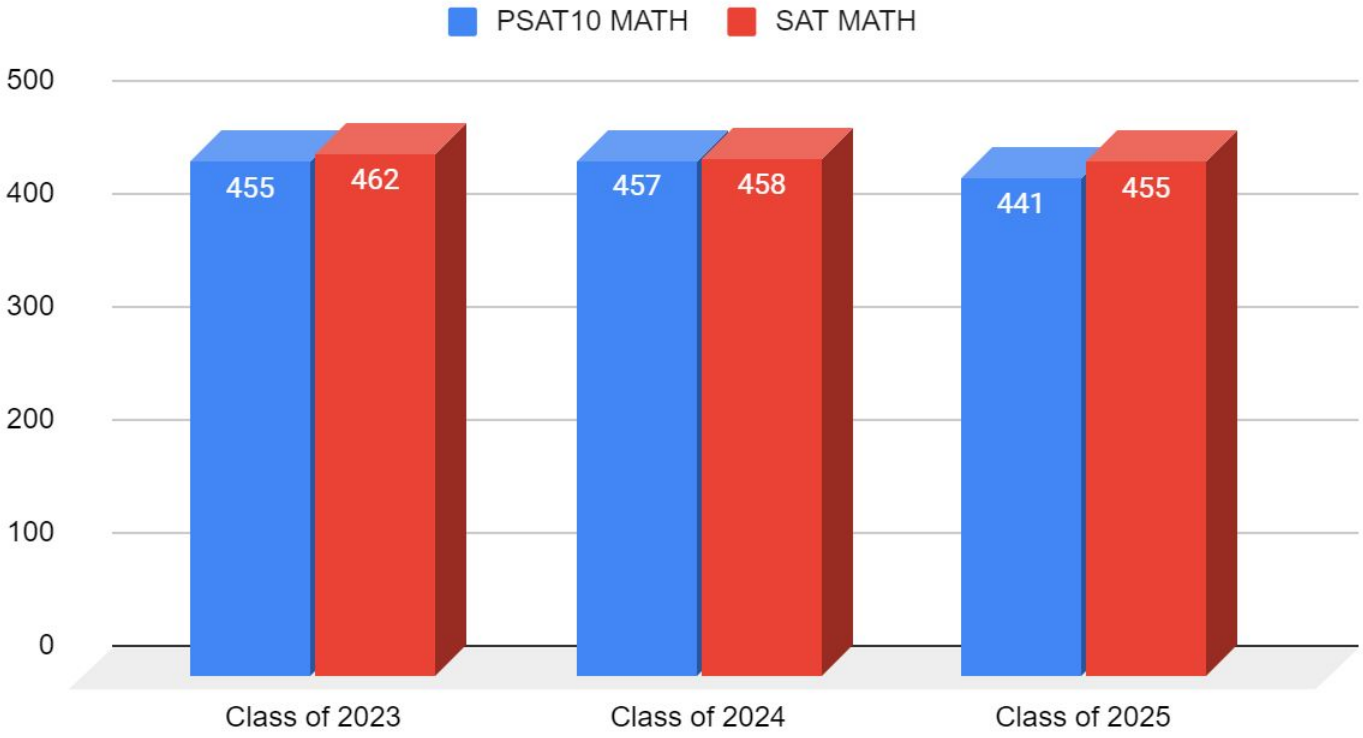
June 20, 2024



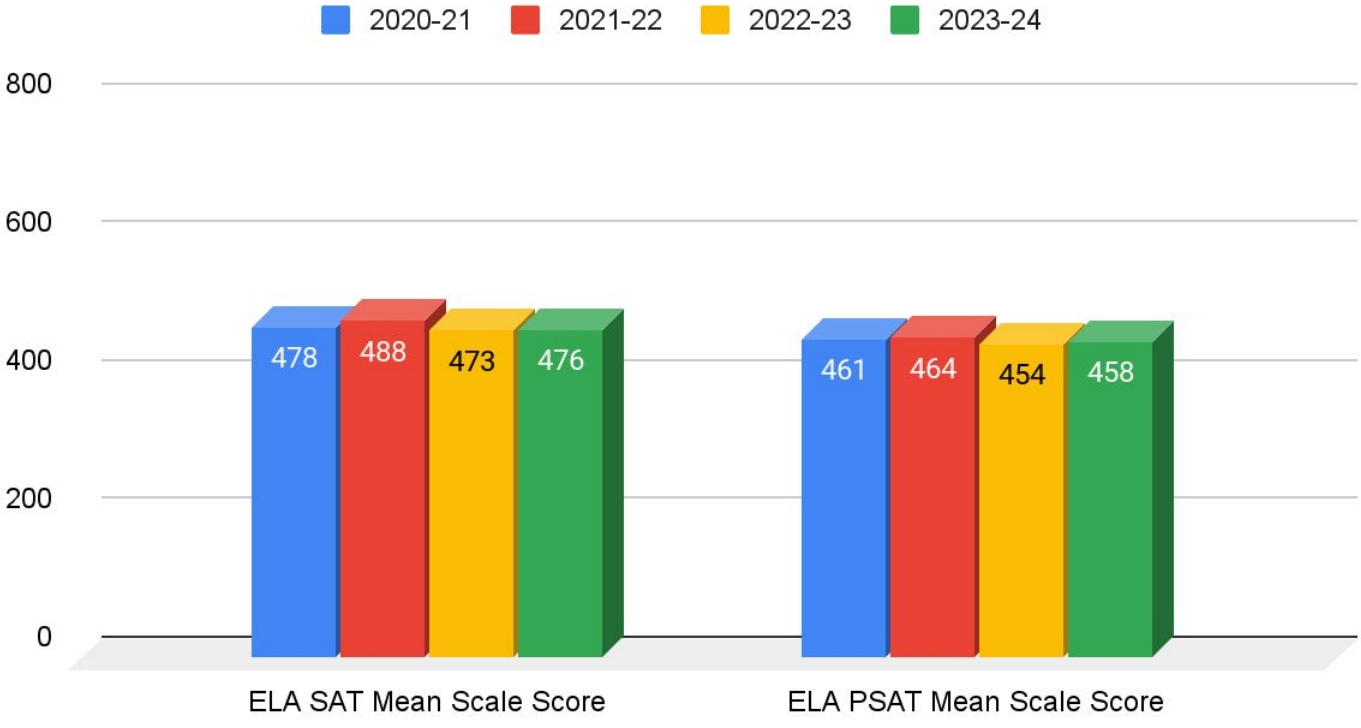

NWEA Reading Above 41st- 9th Grade Cohort
100
75
50
25
0
55
65
Spring 2023
Spring 2024


Cohort Comparison of PSAT10ELA to SAT ELA Scores
PSAT10 ELA
SAT ELA
500
400
300
200
100
0
461
488
464
473
457
476
Class of 2023
Class of 2024
Class of 2025

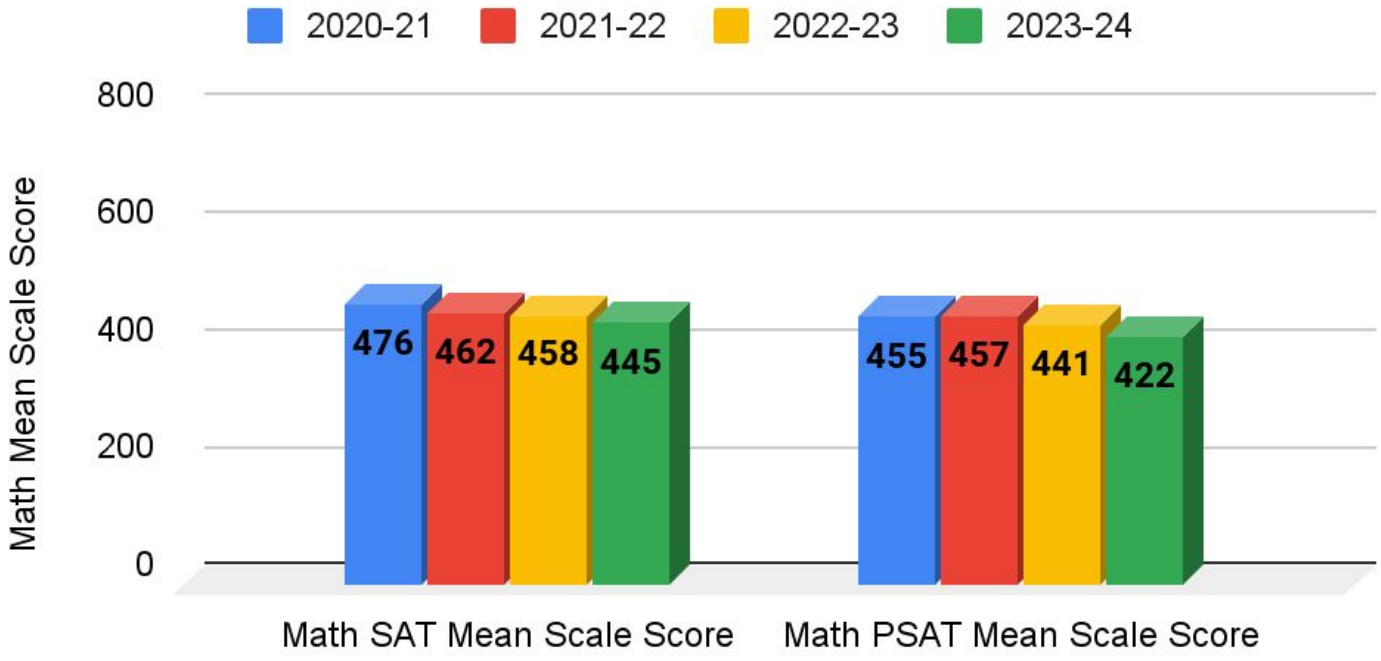
Cohort Comparison of PSAT10 MATH to SAT MATH



