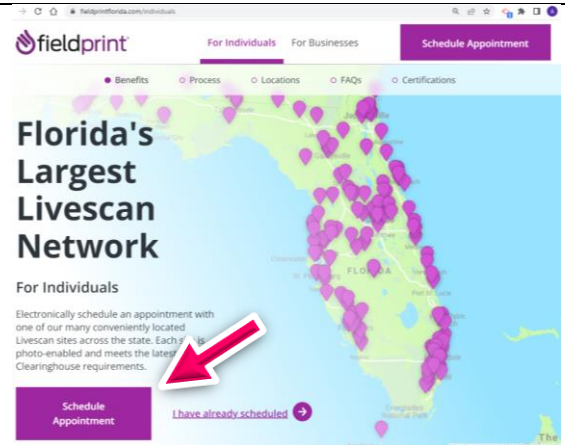


Step-by-Step Instructions for Scheduling Your Fingerprinting Appointment with Fieldprint

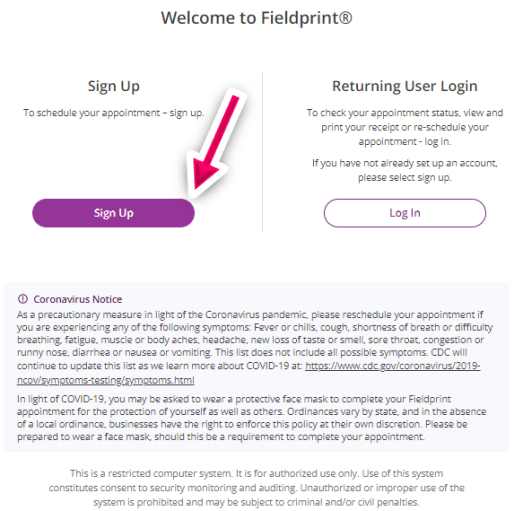
Fieldprint

- Go to: www.fieldprintflorida.com.
- Click the purple "Schedule Appointment" button.



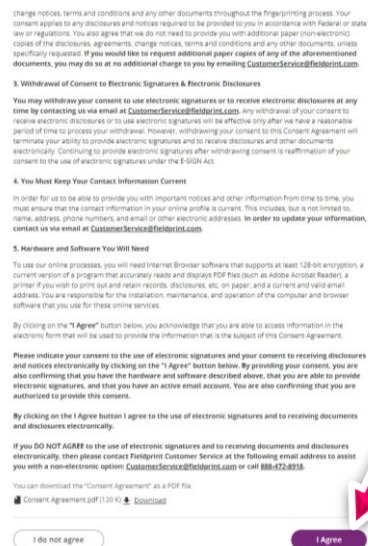
Welcome to Fieldprint

- Click the purple "Sign Up" button.



E-SIGN Act Disclosure and Consent Agreement

- Click the purple "I Agree" button at the bottom of the page to agree with the Consent Agreement.



Create an Account

- Fill in the required fields to create an account.
- Click the purple “Continue” button.

Create Account

Please fill in the following fields to create an account.

Email *	<input type="text" value="e.g. example@domain.com"/>
Username *	<input type="text"/>
Password *	<input type="password"/> show
Confirm Password *	<input type="password"/> show
First Name *	<input type="text"/>
Last Name *	<input type="text"/>
Mobile Phone Number	<input type="text"/>

Security Questions

Please select three security questions and provide answers in the boxes below. Your answer(s) cannot contain your username, password, email address or security question.

Security Question 1 *	<input type="text" value="Select one"/>
Answer 1 *	<input type="text"/> show
Security Question 2 *	<input type="text" value="Select one"/>
Answer 2 *	<input type="text"/> show
Security Question 3 *	<input type="text" value="Select one"/>
Answer 3 *	<input type="text"/> show

Back

Continue

Verify Your Account

- Check your email for a message from Fieldprint with an 8-digit Verification Code.
- Type this code into the “Verification Code” field and then click the purple “Complete Registration” button.

