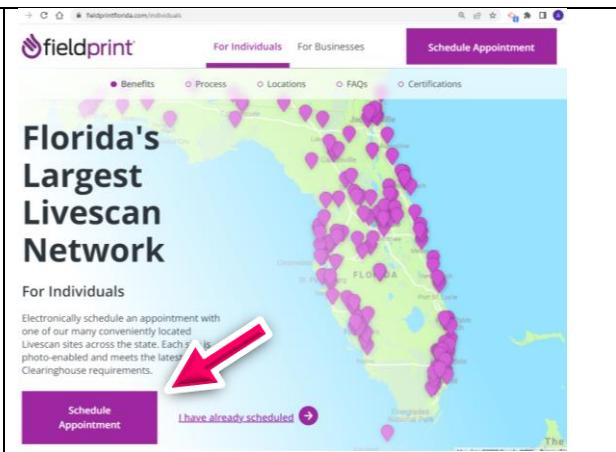


Step-by-Step Instructions for Scheduling Your Fingerprinting Appointment with Fieldprint

Fieldprint

- Go to: www.fieldprintflorida.com.
- Click the purple “Schedule Appointment” button.



Welcome to Fieldprint

- Click the purple “Sign Up” button.

Welcome to Fieldprint®

Sign Up

To schedule your appointment - sign up.

Returning User Login

Log In

Sign Up

To check your appointment status, view and print your receipt or re-schedule your appointment - log in.

If you have not already set up an account, please select sign up.

E-SIGN Act Disclosure and Consent Agreement

- Click the purple “I Agree” button at the bottom of the page to agree with the Consent Agreement.

① Coronavirus Notice
As a precautionary measure in light of the Coronavirus pandemic, please reschedule your appointment if you are experiencing any of the following symptoms: Fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, diarrhea or nausea or vomiting. This list does not include all possible symptoms. CDC will continue to update this list as we learn more about COVID-19 at: <https://www.cdc.gov/coronavirus/2019-novel-coronavirus-testing/symptoms.html>

In light of COVID-19, you may be asked to wear a protective face mask to complete your Fieldprint appointment for the protection of yourself as well as others. Ordinances vary by state, and in the absence of a local ordinance, businesses have the right to enforce this policy at their own discretion. Please be prepared to wear a face mask, should this be a requirement to complete your appointment.

This is a restricted computer system. It is for authorized use only. Use of this system constitutes consent to security monitoring and auditing. Unauthorized or improper use of the system is prohibited and may be subject to criminal and/or civil penalties.

③ Withdrawal of Consent to Electronic Signatures & Electronic Disclosures
You may withdraw your consent to use electronic signatures or to receive electronic disclosures at any time by contacting us via email at CustomerService@fieldprint.com. Any withdrawal of your consent to receive electronic disclosures or to use electronic signatures will be effective only after we have a reasonable period of time to respond to your request. If you withdraw your consent to use electronic signatures, we will terminate your ability to provide electronic signatures and to receive disclosures and other documents electronically. Continuing to provide electronic signatures after withdrawing consent is reaffirmation of your consent to the use of electronic signatures under the E-SIGN Act.

4. You Must Keep Your Contact Information Current

In order for us to be able to provide you with important notices and other information from time to time, you must ensure that the contact information in your online profile is current. This includes, but is not limited to, name, address, phone number and email or other electronic addresses. In order to update your information, contact us via email at CustomerService@fieldprint.com.

5. Hardware and Software You Will Need

To use our online processes, you will need Internet Browser software that supports at least 128-bit encryption, a current version of a program that accurately reads and displays PDF files (such as Adobe Acrobat Reader), a printer, a scanner, a computer with a monitor, keyboard, mouse, etc., on paper, and a current and valid email address. You are responsible for the installation, maintenance, and operation of the computer and browser software that you use for these online services.

By clicking on the “I Agree” button below, you acknowledge that you are able to access information in the electronic form that will be used to provide the information that is the subject of this Consent Agreement.

Please indicate your consent to the use of electronic signatures and your consent to receiving disclosures and notices electronically by clicking on the “I Agree” button below. By providing your consent, you are also confirming that you have the hardware and software described above, that you are able to provide electronic signatures, and that you have an active email account. You are also confirming that you are authorized to provide this consent.

By clicking on the “I Agree” button I agree to the use of electronic signatures and to receiving disclosures and notices electronically.