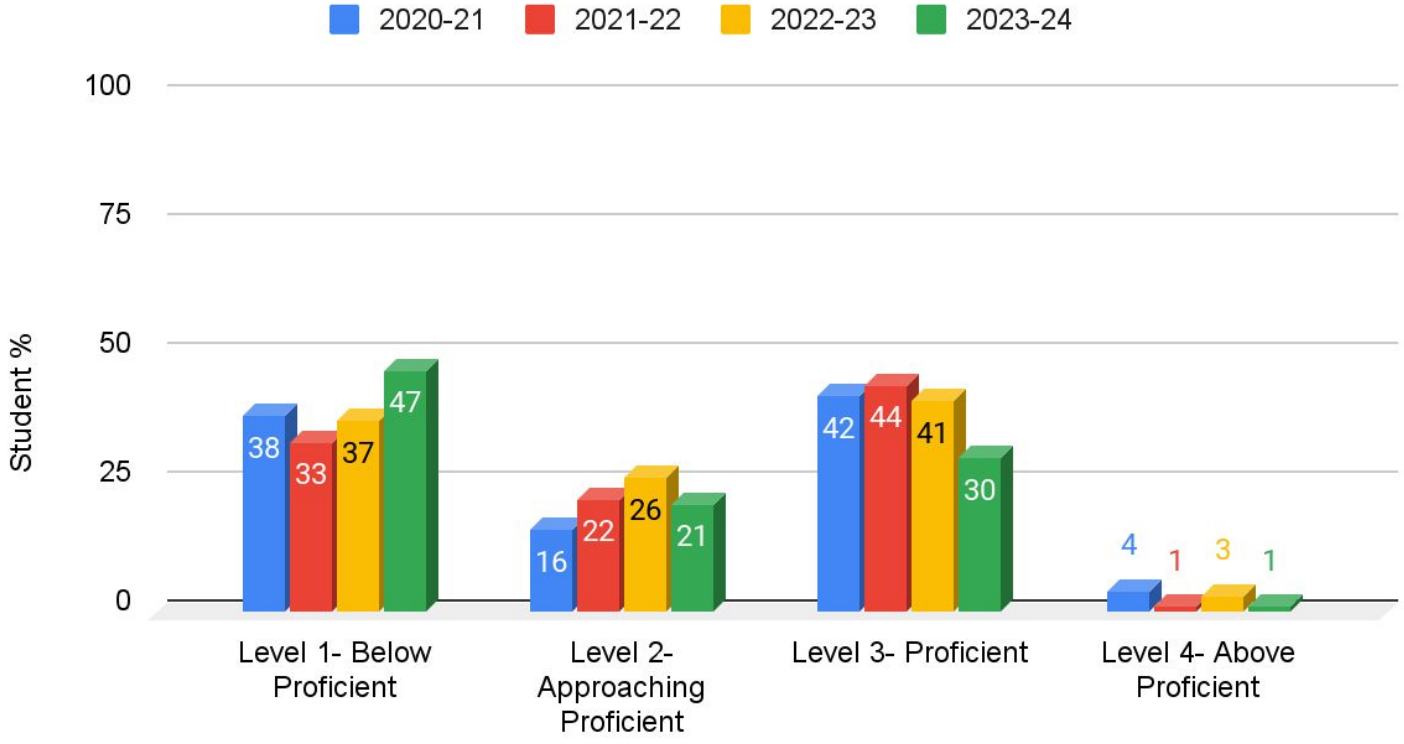
ELA SAT Mean Score and PSAT Mean Score



Math Mean SAT Score and PSAT Mean Score



NHSAS Science Student Scores



Pathway Data . . .

Area of Study	2023-2024	2022 - 2023
Industry Recognized Credentials • Total Credentials Offered: **25** • Last Year **- 21**	**266 (6/14/24)**	**236**
Extended Learning Opportunities This number represents Independent Studies, Internships, Work-Based Learning and Clinical. • Continue to connect students to opportunities but did not do ELO/Credit	**80**	**82**
Total Number of CTE Completers	**162**	**155**

Early College Details . . .

SYSTEM	Number of Courses	Fall	Spring	Total
2023-2024				
College System	**30**	**305**	**131**	
Southern NH University	**5**	**21**	**23**	
	35	**326**	**165**	**491**
2022 -2023				
College System	**30**	**219**	**153**	
Southern NH University	**2**	**6**	**17**	
	32	**225**	**170**	**395**