< 13

auth@fieldprint.com 9:05 AM

To: [Your email address] >

**Fieldprint Scheduling
Account Verification**

You created an account with Fieldprint Scheduling.

Username: bestvolunteerever

Please enter the Verification Code below into the Verification Code field on the Fieldprint Scheduling website to continue:

8-digit code will be here

Please Note: Don't delay, your verification code is only valid for 30 minutes and if you closed your

Login to Your Fieldprint Account

- Enter the Username and Password you created.
- Click the purple "Login" button.

fieldprint

① Your account has been verified
You have successfully verified your account, please log in.

Log in

Username
amber

Password

Back Login

[Forgot username?](#)
[Forgot password?](#)

Login Confirmation

- Type in the answer to your security question.
- Click the purple "Continue" button.

fieldprint

Login Confirmation

What was your childhood nickname?

☐ Remember this device/computer for future visits

Continue

Reason- Continue with Fieldprint Code

- Type in the corresponding Fieldprint Code* below.
 - **Volunteers:** **FPMartinCountyNonCert**
 - **Volunteer Coaches:** **FPMartinCountyEmp**
 - **Vendors / Staff / Stipend Positions:** **Contact HR to confirm the correct code.**
- Click the purple "Continue with FieldPrint Code" button.

*This Fieldprint code tells the system to send your results to the Martin County School District. If you select a random code on the page, another organization will receive your results and you will have to schedule and pay for a new appointment. Once an appointment has been completed, it is not possible to redirect your results.

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Reason

Continue with Fieldprint Code

A Fieldprint code is required to continue. If you don't have a Fieldprint code, please contact the employer or organization that sent you to this website.

You may also leave the Fieldprint Code blank and try searching for the correct Reason using the search tool below.

Fieldprint Code
FPMartinCountyNonCert

Continue with Fieldprint Code

Personal Information

- Complete your Personal Information and then click the purple “Continue” button.

Note: You MUST bring two (2) forms of ID with you to your appointment and one (1) MUST be a government-issued ID from the list of “Acceptable Primary ID’s”. Students MUST also have a government-issued ID regardless of age and may obtain a non-driver ID at the DMV if they do not have one prior to their appointment.

Acceptable Primary IDs include:

State-Issued driver's license
State-Issued non-driver identity
U.S. Passport
Military Identification Card
Work Visa w/ Photo
Foreign Passport
DOD Common Access Card
Foreign Driver's License

Identificación Primarios Aceptables incluyen:

Licencia de conducir emitida por el estado
Identificación de no conductor emitida por el estado
Pasaporte EE.UU
Tarjeta de Identificación Militar
Visa de Trabajo con Foto
Pasaporte Extranjero
Tarjeta de Acceso Común de Departamento de Defensa
Licencia de conducir Extranjero

Acceptable Secondary IDs include:

Bank Statement/Paycheck Stub
Utility Bill
Credit Card/Debit Card
Marriage Certificate
Birth Certificate
School ID w/ Photograph
Vehicle Registration/Title
Voter Registration Card
Draft Record
Social Security Card
Transportation Worker ID Credential (TWIC Card)
Certificate of Citizenship
Certificate of Naturalization
Native American tribal document
Permanent Resident Card (I-551)

Identificación Secundarios Aceptables incluyen:

Extracto bancario/Talón de Pago
Factura de Servicios Públicos
Tarjeta de crédito/debito
Certificado de Matrimonio
Certificado de Nacimiento
Identificación Escolar con Foto
Registro de Vehículo/Titulo
Tarjeta de Registro de Votantes
Proyecto de Registro
Tarjeta de Seguro Social
Credencial de Identificación de los Trabajadores del Transporte (tarjeta TWIC)
Certificado de Ciudadanía
Certificado de Naturalización
Documento Tribal del Nativo Americano
Tarjeta de Residencia Permanente (I-551)

Demographics

- Complete the required Demographics information.
- Click the purple “Continue” button.