If you do not consent to the use of electronic signatures and to receiving disclosures and notices electronically, then please contact Fieldprint Customer Service at the following email address to assist you with a non-electronic option: CustomerService@fieldprint.com or call 888-472-8918.

You can download the “Consent Agreement” as a PDF file.

[Consent Agreement.pdf \(120 KB\)](#) [Download](#)

[I do not agree](#)

[I Agree](#)

Create an Account

- Fill in the required fields to create an account.
- Click the purple “Continue” button.

Create Account

Please fill in the following fields to create an account.

Email*	<input type="text" value="e.g. example@domain.com"/>
Username*	<input type="text"/>
Password*	<input type="password"/>
Confirm Password*	<input type="password"/>
First Name*	<input type="text"/>
Last Name*	<input type="text"/>
Mobile Phone Number	<input type="text"/>

Security Questions

Please select three security questions and provide answers in the boxes below. Your answer(s) cannot contain your username, password, email address or security question.

Security Question 1*	<input type="text" value="Select one"/>
Answer 1*	<input type="text"/>
Security Question 2*	<input type="text" value="Select one"/>
Answer 2*	<input type="text"/>
Security Question 3*	<input type="text" value="Select one"/>
Answer 3*	<input type="text"/>

[Back](#)

[Continue](#)



Verify Your Account

- Check your email for a message from Fieldprint with an 8-digit Verification Code.
- Type this code into the “Verification Code” field and then click the purple “Complete Registration” button.



auth@fieldprint.com

9:05 AM

To: [Your email address] >

Fieldprint Scheduling Account Verification

You created an account with Fieldprint Scheduling.

Username: bestvolunteerever

Please enter the Verification Code below into the Verification Code field on the Fieldprint Scheduling website to continue:

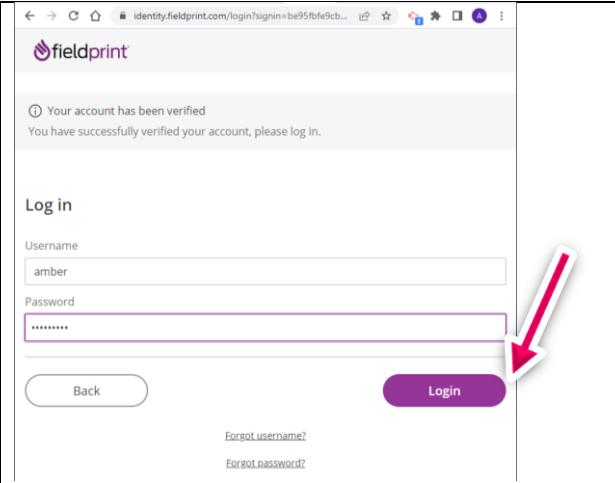
8-digit code will be here

Please Note: Don't delay, your verification code is only valid for 30 minutes and if you closed your



Login to Your Fieldprint Account

- Enter the Username and Password you created.
- Click the purple “Login” button.



Your account has been verified
You have successfully verified your account, please log in.

Log in

Username
amber

Password

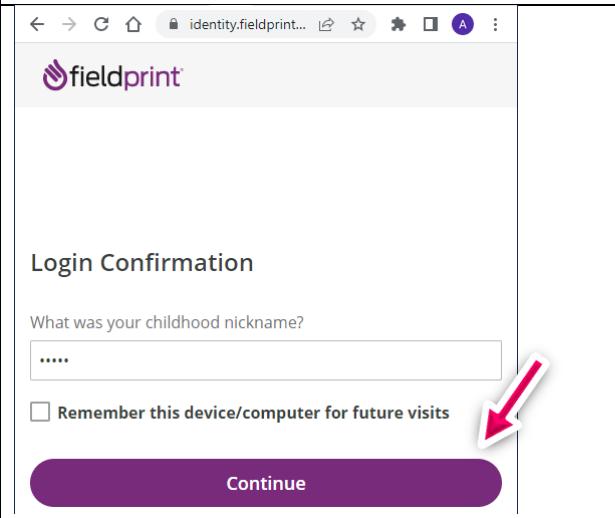
Back Login

[Forgot username?](#)

[Forgot password?](#)

Login Confirmation

- Type in the answer to your security question.
- Click the purple “Continue” button.



What was your childhood nickname?