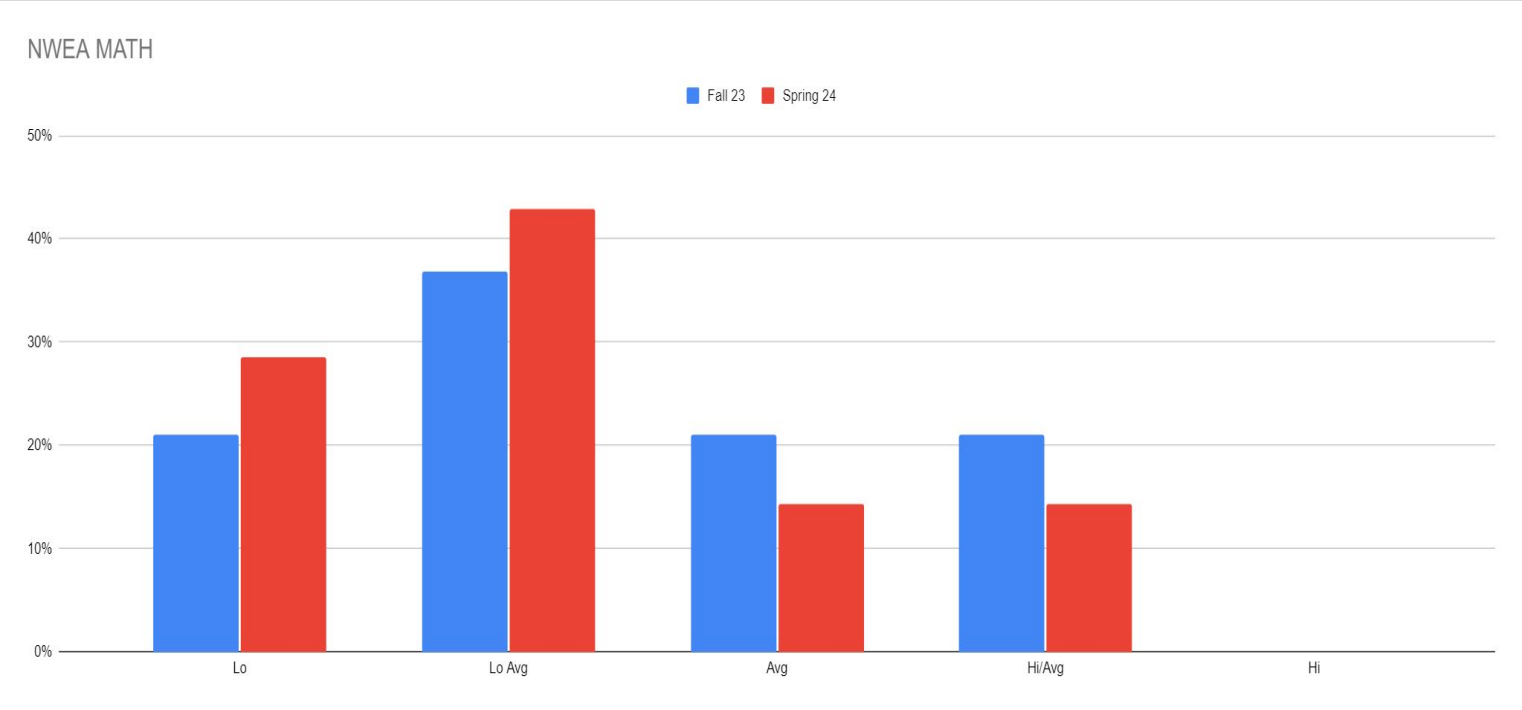
Our plan moving forward…

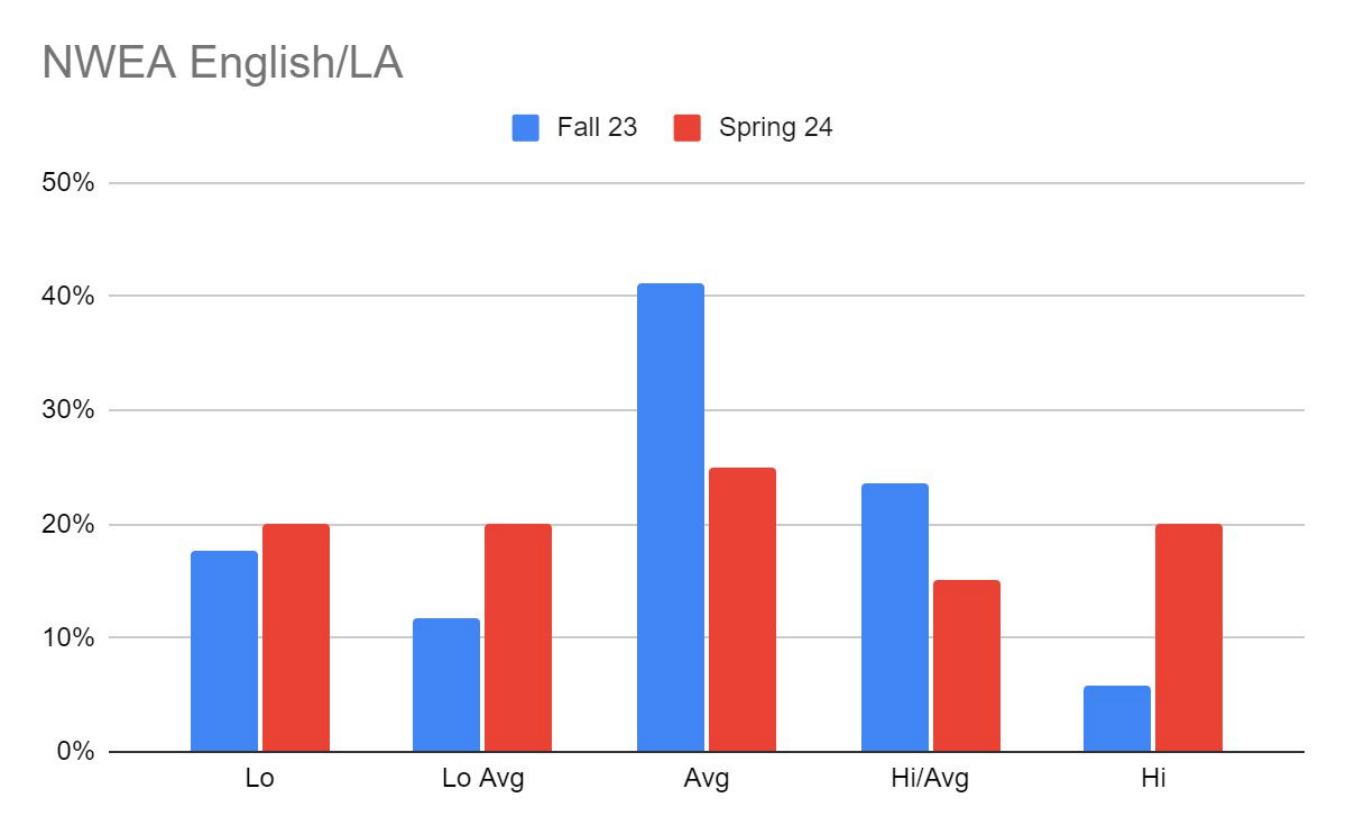
1. Beginning next year, we will use Advisory to examine scores and create individual goals using these scores as benchmarks. This will be a part of their portfolio.
2. We are creating a committee to include teachers, students, and families that will focus on how to increase scores by offering incentives and prep opportunities.
3. Next year, we have allocated resources by creating a math interventionist that will identify students struggling using NWEA data. The teacher will track this cohort and offer remedial supports.
4. Next year we have placed freshmen in Earth Science as this was ⅓ of the NHSAS test.
5. Since not all students take science their junior year, we will provide additional opportunities for students to refresh their knowledge before the test.
6. We plan to expand our tutoring program with our NHS students. We utilize Flex and provide peer tutoring in the Library.
7. There are free modules provided by the state to prepare students for the NHSAS. This will be required in all science classes next year.

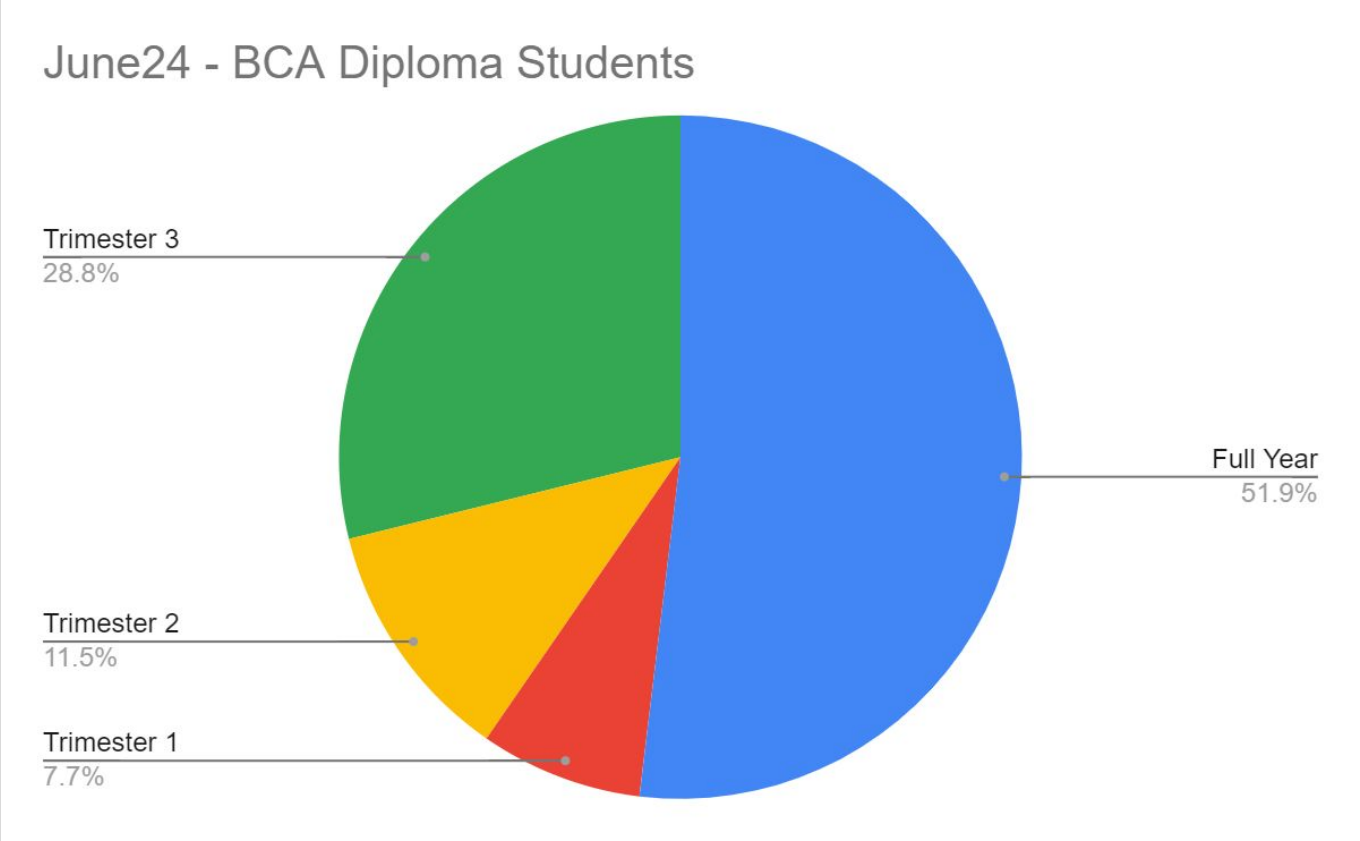
High School Presentations:

Instruction Committee

June 20, 2024


NWEA MATH
Fall 23
Spring 24
50%
40%
30%
20%
10%
0%
Lo
Lo Avg
Avg
Hi/Avg
Hi


NWEA English/LA
Fall 23
Spring 24
50%
40%
30%
20%
10%
0%
Lo
Lo Avg
Avg
Hi/Avg
Hi



Overall		
NWEA-Math		
	Fall 23	Spring 24
Ave or Higher	42%	28%
NWEA-English		
Ave or Higher	70%	60%

Math NWEA	
Average or Higher	
3+ trimesters	54%
2 trimesters	33%
<1 trimester	0%

English NWEA	
Average or Higher	
3+ trimesters	73%
2 trimesters	57%
<1 trimester	17%

Report for the School Board for 06/20/202
Approved Field Trips

School: SHS **Grade Level:** 11-12 **# students:** 3 **Type of Field Trip:** Daytrip

Date Rec'd: 5/15/2024 **Date of Trip:** 05/24/2024 **Day:** F **Trip Time:** 9:00-10:00

Location: East Rochester School **Transportation:** private auto

Notes: Speak to East Rochester students about Memorial Day.

School: RMS **Grade Level:** 6-8 **# students:** 200 **Type of Field Trip:** Daytrip

Date Rec'd: 5/15/2024 **Date of Trip:** 06/03/2024 **Day:** M **Trip Time:** 11:00-4:00

Location: Funspot, Laconia **Transportation:** Bus

Notes: This trip will serve an an end of the year celebration for the band & chorus students' hard work throughout the year. They have attended afte school concerts, practice sessions before & after school and weekend obligations.

School: RMS **Grade Level:** 7 **# students:** 86 **Type of Field Trip:** Daytrip

Date Rec'd: 5/15/2024 **Date of Trip:** 06/04/2024 **Day:** T **Trip Time:** 8:15-1:45

Location: Merrymeeting Hatchery/Club Pond **Transportation:** Bus

Notes: SE7.031 - Cause & Effect
SC7.01 - Structure and Function
Field Trip Worksheet

School: McClellan **Grade Level:** 5 **# students:** 8 **Type of Field Trip:** Daytrip

Date Rec'd: 5/16/2024 **Date of Trip:** 05/23/2024 **Day:** Th **Trip Time:** 1:50-4:00

Location: Spaulding High School **Transportation:** Parents

Notes: Elementary Mathalon

Report for the School Board for 06/20/202
Approved Field Trips

School: SHS **Grade Level:** 9-10 **# students:** 10 **Type of Field Trip:** Daytrip

Date Rec'd: 5/20/2024 **Date of Trip:** Spring **Day:** M-F **Trip Time:** 8:00-12:30

Location: Walking distance of SHS **Transportation:** walking

Notes: Students will assist in clean up efforts around the school property and surrounding area including sidewalks, Hanson Pines, the triangle, etc.
- Resposible & Involved Citizen - Collaborative Worker

School: SHS **Grade Level:** 12 **# students:** 16 **Type of Field Trip:** Daytrip

Date Rec'd: 5/20/2024 **Date of Trip:** 05/29/2024 **Day:** W **Trip Time:** 11:00-12:30

Location: Rocheter Police Department **Transportation:** walking

Notes: Tour of the Rochester Police Department. Students will see the day to day duties and responsibilities of Police Officers. Students will be asked questions periodically during the tour related to lessons taught in class.

