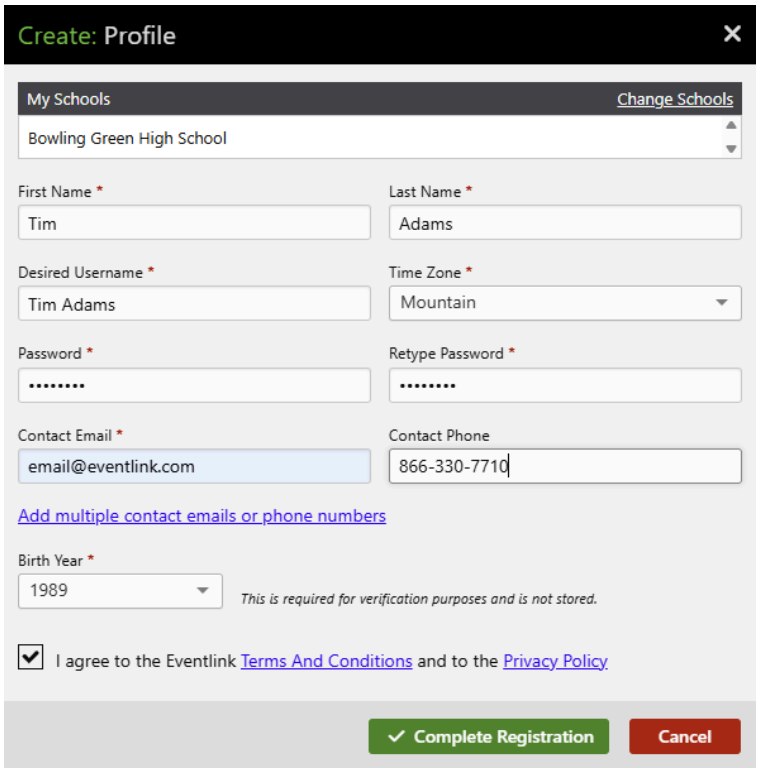
Eventlink Athletic Online Registration Instructions

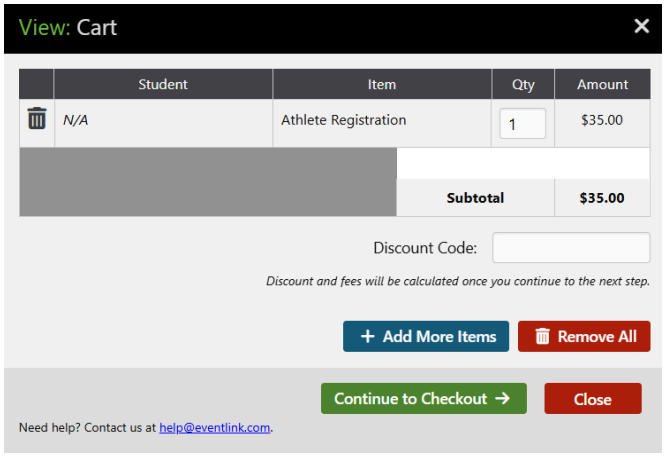
1. Click on the Eventlink Athletic Registration link below or scan the QR code:

   https://elweb.app/hddrdhx

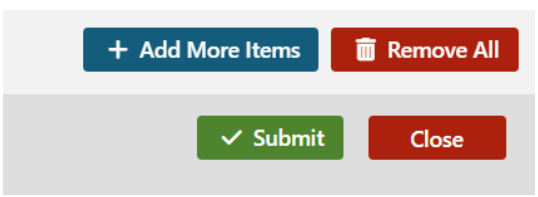
2. Click on the green **'Continue'** button.
3. Create a **new account** (blue button) so your information (parent/guardian), and athlete(s), will always be saved for future registrations and you can receive notifications from us regarding games and any updates. You will create your username and password here. ***Birth Year is asking about the Parent/Guardian birth year***



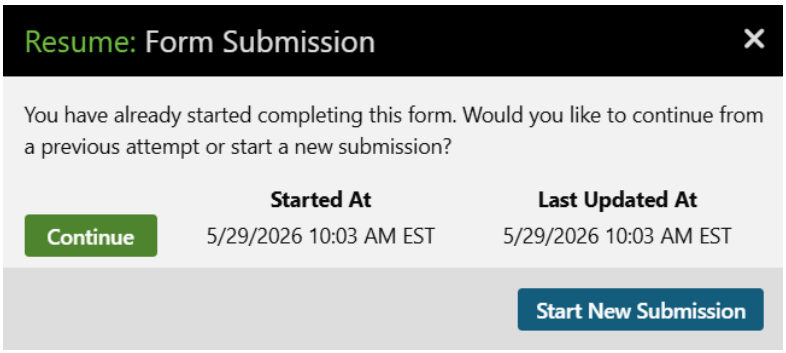
4. Click on the green, **'Complete Registration'** button.
5. Click on the blue **'Add New Student'** button, then fill out the information about your athlete (Name, Grade, Date of Birth, Gender, Home Address, School - **'Jefferson High School**). ***You do not need to put in their Student ID number.***
    a. There is only one school to choose from, all Middle School athletes will go under **'Jefferson High School'** as well.
    b. ***Please select **ALL** sports your athlete is interested in participating for the **entire** year from the drop down list at this time. Eventlink has other sports listed that we do not offer. Archery and Air Rifle will not be a part of this registration.*
    We ONLY offer the following:
        i. **Fall** - Football (MS/HS), Volleyball (MS/HS), Cross Country (MS/HS), Softball (HS), Cheerleading (MS/HS), Dance (HS)
        ii. **Winter** - Basketball (MS/HS), Cheerleading (MS/HS), Dance (HS)
        iii. **Spring** - Baseball (HS), Golf (HS), Track & Field (MS/HS)
6. Click **'Save.'**
7. If you have ***multiple*** students, you can add them here. Just click **'Add New Student'** and complete steps 5 and 6 over again. You can also add multiple students and complete their registration after you complete the first student's registration (see #13).
8. To start the Registration process, select the student from the drop down menu (the student you just added). Click the green **'Next'** button.
9. **Registration Form** - Read and complete all required fields. Some sections require both the student-athlete and parent electronic signatures.
10. Click **'Save'.**
11. When the form is complete, you'll be taken to the cart where you must continue checking out (there is *no charge* for registrations):
    a. Click **'Continue to Checkout'** to "pay" for the registration.



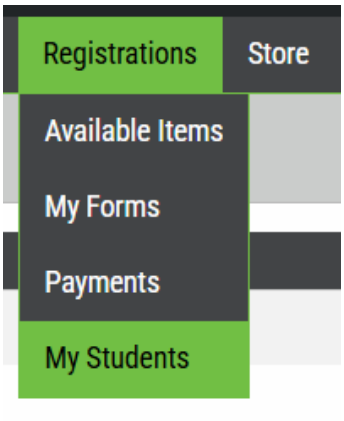
    b. Click **'Submit'** to submit your cart and your registration form.



12. To view Registrations already started or completed:
    - Hover over **‘Registrations’**
    - Click **‘My Forms’**
    - View *Submitted* and *Unsubmitted Registrations*
    - To continue filling out an *Unsubmitted* Registration, go back to the **‘Available Items’** and select the registration that needs completed
        - Click **‘Continue’** instead of Start New Submission.



13. To manage your student list:
    - Hover over **‘Registrations’**
    - Click **‘My Students’**
    - Click **‘+Add Student’** to create a new student
    - Click the menu to the left of an existing student to manage them



14. We will reach out to you regarding the status of your athlete’s registration for the 2026-2027 school year. If any documentation is missing, we will contact you via email.