



REQUEST FOR PROPOSAL (RFP) / BID REQUEST

Project Title: Security Glass Windows at School Office Entrances

Project Location: Star City High School, Star City Middle School, & Jimmy Brown Elementary

Issuing Agency: Star City School District (SCSD)

Address: 400 E. Arkansas St. Star City, AR 71667

Date Issued: September 8, 2026

Bid Submission Deadline: September 23, 2026, 2:00pm

1. Project Overview

The Star City School District is requesting sealed bids from qualified contractors for the construction and installation of bullet resistant glazing on glass windows for each school office window and entryway. Existing non-rated glass will be removed and new bullet resistant material will be installed.

This project is subject to all applicable federal, state, and local laws, including the Davis-Bacon Act and the Arkansas Public School Procurement Laws for public works projects.

2. Scope of Work

The selected contractor shall provide all labor, materials, equipment, supervision, transportation, tools, and incidentals necessary to complete the work described herein in a complete and workmanlike manner and in accordance with all plans, specifications, and requirements issued by Star City School District (SCSD) or its designated architect or engineer.

Project elements include:

1. Installation of 3/4-inch Level 3 bullet-resistant glazing at three (3) existing interior (vestibule) locations: one (1) at Star City High School, one (1) at Jimmy Brown Elementary, and one (1) at Star City Middle School. Existing non-rated glass will be removed and new BR material will be installed with the use of a 2-piece glazing channel around the perimeter. Work scope covers a total of QTY (23) lites. Work to include the removal/disposal of existing glazing materials.



2. Bullet Resistant Reception Windows QTY (5) 15/16" CLR level 2 bullet resistant, sized per existing, to be installed into customer's existing opening. Each main lite of glass will have (1) 6" BR speak hole centrally located and be supplied with a drop in stile 16" x 11" deal tray. (1) location will have (2) fixed side lites approximately 25" x 46". Glass will be installed with the use of pre-punch aluminum stop.
3. Window 26" x 43" inside the High School vestibule will be installed and remove existing glass. QTY (1)
4. The scope of work shall include all labor and materials necessary for removal and proper disposal of the existing glazing materials, preparation of the existing storefront framing, installation of the new bullet-resistant glazing and glazing channels, and completion of all necessary finishing work.

All materials shall be new and shall be installed in accordance with the manufacturer's written instructions. All work shall comply with applicable OSHA safety requirements, building and fire codes, and all applicable federal, state, and local laws and regulations.

The contractor shall coordinate all work with SCSD to minimize disruption to school operations. Work schedules, site access, and any temporary closures shall be approved by SCSD prior to commencement of work.

Project Contact:

Michael Baggett (michael.baggett@starcityschools.org)

Phone: 870-370-6225

3. Bid Submission Requirements

Bids must include the following:

- Completed Bid Form (attached)
- Scope of Work/Cost
- Proposed project timeline and schedule
- List of subcontractors (if applicable)
- Bid Bond in the amount of 5% of the total bid
- Proof of current Contractor's License (as required under Arkansas law)
- Proof of General Liability and Workers' Compensation Insurance
- Certification of compliance with the Davis-Bacon Act and Prevailing Wage Rates

Sealed bids must be delivered to:

Star City School District



Attention: Jordan Frizzell, Superintendent
400 E. Arkansas St.
Star City, AR 71667
Deadline: September 22, 2026

Late bids will not be accepted.

4. Davis-Bacon Act and Prevailing Wage Requirements

This project is federally funded and subject to the Davis-Bacon Act (40 U.S.C. § 3141 et seq.). All contractors and subcontractors must:

- Pay laborers and mechanics no less than the prevailing wages and fringe benefits as determined by the U.S. Department of Labor
- Maintain accurate certified payroll records and submit them weekly
- Comply with all applicable provisions of 29 CFR Part 5

The Wage Determination is included as Attachment A to this RFP and must be posted at the job site.

5. Additional Requirements

- Non-Discrimination: Contractors must comply with Executive Order 11246, as amended.
- E-Verify: Proof of enrollment and compliance with the federal E-Verify program is required.
- Debarment: Contractors must not be debarred or suspended from federal or state contracts.
- Insurance: The successful bidder must provide certificates of insurance naming the District as an additional insured.
- **Performance and Payment Bonds: Required for contracts exceeding \$50,000, each in an amount equal to 100% of the contract price.**
- Permits: All necessary permits and inspections are the responsibility of the contractor.
- Compliance with Arkansas Code §§ 22-9-203 through 22-9-405: Governing public improvement project procedures.