School: Chamberl **Grade Level:** 4/5 **# students:** 2 **Type of Field Trip:** Daytrip

Date Rec'd: 5/23/2024 **Date of Trip:** 05/23/2024 **Day:** Th **Trip Time:** 1:45-4:00

Location: Spaulding High School **Transportation:** private auto

Notes: Elementary Mathalon

School: Chamberl **Grade Level:** 5 **# students:** 16 **Type of Field Trip:** Daytrip

Date Rec'd: 5/29/2024 **Date of Trip:** 06/10/2024 **Day:** M **Trip Time:** 9:00-2:00

Location: Rochester Common **Transportation:** walking

Notes: Celebrate great year and great NWEA scores

Report for the School Board for 06/20/202
Approved Field Trips

School: RMS **Grade Level:** 8 **# students:** 392 **Type of Field Trip:** Daytrip

Date Rec'd: 5/30/2024 **Date of Trip:** 06/11/2024 **Day:** T **Trip Time:** 8:15-11:15

Location: Spaulding High School **Transportation:** Bus

Notes: To prepare students for 9th grade. Guidance and team teaches will check in with students after meeting/attending step-up day.

School: SSS **Grade Level:** 4 **# students:** 13 **Type of Field Trip:** Daytrip

Date Rec'd: 6/4/2024 **Date of Trip:** 06/07/2024 **Day:** F **Trip Time:** 8:45-12:00

Location: Chamberlain Street School **Transportation:** walking

Notes: Move-up for Grade 4 students entering Grade 5 at Chamberlain Street School.

School: SHS **Grade Level:** 9-11 **# students:** 4 **Type of Field Trip:** Daytrip

Date Rec'd: 6/5/2024 **Date of Trip:** 06/14/2024 **Day:** F **Trip Time:** 9:00-11:00

Location: Farmington **Transportation:** Private auto

Notes: Color Guard for Farmington NAPA Grand Opening - requested by American Legion. COmp 2-Leadership - Direct observation of counity service.

STUDENT TRIPS PROPOSAL
2024/2025 SCHOOL YEAR







GUYER TRAVEL NETWORL LLC

Prepared for the
Rochester School Board

WHY US?

The same agency used last year for the Music Dept Disney performances, Guyer Travel offers a local resource for the group requirements need to successfully facilitate a trip this large. Specializing in groups overall, and operational in Rochester for 11 years now, we have a respected name in our community in which we give back up to 50% of all profits predominatly back to schools and education.

Having grown a connection with many in the school system and greater community, we offer a sense of reassurance knowing you are "Staying local" and picking a valued business in town.

WHY US?

- Guyer Travel Agent will travel with each group for the duration of the trip, as well as an agent stationed in Orlando.
- Cancel For Any Reason Insurance offered
- ONE student scholarship offered for Disney, details agreed upon with Justin Roy.
- Invite open to teachers, admin, school board members to keep costs down for families.
- Fundraising available directly.
- ELO potential for students
- Dedicated website and email for each trip.

Europe

A diverse itinerary with stops inclusive of the Paris Catacombs, WWII Concentration Camps, but also team building exercies and immersion within incredible history.
This experience will have a designated agent from GTN onsite, or directly available in the country the students are traveling to at all time, with incredible teachers from SHS.

Disney

Students will engage within Disney specialized programs focusing on leadership and teamwork over the 4 days in the parks.

Europe

Confirmation: Spaulding High School 2025 Feb Vacation

Dates: Feb OR April School Vacation, SAU54 2025

Property: Moderate Hotel Resorts. See Sample List Below.

Room Type/ Group Size: Minimum Min 10 Max 25 Students. Three Free Chaperones.

Flights: Boston – Paris, Paris – London, London – Zurich/Lucerne, Zurich/Lucerne – Boston

Transfers: To and From Hotel, Private Bussing For Student Tours.

Excursions: Tours Added to Create a Customized Itinerary.

Amenities: Guyer Travel Gift, Comprehensive Cancel For Any Reason Insurance, Inclusive Meals,

Other Credits: $50 Excursion Credit,

Total Rate: $4050.00 Per Student / $3850.00 Per Additional Adult.
Deposit: $500.00 Initial Deposit , Date TBA
Deposit : $500.00 Secondary Deposit, Date TBA

Disney

Guyer Travel Vacation Intent
Lead Traveler: Justin Roy / Spaulding High School

Dates: April 27th – May 3rd 2025 Suggested Timeframe

Accommodations: Disney's Pop Century Resort / Caribbean Beach OR Port Orleans + $250 Per Student.

Room Type/ Group Size: Four Students Per Room, Two Adults Per Room. Anticipated 50 - 100 Students, Staff, and Parents/Guardians. 10 Free Admin / Chaperones.

Flights: BOS – MCO Orlando. Provided by JetBlue Group Rate. See Attached Files.

Transfers/Car Rental: Transfers to and From Resort, Transfers to Universal, Transfers to Band and Choir Shows. Provided by Mears Shuttle Services Orlando. NH – MA Roundtrip Provided by Black Tie Limo and DPV Transport.

Excursions and Tours: Four Days Disney Park Hopper Passes, One Day Universal Park to Park Passes, Imagination Campus Leadership Program.

Amenities: Guyer Travel Gift,

Total Package Rate: Budget: $2400.00 Per Traveler
Guyer Travel Deposit: $100.00 Due Initial Deposit, DATE TBA
Secondary Deposit: $650 Due Secondary Deposit + Insurance, DATE TBA

Confirmation: Spaulding High School 2025 Feb Vacation

Dates: Feb OR April School Vacation, SAU54 2025

Property: Moderate Hotel Resorts. See Sample List Below.

Room Type/ Group Size: Minimum Min 10 Max 25 Students. Three Free Chaperones.

Flights: Boston – Paris, Paris – London, London – Zurich/Lucerne, Zurich/Lucerne – Boston

Transfers: To and From Hotel, Private Bussing For Student Tours.

Excursions: Tours Added to Create a Customized Itinerary.

Amenities: Guyer Travel Gift, Comprehensive Cancel For Any Reason Insurance, Inclusive Meals,

Other Credits: $50 Excursion Credit,

Total Rate: $4050.00 Per Student
Deposit: $500.00 Initial Deposit , Date TBA
Deposit : $500.00 Secondary Deposit, Date TBA
Final Payment: TBA
Due At Hotel: TBA
Future Trip Credit: $200.00
Estimated Community Contribution: $250.00

Dillon Guyer

Unless otherwise stated:
This is a nonrefundable rate, and all deposits are final.
Any changes or cancelations made are subject to the Guyer Travel Agreement Terms and Conditions.
All Quotes are valid representations of actual vacations and are subject to change.
This is an intent to collect a deposit.
The Guyer Travel Community Donation is the estimated amount Guyer Travel will give back to the community. This is not an additional fee.
These group rates cannot be confirmed with less than 75 participants.
Every family participating will need to sign the Updated Travel Agreement.
Special contact services will be set up for the Spaulding Band Group.
This document is meant for use as a proposal for School Board, Admin, Superintendent, etc.

Feb OR April Suggested Vacations.
Sample Itinerary Below

Feb 21st Depart Logan Airport,

Feb 22nd Arrive Paris Charles de Gaulle Airport

Transfers From CDG Airport to Hotel, See List Below.

Check into Hotel

Feb 23rd LATE START DAY. Private Bussing with tours of : Notre Dame, Louvre, Catacombs, Finishing off with an evening tour of the Seine River.

Feb 24th Paris Half Day Versailles Excursion by Train. Eiffel Tower, Shopping, Michelin Star Dining Experience,

Feb 25th EARLY START DAY Option of Flight or Train to London.

Transfer From London Heathrow Airport – Hotel.

Nighttime City Lights Tour, Piccadilly, Big Ben, London Eye, Buckingham Palace.

Feb 26th (INSERT TOUR HERE BASED ON INPUT AND FEEDBACK)

Feb 27th Check Out London Hotel / Transfer to London Heathrow Airport

Flight From London to Zurich/ Lucerne

Transfers From Zurich/Lucerne Airport to Hotel, See List Below.

Feb 28th Lake Lucerne Boat Tour, Swiss Alps Train, Chocolate Tasting.

March 1st Early Start, Train to Munich

Check Into Munich Hotel

March 2nd Tour of Dachau

OPTION TO FLY OUT EVENING OF MARCH 2nd OR OVERNIGHT IN MUNICH AND FLY HOME March 3rd

Addon Options:

Harry Potter Experience $150 per student with Transportation.

Windsor Castle, Stonehenge, Bath Day Trip $110 per student with Transportation.

Zurich Private Boat Ride with Captain Rental $120 per student with Transportation.

London West Side “Broadway” Show, Starting at $120 per student.

Change Michelin Star Dining Experience, to Dining Experience Inside Eiffel Tower, Free Change.

Sample Hotels:
All Hotels Are Quoted Based On Security, Accommodation of Student Groups, Half Board (Breakfast and Dinner) Inclusive, Space For Bussing, Etc. Final Choice Based on Input, and Final Desired Quoted Rate.

Paris:

Rochester Champs Elysees (Recommended Option)

Hotel Lancaster

Arc de Triomphe Paris Sofitel Demeure

Astotel

London:

St Giles London (Recommended Option)

Corus Hyde Park Hotel

Residence inn by Marriott London Kensington

Lucerne:

Hotel Alpina Luzern

Ibis Styles Luzern City (Recommended Option)

Coverages listed per person.