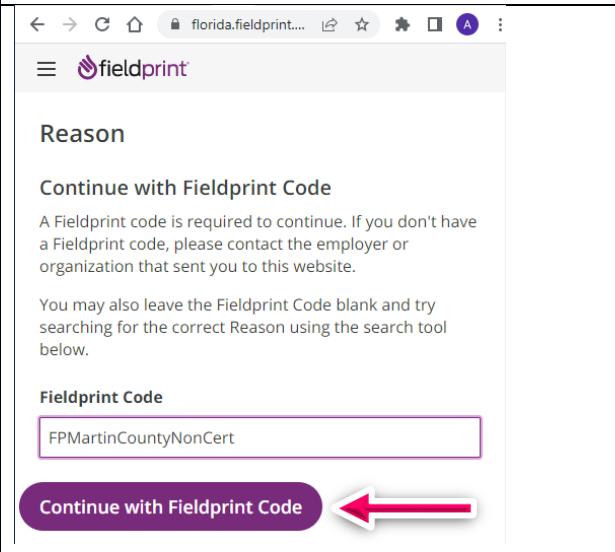
Remember this device/computer for future visits

Continue

Reason- Continue with Fieldprint Code

- Type in the corresponding Fieldprint Code* below.
 - **Volunteers: FPMartinCountyNonCert**
 - **Volunteer Coaches: FPMartinCountyEmp**
 - **Vendors / Staff / Stipend Positions: Contact HR to confirm the correct code.**
- Click the purple “Continue with FieldPrint Code” button.

*This Fieldprint code tells the system to send your results to the Martin County School District. If you select a random code on the page, another organization will receive your results and you will have to schedule and pay for a new appointment. Once an appointment has been completed, it is not possible to redirect your results.



Reason

Continue with Fieldprint Code

A Fieldprint code is required to continue. If you don't have a Fieldprint code, please contact the employer or organization that sent you to this website.

You may also leave the Fieldprint Code blank and try searching for the correct Reason using the search tool below.

Fieldprint Code

FPMartinCountyNonCert

Continue with Fieldprint Code

Personal Information

➤ Complete your Personal Information and then click the purple “Continue” button.

Note: You MUST bring two (2) forms of ID with you to your appointment and one (1) MUST be a government-issued ID from the list of “Acceptable Primary ID’s”. Students MUST also have a government-issued ID regardless of age and may obtain a non-driver ID at the DMV if they do not have one prior to their appointment.

Acceptable Primary IDs include:

State-Issued driver's license	Licencia de conducir emitida por el estado
State-Issued non-driver identity	Identificación de no conductor emitida por el estado
U.S. Passport	Pasaporte EE.UU
Military Identification Card	Tarjeta de Identificación Militar
Work Visa w/ Photo	Visa de Trabajo con Foto
Foreign Passport	Pasaporte Extranjero
DOD Common Access Card	Tarjeta de Acceso Común de Departamento de Defensa
Foreign Driver's License	Licencia de conducir Extranjero

Identificación Primarios Aceptables incluyen:

State-Issued driver's license	Licencia de conducir emitida por el estado
State-Issued non-driver identity	Identificación de no conductor emitida por el estado
U.S. Passport	Pasaporte EE.UU
Military Identification Card	Tarjeta de Identificación Militar
Work Visa w/ Photo	Visa de Trabajo con Foto
Foreign Passport	Pasaporte Extranjero
DOD Common Access Card	Tarjeta de Acceso Común de Departamento de Defensa
Foreign Driver's License	Licencia de conducir Extranjero

Acceptable Secondary IDs include:

Bank Statement/Paycheck Stub	Extracto bancario/Talón de Pago
Utility Bill	Factura de Servicios Públicos
Credit Card/Debit Card	Tarjeta de crédito/debito
Marriage Certificate	Certificado de Matrimonio
Birth Certificate	Certificado de Nacimiento
School ID w/ Photograph	Identificación Escolar con Foto
Vehicle Registration/Title	Registro de Vehículo/Título
Voter Registration Card	Tarjeta de Registro de Votantes
Draft Record	Proyecto de Registro
Social Security Card	Tarjeta de Seguro Social
Transportation Worker ID Credential (TWIC Card)	Credencial de Identificación de los Trabajadores del Transporte (tarjeta TWIC)
Certificate of Citizenship	Certificado de Ciudadanía
Certificate of Naturalization	Certificado de Naturalización
Native American tribal document	Documento Tribal del Nativo Americano
Permanent Resident Card (I-551)	Tarjeta de Residencia Permanente (I-551)