6. Evaluation and Award

Bids will be evaluated based on:

- Responsiveness to RFP requirements
- Cost and completeness of proposal



- Contractor qualifications and past performance
- Compliance with applicable laws and certifications

The District reserves the right to reject any or all bids, waive informalities, and accept the bid deemed most advantageous to the District.

7. Project Timeline

RFP Issue Date | September 8, 2026

Bid Submission Deadline | September 23, 2026

Anticipated Award | September 28, 2026

Project Start Date | October 2026

Substantial Completion | November 2026

8. Contact Information

All inquiries regarding this RFP should be directed to:

Michael Baggett, Maintenance Director - michael.baggett@starcityschools.org

Lezeme Winn, Director of Student Services - lezeme.winn@starcityschools.org

SCSD Phone: 866-446-3647

Attachments

- Attachment A: Davis-Bacon Wage Determination
- Attachment B: Bid Form
- Attachment C: Non-Collusion Affidavit
- Attachment D: Contractor Certification of E-Verify Compliance
- Attachment E: Bond Requirements

Attachment A — Davis-Bacon Wage Determination

This attachment includes the applicable U.S. Department of Labor wage determination for Lincoln County, Arkansas, pursuant to the Davis-Bacon Act (40 U.S.C. § 3141 et seq.). Contractors are required to pay all laborers and mechanics no less than the prevailing wages and fringe benefits listed in this wage determination.

The complete wage determination (Building Construction, Lincoln County, Arkansas) can be obtained from the U.S. Department of Labor at <https://sam.gov/content/wage-determinations> or from the Arkansas Department of Labor. The current wage decision shall be included here as a printed or PDF appendix once verified for the project classification.

Attachment B — Bid Form

Project Title: Star City School District Security Fencing

Project Location: 400 E. Arkansas St. Star City, AR 71667

Bidder Name: _____

Address: _____

Arkansas Contractor's License No.: _____

Base Bid: \$ _____

*Include all taxes and bond expenses in total bid price.

Signature: _____ Date: _____

Printed Name: _____ Title: _____

Company Name: _____

Attachment C — Non-Collusion Affidavit

STATE OF ARKANSAS

COUNTY OF _____

I, _____, being duly sworn, depose and say that:

1. I am the _____ (position) of _____
(company name) and have authority to make this affidavit.

2. The bid submitted in connection with this solicitation is genuine and not collusive or a sham.

3. The bidder has not colluded, conspired, or agreed, directly or indirectly, with any other bidder or person, to fix the bid price or to prevent any other person from submitting a bid.

4. No attempt has been made to induce any person or firm to refrain from bidding.

Signature: _____

Printed Name: _____

Title: _____

Company: _____

Subscribed and sworn before me this _____ day of _____, 20__.

Notary Public: _____

My Commission Expires: _____

Attachment D — Contractor Certification of E-Verify Compliance

Pursuant to Arkansas Act 157 of 2007 (Ark. Code Ann. § 19-11-105) and federal law, all contractors doing business with the Star City School District must certify participation in the E-Verify program to confirm employment eligibility of all employees working in the United States.

I, the undersigned, hereby certify that our company is enrolled in and actively participates in the federal E-Verify program administered by the U.S. Department of Homeland Security, and that we will continue participation throughout the duration of the contract.

Company Name: _____

E-Verify Company ID Number: _____

Authorized Representative: _____

Signature: _____ Date: _____

Attachment E — Bond Requirements

Bid Bond

Each bid shall be accompanied by a corporate bid bond or other acceptable bid security in an amount equal to five percent (5%) of the total bid amount.

The bid bond shall be issued by a surety authorized to conduct business in the State of Arkansas and shall guarantee that, if the bidder is awarded the contract, the bidder will execute the contract and furnish all required performance and payment bonds.

The bid bond or other required bid security shall be submitted with the sealed bid.

Performance and Payment Bonds

The successful bidder shall, following award of the contract and prior to commencement of any work, furnish the Star City School District with the following:

1. **Performance Bond:** A performance bond in an amount equal to one hundred percent (100%) of the contract price, guaranteeing faithful performance of all obligations under the contract.
2. **Payment Bond:** A payment bond in an amount equal to one hundred percent (100%) of the contract price, guaranteeing payment of all persons and entities supplying labor, materials, equipment, or services in connection with the work, as required by applicable Arkansas law.

Performance and payment bonds shall be issued by a surety authorized to conduct business in the State of Arkansas and shall remain in effect for the period required by the contract and applicable law.

The cost of all required bonds shall be included in the bidder's total bid price. No separate payment will be made by the Star City School District for bond premiums.

Bidder Acknowledgment

By submitting a bid, the bidder acknowledges and agrees to comply with the bonding requirements stated above.

Bidder/Company: _____ Authorized Representative: _____

Signature: _____

Date: _____