Trip Cancellation	$4,000
Trip Interruption	$5,000
Interrupt For Any Reason	Not Available
Financial Default	10 day wait, if insurance purchased within 10 days of Initial Trip Payment
Terrorism in Itinerary City	Foreign and U.S. Domestic
Cancel For Any Reason	Not Available
Travel Baggage	$600 $250 per article limit $500 combined max. for specified items
Travel Baggage Delay	12+ hours $100 max.
Travel Delay	6+ hours $150 per day $600 max.
Vacation Rental Damage	Not Applicable
Medical	$75,000
Dental	$500 included in Medical
Emergency Medical Evacuation	$250,000 Repatriation of Remains $250,000
24-Hour Emergency Assistance	Details
Pre-Existing Conditions Waiver	If insurance purchased within 10 days of Initial Trip Payment and certain conditions are met
Pre-Existing Condition Period	60 Days [Only applies to Trip Cost Protection]

Insurance Company	Nationwide
A.M. Best Rating	A+
Refund Policy	10 Day Review Period
Rental Car Collision/Loss (per policy)	Not Selected $25,000
Accidental Death - 24-Hour	Not Available
Accidental Death - Common Carrier	Not Available
Accidental Death - Flight	Not Available
Policy Fulfillment	Email
Additional Options	None
Travel Supplier Restrictions	None
Additional Notes	None
	= Coverage Limitations (secondary) = Secondary Coverage Coverage limits are per person. Plan cost is for all persons.
Terms & Conditions Agreement◊	By checking this agreement box, I provided my electronic signature and consented to InsureMyTrip's Terms and Conditions

Address	• Nationwide Travel Insurance PO Box 26222 Tampa, FL 33623
Claims	• Claims ◦ Toll Free: (888) 490-7606 ◦ Collect: (727) 799-9284 ◦ https://cbpconnect.com ◦ NWTravClaims@cbpinsure.com ◦ Mon-Fri 8:30am-5:00pm ET • 24 Hour Emergency Assistance ◦ Toll Free: (888) 878-4757 ◦ Collect: (603) 328-1937 ◦ mail@oncallinternational.com • Mailing Address ◦ Nationwide Travel Insurance Claims Co-ordinated Benefit Plans, LLC On Behalf of Nationwide Mutual Insurance Company and Affiliated Companies P.O. Box 26222 Tampa, FL 33623
Underwriter	Coverage is underwritten by Nationwide Mutual Insurance Company

Insurance Affiliate.
https://www.insuremytrip.com/?linkId=6203fe75a65d120d5652404f

Excursion/Tour Affiliate:
https://www.viator.com/

Agency Website:
https://www.guyertravel.com

Leave a Kind Review Here:
https://www.facebook.com/Guyertravel/reviews

Agent Contact:

In the event you can't reach out to your agent, Dillon Guyer please contact:

Brook Hardway

+1 (407) 745-8246

Dillon Guyer

Guyer Travel Network LLC Owner and Operator

DillonGuyer@GuyerTravel.com

+1 (603) 973 0812

General Travel Tips:

ONLY THE INITIAL DEPOSIT CAN BE MADE VIA VENMO / CASHAPP / PAYPAL. ALL CONSECUTIVE PAYMENTS, UNLESS OTHERWISE NOTED, NEED TO BE COLLECTED WITH A CREDIT OR DEBIT CARD DIRECTLY WITH YOUR TRAVEL ADVISOR.

Your American laws and rights to NOT travel with you internationally. Be mindful of laws, what you bring with you, offensive language or imagery on clothing, THC, etc.

Travel days are hard, especially when you are "Hangry". Make sure you are well rested, eat a sufficient meal, and bring along snacks or treats you need while traveling.

Many countries require a visa to enter, regardless of if flight or cruise. Please consult your agent during the time of booking if you need one for your country. Rules of thumb are if its in the Caribbean or Europe? You as an American Citizen most likely do not need one. Asian countries? Parts of Africa? Etc? Visa needs vary.

Jetlag is REAL. Make sure you adjust accordingly. Staying hydrated, sleeping on the plane, and setting yourself to the local time of your destination are all ways to help reset your body's natural clock. Newer planes like the 787 Dreamliner are designed to help reduce jetlag.

All quotes are subject to change, until a secondary deposit or payment in full is collected. We strive to keep everything within 10% of quotes until deposit down.

Contact your credit or debit card issuer before large payments, and before travel to notify them of your spending to prevent your card being locked or shut down. This is applicable for payments with Guyer Travel, and before you travel internationally or out of state.

AMEX and Discover are accepted far less Internationally than Visa and Mastercard. Pertaining mostly to when you are out and about actually traveling. Most airports and major hotels will accept AMEX/Discover. Notify your card issuer you are traveling internationally.

Resorts, Car Rental Companies, Cruise Lines, etc will process a hold from $150.00 - $1000.00 + depending on a myriad of factors. Released after you check out, drop off your rental car, etc. Credit cards are a preferred method for this.

If traveling to multiple hotels, cruises, countries, etc. you may need a card with a high limit or multiple cards for extended holds. Please discuss with your agent further if needed.

Utilizing a travel points credit card can earn you points towards additional travel. Don't have one? Ask your agent if we have a referral link today.

If traveling internationally, it's advisable to inform the local US Consulate and or Embassy of your travel dates, arrangements, and insurance policy if any.

Please provide a photo of your passport, or photo ID at the time of booking to prevent miscommunication errors and to verify documentation.

Some resorts may require you to download an app to make reservations, especially if All Inclusive. Please take the liberty of researching the basics needed to enjoy your stay. YouTube, Google, are all a wonderful source.

If traveling with children, and only one parent you may need a note signed by the other parents and notarized, allowing you to travel, and authorizing medical help if necessary.

Learn basic phrases like "Hello" "Thank you" "Please" "Bathroom" "Help" Etc. in the local language. You may run into a situation where someone doesn't know English.

Pack a first aid kit! Bonus points if you know CPR and or basic first aid training.

Pack all your medications, and essentials in your carry on! You will not be able to access your checked baggage at times. Including a backup outfit in case your bag is lost is advisable as well.

Charge all your devices, and pack backup power cables! Especially Before long-haul flights.

Amazon has collapsible and inflatable booster seats that come crash test rated, for $40. Highly recommended!

Always book travel insurance! Your US travel insurance DOES NOT WORK INTERNATIONALLY! Among other coverages, that you can go over directly with your agent or by using the affiliate link on your quotes provided.

Pack an empty backpack on the bottom of your suitcase, if you intend to bring back a lot of souvenirs. This way you have an extra bag to bring things home.

Utilizes apps like TSA Passport, Cruise line Apps, Airline Apps, etc. They offer up to date notifications, reservations, assistance, and more. Ask your agent for any apps you should be using, based on your itinerary booked.

Check into your flight 24 hours before boarding! Check into your cruise 30 days before boarding! This will make things easier for you during travel.

Camouflage is ILLEGAL to wear in countries like Bahamas, Aruba, Israel, Turkey, etc. Make sure you are not wearing something inappropriate, or even illegal when traveling.

Certain countries like Dubai ban personal gratification products, pornographies. Please be mindful of what you bring on your vacation.

You are NOT allowed to travel to Canada with a DUI/DWI on your record.

When renting a car, be cautious of what side of the road you will be driving on.

In countries like Egypt, they drive WITHOUT headlights at night. It's weird…but works. Be cautious of commonalities like this.

Contact all your tour operators, transfer drivers, etc directly with information provided by your agent. This way in the event of delay, error, weather, etc the drivers are in communication with you.

When picking up a rental car, make sure you check it over. Brakes work, heat, wipers, etc. As well as take a video of the exterior as you walk around, for insurance purposes. If unsatisfied with anything DO NOT take the car.

When checking into a hotel, if a room is not clean, not as advertised etc, pleae go seek assistance from the front desk and then contact your agent if needed. This way documentation has been made with the resort directly if rectification or any changes need to be made.

Guyer Travel

THIS IS A LEGALLY BINDING RELEASE, WAIVER OF LIABILITY, AND ASSUMPTION OF RISK AGREEMENT (“ November 2023 – 2024 Guyer Travel Agreement”). Please read it carefully before signing/accepting/acknowledging.

If you are obtaining a quote for and/or securing or procuring travel for more than just yourself, all references below to “I” (and derivations thereof, including without limitation “my” and “me”) shall be read to mean you on behalf of yourself and everyone within your group for whom you are obtaining a quote and/or securing or procuring travel. Signatures are mandated of all those traveling, or a guarding signing for a minor. If no signature, the lead traveler assumes all responsibilities of risks and explanations of the terms mentioned.

I understand that Guyer Travel International (hereinafter "Guyer Travel") is not the source or supplier of the travel services I have requested and acts solely as an agent for the actual suppliers of such services. I have been advised that the suppliers whose names appear in the information supplied to me are those who are responsible for providing the travel services I have purchased. I consent to and request the use of those suppliers and agree not to hold Guyer Travel responsible should any of these suppliers enact in but limited too: 1) failure to provide the travel services I have purchased; 2) fail to comply with any applicable law; or 3) engage in any negligent act or omission that causes me any sort of injury, damage, delay or inconvenience. 4) Fail to provide the quoted experience.

I accept that Guyer Travel is not responsible for, nor will I attempt to hold it liable for, any injury, damage or loss I may suffer on account of any conditions, actions or omissions that are beyond its reasonable control. Excepting only liability that directly arises from the gross negligence or willful misconduct of Guyer Travel, I will not hold it responsible for any injury, damage or loss physical or financial, I may suffer while on any third party provided or operated excursion or activity.