Identificación Secundarios Aceptables incluyen:

Bank Statement/Paycheck Stub	Extracto bancario/Talón de Pago
Utility Bill	Factura de Servicios Públicos
Credit Card/Debit Card	Tarjeta de crédito/debito
Marriage Certificate	Certificado de Matrimonio
Birth Certificate	Certificado de Nacimiento
School ID w/ Photograph	Identificación Escolar con Foto
Vehicle Registration/Title	Registro de Vehículo/Título
Voter Registration Card	Tarjeta de Registro de Votantes
Draft Record	Proyecto de Registro
Social Security Card	Tarjeta de Seguro Social
Transportation Worker ID Credential (TWIC Card)	Credencial de Identificación de los Trabajadores del Transporte (tarjeta TWIC)
Certificate of Citizenship	Certificado de Ciudadanía
Certificate of Naturalization	Certificado de Naturalización
Native American tribal document	Documento Tribal del Nativo Americano
Permanent Resident Card (I-551)	Tarjeta de Residencia Permanente (I-551)

Personal Information

Please enter your personal information below.

Notice

The information entered on this screen must belong to the person being fingerprinted. The name provided for the appointment **must be your full, legal name and must match both forms of identification exactly**. The Date of Birth provided must also be on the primary form of ID, and must match exactly. Your appointment will not be completed if you cannot provide two forms of matching identification.

Acceptable Forms of ID

First Name*	Amber
Middle Name	
Last Name*	Warren
Suffix	Select one

Other Names

Are there any other names you are known by or have used (including maiden name, if applicable)? *

Yes No

Social Security Number*

Please check this box to acknowledge your SSN is correctly entered. If entered incorrectly, it may delay processing and/or result in additional charges. *

Address Line 1*

Address Line 2 (Suite/Apt/etc.)

City*

State*

Zip Code*

Date of Birth* Month Day Year

Phone*

Alternate Phone

Email* warrenamberj@gmail.com

Preferred Contact Method* Email Phone

Appointment Reminder* Email No

Continue

Demographics

➤ Complete the required Demographics information.
➤ Click the purple “Continue” button.

Demographics

Please complete the following questions. This information is used to positively identify you when performing a fingerprint-based background check.

Notice

Fingerprint is required to provide demographic values established by the FBI and/or state and federal agencies.

Citizenship* <input type="text"/>	Select one
Place of Birth* <input type="text"/>	Select one
City of Birth* <input type="text"/>	
Gender* <input type="text"/>	Select one
Height* <input type="text"/>	ft <input type="text"/>
Weight* <input type="text"/>	lb <input type="text"/>
Eye Color* <input type="text"/>	Select one
Hair Color* <input type="text"/>	Select one
Race* <input type="text"/>	Select one

Back

Continue

Biometric Disclosure

- Click the box next to “I agree”.
- Type in your full name in the text box.
- Click the purple “Continue” button.

fingerprints to obtain criminal background information in connection with my Stated Purposes.
By signing below, I further authorize Fieldprint, Inc. to share my fingerprint information, criminal results, and any other information obtained using my fingerprints with ORGANIZATION for the Stated Purposes.
By signing below, I acknowledge and agree that this authorization to obtain and disclose/share my biometric information, criminal results, and any other information obtained using my fingerprints, is valid now as well throughout the course of my contract, employment, volunteering, and/or licensing, as may be applicable, to ORGANIZATION, where permitted by law.

TO USE THIS SERVICE, YOU CERTIFY UNDER PENALTY OF LAW, THAT YOU ARE THE SAME PERSON WHO IS BEING FINGERPRINTED, WHO IS REVIEWING ALL OF THE APPLICABLE NOTICES AND COMPLETING THE APPLICABLE FORMS. IT IS STRICTLY PROHIBITED FOR ANYONE ELSE TO PROCEED FURTHER EXCEPT THE PERSON WHO IS BEING FINGERPRINTED, UNLESS YOU HAVE WRITTEN APPROVAL FOR SPECIAL CIRCUMSTANCES, SUCH AS A DISABILITY, FROM FIELDPRINT, INC. OR THE REQUESTING ORGANIZATION/AGENCY.