Personal Information

Please enter your personal information below.

Notice

The information entered on this screen must belong to the person being fingerprinted. The name provided for the appointment **must be your full, legal name and must match both forms of identification exactly**. The Date of Birth provided must also be on the primary form of ID, and must match exactly. Your appointment will not be completed if you cannot provide two forms of matching identification.

Acceptable Forms of ID

First Name*
Middle Name
Last Name*
Suffix

Other Names

Are there any other names you are known by or have used (including maiden name, if applicable)? *
☐ Yes ☐ No

Social Security Number*

☐ Please check this box to acknowledge your SSN is correctly entered. If entered incorrectly, it may delay processing and/or result in additional charges. *

Address Line 1*

Address Line 2 (Suite/Apt/etc.)

City*

State*

Zip Code*

Date of Birth*

Phone*

Alternate Phone

Email*

Preferred Contact Method* ☒ Email ☐ Phone

Appointment Reminder* ☒ Email ☐ No

Continue

Demographics

Please complete the following questions. This information is used to positively identify you when performing a fingerprint-based background check.

Notice

Fingerprint is required to provide demographic values established by the FBI and/or state and federal agencies.

Citizenship*

Place of Birth*

City of Birth*

Gender*

Height* ft in

Weight* lb

Eye Color*

Hair Color*

Race*

Back

Continue

Biometric Disclosure

- Click the box next to “I agree”.
- Type in your full name in the text box.
- Click the purple “Continue” button.

fingerprints to obtain criminal background information in connection with my Stated Purposes.

By signing below, I further authorize Fieldprint, Inc. to share my fingerprint information, criminal results, and any other information obtained using my fingerprints with ORGANIZATION for the Stated Purposes.

By signing below, I acknowledge and agree that this authorization to obtain and disclose/share my biometric information, criminal results, and any other information obtained using my fingerprints, is valid now as well throughout the course of my contract, employment, volunteering, and/or licensing, as may be applicable to ORGANIZATION, where permitted by law.

TO USE THIS SERVICE, YOU CERTIFY UNDER PENALTY OF LAW THAT YOU ARE THE SAME PERSON WHO IS BEING FINGERPRINTED, WHO IS REVIEWING ALL OF THE APPLICABLE NOTICES AND COMPLETING THE APPLICABLE FORMS. IT IS STRICTLY PROHIBITED FOR ANYONE ELSE TO PROCEED FURTHER EXCEPT THE PERSON WHO IS BEING FINGERPRINTED, UNLESS YOU HAVE WRITTEN APPROVAL FOR SPECIAL CIRCUMSTANCES, SUCH AS A DISABILITY, FROM FIELDPRINT, INC. OR THE REQUESTING ORGANIZATION/AGENCY.

☒ I agree *

Your Full Name*

Today's date

FBI Noncriminal Justice Applicant's Privacy Rights

- Click the box next to “I acknowledge that I have read, understand, and agree to the above Statement*” on the Biometric Disclosure.
- Click the purple “Continue” button.

(i) La notificación por escrito incluye la notificación electrónica, pero excluye la notificación verbal.
<https://www.fbi.gov/services/cia/compact-compact-jurisdiction-statement>
(ii) Véase 5 U.S.C. 552a(b); 28 U.S.C. 534(b); 34 U.S.C. § 40316 (anteriormente citada como 42 U.S.C. § 14616); Article IV(c); 28 CFR 20.21(c); 20.33(d); y 906.2(d).

TO USE THIS SERVICE, YOU CERTIFY UNDER PENALTY OF LAW THAT YOU ARE THE SAME PERSON WHO IS BEING FINGERPRINTED, WHO IS REVIEWING ALL OF THE APPLICABLE NOTICES AND COMPLETING THE APPLICABLE FORMS. IT IS STRICTLY PROHIBITED FOR ANYONE ELSE TO PROCEED FURTHER EXCEPT THE PERSON WHO IS BEING FINGERPRINTED, UNLESS YOU HAVE WRITTEN APPROVAL FOR SPECIAL CIRCUMSTANCES, SUCH AS A DISABILITY, FROM FIELDPRINT, INC. OR THE REQUESTING ORGANIZATION/AGENCY.