I understand that I may purchase travel insurance to cover certain risks inherent in travel such as supplier bankruptcy and the inability to travel due to a medical or personal emergency. I understand that my package does not have inclusive insurance, unless otherwise stated, or asked for. I agree to read over and address any misunderstanding with my insurance package before my travel dates commence, If I shall add it to my package at an additional cost. I understand there is a time limit to purchasing my insurance, typically within 10 days of vacation package purchase.

I understand Guyer Travel is not an insurance agent, and any information provided is affiliated through but not limited too InsureMyTrip, Allianz, etc. Insurance payments are made directly, and any claims directed to the appropriate departments. I understand Guyer Travel is not responsible for my claim, however, may help with the process on my behalf. Under certain conditions, a fee up to $250 can be assessed for insurance claims, or payments made directly to Guyer Travel.

I will review all my travel documents for accuracy upon receipt and understand that I may contact Guyer Travel if I have any questions. I understand that it is my responsibility to review the accuracy of all details in the travel quotes provided to me and to confirm the same to Guyer Travel. At no time is Guyer Travel responsible for misunderstandings, misrepresentation, or assumptions or presumptions made by myself, or others associated with my party. I agree to and understand that open and clear communication is necessary for proper quoting, booking, and execution of travel processes through Guyer Travel. All questions, comments, and or concerns will be directly communicated by me, to my agent in charge and or Dillon Guyer directly. I understand my responses to final booking details may be time sensitive and will respond and review documents in a timely manner when necessary.

I understand that all reservation fares typically involve restrictions (including, but not limited to, restrictions related to cancellation) and that changing any aspect of my travel arrangements may result in the payment of additional money. By moving forward with a deposit, I hereby agree to a $150 - $1000 discretionary fee for any cancellation or package change, in conjunction with forfeiture of any already collected funds. I understand all deposits and payments with Guyer Travel are nonrefundable unless otherwise stated, with terms agreed to above. Even in the event a vendor may offer refunds, Guyer Travel withholds the right to retain deposits, payments, and refunds made in the event of cancellation, or changes made against the agreed upon vacation. I agree too and understand that I am responsible for reviewing and acknowledge cancellation and change policies with each vendor my vacation package is booked wtih.

I understand that the Transportation Security Administration (TSA) requires me to carry a government issued identification card in order to board a flight. I have been advised that the name, date of birth and gender that appears on the identification card must exactly match the same such data that is listed on my airline ticket and in my booking records. I acknowledge that my failure to strictly comply with these requirements may result in denied boarding or an undue delay at an airport security checkpoint causing me to miss my flight. I hereby understand that I need to procure a valid ID and in states that mandate it, a valid Federal ID.

I understand that if traveling internationally, I must have a valid passport and depending upon my destination and nationality, I may need to obtain one or more visas.
Guyer Travel has no special knowledge regarding the financial condition of travel service providers selected for your tour, unsafe conditions, health hazards, weather hazards, or climate extremes at locations to which you may travel. Lead Traveler Initials_____

For information concerning possible dangers at destinations, Guyer Travel recommends contacting the Travel Warnings Section of the U.S. State Department at 1-888-407-4747 or www.travel.state.gov. For medical information, Guyer Travel recommends contacting the Centers for Disease Control at 1-800-232-4636 or www.cdc.gov/travel.

I assume full and complete responsibility for checking and verifying all passport, visa, vaccination, or other entry requirements of my destination(s), and all conditions regarding health, safety, security, political stability, and labor or civil unrest at such destination(s). I hereby agree to notify Guyer Travel of all medical needs, conditions, or concerns before placing a deposit.

I agree to keep a civil and amicable relationship with Guyer Travel and all agents working on my related vacation package. At no time shall I slander, create libel against, or defame the agency in any public, private, or social media setting. I agree to the fact Guyer Travel reserves to right to cancel, and retain all funds paid in the event that the agency is mentioned in any of the above negative ways. If any of the above-mentioned negativity, retaliation, liable, slander, or defamation happen post travel I agree to penalties in place mentioned above, as well as any damages sought after me in court up to $1,000,000.00. I hereby understand that Guyer Travel may seek monetary compensation against me up to $1,000,000.00 if this agreement is broken.

I agree that, where Guyer Travel has identified the same in a written communication to me (including via email, Fb messenger, text, phone call, etc), a deposit may be required and/or certain itinerary planning charges may be imposed. By way of example only, Guyer Travel typically charges a $250 - $3000 deposit for itinerary searching services, which will be credited back to you in full as a resort or cruise credit if the trip is ultimately booked. If the trip is not booked, or if a booked trip is canceled, the deposit would be forfeit and would become compensation to Guyer Travel and agents for the work associated with the searching, planning and communication activities. If I do not wish to place a deposit upfront, a “Travel Planning Fee” of $100 - $550 will be assessed. This will not be applied to my vacation package upon my decision. Custom itinerary planning fees may be charged for multi-destination trips and trips that include coordination of multiple modes of transportation (e.g., flights, trains, ground transfers, etc.). Additional dining reservations, or changes to already confirmed dining reservations will result in a $50- $200 per change fee. Except for the immediately previous sentence regarding dining reservations and changes to the same, all other charges will be imposed only if advised in writing (including via email, Fb messenger, text, phone call, etc.) by Guyer Travel. All agency fees must be assessed before final payment, unless otherwise stated by Guyer Travel, or there are cancellations, or changes enacted by myself after final payment.

All vacation packages sold by Guyer Travel is authorized under the CLIA license. Any bonus commissions, residual funds from discounted sales, net commissions, “kickbacks”, promotions, inclusive of but not limited to any agency compensation granted to Guyer Travel is legally entitled to the agent booking the trip. I understand that receipts may indicate these commissions, net rates, and or discounts to the agency. I agree that unless otherwise stated by Guyer Travel or the agent on file, I may not have access to these receipts. I understand a Guyer Travel authorized breakdown can be provided upon request, but under specific situations a full breakdown may be estimated. I understand per contracts with the vendors directly, there may be packages that don’t have formal breakdowns.

I understand the $150 Fee is Waived for the Free Travel Consultation, once a deposit / retainer is secured with Guyer Travel Network.

I agree to all the terms above, and any further agreements discussed with Guyer Travel, an agent of Guyer Travel, sub-brand of Guyer Travel listed but not limited to Postcard Stories by Guyer Travel, Get It on by Guyer Travel, or an authorized volunteer of Guyer Travel permitted to discuss vacation details. I at no time, hold Guyer Travel accountable for any information I obtain that did not come from these sources. All information collected through Guyer Travel, is still held to the agreements above, and a direct response as an affiliate. At no time is Guyer Travel responsible for misinformation presented. The laws of the State of New Hampshire govern the rights and obligations of the parties to this Agreement and the interpretation, construction, and enforceability thereof. I agree that any action or proceeding brought by me against Guyer Travel shall be brought solely in the courts of New Hampshire located in Strafford County. In the event any action or proceeding is initiated by me in a court inside or outside of Strafford Country, New Hampshire, I agree to pay Guyer Travel’s costs and reasonable attorney fees associated with defending such action or proceeding, as well as any lost wages, and or related costs, and any sought-after counterclaim entitled up to $1,000,000.00 in damages.

By signing below, I hereby agree to all the above statements, any verbal and written agreements pertaining to my travels between myself and Guyer Travel Agents, and any Terms and Conditions relevant to my travelers and vendors associated with my package.

Printed Name, Birthday, and Signature of Those Traveling. A photocopy of traveler’s passport or ID is recommended to send with this document.

Lead Traveler:

Additional Travelers:

Traveling Minors (Guardian Signature required):

Credit/Debit Card Info, Full Name, Card Number, Expiration. Security Code, and Address:

Post Travel Review:

Thank you for booking your Travel with Guyer Travel Network. Please fill out your post travel review once back from your trip, to inform of us what we did right, what we can improve on, and any issues still arising that we may need to help resolve.

Who was your agent?

How was your overall booking process?

Did your agent make it easy to look over ideas, and meet your expectations provide during the Free Travel Consultation?

Where did you go? Resort? Airline?

On a scale of 1 – 10, 1 the worst and 10 the best, how was your overall trip?

Did any issues arise during your travels?

Was your agent available and ready to assist before and during travel?

Would you leave a positive review of Guyer Travel Network Facebook Page and Google?

If not, would you please detail what we can do as a company, to better assist you post travel?

Guyer Travel Vacation Intent
Lead Traveler: Justin Roy / Spaulding High School

Dates: April 27th – May 3rd 2025 Suggested Timeframe

Accommodations: Disney's Pop Century Resort / Caribbean Beach OR Port Orleans + $250 Per Student.

Room Type/ Group Size: Four Students Per Room, Two Adults Per Room. Anticipated 50 - 100 Students, Staff, and Parents/Guardians. 10 Free Admin / Chaperones.

Flights: BOS – MCO Orlando. Provided by JetBlue Group Rate. See Attached Files.

Transfers/Car Rental: Transfers to and From Resort, Transfers to Universal, Transfers to Band and Choir Shows. Provided by Mears Shuttle Services Orlando. NH – MA Roundtrip Provided by Black Tie Limo and DPV Transport.

Excursions and Tours: Four Days Disney Park Hopper Passes, One Day Universal Park to Park Passes, Imagination Campus Leadership Program.