I agree*

Your Full Name *

Today's date

[Back](#) [Continue](#)

FBI Noncriminal Justice Applicant's Privacy Rights

- Click the box next to “I acknowledge that I have read, understand, and agree to the above Statement*” on the Biometric Disclosure.
- Click the purple “Continue” button.

La notificación por escrito incluye la notificación electrónica, pero excluye la notificación verbal.
<https://www.fbi.gov/services/cjis/computer-access/privacy-act-statement>

18 U.S.C. § 552a(b); 28 U.S.C. § 540(q); 34 U.S.C. § 40316 (anteriormente citada como 42 U.S.C. § 14616), Article IV(c); 28 CFR 20.21(c), 20.33(d) y 908.1(q).

TO USE THIS SERVICE, YOU CERTIFY UNDER PENALTY OF LAW, THAT YOU ARE THE SAME PERSON WHO IS BEING FINGERPRINTED, WHO IS REVIEWING ALL OF THE APPLICABLE NOTICES AND COMPLETING THE APPLICABLE FORMS. IT IS STRICTLY PROHIBITED FOR ANYONE ELSE TO PROCEED FURTHER EXCEPT THE PERSON WHO IS BEING FINGERPRINTED, UNLESS YOU HAVE WRITTEN APPROVAL FOR SPECIAL CIRCUMSTANCES, SUCH AS A DISABILITY, FROM FIELDPRINT, INC. OR THE REQUESTING ORGANIZATION/AGENCY.

I acknowledge that I have read, understand, and agree to the above Statement.*

[Back](#) [Continue](#)

FBI Privacy Statement and Privacy Notice

- Click the box next to “I acknowledge that I have read, understand, and agree to the above Statement*” on the Biometric Disclosure.
- Click the purple “Continue” button.

Declaracion de la Ley de Privacidad

Esta declaracion de la ley de privacidad se encuentra al dorso del [FD-258 tarjeta de huellas digitales](#)

Autoridad: La adquisición, preservación, e intercambio de huellas digitales y información relacionada por el FBI es autorizada en general bajo la 28 U.S.C. §544. Dependiendo de la naturaleza de su solicitud, la autoridad incluye estatutos federales, estatutos estatales de acuerdo con la Pub. L. 93-344, órdenes Ejecutivas Presidenciales, y reglamentos federales. El proveer sus huellas digitales y la información referente en voluntario, sin embargo, la falta de hacerlo podría afectar la formalización o aprobación de su solicitud.

Propósito Principal: Ciertas determinaciones, tal como empleos, licencias, y autorizaciones de seguridad, podrían depender de las imágenes de huellas digitales basados en huellas digitales que se podrían proveer en su solicitud. La información referente a su huellas digitales se enviaría a la agencia empleadora, su empleador, o responsable de alguna manera, y/o al FBI con el propósito de comparar sus huellas digitales con otras huellas digitales almacenadas en el sistema Next Generation Identification (NGI) del FBI, o su sistema equivalente. El FBI no tiene la autoridad para almacenar ni utilizar su información personal. El FBI no tiene la autoridad para almacenar, investigar, o responsable de alguna manera. El FBI podría retener un huella digital y información relacionada con su solicitud, y mientras las mantenga, sus huellas digitales podrían continuamente comparadas con otras huellas digitales presentadas a o mantenidas por el NGI.

Uso Rutinario: Durante el procesamiento de esta solicitud y mientras que sus huellas digitales e información relevante biométrica permanezcan en el NGI, se podría divulgar su información de acuerdo a su consentimiento, y se podría divulgar su información de acuerdo a las leyes y regulaciones federales y estatales aplicables. La información que se podría divulgar se publicaría en el Registro Federal, incluyendo los Usos Rutinarios para el sistema NGI y los Usos Rutinarios Generales del FBI. Los usos rutinarios incluyen, pero no se limitan a divulgación a: agencias empleadoras gubernamentales; y/o agencias gubernamentales que tienen la autoridad para requerir su información biométrica; y/o agencias gubernamentales que tienen la autoridad de aplicar leyes federales, estatales, tribunales, o federales; agencias de justicia penal; y agencias responsables por la seguridad nacional o seguridad pública.