☒ I acknowledge that I have read, understand, and agree to the above Statement. *

FBI Privacy Statement and Privacy Notice

- Click the box next to “I acknowledge that I have read, understand, and agree to the above Statement*” on the Biometric Disclosure.
- Click the purple “Continue” button.

Declaración de la Ley de Privacidad

Esta declaración de la ley de privacidad se encuentra al dorso del [FD-258 tarjeta de huellas digitales](#).

Autoridad: La adquisición, preservación, e intercambio de huellas digitales e información relevante por el FBI es autorizada en general bajo la 28 U.S.C. 534. Dependiendo de la naturaleza de su solicitud, la autoridad incluye estatutos federales, estatutos estatales de acuerdo con la Pub. L. 92-544, órdenes Ejecutivas Presidenciales, y reglamentos federales. El proveer sus huellas digitales e información relevante en voluntario, sin embargo, la falta de hacerlo podría afectar la terminación o aprobación de su solicitud.

Propósito Principal: Ciertas determinaciones, tal como empleo, licencia, y autorizaciones de seguridad, podrían depender de las investigaciones de antecedentes basados en huellas digitales. Se les podría proveer sus huellas digitales e información relevante biométrica a la agencia empleadora, investigadora, o responsable de alguna manera, y/o al FBI con el propósito de comparar sus huellas digitales con otras huellas digitales encontradas en el sistema 'Next Generation Identification' (NGI) del FBI, o su sucesor (incluyendo los depósitos de huellas digitales latentes, criminales, y civiles) u otros registros disponibles de la agencia empleadora, investigadora, o responsable de alguna manera. El FBI podría retener sus huellas digitales e información relevante biométrica en el NGI después de terminar esta solicitud; mientras las mantengan, sus huellas digitales podrían continuar siendo comparadas con otras huellas digitales presentadas a o mantenidas por el NGI.

Uso Retratado: Durante el procesamiento de esta solicitud y mientras que sus huellas digitales e información relevante biométrica permanezca en el NGI, se podría divulgar su información de acuerdo a su consentimiento, y se podría divulgar sin su consentimiento de acuerdo a lo permitido por la Ley de Privacidad de 1974 y todos los Usos Retratados aplicables según la puedan ser publicados en el Registro Federal, incluyendo los Usos Retratados para el sistema NGI y los Usos Retratados Generales del FBI. Los usos retratados incluyen, pero no se limitan a divulgación a agencias empleadoras gubernamentales y no gubernamentales autorizadas responsables por empleo, contrato, licencia, autorizaciones de seguridad, y otras determinaciones de aptitud, agencia de la ley federal, estatales, tribales, o federales; agencias de justicia penal; y agencias responsables por la seguridad nacional o seguridad pública.

A partir de 30/03/2018

2

TO USE THIS SERVICE, YOU CERTIFY UNDER PENALTY OF LAW THAT YOU ARE THE SAME PERSON WHO IS BEING FINGERPRINTED, WHO IS REVIEWING ALL OF THE APPLICABLE NOTICES AND COMPLETING THE APPLICABLE FORMS. IT IS STRICTLY PROHIBITED FOR ANYONE ELSE TO PROCEED FURTHER EXCEPT THE PERSON WHO IS BEING FINGERPRINTED, UNLESS YOU HAVE WRITTEN APPROVAL FOR SPECIAL CIRCUMSTANCES, SUCH AS A DISABILITY, FROM FIELDPRINT, INC. OR THE REQUESTING ORGANIZATION/AGENCY.

☒ I acknowledge that I have read, understand, and agree to the above Statement. *

Fieldprint Location

- Click the purple “Find” button -or- type in another address and then click “Find” for a list of Fieldprint locations near you.
- Click the “Find Availability” button next to your preferred location.

If you would like to schedule an appointment at the Martin County School District office, our address is:

1939 SE Federal Highway, Stuart, FL 34994

Our office is open for appointments on:

- Tuesdays from 8am – 12:00pm
- Thursdays from 12:00pm – 4:00pm

[English](#) | [Contact Us](#)

Fieldprint Location

Please enter an address below to locate nearby Fieldprint® locations.

[Near My Home Address](#)

8 Results for 1939 se federal highway, stuart

Please use the options below to proceed with scheduling.

Distance

Soonest Available Time

[Open Map View](#)

1. Martin County School District

1939 SE Federal Highway, . Stuart FL 34994-
TU 08:00 AM - 12:00 PM TH 12:00 PM - 04:00 PM
✓ No Additional Fees ✓ Livescan ✓ Expedited Processing
📍 0.00 mi

Find Availability

2. Fieldprint Site - 4 U Ship

7993 South Highway 1, Mangrove Square, Port St. Lucie FL 34952-
M TU W TH F 08:30 AM - 06:30 PM SA 09:00 AM - 04:30 PM
✓ No Additional Fees ✓ Livescan ✓ Expedited Processing
✓ Photo ✓ I9
📍 10.74 mi

Find Availability

3. Fieldprint Site - The UPS Store #4629

7548 US Highway 1 South, (Near Publix), Port St. Lucie FL 34952-
M TU W TH F 10:00 AM - 05:30 PM SA 11:00 AM - 02:00 PM SU 10:00
AM - 03:00 PM
✓ No Additional Fees ✓ Livescan ✓ Expedited Processing
✓ Photo ✓ I9
📍 11.44 mi

Find Availability

4. Fieldprint Site - A1 Postal Service

11582 SW Village Parkway, . Port St. Lucie FL 34987-
M TU W TH F 09:30 AM - 05:00 PM SA 10:00 AM - 01:00 PM
✓ No Additional Fees ✓ Livescan ✓ Expedited Processing
✓ Photo ✓ I9
📍 12.79 mi

Find Availability

Schedule an Appointment

- Use the dropdown fields to select an appointment date and time.
- Click “Continue”.

[English](#) | [Contact Us](#)

Fieldprint Location

[Back to 8 Results](#)

Schedule Appointment

Martin County School District, 1939 SE Federal Highway, . Stuart FL 34994-
TU 08:00 AM - 12:00 PM TH 12:00 PM - 04:00 PM
📍 0.00 mi

Notice

Once an appointment is made, you may not make a change or cancel less than 24 hours before the appointment time without incurring a charge.

Available Date *

Available Time Slot *

June

Month

June

July

August

September

7

2022

Time

Continue

Payment

- Select your payment method.
- Complete the required payment fields.
- Click “Continue” and Finish Scheduling.

Once an appointment is made, you may not make a change or cancel less than 24 hours before the appointment time without incurring a charge.

Your appointment will not be scheduled until payment has been completed.

Payment

Notice

Once an appointment is made, you may not make a change or cancel less than 24 hours before the appointment time without incurring a charge.
Your appointment will not be scheduled until payment has been completed.

Date and Time: June 7, 2022 8:10 AM
Location: Martin County School District
1939 SE Federal Highway, , Stuart FL 34994-

Fee Type	Fee
Fieldprint Scheduling Fee	\$ 12.00
State Scheduling Fee	\$ 37.25
Your Total to Pay:	\$ 49.25

Payment Method

PayPal

Pay Later

Debit or Credit Card

Powered by PayPal

Back

Finish Scheduling

IMPORTANT REMINDERS

- Bring your two (2) forms of ID with you to your appointment. Photocopies do not count.
- Cancel or reschedule your appointment more than 24 hours in advance to avoid being charged.