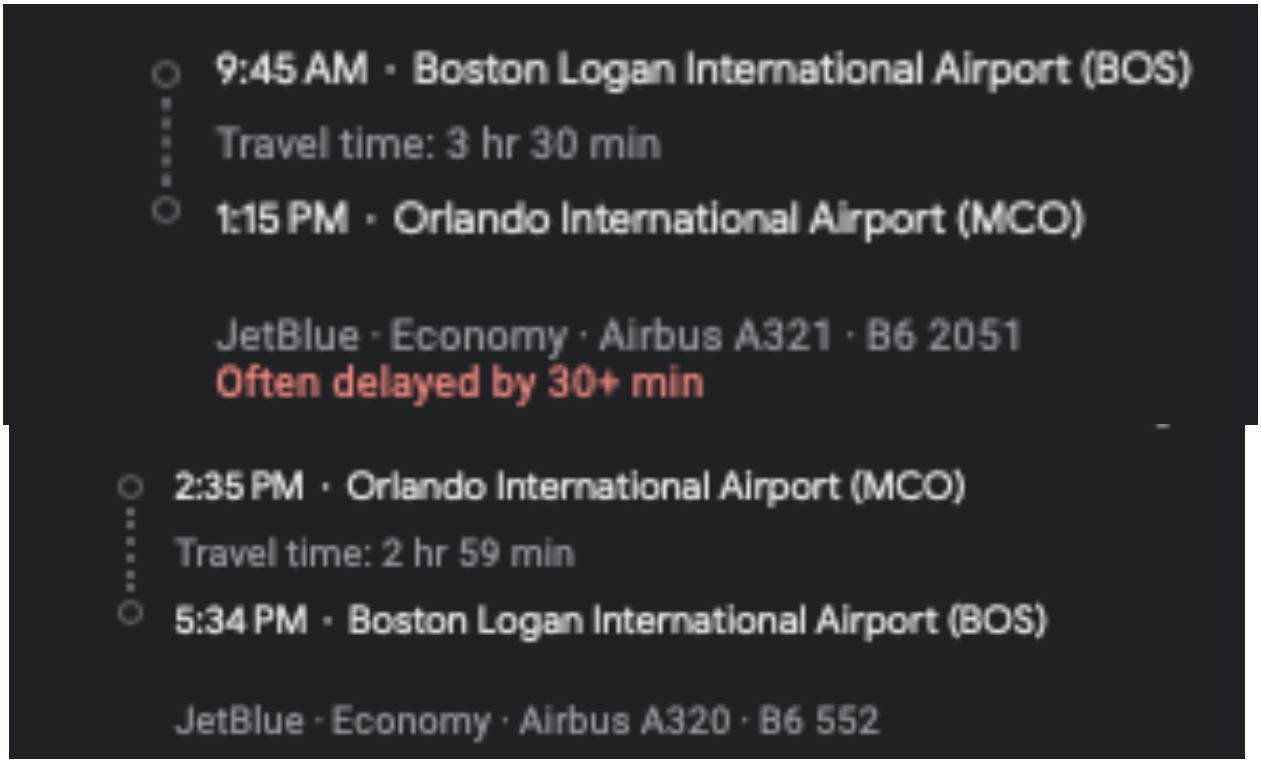
Amenities: Guyer Travel Gift,

Total Package Rate: Budget: $2400.00 Per Traveler
Guyer Travel Deposit: $100.00 Due Initial Deposit, DATE TBA
Secondary Deposit: $650 Due Secondary Deposit + Insurance, DATE TBA
Final Payment: TBA
Due At Hotel: N/A
Anticipated Guyer Travel School Post Trip Donation : $1500.00

Dillon Guyer

Unless otherwise stated:
This is a nonrefundable rate, and all deposits are final.
Any changes or cancelations made are subject to the Guyer Travel Agreement Terms and Conditions.
All Quotes are valid representations of actual vacations and are subject to change.
This is an intent to collect a deposit.
The Guyer Travel Community Donation is the estimated amount Guyer Travel will give back to the community. This is not an additional fee.
These group rates cannot be confirmed with less than 100 participants.
Every family participating will need to sign the Updated Travel Agreement.
Special contact services will be set up for the Spaulding Band Group.

Sample Flight:



Guyer Travel Group Contact Info:
Call/Text: (603) 973-0812
Email: SHSMusicTrip2023@GuyerTravel.com
ALL CHECKS AND MONEY ORDERS NEED TO BE MADE OUT TO:
DILLON GUYER AND OR GUYER TRAVEL

Busses will depart Spaulding High School 4 Hours Before Flight Time.
Grouped Jet Blue Rate:

Inclusions: Transfers to and From Boston Logan Airport, Transfers to and From Orlando MCO Airport. Transfers to and from Band Show with Disney*
Cancel For Any Reason Travel Insurance.
Helpful links:

Black Tie Limo
http://blacktielimo.com/

DPV Transportation
https://www.dpvtransportation.com/

Park Availability*
https://disneyworld.disney.go.com/availability-calendar/?segments=tickets,resort,passholder&defaultSegment=tickets

Universal
https://www.universalorlando.com/web/en/us/theme-parks/universal-studios-florida?utm_source=google&utm_medium=organic&utm_campaign=GMB

Disney
https://disneyworld.disney.go.com/?CMP=OKC-80007798_GM_WDW_destination_waltdisneyworldresort_NA

World Trips Insurance (Underwritten by Specialty Insurance Company.)
This change was made to accommodate higher coverages, at the same agreed upon rates.
https://www.worldtrips.com/?utm_id=travel+partner+lp&gclid=CjwKCAiAuaKfBhBtEiwAht6H72xowIORgxUzUPWGW1hl9MtZpPMHIx30hFYKvawkj9KuJycEfz3ugBoCUI0QAvD_BwE#/start&utm_source=google&utm_medium=cpc&utm_campaign=BL%20%7C%20Search%20%7C%20PRP%20%7C%20NonBrand%20%7C%20Trip-Travel%20Insurance%20%7C%20US%20%7C%20BM%20Experiment&utm_keyword=

Insurance Affiliate.
https://www.insuremytrip.com/?linkId=6203fe75a65d120d5652404f

Excursion/Tour Affiliate:
https://www.viator.com/

Agency Website:
https://www.guyertravel.com

Leave a Kind Review Here:
https://www.facebook.com/Guyertravel/reviews

Agent Contact:

In the event you can't reach out to your agent, Dillon Guyer please contact:

Brook Hardway

+1 (407) 745-8246

Dillon Guyer

Guyer Travel Network LLC Owner and Operator

DillonGuyer@GuyerTravel.com

+1 (603) 973 0812

General Travel Tips:

ONLY THE INITIAL DEPOSIT CAN BE MADE VIA VENMO / CASHAPP / PAYPAL. ALL CONSECUTIVE PAYMENTS, UNLESS OTHERWISE NOTED, NEED TO BE COLLECTED WITH A CREDIT OR DEBIT CARD DIRECTLY WITH YOUR TRAVEL ADVISOR.

Your American laws and rights to NOT travel with you internationally. Be mindful of laws, what you bring with you, offensive language or imagery on clothing, THC, etc.

Travel days are hard, especially when you are "Hangry". Make sure you are well rested, eat a sufficient meal, and bring along snacks or treats you need while traveling.

Many countries require a visa to enter, regardless of if flight or cruise. Please consult your agent during the time of booking if you need one for your country. Rules of thumb are if its in the Caribbean or Europe? You as an American Citizen most likely do not need one. Asian countries? Parts of Africa? Etc? Visa needs vary.

Jetlag is REAL. Make sure you adjust accordingly. Staying hydrated, sleeping on the plane, and setting yourself to the local time of your destination are all ways to help reset your body's natural clock. Newer planes like the 787 Dreamliner are designed to help reduce jetlag.

All quotes are subject to change, until a secondary deposit or payment in full is collected. We strive to keep everything within 10% of quotes until deposit down.

Contact your credit or debit card issuer before large payments, and before travel to notify them of your spending to prevent your card being locked or shut down. This is applicable for payments with Guyer Travel, and before you travel internationally or out of state.

AMEX and Discover are accepted far less Internationally than Visa and Mastercard. Pertaining mostly to when you are out and about actually traveling. Most airports and major hotels will accept AMEX/Discover. Notify your card issuer you are traveling internationally.

Resorts, Car Rental Companies, Cruise Lines, etc will process a hold from $150.00 - $1000.00 + depending on a myriad of factors. Released after you check out, drop off your rental car, etc. Credit cards are a preferred method for this.

If traveling to multiple hotels, cruises, countries, etc. you may need a card with a high limit or multiple cards for extended holds. Please discuss with your agent further if needed.

Utilizing a travel points credit card can earn you points towards additional travel. Don't have one? Ask your agent if we have a referral link today.

If traveling internationally, it's advisable to inform the local US Consulate and or Embassy of your travel dates, arrangements, and insurance policy if any.

Please provide a photo of your passport, or photo ID at the time of booking to prevent miscommunication errors and to verify documentation.

Some resorts may require you to download an app to make reservations, especially if All Inclusive. Please take the liberty of researching the basics needed to enjoy your stay. YouTube, Google, are all a wonderful source.

If traveling with children, and only one parent you may need a note signed by the other parents and notarized, allowing you to travel, and authorizing medical help if necessary.

Learn basic phrases like "Hello" "Thank you" "Please" "Bathroom" "Help" Etc. in the local language. You may run into a situation where someone doesn't know English.

Pack a first aid kit! Bonus points if you know CPR and or basic first aid training.

Pack all your medications, and essentials in your carry on! You will not be able to access your checked baggage at times. Including a backup outfit in case your bag is lost is advisable as well.

Charge all your devices, and pack backup power cables! Especially Before long-haul flights.

Amazon has collapsible and inflatable booster seats that come crash test rated, for $40. Highly recommended!

Always book travel insurance! Your US travel insurance DOES NOT WORK INTERNATIONALLY! Among other coverages, that you can go over directly with your agent or by using the affiliate link on your quotes provided.