A partir de 30/03/2018

TO USE THIS SERVICE, YOU CERTIFY UNDER PENALTY OF LAW, THAT YOU ARE THE SAME PERSON WHO IS BEING FINGERPRINTED, WHO IS REVIEWING ALL OF THE APPLICABLE NOTICES AND COMPLETING THE APPLICABLE FORMS. IT IS STRICTLY PROHIBITED FOR ANYONE ELSE TO PROCEED FURTHER EXCEPT THE PERSON WHO IS BEING FINGERPRINTED, UNLESS YOU HAVE WRITTEN APPROVAL FOR SPECIAL CIRCUMSTANCES, SUCH AS A DISABILITY, FROM FIELDPRINT, INC. OR THE REQUESTING ORGANIZATION/AGENCY.

I acknowledge that I have read, understand, and agree to the above Statement.*

[Back](#) [Continue](#)

Fieldprint Location

- Click the purple “Find” button -or- type in another address and then click “Find” for a list of Fieldprint locations near you.
- Click the “Find Availability” button next to your preferred location.

If you would like to schedule an appointment at the Martin County School District office, our address is:

1939 SE Federal Highway, Stuart, FL 34994

Our office is open for appointments on:

- Tuesdays from 8am – 12:00pm
- Thursdays from 12:00pm – 4:00pm

Fieldprint Location

Please enter an address below to locate nearby Fieldprint® locations.

1939 se federal highway, stuart

Find

8 Results for 1939 se federal highway, stuart

Please use the options below to proceed with scheduling.

Distance Soonest Available Time Open Map View

1. Martin County School District

1939 SE Federal Highway, , Stuart FL 34994-TU 08:00 AM - 12:00 PM TH 12:00 PM - 04:00 PM

No Additional Fees Livescan Expedited Processing

0.00 mi

Find Availability

2. Fieldprint Site - 4 U Ship

7993 South Highway 1, Mangrove Square, Port St. Lucie FL 34952-M TU W TH F 08:30 AM - 06:30 PM SA 09:00 AM - 04:30 PM

No Additional Fees Livescan Expedited Processing

Photo 19

10.74 mi

Find Availability

3. Fieldprint Site - The UPS Store #4629

7548 US Highway 1 South, (Near Publix), Port St. Lucie FL 34952-M TU W TH F 10:00 AM - 05:30 PM SA 11:00 AM - 02:00 PM SU 10:00 AM - 03:00 PM

No Additional Fees Livescan Expedited Processing

Photo 19

11.44 mi

Find Availability

4. Fieldprint Site - A1 Postal Service

11582 SW Village Parkway, , Port St. Lucie FL 34987-M TU W TH F 09:30 AM - 05:00 PM SA 10:00 AM - 01:00 PM

No Additional Fees Livescan Expedited Processing

Photo 19

12.79 mi

Find Availability

Schedule an Appointment

- Use the dropdown fields to select an appointment date and time.
- Click “Continue”.

Fieldprint Location

Back to 8 Results

Schedule Appointment

Martin County School District, 1939 SE Federal Highway, , Stuart FL 34994-TU 08:00 AM - 12:00 PM TH 12:00 PM - 04:00 PM

0.00 mi

Notice

Once an appointment is made, you may not make a change or cancel less than 24 hours before the appointment time without incurring a charge.

Available Date* June

Month June

Available Time Slot* 7

Time 2022

Continue

Payment

- Select your payment method.
- Complete the required payment fields.
- Click “Continue” and Finish Scheduling.

Once an appointment is made, you may not make a change or cancel less than 24 hours before the appointment time without incurring a charge.

Your appointment will not be scheduled until payment has been completed.

Payment

ⓘ Notice

Once an appointment is made, you may not make a change or cancel less than 24 hours before the appointment time without incurring a charge.
Your appointment will not be scheduled until payment has been completed.

Date and Time: June 7, 2022 8:10 AM
Location: Martin County School District
1939 SE Federal Highway, Stuart FL 34994

Fee Type	Fee
----------	-----

Fieldprint Scheduling Fee	\$ 12.00
State Scheduling Fee	\$ 37.25

Your Total to Pay:	\$ 49.25
--------------------	----------

Payment Method

 PayPal

 Pay Later

 Debit or Credit Card

Powered by  PayPal

 Finish Scheduling

IMPORTANT REMINDERS

- Bring your two (2) forms of ID with you to your appointment. Photocopies do not count.
- Cancel or reschedule your appointment more than 24 hours in advance to avoid being charged.