RSB Special Meeting

Tuesday, October 28, 2025 Prior to Work Session
ZOOM, 500 Big Dog Salmon Way, Angoon, AK 99820

1. **Call Special Meeting to Order**
2. **Roll call to determine quorum**
3. **Action Items:**
4. **RSB Re-Organization of the Board**

4.1. Oath Of Affirmation

5. **Public comment on agenda or non-agenda items**
6. **Information Discussion Items**

6.1. Changes to CSD AR 1250 Volunteer Assistance with updates regarding Volunteer Background Checks.

6.2. MOA between CSD and Andy Lee in the amount of $50,000 for FY 2026 continuing as the Student Success Coordinator.

7. **Board Member Comment**
8. **Adjournment**

State of Alaska
2025 Chatham School District REAA
October 7, 2025
OFFICIAL Results

Precinct	Registered Voters	Voters Cast	% Turnout
State			
State of Alaska			
02-700 Angoon	288	107	37.15%
02-775 Tenakee Springs	130	37	28.46%
03-325 Gustavus	575	132	22.96%
REAA 18 - Absentee	0	37	N/A
REAA 18 - Question	0	0	N/A
State of Alaska - Total	993	313	31.52%
State - Total	993	313	31.52%

REAA 18-1, Seat B

Precinct	Times Cast	Registered Voters
State		
State of Alaska		
02-700 Angoon	107	288
REAA 18 - Absentee	3	0
REAA 18 - Question	0	0
State of Alaska - Total	110	288
State - Total	110	288

Precinct	Kookesh, Albert M. III		Write-in		Total Votes
State					
State of Alaska					
02-700 Angoon	72		31		103
REAA 18 - Absentee	3		0		3
REAA 18 - Question	0		0		0
State of Alaska - Total	75		31		106
State - Total	75		31		106

REAA 18-2, Seat E

Precinct	Times Cast	Registered Voters
State		
State of Alaska		
02-775 Tenakee Springs	37	130
03-325 Gustavus	132	575
REAA 18 - Absentee	34	0
REAA 18 - Question	0	0
State of Alaska - Total	203	705
State - Total	203	705

Precinct	Mulligan-Rear, Chantel M.		Weikle, LeAnn	
State				
State of Alaska				
02-775 Tenakee Springs	0		37	
03-325 Gustavus	36		95	
REAA 18 - Absentee	2		32	
REAA 18 - Question	0		0	
State of Alaska - Total	38		164	
State - Total	38		164	

Precinct	Write-in		Total Votes
State			
State of Alaska			
02-775 Tenakee Springs	0		37
03-325 Gustavus	1		132
REAA 18 - Absentee	0		34
REAA 18 - Question	0		0
State of Alaska - Total	1		203
State - Total	1		203

E 9224

OATH OR AFFIRMATION

School board members, before taking office and sign the following oath of affirmation:

"I do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of Alaska and that I will honestly, faithfully, and impartially discharge my duties as a school board member to the best of my ability."

Legal Reference:
AS 14.12.090

Added 9/2000

AR 1250 VOLUNTEER ASSISTANCE

Volunteers must pass a district background check prior to volunteering in any of the listed activities.

- Help with overnight field trips or overnight school-sponsored events
- ~~Must complete the CSD liability waiver prior to or at the time of volunteering~~
- ~~Will retain a copy of the volunteer handbook~~

Add: Volunteers who are assisting in school with staff supervision do not have to pass a background check prior to doing so.

Volunteers Must complete the CSD liability waiver prior to or at the time of volunteering and will retain a copy of the volunteer handbook.

Visitors must have prior approval from the building administrator. The administrator may deny visitation at their discretion.

The following guidelines are established to permit visitors to observe the educational program with minimal disruption:

A. Visitors desiring to visit a classroom must inform the principal or designee not less than one day prior to the date on which visitation is requested, unless mutually agreeable to the classroom teacher and principal or designee.

B. Visitors are encouraged to share with school staff the purpose for the visit so that optimum assistance may be provided.

C. All visitors must register at the office upon their arrival at school.

D. Entrance to secondary level classrooms (grades 6 through 12) will be prior to the beginning of the class period and the visitor will remain until the conclusion of such period. At the elementary level (grades K through 5) entrance will be during a natural break in instruction or during transition from one subject area to another, and the visitor will remain for the length of that particular instructional area.

E. Classroom visitation must not detract from planned classroom activities. Visitors must refrain from talking, gesturing, moving about the room, commenting or making requests while in the classroom.

F. Visitors will be seated where requested by the teacher.

G. Visitors will not participate in classroom activities unless specifically requested to do so by the teacher.

H. Visitors will not use equipment to record classroom activities unless the teacher has given specific permission.

I. Unless visitations are in conjunction with an invitation to attend special classroom functions, the number of visitors at any one time for any classroom will not exceed two persons.

J. No individual visitor will be allowed more than three visits per month to a particular classroom without administrator approval.

K. If the purpose of the classroom visitation is to observe learning and teaching activities, the visitor may be asked to confer with the teacher before or after the observation to enhance understanding of the activities.

L. The principal may withhold approval if particular events such as testing would be adversely affected by a visit. Similarly, if a visitor's presence becomes disruptive, the principal may withdraw approval. In either case, the principal will give reasons for the action.

M. If a dispute arises regarding limitations upon or withholding of approval for visits:

    A. The visitor will first discuss the matter with the principal;

    B. If it is not satisfactorily resolved, the visitor may request a meeting with the superintendent or designee. The latter will promptly meet with the visitor, investigate the dispute and render a written decision, which will be final, subject only to the visitor's right to raise an issue at a regular session of the Board.

N. Visitors whose purpose is to influence or solicit students will not be permitted on school premises.

Disruption at School Activities

The following guidelines are basic security measures to prevent disruptive activities in the school:

A. All entrances must be posted with this message: All visitors are required to check into the office upon entering the school building.

B. Staff members are responsible for monitoring hallways and playgrounds. Unfamiliar persons are to be directed to the office;

C. All visitors will conspicuously wear a visitor's badge;

D. Non-custodial parents may, notwithstanding a court order or parenting plan to the contrary:

    A. Meet with the teacher of his/her child;

    B. Visit with his/her child; and/or

    C. Remove his/her child from the school premises.

    Staff will attempt to notify the custodial parent of the contact

E. If a visitor is under the influence of controlled substances, including marijuana (cannabis) or alcohol, and/or is committing a disruptive act, or invites another person to do so, the staff member will exercise the right to order the visitor off school premises. If the visitor fails to comply, the staff member will contact the school office which may, in turn, report the disturbance to a law enforcement officer.

Added 4/9/24

CHATHAM SCHOOL DISTRICT
Memorandum Of Agreement
P.O. Box 109, Angoon, AK 99820 Phone 907-788-3302

Date Submitted

09/22/2025

Submitter Name

Frank Coenraad

Submitter Email

fcoenraad@chathamsd.org

This Service Agreement is between the Chatham School District and the below-named Service Provider.

Service Provider Name

Andrew Lee

Service Provider Email Address

shootersu_32@yahoo.com

Service Provider Phone Number

907-738-1053

Service provider Business License#

N/A

Mailing Address

9090 Cinema Dr. A204

Social Security or Tax ID Number

on file

Upload W9 Form Here

Andy Lee's W-9.pdf ×

Start Date

09/02/2025

End Date

05/22/2026

https://www.irs.gov/pub/irs-pdf/fw9.pdf

The Service Provider Agrees to do the Following:

1.1. Educational Services. Service Provider shall provide the following educational services to Students: 1. Participate on the Angoon Schools Family Engagement/Student Empowerment Team. 2. Participate in 2025-26 School Year appropriate In-Service sessions. 3. Student Success Advocate throughout 2025-26 on site (individual and large group sessions and remote delivery providing Individual Student Success Plans targeting chronic absenteeism; mental/behavioral wellness; and academic support.) 4.

Payment Terms

Grantee shall pay Service Provider a total of $50,000.00 paid in four $12,500.00 installments. One payment at the end of each school quarter.
Service Provider shall provide the educational services Angoon and Juneau, Alaska through in person and remote delivery.
Provider will 1. provide administrators monthly program progress as measured by the number of

Fund	Site	Function	Program	Object
FSCS Grant	Angoon	Teacher or	Grant Curr	Contractor

Account Code

317-060-100-025-410

Amount to be paid

50K

MOA not to Exceed This Amount

50K

When Payment(s) Are to be Issued

, Grantee shall pay Service Provider a to

Additional Conditions/ProvisionsA - GENERAL INFORMATION

1. All associated costs, not limited to fees and reimbursables, must be included in the MOA. All MOA's for more than $25,000 require prior School Board approval before the Contractor provides any service.
2. The account to be charged must be determined and approved by the individual with budget authority before submission of the MOA to the Superintendent.
3. Before the starting date of the contracted services and/or activities, the Contractor and Chatham School District must sign the MOA. The Contractor is not to be given a notice to proceed unless all the appropriate parties have signed the MOA.
4. The Contact Person will be responsible for obtaining the contractor's signature and submitting the original MOA to the Superintendent.
5. The Contact Person must approve for payment of all contractor invoices and receipt documentation before submission for payment to Accounts Payable.
6. When the MOA involves travel paid by Chatham School District; a Travel Authorization must accompany any invoice.
7. Any Chatham School District employee who authorizes services before the required approvals may be subject to disciplinary action up to and including termination.

B - CONTRACTOR RESPONSIBILITIES

1. Check the MOA for contents and completeness. If the terms are agreeable, sign the agreement and return it to the individual named as the Contact Person.

In accordance with the payment terms set forth on page 1, the Contractor shall submit an invoice with the appropriate documentation (copies of airline tickets, hotel bills, etc.) to the Contact Person for approval of payment.
As a condition of performance, the Contractor must pay all federal, state, and local taxes incurred by the Contractor.
A W-9 must be on file with Chatham School District or submitted with this MOA. No W-9, backup withholding of Federal taxes will be withheld per the percent required – presently 29%.
The Contractor must provide proof of any liability insurance coverage required on this MOA.
To the extent allowed by law, the Contractor shall indemnify, defend, and hold Chatham School District harmless from any liability resulting from or arising out of the acts of the Contractor in the performance of this MOA.
I HEREBY ACCEPT THIS MOA AND THE CONDITIONS/PROVISIONS CONTAINED HEREIN. Any changes in the terms of this MOA must be on an ADDENDUM FORM before any services are performed. The ADDENDUM FORM must be approved by all parties.

Submitter Signature

Frank Coenraad...

Submitter Comments

Andrew Lee will continue as Angoon School's Student Success Coordinator

Upload Invoice if Applicable

No file uploaded

Accounts Payable Notes

Invoice if Applicable

No file uploaded

Timestamp

09/22/2025 03:18 pn

Date and Time Payment is Being Processed

Payment

- [x] Pay as Invoiced
- [ ] Invoice Attached for this first and final payment