Pack an empty backpack on the bottom of your suitcase, if you intend to bring back a lot of souvenirs. This way you have an extra bag to bring things home.

Utilizes apps like TSA Passport, Cruise line Apps, Airline Apps, etc. They offer up to date notifications, reservations, assistance, and more. Ask your agent for any apps you should be using, based on your itinerary booked.

Check into your flight 24 hours before boarding! Check into your cruise 30 days before boarding! This will make things easier for you during travel.

Camouflage is ILLEGAL to wear in countries like Bahamas, Aruba, Israel, Turkey, etc. Make sure you are not wearing something inappropriate, or even illegal when traveling.

Certain countries like Dubai ban personal gratification products, pornographies. Please be mindful of what you bring on your vacation.

You are NOT allowed to travel to Canada with a DUI/DWI on your record.

When renting a car, be cautious of what side of the road you will be driving on.

In countries like Egypt, they drive WITHOUT headlights at night. It's weird…but works. Be cautious of commonalities like this.

Contact all your tour operators, transfer drivers, etc directly with information provided by your agent. This way in the event of delay, error, weather, etc the drivers are in communication with you.

When picking up a rental car, make sure you check it over. Brakes work, heat, wipers, etc. As well as take a video of the exterior as you walk around, for insurance purposes. If unsatisfied with anything DO NOT take the car.

When checking into a hotel, if a room is not clean, not as advertised etc, pleae go seek assistance from the front desk and then contact your agent if needed. This way documentation has been made with the resort directly if rectification or any changes need to be made.

To whom this may concern,

THIS IS A LEGALLY BINDING RELEASE, WAIVER OF LIABILITY, AND ASSUMPTION OF RISK AGREEMENT (the "Agreement"). Please read it carefully before signing/accepting/acknowledging. \

Group Acknowledgements:

This is a Rochester School Board approved event.

This is a group quote for Spaulding High School and cannot be altered. The rates provided are group rates and must meet a minimum of 100 people. These rates are provided directly by the vendors and no 3rd party OTA used. Guyer Travel is the sole entity involved with making these travel arrangements, directly with the vendors provided in the list below.

The vendors Guyer Travel Agrees to work with are listed here but not limited too: Disney MouseEars Group Travel, Universal Studios Orlando Group Travel Unit, InsureMyTrip Agency Affiliate Program, JetBlue Group Vacation, Allegiant Group Sales, Taxilio Transportation Services, MEARS Shuttle Services Orlando, and or any vendor directly listed in this quote.

All group sales are final, and no refunds permitted through Guyer Travel directly. All refunds will be issued through vendors if legally liable, or through the insurance mandated to be paid for up front with the initial deposit. This policy has a "Cancel for any reason" coverage of 75%. At no time is Guyer Travel financially liable for schedule changes, vendor changes, airline time changes, weather, mishaps, acts of God,etc. I understand this travel insurance does not include coverage for my or my minor traveling's instruments, and full understand my coverages in place.

I understand that a minimum payment of $500 is needed at a time, unless the last remaining payment in the value less of $500 is being made. I understand I can pay in Check or Money-order at no additional fee, and am responsible for the 4% credit charge when utilizing a Credit or Debit card for this transaction.

In the event there is a group discount provided post payment, Guyer Travel will divide the amount valued by the number of people paid for and disperse the funds evenly.

Guyer Travel is not liable or responsible for student room placements, and any questions pertaining will be directed to Justin Roy.

I understand my points of contact are Dillon Guyer, Nicole Rodler, and Brook Hardway part of the Guyer Travel team. Unless otherwise stated formally, these are the three agents permitted to sell this group.

GENERAL TERMS AND CONDITIONS

I understand that Guyer Travel International (hereinafter "Guyer Travel") is not the source or supplier of the travel services I have requested and acts solely as an agent for the actual suppliers of such services. I have been advised that the suppliers whose names appear in the information supplied to me are those who are responsible for providing the travel services I have purchased. I consent to and request the use of those suppliers and agree not to hold Guyer Travel responsible should any of these suppliers: 1) fail to provide the travel services I have purchased; 2) fail to comply with any applicable law; or 3) engage in any negligent act or omission that causes me any sort of injury, damage, delay or inconvenience.

I accept that Guyer Travel is not responsible for, nor will I attempt to hold it liable for, any injury, damage or loss I may suffer on account of any conditions, actions or omissions that are beyond its reasonable control. Excepting only liability that directly arises from the gross negligence or willful misconduct of Guyer Travel, I will not hold it responsible for any injury, damage or loss I may suffer while on any third party provided or operated excursion or activity.

I will review my travel documents for accuracy upon receipt and understand that I may contact Guyer Travel if I have any questions. I understand that it is my responsibility to review the accuracy of all details in the travel quotations provided to me and to confirm the same to Guyer Travel.

I understand that all reservation fares typically involve restrictions (including, but not limited to, restrictions related to cancellation) and that changing any aspect of my travel arrangements may result in the payment of additional money. By moving forward with a deposit, I hereby agree to a $100 - $250 discretionary fee for any cancellation or package change.

I understand that the Transportation Security Administration (TSA) requires me to carry a government issued identification card in order to board a flight. I have been advised that the name, date of birth and gender that appears on the identification card must exactly match the same such data that is listed on my airline ticket and in my booking records. I acknowledge that my failure to strictly comply with these requirements may result in denied boarding or an undue delay at an airport security checkpoint causing me to miss my flight. I hereby understand that I need to procure a valid ID and in states that mandate it, a valid Federal ID.

I understand that if traveling internationally, I must have a valid passport and depending upon my destination and nationality, I may need to obtain one or more visas.
Guyer Travel has no special knowledge regarding the financial condition of travel service providers selected for your tour, unsafe conditions, health hazards, weather hazards, or climate extremes at locations to which you may travel. For information concerning possible dangers at destinations, Guyer Travel recommends contacting the Travel Warnings Section of the U.S. State Department at 1-888-407-4747 or www.travel.state.gov. For medical information, Guyer Travel recommends contacting the Centers for Disease Control at 1-800-232-4636 or www.cdc.gov/travel.

I assume full and complete responsibility for checking and verifying any and all passport, visa, vaccination, or other entry requirements of my destination(s), and all conditions regarding health, safety, security, political stability, and labor or civil unrest at such destination(s). I hereby agree to notify Guyer Travel of all medical needs, conditions, or concerns before placing a deposit.

I agree to keep a civil and amicable relationship with Guyer Travel and all agents working on my related vacation package. At no time shall I slander, create libel against, or defame the agency in any public, private, or social media.

setting. I agree to the fact Guyer Travel reserves to right to cancel, and retain all funds paid in the event that the agency is mentioned in any of the above negative ways. Post travel I agree to up to $10,000.00 in damages.

I understand that I may purchase travel insurance to cover certain risks inherent in travel such as supplier bankruptcy and the inability to travel due to a medical or personal emergency. I understand that my package does not have inclusive insurance, unless otherwise stated, or asked for. I agree to read over and address any misunderstanding with my insurance package before my travel dates commence, If I shall add it to my package at an additional cost. I understand if mandated, my insurance policy will be clearly listed and labeled for to me indicate coverages.

I agree that, where Guyer Travel has identified the same in a written communication to me (including via email, Fb messenger, text, phone call, etc.), a deposit may be required and/or certain itinerary planning charges may be imposed. By way of example only, Guyer Travel typically charges a $250 - $1000 deposit for itinerary searching services, which will be credited back to you in full as a resort or cruise credit if the trip is ultimately booked. If the trip is not booked, or if a booked trip is canceled, the deposit would be forfeit and would become compensation to Guyer Travel and agents for the work associated with the searching, planning and communication activities. If I do not wish to place a deposit upfront, a “Travel Planning Fee” of $100 - $250 will be assessed. This will not be applied to my vacation package upon my decision. Custom itinerary planning fees may be charged for multi-destination trips and trips that include coordination of multiple modes of transportation (e.g., flights, trains, ground transfers, etc.). Additional dining reservations, or changes to already confirmed dining reservations will result in a $25 per change fee. Apart from the immediately previous sentence regarding dining reservations and changes to the same, all other charges will be imposed only if advised in writing (including via email, Fb messenger, text, phone call, etc) by Guyer Travel. All agency fees must be assessed before final payment, unless otherwise stated by Guyer Travel, or there are cancellations, or changes enacted by myself. There are no group fees associated with the Spaulding High School Music Group 2023 Disney trip, while booking the package aforementioned in whole.

The laws of the State of New Hampshire govern the rights and obligations of the parties to this Agreement and the interpretation, construction, and enforceability thereof. I agree that any action or proceeding brought by me against Guyer Travel shall be brought solely in the courts of New Hampshire located in Strafford County. In the event any action or proceeding is initiated by me in a court outside of Strafford Country, New Hampshire, I agree to pay Guyer Travel's costs and reasonable attorney fees associated with defending such action or proceeding, as well as any lost wages, and or related costs.

By signing below, I hereby agree to all the above statements, any verbal and written agreements pertaining to my travels between myself and Guyer Travel Agents, and any Terms and Conditions relevant to my travelers and vendors associated with my package.

Failure to oblige to all inherent agreements during consultation, in person, etc, will result in forfeiture of payments made and cancellation of the personal booking. Failure to oblige post travel, will result in damages up to $10,000.00 sought after in a civil court of law.

Medical Needs, Allergens, or notes for Guyer Travel. Guyer Travel is not liable for any medical omissions:

Parent/Guardian Signature, Full Legal Name, and Address, WITH CONTACT INFO:

Minor Traveling FULL LEGAL Name:

Birthday:

Address:

Medical Needs / Allergies / Medications:

Photo of ID MUST be attached:

Student Contact Info: